

The University of Akron
Contract Professional Advisory Committee
2008-2009 Committee Meeting

Minutes

Meeting Date: March 18, 2009

Call to Order: 3:40 p.m.

Membership: Greg Dieringer, Amy Gilliland, Mary Jane Grebenc, John Gurnak, Nan Whitsel, Laura Conley, Cyndee Ramsthaler, Charlene Kemp-Queener, Michelle Ellis, Jeanette Carson, Karen Dickerson, Phil Hoffman, Matt Petras

Ex-officio: Kent Marsden (President Pro-Tem)
Guest: Debra Hayes, University Registrar

Attendance: Greg Dieringer, Mary Jane Grebenc, Charlene Kemp-Queener, Jeannette Carson, Amy Gilliland, Nan Whitsel, Cyndee Ramsthaler, Matt Petras, John Gurnak, Laura Conley

Agenda, Action, & Discussion:

1. Review and approve minutes from February 19, 2008.
2. Technology Update: Matt
 - a. No Report.
3. Board of Trustees No Report
4. Newsletter – No Report
5. Faculty Senate Update Amy Gilliland and John Gurnak
 - a. Faculty Senate is expected to discuss University Council Document, by-laws and distribution of members at their April meeting.
6. University Council and By-Laws (UC) – Kent Marsden and Debra Hayes (Guest) reported.
 - a. The University Council document has been reviewed and word structure, meaning and content critiqued in-depth. The principle document has been approved in concept by everyone except Faculty Senate.
 - b. The University Council document has been approved at Board Level, however CPAC by-laws need to be aligned into University Council structure.
 - c. All Content should reflect university council structure and CPAC By-laws committee will continue to meet to update and bring into alignment our by-laws.
 - d. Constituents are being asked to get feedback from membership regarding structure and membership of University Council. Give CPAC membership an opportunity approves CPAC Executive Committee decision to adopt University Council Document. CPAC Technology will look into way to send out to membership.
 - e. Standing Committees will allow each group to have 1 seat on committee or the seat can remain vacant.

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- f. Rotation of membership will be addressed. Representation across committees is important in new University Council structure. We will need more CPAC members to participate. By-Laws committee will need to ensure that people can be kept on standing committee even when positions change. Will need to look at membership from previous years to identify volunteers that may want to participate on standing committees.
 - g. Timeline of By-Law changes need to complete before April 9, 2009. Celeste Cook reviews information to be presented before it is sent o President's Office. Then goes to Rules Committee and onto the Board of Trustees. All process has to be done before April 9, 2009.
7. Grievance Committee: No Report
8. Old Business: Greg Dieringer
- a. Invite AG Monaco to next Meeting - April.
9. New Business
10. Meeting was adjourned at 4:30 pm.

Next meeting: April 16, 2009 at 3:00 pm in Student Union 323

Respectfully Submitted: Charlene Kemp-Queener