

**The University of Akron**  
**Contract Professional Advisory Committee**  
**2006-07 Committee Meeting**

**Minutes**

**Meeting Date:** Wednesday, February 21, 2007

**Call to Order:** 3:00 p.m.

**Membership:** Amy Liikala Conwi, Doug Draher, Kevin Engle, Lauri File, Kim Gentile, Diane Maffei, Sue McKibben, Cindy Mako-Robinson, Brenda Marina, Kent Marsden, Herb Matheny, Dee Dee Pitts, Kevin Tondra

**Ex-officio:** Kathy Watson

**Legal:** Celeste Cook

**Attendance:** Amy Liikala Conwi, Kevin Engle, Lauri File, Kim Gentile, Diane Maffei, Cindy Mako-Robinson, Brenda Marina, Kent Marsden, Herb Matheny, Dee Dee Pitts, Kevin Tondra

**Agenda, Action, & Discussion:**

1. **December 13, 2006 Minutes:** The committee reviewed the minutes and unanimously approved. Herb Matheny will post to the CPAC website.
2. **Shared Leadership Awards Committee:** CPAC was originally asked to coordinate these awards. However, Christine Curry noted that the Provost wished for the Alumni Association to coordinate and include a CPAC member to serve on that committee. CPAC members agreed to appoint someone who will be remaining on the committee next year. Dee Dee Pitts volunteered to serve. Kim Gentile will let Christine Curry know that Dee Dee will serve as CPAC representative on this committee.
3. **Zipline Committee:** Director of Internal Communication Bob Kropff indicated that the goal of this committee is to make Zipline more useful. The first meeting will be on March 6. Eric Kreider will provide Zipline overview. Bob Kropff requested that CPAC provide up to three members to serve on this committee. Diane Maffei, Kevin Tondra, and Cindy Mako-Robinson all volunteered to serve.
4. **University Council Update:** Kent Marsden reported that University Council has not met since the December 13, 2006 CPAC meeting. The next University Council meeting will take place on February 27. He added that CPAC was the only group to submit feedback. Kent will present CPAC bylaws at the February 27 meeting. University Council will use as a template for other groups who do not have such documents. Kent informed University Council with CPAC's collective vote regarding representation.

5. **Well-Being Committee Update:** No update at this time. CPAC understands from Sue McKibben that the top five candidates for the position of Associate Vice President of Human Resources will be scheduled for preliminary interview appointments. Three will apparently be brought back to campus for formal interviews.
6. **University Group Insurance Benefits Committee:** Kim Gentile and Brenda Marina met with Vice President John Case and submitted CPAC recommendations. Vice President Case said that the administrative group will be in touch per his 1.31.07 e-mail. No progress has been made since that date.
7. **Faculty Senate:** Amy Liikala Conwi and Cindy Mako-Robinson reported that the last meeting was on February 1, 2007. Amy noted that the provost discussed student success and retention and that more information on this topic is posted on the provost's web site at <http://www.uakron.edu/provost/docs/StudentSuccessandRetentionFinalFinal.doc>. Amy added that the provost appointed faculty fellows who would be willing to do some administrative work. Also at this meeting, Vice President Case talked about campus parking and the number of available spots. Apparently, there are 10,000 spots between the hours of 8:00 a.m. and 4:00 p.m. UA lots were surveyed using 1,100 data points in 27 lots. Bottom line . . . there are available parking spaces.
8. **Board of Trustees Meeting:** Kevin Engle reported that the meeting was relatively brief. President Proenza and other Ohio leaders in higher education met with Gov. Strickland. It was mentioned that UA will likely be a leading partner with the Ohio Board of Regents in encouraging high school students to pursue teaching in the science and math areas.
9. **Parking Study Committee:** Amy Liikala Conwi was selected to serve on the Parking Study Committee. Amy received a confirmation e-mail this morning regarding her appointment to that committee. This task force will present a report, data, and recommendations to UA senior management by June 2007. It is anticipated that committee members will volunteer approximately 10 hours/month on this task force.
10. **Other Discussion Items:** Kim Gentile noted that CPAC will discuss the April CPAC elections at the next meeting. New CPAC members will begin their appointments in July 2007.

**Meeting Adjourned at 3:45 p.m.**

**Next Meeting: Wednesday, March 21 at 3:00 p.m. in Student Union, Room 323.**

Respectfully submitted,

Lauri S. File