

**CPAC Attendees:** Sonya Wagner, Greg Dieringer, Stephanie Kiba, Cora Moretta, Jeanette Carson, Courtney Johnson-Benson, Kimberly Beyer, Chris Stimler, Eric Veigel, Thad Doyle, Abbey Shiban, Dorothy Gruich, Nate Meeker, Taylor Sminchak, and Alan Parker

**Excused:** Alison Doehring & Laura Conley

**1. Open Meeting:**

- a. Stephanie Kiba, Chair of CPAC, opened the meeting calls at 3:32pm.

**2. Approval of the Agenda:**

- a. (Motion) Brittany Ferguson-Mike, (Second) Abbey Shiban; no opposed.

**3. Approval of the Minutes:**

- a. (Motion) Sonya Wagner, (Second) Chris Stimler; no opposed

**4. Budget Report**

- a. \$975 was reimbursed on three individuals attending the virtual conference at Ohio State University from last May. The current balance is \$2,465.33.

**5. UC Committee Updates:**

- a. **Budget & Finance (Abbey Shiban):** This committee is meeting every other week. The current focus is figuring out how to present the budget to everyone, specifically a better way to highlight budget ins and out for transfers.
- b. **Communications (Nate Meeker):** This group has been meeting once a month. Survey results were underwhelming with only 3% of students responding to the survey. The next few meetings will include discussion about what are some items to work on from the student perspective.
- c. **Information Technology (Cora Moretta):** This committee met the week of February 21<sup>st</sup>. This group has created a security training document that needs to be approved through University Council.
- d. **Institutional Advancement (Sonya Wagner):** This group continues to work on the implementation of the scavenger hunt. They have identified 8 donor spaces across campus to place QR codes. This will be ready in May.
- e. **Physical Environment (Dorothy Gruich):** Safety walks are occurring again, which include Dr. Messina, PFOC, USG, UAPD. These walks are taken place in the evening. All parking decks will have a camera installed. Roughly 260 cameras will be installed across campus. County and city are discussing where cameras will go south of exchange with the help of UAPD. Polsky Art Center on the first floor off of Main – \$4.5 million is coming from the next capital bill and looking at donor funds for the rest. This is a \$6.5 million project. The goal is to move Starbucks down to the 1<sup>st</sup> floor of Polsky to increase traffic. Buchtel Common brick will be fixed in two different phases.
- f. **Recreation & Wellness (Chris Stimler):** This group will begin placing tips about taking care of your self in Digest.
- g. **Student Engagement & Success (Greg Dieringer):** This group also met in February and finalized the calendar for weekly Digest tips.
- h. **Talent Development & Human Resources (Laura Conley):** This committee wants to remind all that you are able to carryover 80 extra vacation hours until 2023. Human Resources has a spread sheet with the amount of carryover for each person that qualified. As a friendly reminder, contract professionals max out at 528 vacation hours,

and will stop earning vacation hours until your hours are lower than 528. Stephanie asked Human Resources to send something out about this to contract professionals.

**i. University Council (Courtney Johnson-Benson & Jeanette Carson):**

- Invited speaker: Kari Jackson, Director of Off-Campus Safety
  - ✓ Kari is meeting with landlords and discussing issues and concerns; while developing a working relationship with them.
  - ✓ Undergraduate Student Government President, Grace, approached Kari Jackson and President Miller about providing a RING doorbell for students that live right off campus.
- Student Success Software is being reviewed across campus.
- Dr. Joe Urgo will speak at the next UC Council meeting.

**6. New Business**

**a. CPAC/SEAC Celebration Week** – This celebration week will take place the week of May 16<sup>th</sup>-20<sup>th</sup>. The goal is to have one event each day. President Miller has been requested for May 16<sup>th</sup> for a lunch time event with food trucks. (Ali, Alan, Dorothy, Nate M, and help from Stephanie)

- Event options include:
  - ✓ Rubber ducks' game on May 15<sup>th</sup>
  - ✓ UA Baseball game on the 16<sup>th</sup>
- The costs of these events would be split with SEAC. Each group would budget for \$1,500.

**b. Professional Development (Alan):** Heart to Heart Communications provided some lunch and learn conversations for 2022. Courageous Conversations, Continuation of Diversity, Equity, and Inclusion discussion, Living and Leading a Resilient Life.

- The group narrowed it down to 2.
- A two-part series on Inclusive Conversations would consist of a 75 min session and an assessment.
- The professional development group reserved the week of March 21<sup>st</sup> for a professional development/lunch and learn on either Tuesday or Wednesday.
- The second professional development would be at the end of April.
- These would be virtual options.
- Cost of a lunch & learn would be \$1,250 but could reduce it to \$1,000 for both workshops.

**c. Procedural Manual Update**

- During this meeting, CPAC representatives reviewed the current procedural manual and voted on updates. This will be an agenda item for the next 1-2 meetings to finalize updates and publish on the CPAC website.

**7. Other Comments/ Announcements**

**a. Social Engagement Committee (Dorothy):** March 16<sup>th</sup> will be the next event with a food truck, outside of the Fieldhouse. Food truck is to be determined.

**8. Adjournment from CPAC**

- a.** Stephanie Kiba, Chair of CPAC, adjourned the meeting at 5:01pm
  - Motion (Jeanette Carson) Second (Alan Parker); none opposed

