

The University of Akron
Contract Professional Advisory Committee
2011-2012 Committee Meeting
Minutes

Meeting Date: August 29, 2011

Call to Order: 3:00 pm Leigh Hall 414

Membership: Dale Adams, Kim Beyer, Theresa Beyerle, Jeanette Carson, Gary Goldberg, Mary Jane Grebenc, Anne Hanson, Kimberly Haverkamp, Michael Kimble, Kent Marsden, Herbert Matheny, Denise Moss, Aiesha Motley, Carol Pleuss, Nancy Roadruck (President), Dan Satter, Stancy Sykes-Cade, Michael Szczukowski, Chris Tankersley

Ex-officio: Kent Marsden (President Pro-Tem)

Attendance: Dale Adams, Kim Beyer, Theresa Beyerle, Jeanette Carson, Gary Goldberg, Mary Jane Grebenc, Anne Hanson, Kimberly Haverkamp, Michael Kimble, Herbert Matheny, Denise Moss, Aiesha Motley, Carol Pleuss, Nancy Roadruck (President), Dan Satter, Stancy Sykes-Cade, Chris Tankersley

Absent: Kent Marsden, Michael Szczukowski

Agenda, Action & Discussion:

1. Chair Updates – Nancy
CPAC is ahead of the timeline as it relates to University Council (UC). Committee members have been assigned and there is a meeting scheduled with CPAC and UC representatives for Wednesday, September 28th
2. Introductions and welcome of new members: Theresa Beyerle, Gary Goldberg, Anne Hanson, Herbert Matheny, Dan Satter, and Stancy Sykes-Cade
3. Committee Updates
 - a. Technology Update – Mike Kimble
 - o No update
 - b. Board of Trustee Update – Nancy
 - o The revisions to the Rule were proposed by the Contract Professional Advisory Committee (CPAC) in order to simplify the Rule. CPAC will create a procedural manual containing the specific operational details about this Committee and intends to post this information on the CPAC website. 3359-22-03 CPAC Rule was passed at the last Board of Trustees meeting. (August 3, 2011)
 - o Here is a brief summary **3359-22-03 Contract professional advisory committee**. (A) The contract professional advisory committee, "CPAC," shall serve as an advisory body to the president on matters relating to employment and any other issues for contract professionals and on matters relating to any other issues directed to the committee. The committee shall maintain one (1) Standing

Committee named The Contract Professional Grievance Committee, “CPGC” whose members are appointed from the CPAC membership. All other committees shall be of a “project charter” nature and be assigned as needs arise.

(B) The committee shall meet with the president annually and prepare an annual report in June of each year for submission to the office of the president. A copy of this report shall be distributed to all contract professionals.

(C) The committee shall call an annual meeting – first meeting in July – whereby the following (but not limited to) business must be conducted:

- (1) Appoint a Chair for the upcoming year;
- (2) Appoint a Vice-Chair and Recording Secretary;
- (3) Appoint Faculty Senate Representatives;
- (4) Establish meeting times and location;
- (5) Contact the President’s office to appoint open positions;
- (6) Appoint open positions;
- (7) Appoint Grievance Committee (see Ohio Administrative Code 3359-22-04);
- (8) Appoint any Project Charter committee members as necessary; and
- (9) Verify ex-officio members by name(s).

To view the entire rule visit the Board of Trustees Website

<http://www.uakron.edu/bot/>

- c. Newsletter/Website Update – Aiesha
 - o Suggested that we forgo a newsletter and send out pertinent information to the CPAC list serve.
- d. Faculty Senate Update – Nancy
No update – did not convene during summer session
- e. University Council Update – Nancy
 - o Nancy sent out the “final” version of the UC manual and the timeline for implementation to all CPAC and UC representatives. The steering committees are expected to launch the first meetings the week of 10/10/11

Old Business:

Paternity Leave:

New rule passed granting Contract Professionals and additional 20 days of paid leave. (a) 3359-11-02, Family and Medical Leave, Leave of Absence, Paid Maternity Leave, Paid Paternity Leave, Paid Adoptive and Foster Parent Leave, and Vacations for Employees Other Than Bargaining Unit Faculty

(b) O.A.C. 3359-26-04, Absence from Campus These Rules contain revisions pertaining to paid maternity and paternity leave and paid adoptive and foster parent leave, as well as language to conform to changes in the Family and Medical Leave Act. All of the proposed changes to these Rules are consistent with current provisions of the AAUP Collective Bargaining Agreement.

New Business:

CPAC Chair: Dale Adams

CPAC Vice-Chair: Herbert Matheny

CPAC Secretary Appointment: Aiesha Motley

Faculty Senate Appointments: Annie Hanson and Mike Kimble

Board of Trustee Appointments: Chris Tankersley, Jeanette Carson

CPAC Procedural Manual: Jeanette Carson – Chair

Meeting Adjourned at 3:50pm

Next Meeting: Wednesday, September 28, 2011 with CPAC and UC representatives.

Submitted by: Aiesha Motley