

Contract Professional Advisory Committee

Meeting Minutes
August 8, 2012

I. Opening:

The regular meeting of the CPAC was called to order at 3:00pm on 8/8/12 in Leigh Hall 414 by Mike Szczukowski.

Present:

Mike Szczukowski, Annie Hanson, Jim Walczyk, Gary Goldberg, Michael Kimble, Jeannette Carson, Suzanne Testerman, Denise Moss, Kimberly Beyer, Herb Matheny, Nancy Roadruck, Denise Testa, Chris Tankersley, Dale Adams, Dan Satter

II. University Council Update

UC representatives encouraged the CPAC members to stay up to date on issue briefs and announcements made by UC on the Sharepoint site. Also, UC meetings are open to the public; upcoming meetings are listed here: <http://www.uakron.edu/uc/index.dot>

UC may not have a quorum in August due to this being a busy vacation time. If you are a UC representative, be sure to look for the Outlook meeting request and RSVP. If the committee believes a quorum will not be met, they may cancel the meeting.

The Finance and Budget committee met and is looking into part-time CPs receiving paid time off/ vacation days. Currently part-time staff and faculty are receiving this benefit and part-time contract professionals are not. The committee will report back with more information as it becomes available.

If individuals have ideas on revenue generating initiatives (meaning dollars coming from outside sources), or on cost-cutting initiatives within academic departments or campus units, please send those ideas to Jeannette Carson at jcarson@uakron.edu.

III. New Business

A. Meeting/ Picture with Dr. Proenza

Zippy may be available for the picture. Date and time for the picture TBA.

The goal is to provide Dr. Proenza with a summary of CPAC's accomplishments in the 2011-2012 school year. The running list includes: UC luncheon, change of bylaws, HR paternity leave study, Employee Appreciation Day. If we are missing things, please email Mike at mas149@uakron.edu.

B. Employee Appreciation Day

Save the date: Saturday, October 6, 2012 at 11:00am

CPAC will be looking for volunteers to work that day; also consider volunteering to collect donated items to be used as prizes the day of the event.

Consider Zips footballs signed by Coach Bowden to entice donors of a \$50+ item.

Think about ways to challenge SEAC to encourage participation—example: food drive

C. Board of Trustees- update

Herb Matheny provided an overview of the most recent Board meeting, occurring the morning of our CPAC meeting. A relatively short meeting, the main topic was the reorganization of the Strategic Engagement division of the University. Special congratulations to several CPAC members who received promotions at the meetings, including: Nancy Roadruck, assistant vice president of student success, and Dale Adams, director of student judicial affairs.

IV. Old Business

A. CP Survey

Minor changes were suggested. Herb will make them and present a fresh copy to the committee. It was determined that the CPAC committee as a whole does not need to view the second draft before publication.

Question #4: Are there any accomplishments that you would like to share with the campus, or do you know of any other contract professionals who should be recognized for their achievements?

If this question generates a large number of responses, CPAC may consider a yearly award to recognize the achievements of CPs across campus. Sustainable funding of the award may be an issue.

B. CPAC Procedural Manual

Issue tabled.

C. Upcoming Year - what do we want to accomplish?

The committee briefly discussed goals for the upcoming year. This will be a more in depth conversation after the survey results are available. We currently have \$6710 available for programming.

D. Monthly Meetings

. Consensus agreed on Wednesdays at 3:00pm. Mike will send out a recurring Outlook meeting in the near future.

V. UC Updates

Some committees are taking the summer off, while others are still getting up to speed on their designated areas.

Adjournment:

Meeting was adjourned at 4:00pm by Mike Szczukowski. The next general meeting will be in September- TBA.

Minutes submitted by: Annie Hanson

Approved by: