

## **Contract Professional Advisory Committee**

Meeting Minutes  
June 25, 2012

### **Opening:**

The regular meeting of the CPAC was called to order at 3:05pm on 6/25/12 in Leigh Hall 414 by Mike Szczukowski.

### **Present:**

Mike Szczukowski, Annie Hanson, Jim Walczyk, Gary Goldberg, Carol Pleuss, Michael Kimble, Jeannette Carson, Suzanne Testerman, Denise Moss, Mary Jane Grabenc, Herb Matheny

### **I. Opening Meeting/ Introductions of New Members**

The committee welcomed new member: Suzanne Testerman, a project manager in Applications Systems Services

### **II. University Council Update**

No update available.

### **III. New Business**

#### **A. UC – IT Replacement**

Suzanne will serve the remaining two years of the appointment.

#### **B. CP Survey**

A subcommittee met on June 13<sup>th</sup> to review previous surveys and draft new questions. The goal of the survey is to set an agenda for the upcoming year that meets the needs of CPs campus wide.

#### **C. Communication to Campus**

Mike Kimble has updated the website to reflect new members, Denise Testa and Jim Walczyk. He will also add Suzanne Testerman. An announcement will be distributed through Email Digest welcoming all newly elected members.

#### **D. Board of Trustees- update**

Herb Matheny provided an overview of the most recent Board meeting. Topics included, Sasaki plan for an “Academic Way,” potential funding for merit raises, renaming Summit College, and healthcare budgetary overages contributing to paying off the deficit.

#### **IV. Old Business**

##### **A. Presidential Appointment**

No update available.

##### **B. CPAC Procedural Manual**

Members discussed minor changes to the procedural manual, including the dates by which elections and presidential nominations are due. Jeannette Carson will send out an updated copy for review.

##### **C. Upcoming Year**

The committee briefly discussed goals for the upcoming year. This will be a more in depth conversation after the survey results are available. We currently have \$6710 available for programming.

##### **D. Monthly Meetings**

The committee will be mindful of individuals' schedules, and will attempt to choose a time that is most convenient for all members. Consensus agreed on Wednesdays at 3:00pm.

#### **V. UC Updates**

Some committees are taking the summer off, while others are still getting up to speed on their designated areas.

##### **Adjournment:**

Meeting was adjourned at 3:45pm by Mike Szczukowski. The next general meeting will be in July- TBA.

Minutes submitted by: Annie Hanson

Approved by: