

**The University of Akron**  
Contract Professional Advisory Committee  
2011-2012 Committee Meeting  
Minutes

**Meeting Date:** September 28, 2011

**Call to Order:** 2:00 pm Leigh Hall 414

**Membership:** Dale Adams (President), Kim Beyer, Theresa Beyerle, Jeanette Carson, Gary Goldberg, Mary Jane Grebenc, Anne Hanson, Kimberly Haverkamp, Michael Kimble, Kent Marsden, Herbert Matheny, Denise Moss, Aiesha Motley, Carol Pleuss, Nancy Roadruck, Dan Satter, Stancy Sykes-Cade, Michael Szczukowski, Chris Tankersley

**Ex-officio:** Kent Marsden (President Pro-Tem)

**Attendance:** Dale Adams (President), Kim Beyer, Theresa Beyerle, Jeanette Carson, Gary Goldberg, Mary Jane Grebenc, Anne Hanson, Kimberly Haverkamp, Michael Kimble, Herbert Matheny, Denise Moss, Aiesha Motley, Carol Pleuss, Nancy Roadruck, Dan Satter, Stancy Sykes-Cade, Chris Tankersley

University Council (UC) Representatives:  
Jim Boyes, Greg Dieringer, Kim Gentile, Amy Gilliland, Mary Hardin, Chuck Kunsman, Sue McKibben, Stacey More, Lauri Thorpe

**Absent:** Carol Pleuss, Dan Satter, Michael Szczukowski

**Agenda, Action & Discussion:**

1. Introductions and welcome of University Council (UC) Representatives
  - Overview of UC and timeline presented by Nancy Roadruck - UC Representatives excused
2. CPAC Members
  - New Business*
    - A. Contract Professional Evaluation – Kent
      - Discussion was centered around the new performance review tool Human Resources is looking to modify for the upcoming evaluation period.
    - B. Employee Appreciation Day – Mike S.
      - Will be held on Saturday, October 8<sup>th</sup> from 11:00 a.m. – 2:00 p.m. Mike is looking for members of CPAC to help with the event.
    - C. Safety Task Force Representative – Dale
      - Stancy volunteered to serve as a CPAC representative on this committee. First meeting scheduled for October 4<sup>th</sup> at 11:00 a.m.
  - Old Business*
    - D. CPAC procedural manual – Jeanette
      - The manual is intended to outline CPAC procedures and processes.

- CPAC serves as an advisory body to the president on matters relating to employment and other issues for contract professionals.
- CPAC Rule 3359-22-03 approved by The Board of Trustees in July 2011.
- Committee members will serve a 3 year term to assist with university council subcommittee responsibilities.

*Committee Updates*

- E. Technology/Website update – Mike/Aiesha
  - Website will be updated to reflect new CPAC Members as well as UC Representatives and meeting minutes.
  
- F. Board of Trustee update September BOT Meeting –Jeanette/Chris
  - Merging of College of Nursing and College of Health Sciences and Human Services – the official naming of the new College of Health Professions
  
- G. Faculty Senate Update – Annie/Mike
  - No update - Meeting set for October 4<sup>th</sup>

**Meeting Adjourned at 3:10pm**

**Next Meeting: Monday, October 31, 2011**

**Submitted by: Aiesha Motley**