

The University of Akron
Contract Professional Advisory Committee
2006-07 Committee Meeting

Minutes

Meeting Date: Wednesday, September 6, 2006

Call to Order: 3:00 p.m.

Membership: Michele Campbell, Amy Liikala Conwi, Doug Draher, Kevin Engle, Lauri File, Kim Gentile, Diane Maffei, Cindy Mako-Robinson, Brenda Marina, Herb Matheny, Sue McKibben, Dee Dee Pitts, Kevin Tondra

Ex-officio: Kathy Watson
Kent Marsden

Legal: Celeste Cook

Attendance: Michele Campbell, Amy Liikala Conwi, Kevin Engle, Kim Gentile, Diane Maffei, Cindy Mako-Robinson, Brenda Marina, Kent Marsden, Herb Matheny, Sue McKibben, Dee Dee Pitts, Kevin Tondra

Agenda, Action, & Discussion:

- 1. Review and approve minutes from August 23, 2006 meeting:** The committee reviewed the minutes and unanimously approved with one minor change. Herb Matheny will post on the CPAC website.
- 2. CPAC brochure:** Lauri File and Sue McKibben will work on updating the CPAC brochure. They will bring it to the committee once revisions have been made.
- 3. Review of topics discussed with Kathy Watson from August 26th meeting:** Herb Matheny will add a link on the CPAC website – “Ask CPAC.” The email will go to Kim Gentile who will consult with the committee and/or any other necessary people for their response.

There was discussion regarding the FAQ section on the CPAC website. Herb Matheny suggested that every committee member bring sample questions for the FAQ section to the next meeting. As a committee, questions and answers will be determined.

It was suggested that an email be sent to all Contract Professionals explaining several of the committee’s initiatives.

- 4. Additional topics to discuss with Kathy Watson at the October 4th meeting:**
 - Additional agenda items: Communication concerns (reference to the communication audit done a few years ago)
 - Position Audits
 - Discussion on flex/comp time for contract professionals (is there one central UA policy)

Strategic Position Review Committee – timelines, process, members
* Meeting on Oct 4th is projected to run from 3 – 4:30

5. Status of Shared Governance Planning Committee: Kent Marsden met with University Council. Committee is still in exploratory role. Next meeting is scheduled for September 7, 2006 at 7:30 am. These meetings are scheduled weekly.

6. Faculty Senate:
No update at this time.

7. General Discussion:
No discussion at this time.

Meeting Adjourned at 4:00 p.m.

Next Meeting: Wednesday, September 20th at 3:00 p.m. in the Student Union, Room 323.

Respectfully submitted,

Amy Liikala Conwi
Cindy Mako-Robinson