

CPAC Monthly Meeting
Student Union Room 310 | 3:30pm-5:00pm | January 27, 2020

CPAC Attendees: Anne Bruno, Greg Dieringer, Jeanette Carson, Will Cole, Carly Debord, Eli Eubanks, Brittany Ferguson-Mike, Kristin Foy Samson, Dorothy Gruich, Courtney Johnson-Benson, Stephanie Kiba, Joe Minocchi, Alan Parker, Abbey Shiban, and Eric Veigel

Excused:

Absent: Anthony Colucci, Ali Doehring, and Autumn Frampton

1. Open Meeting:

- a. Will Cole, Chair of CPAC, opened the meeting at 3:31pm

2. Approval of the Agenda

- a. (Motion) Anne Bruno (Second) Alan Parker; no opposed.

3. Approval of the Minutes

- a. (Motion) Jeanette Carson (Second) Dorothy Gruich; no opposed.

4. ACUI Safe Spaces Course Presentation

- a. Greg Luli and Cynthia Sheeks received CPAC Scholarships to complete Safe Spaces Training through ACUI. Greg and Cynthia debriefed CPAC on the information and skills they developed from the training.
- b. Greg Luli presented the training content and resources including the following areas: Foundations of Identity, Accessible Spaces, LGBTQ+ space, Faith Space, Cultural Traditions, Social Justice and Equity and Practice and Policy.
- c. Greg shared that the training enabled him to identify ways to get around campus and approach accessibility through multiple lenses. He learned about preferred pronouns and was able to adapt the knowledge to working with students and professionals. Additionally, he learned about cultural awareness and traditions.
- d. For Greg's Capstone Project in the training course, he reviewed campus needs and compiled a report on inclusive space.
- e. Cynthia Sheeks: Shared her a copy of her Capstone Project; Cynthia remarked that she learned the most about religious expression on campus and laws pertinent to express. Cynthia has been working with Anne Bruno to secure donor funding for the Inclusive Space in Schrank Hall.

5. Reports:

- a. **Treasurer:** At the start of the month we had just under \$2,900, after providing refreshments at the last professional development events the account has roughly \$2,700. Alan suggested to start planning to have our Spring Social- Ice cream and pizza.
 - i. CPAC members discussed other training opportunities to provide

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contract professionals, e.g. diversity training with Counseling Center and provide refreshments.

- ii. Greg, Jeanette, Alan, and Eli will meet and make a presentation at the next scheduled meeting.
 - b. **Budget and Finance:** The committee met with the new CFO Dr. Steve Storck, he was very engaged in the committee meeting. Because budget projections are enrollment driven, the committee is in the early stages of the budget process. The committee spent a significant amount of time discussing university research policies. Will contacted Human Resources about compensation review, Human Resources is currently in the bidding process.
 - c. **University Council:** At the January 14th meeting, President Miller discussed Strategic Planning. The University Council Executive Committee met with all of the colleges to review their 3 Year Action Plans. At the last meeting, Provost Urgo discussed increasing the schedule of summer courses. John Corby, Chief Information Officer discussed training available on campus. Employees can utilize www.uakron.edu/training to view the monthly training calendar. Jeanette encouraged members to attend the upcoming event Strategic Planning Update on Tuesday, January 28th.
 - d. **See Attached for remaining reports.**
6. **Old Business:**
- a. **Procedural Manual:** Jeanette Carson emailed the updated Procedural Manual to the membership.
 - b. **Motion to Approve Discussed Changes:** (Motion) Courtney Johnson-Benson, (Second) Dorothy Gruich, no opposed.
7. **New Business**
8. **Adjournment from CPAC**
- a. Will Cole, Chair of CPAC, adjourned the meeting at 4:45pm: (Motion) Jeanette Carson, (Second) Alan Parker, no opposed.

University Council Committee Updates:

Communications

Kristin Foy Samson

We met January 14 and welcomed Tammy Ewin into her new role as VP of UCM, and our committee administrator. She has appreciated the warm welcome and is eager to support the University moving forward. We circled back to the topic of improving student communication, a continued goal for this academic year. We will work directly with UCM to seek feedback from students regarding how we can better distribute University information. We will be meeting with Sarah Steidl at our February meeting to better understand how we can support the Sesquicentennial Celebration planning team.

Information Technology

Eli Eubanks

1-17-2020 1. Multi-factor authentication is in testing phase with IT and select individuals. Will be rolled out slowly. Right now, only applies to Office 365 access. 2. The RFP committee for VOIP solution to replace phones is submitting recommendations and awaiting board vote. 3. IT is coming up with recommendation for committee to approve to send to UC in regards of recommending to look into replacing Peoplesoft with a cloud ERP solution. Peoplesoft goes end of life in the distant future and we will need to find a replacement. We are looking to make it part of the Strategic Planning Committee. 4. IT still working on rolling out OneDrive and Sharepoint as alternatives for server storage solutions.

12/6/19 1. Identity Management and User Access: Kurt Eckert, Chief Information Security Officer, presented and demonstrated two factor authentication. The login method will help secure accounts that become compromised. Most of IT is enrolled currently and it will be rolled out to campus starting this Spring 2020. At this time, it will only be applicable to Office 365 applications. 2. VOIP Phone replacement: Matt Williams, Director of Infrastructure Services, updated us on the RFP and demonstrated some of the VOIP Systems that were currently in consideration. 3. Cloud ERP to replace Peoplesoft: Chris Muller, Director of Application Services, gave a review of leading vendors and their offerings.

Institutional Advancement

Abbey Shiban

Institutional Advancement The goal of the committee is to create a policy for the Alumni office on how other departments, colleges and units use/ update alumni data. The purpose of this is to make sure the data is being maintained accurately. For example, if an alum passes away and notifies someone in the college, it is important for the Alumni office to be aware so that individual is removed from any future communications. A survey was sent to other institutions regarding their policies and procedures for alumni lists/ databases. A very low response rate was received, which could have been attributed to the fact that it went out in December. The committee restructured the survey and is planning to send it directly to individuals who work in

alumni offices at peer institutions. Additionally, the committee will be sending out a survey to UA department chairs regarding how they use any data for alumni.

Physical Environment

Dorothy Gruich

The Committee met in December and January. Received updates from Stephen Myers regarding campus projects, which are summarized and combined here: • Construction on Buckingham began in January • IT cabling project continues through summer • Railings have been installed on the ASEC bridge and the stairs are open for use • Baseball field is completed, just working on concrete and finishing touches. Also working on designing new stands for the baseball field, a project funded by a private donor • Turf replacement in field house is complete • Labs at Medina and Wayne are being worked on • UA will receive a new hazmat storage building • Request is out to bid for new air handlers in the Roadway building • Capital Planning is reviewing bids for the Whitby Hall roof replacement • West campus parking deck is complete • Architects have been selected for the restrooms update in Bierce Library. This is a state funded project which will update the restrooms, adding a mother's room and gender neutral restrooms • Ayer/Crouse renovation: working on plans to move departments out. Governor should sign bill to receive the funds in March so that the 1st phase can begin • Radiator Rich building has been demolished • The campus vault project begins on March 1. Will be located on the brick walkway in front of Bierce Library and steps to Buchtel Hall • Project to upgrade campus surveillance cameras will take place soon. • The Vivarium (located in ASEC) will receive a new air handler in August. Currently working to address concerns, regulations and disruptions to the animal populations.

Recreation and Wellness

Eric Veigel

The Recreation and Wellness Committee had meetings on December 10th and January 14th. The focus of both of these meetings was to prepare for the campus-wide RooFit Wellness Program for faculty and staff. Emphasis was placed on marketing, registration processes, and utilization of the RooFit website and Brightspace pages that will include many program and health and wellness resources. The event officially launched on January 27th. The team also voted on a new meeting pattern for the Spring 2020 semester to better accommodate the schedules of the members.

Student Engagement and Success

Greg Dieringer

The University Council Student Engagement & Success Committee last met on December 10. The committee had a follow-up discussion about the distribution of a survey to graduate students to assess needs and build a stronger sense of community. The Graduate Student Government (GSG) representatives on the committee were going to reach out to the GSG executive committee for further input. There was also a brief discussion about support and activities for international students. The chair was going to investigate inviting a representative from the International Center for more information.

Talent Development

Joseph Minocchi

Talent Development and Human Resources Update 1. Pedestrian Crosswalk topic submission was received by UC on October 24th. The UC Exec committee has forwarded the submission to the UC Physical Environment Committee for consideration. Members discussed the importance of this issue and agreed that we need to be persistent in this matter as it presents many safety concerns. Dean Peters plans to reach out to the City of Akron on behalf of the School of Law as this intersection strongly affects those entering and exiting the C. Blake McDowell Law Center. The Dean will report back with his findings. 2. Chair MacCracken provided members with a copy of the Anti HIB Webinars request letter from Cleveland State University which will provide a one-hour webinar on prevention topics such as bullying and related topics. 3. Liz Erickson reviewed the history and importance of the succession planning report that was shared with UC under the Scarborough administration. Dr. Erickson believes that this would be a good time to share the document again with UC as it may provide advice and recommendations during the strategic planning process. After discussion the members agreed to circulate the report for review within our standing committee and if needed, table the discussion for a later date.