

The University of Akron
Contract Professional Advisory Committee
2006-07 Committee Meeting

Minutes

Meeting Date: Wednesday, September 20, 2006

Call to Order: 3:00 p.m.

Membership: Michele Campbell, Amy Liikala Conwi, Doug Draher, Kevin Engle, Lauri File, Kim Gentile, Diane Maffei, Sue McKibben, Cindy Mako-Robinson, Brenda Marina, Kent Marsden, Herb Matheny, Dee Dee Pitts, Kevin Tondra

Ex-officio: Kathy Watson

Legal: Celeste Cook

Attendance: Michele Campbell, Amy Liikala Conwi, Doug Draher, Lauri File, Kim Gentile, Diane Maffei, Sue McKibben, Cindy Mako Robinson, Brenda Marina, Kent Marsden, Herb Matheny, Dee Dee Pitts, Kevin Tondra

Agenda, Action, & Discussion:

1. **August 23, 2006 Minutes:** The committee reviewed the minutes and unanimously approved with one minor change. Herb Matheny will post to the CPAC website.
2. **September 6, 2006 Minutes:** The committee reviewed the minutes and unanimously approved. Herb Matheny will post to the CPAC website.
3. **Ask CPAC section on website:** Herb Matheny noted that it could become quite a burden to have all campus-wide CPAC questions directed only to CPAC Chair Kim Gentile as volume could increase significantly. In addition, he noted that it would be helpful to have more than one person's opinion shared on CPAC responses. Kim Gentile agreed. As a result, Kim Gentile asked Brenda Marina, Doug Draher, and Herb Matheny if they would help her respond to CPAC questions. They agreed to assist.

Questions regarding Contract Professional rights and responsibilities or grievance will be addressed in a meeting or a telephone call.

Questions regarding pending matters on due process will be consulted with Bill Viau in Human Resources.

4. **Shared Governance:** Kent Marsden will bring Deb Hayes to the October 18th CPAC meeting. Kent noted that the first round of benchmark updates would likely be presented to the Provost on Monday, September 25.
5. **Faculty Senate Meeting:** Amy Liikala Conwi reported the following highlights mentioned at the most recently Faculty Senate meeting:
 - A. Polymer Dean & Diversity Chair searches are ongoing
 - B. Provost noted that strategic hires would be for: necessary services, class teaching, & research
 - C. UA Convocation will be October 9 at 3:00

Cindy Mako-Robinson indicated that the Provost mentioned there would be a hearing process for fees and charge backs. October 5 will be next meeting.

6. **Board of Trustees Meeting:** Lauri File attended the September 20 Board of Trustees meeting as Kevin Engle was not able to attend. She reported the following highlights from that meeting:
 - A. Student Trustee Joseph Crawford was sworn in this morning.
 - B. President Proenza mentioned the Plain Dealer article on higher education in Ohio and encouraged everyone to watch the Gov. candidates debate higher education issues this evening on television
 - C. More than 1,000 individuals participated in Voices & Choices at UA this past weekend
 - D. Guzzetta Hall addition dedication will take place on Friday, September 29. Fine & Applied Arts Interim Dean James Lynn noted that it would be great to add an auditorium that is larger than the auditorium in Guzzetta but smaller than EJThomas. A piece of land next to Guzzetta could accommodate such an addition.
 - E. The 14 day headcount was +4% for a total of 23,539. FTE is +5.3% for a total 18,037. The 3,763 member Freshman class the largest in 15 years.
 - F. Homecoming is October 21.
 - G. The \$1 million Suarez Marketing Lab is located on the 5th floor of Polsky.
 - H. Fir Hill Project will result in the renovation of the Eshelman Legal Services Building so that offices in Carroll Hall may be moved to this new location. Carroll Hall will ultimately be razed.
 - I. The new residence hall located on Exchange Street will include 471 beds and be ready for occupancy for the fall 2007 entering class.

7. **Well-Being:** Kent Marsden noted that Well-Being remains with Faculty Senate. Kim Gentile noted that Well-Being Chair Liz Erikson sent an e-mail asking for a CPAC member to be appointed to Well-Being. However, it was understood that Well-Being was defunct by Buchtel Hall standards. Sue McKibben was named as the representative to Well-Being.

8. **Topics for Further Discussion:**
 - A. Kim Gentile asked CPAC members to submit topics that they wish to have included on the CPAC FAQ portion of the web site.
 - B. Kathy Watson will likely attend the October 4 CPAC meeting to discuss various topics raised by CPAC based on FAQs they have received from various contract professionals over the past several months.
 - C. Brenda Marina and Kim Gentile will work on developing "Ask CPAC" on the CPAC website. This will include: (1) Welcome e-mail to new employees; (2) Report e-mail to all Contract Professionals to update them on what CPAC is doing during fall 2006; (3) Send a Spring 2007 report update via e-mail to all Contract Professionals

Meeting Adjourned at 4:06 p.m.

Next Meeting: Wednesday, October 4 at 3:00 p.m. in the Student Union, Room 323.

Respectfully submitted,

Lauri S. File