

CPAC Meeting Minutes

Leigh Hall 413 | 3:00pm – 4:30pm

June 24, 2013

Attendees: Suzanne Testerman, Mike Szczukowski, Theresa Beyerle, Mary Jane Grebenc, Carol Pleauss, Dan Satter, Denise Testa, Diane Raybuck, Gary Goldberg, Denise Montanari, Deb White

Absent with Notice: Steve Sedlock, Herb Matheny, Scott Roberts

Absent without Notice: Mary Rossett

I. Called to Order:

- Suzanne Testerman opened meeting at 3:05PM

II. Approval of Minutes

- May 29, 2013 meeting minutes approved with one edit –Minutes will be updated to reflect Gary Goldberg was in attendance

III. University Council Update

- Notification that July University Council Meeting has been cancelled. Next meeting will be held on August 13th.
- Notification that July University Steering Committee meetings have been cancelled. Next scheduled meeting will be held on August 7th.

IV. New Business

- Group Photo and meeting with Dr. Proenza
 - Will email Dr. Proenza regarding date for CPAC group photo
 - a. Part of the charge given to CPAC by Dr. Proenza in November 2012: *Better serve working adults: consider variations on access to UA's services, or ways to better package what we already offer in a more attractive, convenient way.*
 - i. Mike met with Laura Conley on this topic and requested that we create a working group to further investigate how to serve our working student population
 - 1. Sub-Committee Members: Diane Raybuck, Karen Dickerson, Herb Matheny
- CPAC Resignation
 - Jim Walczyk tendered his resignation from CPAC via email on 06/04/2013.
 - Mike will review election results and contact the next CP in line for Committee

- There is also an opening on the Recreation and Wellness Committee; new member will be offered that position. If they decline, we will contact the At-Large members to see if there is interest to serve.

V. Board of Trustees Meeting Update

- Discussion about Email Digest publications of 06/19/2013, *“University Addresses Budget Challenges”*
 - As of last week, Diane Raybuck informed the group that enrollment projections for Fall 2013 are down 3%, not 7% that many people believed
 - Adult and Transfer students are target groups
 - International students – Holly Harris-Bane working on this initiative
 - Kent State University is at capacity for entering freshman students as reported in the press
 - UA has not seen any significant bump in enrollment because of this
 - UA has seen students from OSU and private institutions
- Discussion about possibility of employee layoffs
 - Current number of Contract Professionals is 576
- Discussion about Email Digest publication of 06/19/2013, *“President Comments about Employee Retirements at Board Meeting”*
 - Discussion about Retire-Rehire practice at The University of Akron
 - Discussion about changes to Provost employment

VI. Old Business

- Procedure Manual
 - Mike will share latest draft with group for discussion at July 29th CPAC meeting
- Employee Appreciation Day
 - As reported at the last CPAC meeting, the event will take place on October 5th, 2013
 - Game begins at 2:00PM
 - Event being renamed to “Faculty Staff Picnic”
 - With the change in name, question arose from Anne can CPAC donate ticket to those CPs who want to attend or offer a specific number of free tickets to the first XX number of Contract Professionals who respond
 - Mike will contact Brian Davies to see if this is an acceptable use of funds
 - CPAC has \$8,600.00 in fund
- Professional Development
 - Anne mentioned a previously discussed option of sponsoring a Professional Development Day with speaker at UA in the morning and admission to the Akron Zoo in the afternoon for team building
 - Lecture options:
 - “How Contract Professionals can help with Retention Initiatives at UA?”
 - “What are Contract Professionals doing to support Vision 2020?”

- “Vision 2020: Coming to life through Contract Professional service”
- “Contract Professionals: How to advance within the University”
- Theresa mentioned a previous program, “Academic Leadership Forum (ALF)” which was sponsored through ITL
 - Had to apply to attend
 - One year commitment
 - Approximately 30 participants
 - Monthly meetings to cover a different area/university department
 - Focus on UA team and culture
 - Denise to discuss reprisal with Mike Sherman at her next meeting

Meeting Adjourned at 4:05PM