

## CPAC Monthly Meeting Minutes

Student Union 314 | 3:00pm – 4:30pm – March 30, 2015

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**Attendees:** Suzanne Testerman, Theresa Beyerle, Denise Montanari, John MacDonald, Mary Rossett, Katie Watkins-Wendell, Michael Spayd, Mary Jane Grebenc, Mike Szczukowski

**Absent with Notice:** Myra Weakland, Scott Roberts, Steve Sedlock, Deb White

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### 1) Open Meeting

- a) Suzanne Testerman opened the meeting at 3:05PM
- b) Meeting Minutes of January 26, 2015 were distributed and reviewed for edits. There being none, the meeting minutes were approved. There were no Meeting Minutes for February 23, 2015 as this was the CPAC Annual Luncheon.

### 2) New Business

- a) Terms of Service – A handout was provided listing CPAC membership terms of service.
- b) April 2015: Carol Pleuss, Deb White, Mike Szczukowski, Denise Testa, Mary Rossett and Katie Watkins-Wendell
- c) April 2016: Mary Jane Grebenc, Courtney Gonzer, Steve Sedlock, Diane Raybuck, Scott Roberts, Denise Montanari
- d) April 2017: Suzanne Testerman, John MacDonald, Theresa Beyerle, Aiesha Motley, Michael Spayd, Myra Weakland
  - i) CP At Large: The following Contract Professional At-Large membership are concluding their current term of service as of April 30, 2015:
    - (1) Kim Gentile, Mary Hardin, Chuck Kunsman, Dorothy Gruich, Greg Dieringer and Stacey Moore.
- e) Nominations – CPAC & CP At-Large Members: Discussions were held regarding the process and procedures surrounding nominations & voting for new membership to take place prior to the April 27<sup>th</sup> CPAC meeting.
- f) University Council Standing Committees: Vacancies were identified in the following committees:
  - i) Communications, Information Technology, Physical Environment, Recreation & Wellness, Student Engagement and Success, Institutional Advancement, & Talent Development and Human Resources

### 3) Old Business

- a) CPAC Event with President Scarborough – Event was held Monday, February 23<sup>rd</sup> at Quaker Station from 11:30am – 1:00pm
  - i) Attendance was high at approximately 260 Contract Professionals. President Scarborough's presentation was well received and many positive comments were made.
  - ii) The committee thanked Mike Szczukowski for the work of him and his team for taking care of the name tags, table tags, etc.
- b) Leave Bank Policy Status – The policy was endorsed by University Council and sent to President Scarborough March 12, 2015.
- c) Professional Development Survey
  - i) The Professional Development Survey was handed out at each table and attendees were asked to complete before departing the event. Approximately 30 hard copies were received.

### 4) Additional Items

- a) None.

Meeting Adjourned at 4:15PM