

The University of Akron
Contract Professional Advisory Committee
2008-2009 Committee Meeting

Minutes

Meeting Date: February 19, 2009

Call to Order: 3:30 p.m.

Membership: Greg Dieringer, Amy Gilliland, Mary Jane Grebenc, John Gurnak, Nan Whitsel, Laura Conley, Cyndee Ramsthaler, Charlene Kemp-Queener, Michelle Ellis, Jeanette Carson, Karen Dickerson, Phil Hoffman, Matt Petras

Ex-officio: Kent Marsden (President Pro-Tem)

Attendance: Greg Dieringer, Mary Jane Grebenc, Charlene Kemp-Queener, Karen Dickerson, Jeannette Carson, Amy Gilliland, Phil Hoffman, Michelle Ellis, Nan Whitsel, Cyndee Ramsthaler, Matt Petras, John Gurnak

Agenda, Action, & Discussion:

1. Review and approve minutes from December 17, 2008.
2. Technology Update: Matt
 - a. Reviewed Google Analytics data.
3. Board of Trustees No Report
4. Newsletter – Michelle Ellis and Phil Hoffman.
 - a. Newsletter will be out in April
5. Faculty Senate Update Amy Gilliland and John Gurnak
 - a. Executive committee was discussed with new strategic plan being developed for the University of Akron.
 - b. Waiting to hear from the State regarding budget for next two years.
 - c. Provost and Council of Deans met regarding scheduling of classes. Investigating the need to have classes on weekends more evenings and early mornings to help with classroom availability.
6. University Council and By-Laws (UC) – Kent Marsden and Greg reported.
 - a. History of CPAC and University need to stay within CPAC (recommendation from Kent)
 - b. Amend CPAC by-laws to reflect 3 year terms so that the language can be created and consistent with other University Councils (SEAC and University Council.)
 - c. Nan Whitsel motioned to change CPAC by-laws to reflect CPAC members serve three year terms. Motion was 2nd by Jeanette and approved. A letter will be sent to AG Monaco for approval. He serves as advisor to CPAC.
 - d. CPAC may have to increase membership to handle new University Council structure (30 members on SEAC – 1800 members does not include bargaining units).

7. Grievance Committee:
 - a. One grievance has been filed.
 - b. Laura Conley was nominated to serve as chair by Karen Dickerson and Seconded by Cyndee Ramsthaler It was voted upon an approved that Laura Conley be chair of Grievance Committee.
 - c. Greg Dieringer will collect all grievance documents and forward them to the chair of the grievance committee in the future. Bill Viau will go through grievance procedures with committee and provide guidance regarding current grievance.
 - d. Grievance Committee members are: Karen Dickerson, Amy Gilliland, Phil Hoffman, Cyndee Ramsthaler, Michelle Ellis.

8. Old Business: Greg Dieringer
 - a. Budget Hearings will convene in March 2009 with Jeanette servings as CPAC representative.
 - b. Fiscal Year 2009-2010 budget will continue until Board of Regents allocations are announced.
 - c. No specific dates have been assigned for budget hearings.
 - d. University is expecting a 4% growth in enrollment.
 - e. All vacant positions will be reviewed.
 - f. Invite AG Monaco to next March Meeting. Topics to be Considered:
 - i. Benefits equitable for all employee groups; contract professionals and teaching – unofficial rule and whether it is put into responsibilities of teaching load and other duties, vacation time for part-time employees, auditing of temporary positions (redefining what temporary means), sharing of vacation and sick time, recruitment bonuses and extended contracts.

9. New Business
 - a. CPAC needs to keep finding ways to communicate with constituents about CPAC issues and concerns. E-mail and web-page are means of keeping people updated.

10. Meeting was adjourned at 4:30 pm.

Next meeting: March 18, 2009 in Student Union 314

Respectfully Submitted: Charlene Kemp-Queener with assistance from Karen Dickerson