

## CPAC Meeting Minutes

Leigh Hall 413 | 3:00pm – 4:30pm

August 26, 2013

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**Attendees:** Suzanne Testerman, Anne Hanson, Theresa Beyerle, Carol Pleauss, Dan Satter, Diane Raybuck, Gary Goldberg, Denise Montanari, Steve Sedlock, Herb Matheny, Mary Rossett

**Absent with Notice:** *Deb White, Denise Testa, Mary Jane Grebenc*

**Absent without Notice:** *None (Jim Walczyk open position)*

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### I. Called to Order:

- Suzanne Testerman opened meeting at 3:03PM

### II. Approval of Minutes

- July 29<sup>th</sup>, 2013 meeting minutes approved

### III. New Business

- IT Committee Volunteer
  - IT Committee has no CPAC representation. Call for volunteers – none so Suzanne Testerman will fill open position
- Committee Updates
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- Enrollment Status – Mary Rossett/Diane Raybuck
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- Proposed University Council Changes
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### IV. Old Business

- Procedure Manual
  - Draft shared with group for discussion; Ready for Vote -
- Faculty Staff Picnic Update
  - - *Still in question from previous meeting: With the change in name, question arose from Anne can CPAC donate ticket to those CPs who want to attend or offer a specific number of free tickets to the first XX number of Contract Professionals who respond*
    - *Mike will contact Brian Davies to see if this is an acceptable use of funds*

Meeting Adjourned at XXXX PM