

Contract Professional Advisory Committee

Meeting Minutes
June 1, 2012

Opening:

The regular meeting of the CPAC was called to order at 3:00pm on 6/1/12 in Leigh Hall 414 by Mike Szczukowski.

Present:

Mike Szczukowski, Theresa Beyerle, Annie Hanson, Dan Satter, Jim Walczyk, Gary Goldberg, Denise Testa, Carol Pleuss, Michael Kimble, Jeannette Carson, Chris Tankersley

I. Opening Meeting/ Introductions of New Members

The committee welcomed new members: Denise Testa of Medina County University Center (MCUC) and Jim Walczyk of the Student Recreation and Wellness Center.

CPAC sent best wishes out to Nancy Roadruck while she is away.

II. University Council Update

No update available.

III. New Business

A. Secretary- Annie Hanson

Annie will serve as CPAC's Secretary this year.

B. Stancy Sykes-Cade – resignation

Stancy left UA for another opportunity and has resigned from CPAC. Discussed the election process and using this resignation to help move CPAC into the UC rotation calendar. Denise Testa moved to have Suzanne Testerman fill Stancy's unexpired term, as Suzanne had the next highest votes in the recent CPAC election. The motion was adopted.

C. UC-IT Replacement

Stancy also served as CPAC's UC representative on the Information Technology (IT) committee. Discussed nominating Suzanne Testerman for this position; ultimately tabled because she is also employed in this unit, which may be a conflict for her. Asked for volunteers and there were none. We will resolve this at the next meeting.

D. Presidential Appointment

CPAC has one member each year that is appointed by President Proenza. That appointment process is underway and should be resolved by the next meeting.

E. Communication to Campus

Mike Kimble will update the new member list on our CPAC website and will send out an Email Digest announcement with the information.

F. Board of Trustees/ Faculty Senate

CPAC sends two members to all public sessions of the UA Board of Trustees. Call for two volunteers: Denise Testa volunteered and Herb Matheny was nominated. The motion was adopted.

Faculty Senate changed their by-laws so that CPs no longer have voting rights; CPAC used to send two members to every meeting. Instead, Mike Kimble will request to be added to the Chronicle newsletter. We may send members to the public meetings if there is an agenda item of interest to the group.

G. Upcoming Year

Discussed the upcoming year and goals to accomplish:

Jeannette Carson suggested a retreat similar to the one last summer-- Perhaps a motivational speaker or an administrator.

Mike Szczukowski recommended a “tradeshaw” highlighting different contract professionals on campus and the work that they do.

Annie Hanson recommended a professional development opportunity and quarterly socials.

Discussion of guest speakers determined that an external speaker may be best.

Questioned the budget and venue for such an event. We have approximately \$2500 (not sure if last year’s money carried over). Venue options discussed: Akron Aeros’ game, Akron Art Museum, Heisman Lounge.

Please bring ideas to the next meeting.

Theresa Beyerle asked what our constituents want. Jeannette Carson motioned to have Herb Matheny do a survey of CPs. The motion was adopted. The survey may include topics like benefits, representation on campus, professional development, etc.

Theresa Beyerle will work with Human Resources to report back to the group on HR benefits for unionized Faculty, non-bargaining unit Faculty, Contract Professionals, and Staff (both full time and part time CPs and Staff). Particular attention will be paid to

healthcare, accumulation and usage of vacation and sick days, and tuition reimbursement for employees and their families (broadly defined).

Jeannette Carson reported on the most recent Board of Trustees meetings: At the March meeting the BOT passed an amendment stating that retirees from UA (as of January 1, 2012) who were rehired by UA must take advantage of their STRS/ PERS, etc. healthcare and may not opt into the UA plan. At the April 30, 2012 meeting, this amendment was revoked, as it is not allowable by the state retirement plans.

H. Monthly Meetings

CPAC will plan on meeting monthly. Discussed multiple day and time options. For those coming from off campus, the beginning or end of the day is preferred. Mike Szczukowski will send out three or four options; please respond so that we may come to a consensus. The next meeting (end of June) will be TBA.

IV. Old Business

A. CPAC Procedural Manual

The manual is approximately 98% completed, though not much work has been done on it since the start of University Council. One noted change: Section 3-D has been updated to provide a new date for the President's review. The date has been changed from July 1 to April 30 to align with the University Council calendar.

The manual will go out to the committee for review. Please send comments to Jeannette Carson.

B. Benefits for 2013

Benefits will remain the same for 2013; there was no bid this year. Bill Viau will alert CPAC committee members when HR begins to discuss making changes again.

V. UC Updates

None available. Please prepare updates for the next June meeting.

Adjournment:

Meeting was adjourned at 4:00pm by Mike Szczukowski. The next general meeting will be in June- TBA.

Minutes submitted by: Annie Hanson

Approved by: