



# 2024-25 Parent Non-Filing Form

You may type your information directly onto this form, print to sign, then submit it to the Office of Student Financial Aid. To avoid processing delays, do not submit this form until you have gathered all required documents/forms requested from you.

## Section 1. Student Information

Last name \_\_\_\_\_ First name \_\_\_\_\_ Middle Initial \_\_\_\_\_

UA Student ID #: \_\_\_\_\_

## Section 2. Statement of Tax-Filing Status

Parent #1 (as reported on the FAFSA):

Name: \_\_\_\_\_

Check the appropriate box below.

I did not/was not required to file a 2022 federal tax return with the IRS AND I did not work in 2022. My "verification of non-filing" letter from the IRS is attached (uakron.edu/finaid/taxinfo for guidance).

I did not/was not required to file a 2022 federal tax return with the IRS AND I earned income in 2022 from one or more employer. I have listed the source of income and the amount of income I earned from each source. My W-2 statement(s) from all employers are attached as required. **Do not submit this form without completing the table below and attaching W2s! Be sure to also include a copy of your "verification of non-filing" letter from the IRS (uakron.edu/finaid/taxinfo for guidance).**

Source of Income	Amount Earned from Source
_____	_____
_____	_____
_____	_____

I reported on the FAFSA that I was not planning to file a 2022 federal tax return with the IRS, but I filed.

As a tax filer, you must submit a signed copy of your tax return before we can complete this process and send you a financial aid award. You can submit a copy of your actual 2022 federal tax return (1040). If you don't have your tax return, you can order a copy of your tax return transcript from the IRS for free.

Parent #2 (as reported on the FAFSA):

Name: \_\_\_\_\_

Check the appropriate box below.

I did not/was not required to file a 2022 federal tax return with the IRS AND I did not work in 2022. My "verification of non-filing" letter from the IRS is attached (uakron.edu/finaid/taxinfo for guidance).

I did not/was not required to file a 2022 federal tax return with the IRS AND I earned income in 2022 from one or more employer. I have listed the source of income and the amount of income I earned from each source. My W-2 statement(s) from all employers are attached as required. **Do not submit this form without completing the table below and attaching W2s! Be sure to also include a copy of your "verification of non-filing" letter from the IRS (uakron.edu/finaid/taxinfo for guidance).**

Source of Income	Amount Earned from Source
_____	_____
_____	_____
_____	_____

I reported on the FAFSA that I was not planning to file a 2022 federal tax return with the IRS, but I filed.

## Section 3. Additional Requirements

**STUDENTS: Do not submit this form until you have gathered all other required documents/forms to avoid processing delays. All non-filing parents must submit a copy of the "verification of non-filing" letter from the IRS. See uakron.edu/finaid/taxinfo for guidance.**

All other required documents/forms are listed on your Workday Homepage. Any University of Akron form(s) listed can be found on our website: [www.uakron.edu/finaid/forms](http://www.uakron.edu/finaid/forms)

**Section 4. Certification.** My signature below certifies that the information I provided on this form is true. I understand that I may be required to obtain further certification from the Internal Revenue Service. I also understand that I must include all copies of my 2022 W-2 forms for any income earned from work in 2022 (or my tax return transcript if I filed).

Parent signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Electronic signatures will not be accepted. Please print this form to sign before submitting.**

## Section 5. Submission.

**Do not submit this form until you have gathered all other required documents/forms to avoid delays in processing. When all required documents have been gathered, you may submit all requested documents via the action item link on your Workday Homepage or bring it to our office on the 2nd floor of Simmons Hall. Watch for two-sided documents. Be sure to include both sides when faxing. Do not email any documents with personally identifiable information.**

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