

The University of Akron
Contract Professional Advisory Committee
2007-08 Committee Meeting

Minutes

Meeting Date: January 30, 2008

Call to Order: 3:00 p.m.

Membership: Greg Dieringer, Michelle Ellis, Amy Gilliland, Mary Jane Grebenc, John Gurnak, Anne Jorgensen, Diane Maffei, Cindy Mako-Robinson, Herb Matheny, Sue McKibben, Dee Dee Pitts, Kevin Tondra, Nan Whitsel

Ex-officio: Kent Marsden (President Pro-Tem)
A.G. Monaco, Associate Vice President, Human Resources & Employee Relations

Legal: Celeste Cook

Attendance: Greg Dieringer, Mary Jane Grebenc, Diane Maffei, Cindy Mako-Robinson, Sue McKibben, Dee Dee Pitts, Nan Whitsel, Herb Matheny, Kent Marsden, John Gurnak, Anne Jorgensen

Agenda, Action, & Discussion:

1. Review and approve minutes from meeting on December 12, 2007

Minutes were approved with mention of updates to the 2008 summer session dates as presented on the BOT meeting minutes available on their website.

2. Parking Task Force

Amy Conwi, former member of CPAC, and currently representing CPAC on the Parking Task Force presented an update of the committee's work. Recently, the university added parking spots and Amy distributed a map displaying the new areas. Three additional parking lots are being considered for purchase including Buchtel Field and two areas on Wolf Ledges Parkway. The university recently purchased additional shuttles and intend on running more routes with more frequent times. Discussions pertaining to increased employee parking fees have been tabled for the time being.

3. Grievance Committee Update

Herb reported that since the last CPAC committee meeting, the Grievance Committee had received and acted upon a grievance. The committee had reviewed and decided to reject the grievance because it was beyond CPAC's purview.

4. Operations Advisory Committee (OAC)

Anne reported that the subcommittee she serves on deals with Summer Camps on campus. Liability issues have been addressed and the contract for summer camps needs to be standardized and a process established. The subcommittee's report needs to be finalized by the end of spring semester. Cindy reported on the Budget Efficiencies subcommittee. Benchmarking for administrative units has been discussed since it is a requirement for the current budget process. Additionally, Jim Sage is working on a space utilization initiative. The next meeting of OAC is next Monday, February 4, 2008.

5. University Council (OAC)

Kent reported that the committee is in the process of gathering all of the documents created by the University Council Exploratory Committee in preparation of the NCA's proposed visit in April. He also

indicated the each CPAC member should read the NCA documents that are now available on the Provost's website and provide feedback as soon as possible. Sue recommended that a special meeting be scheduled to review all of feedback.

6. NCA Focus Visit

Cindy is on the committee to review the Academic Plan. She also asked the each committee member provide feedback. That document is also available on the Provost's website.

7. University Benefits Committee

Sue reported that the committee has received information that there is an issue with the vision coverage as provided by the vendor, VSP. There are different network levels causing confusion as to the providers available in each network. There have also been some issues with Anthem dental coverage. The staff in the Benefits Office has been working with the providers and providing feedback to the committee. The Wellness subcommittee's recommendation will be completed in March.

8. Board of Trustees (BOT)

Nan reported that Dr. Proenza's address to the Board included the successful opening of the Medina County University Center (MCUC), increased enrollment for spring semester, and the impact of the economic recession issues on tuition. Other items included the participation of the Bliss Institute in election events and the wireless technology issues at Quaker Square. He also reported that giving and research dollars are up over last year.

9. Faculty Senate

No update given.

10. Spring Social Event

The idea has been set aside for now. Sue also thanked those members responsible for the holiday message and photograph that had been emailed to CPAC members.

11. Other Discussion Items

Greg introduced the topic of additional compensation for contract professionals who teach part-time. He presented a document that described a rule limiting the number of credits and/or courses that contract professionals are able to teach in a semester. No CPAC member was aware of the rule and further investigation is needed in order to discuss its validity.

Meeting Adjourned at 4:00 p.m.

Next Meeting: Wednesday, 3:00 p.m, February 27, 2008

Respectfully submitted,

Diane Maffei