

CPAC Attendees: Greg Dieringer, Stephanie Kiba, Cora Moretta, Jeanette Carson, Laura Conley, Courtney Johnson-Benson, Kimberly Beyer, Chris Stimler, Eric Veigel, Thad Doyle, Abbey Shiban, Dorothy Gruich, and Alan Parker

Excused: Alison Doehring, Sonya Wagner, Nate Meeker, and Taylor Sminchak

1. Open Meeting:

- a. Stephanie Kiba, Chair of CPAC, opened the meeting calls at 3:32pm.

2. Approval of the Agenda:

- a. (Motion)Thad Doyle, (Second) Laura Conley; no opposed.

3. Approval of the Minutes:

- a. (Motion) Alan Parker, (Second) Kim Beyer; no opposed

4. Budget Report

- a. \$3761.33 in the budget
- b. Dorothy will be following up to see if CPAC will need to pay for Ohio Staff Council of Higher Education dues.
 - Update from Dorothy: OSCHE annual fee is \$250, split between CPAC and SEAC. This year it will be 50% off so CPAC will pay half of \$125. Invoices to be sent to all schools soon.

5. UC Committee Updates:

- a. **Budget & Finance (Abbey Shiban):** The committee met this past Wednesday and plan to meet every other week due to enrollment numbers. Dallas Grundy hopes to have a better grasp of budget in February. Committee will be working on coming up with a more transparent presentation of the budget.
- b. **Communications (Nate Meeker):** This group met this morning to go over the survey results, but the results are not back yet. It is estimated that we will see results sometime in the next few weeks, which should give us some actionable information for February's meeting.
- c. **Information Technology (Cora Moretta):** This subcommittee gathered last week. The main focus is coming up with a survey for the cyber security training. The survey will ask individuals if they would prefer a universal training or a cyber security training based on user type. This group is still discussing the pros and cons of having one type of reservation system on campus.
- d. **Institutional Advancement (Sonya Wagner):** N/A
- e. **Physical Environment (Dorothy Gruich):** During the December meeting, Chief Gooding was a guest speaker. UAPD will be hiring 5 new officers and will be onboarding by March. They will be restarting the campus safety walks, which are held monthly. Representatives from PFOC and USG are in attendance and the next one is scheduled Thursday, January 27th. Patrolling south of exchange is occurring more often. Block by Block is also active on campus and will place a reminder in the Digest and Zipmail.
 - A CPAC representative asked about physical up-keep in buildings has decreased in the last year. Dorothy shared that this has been discussed and PFOC is short staffed, over 30 individuals.
- f. **Recreation & Wellness (Chris Stimler):** Please remind colleagues to join Roofit.

- g. **Student Engagement & Success (Greg Dieringer):** This subcommittee has been providing weekly updates in Digest on how we can continue to support students in a variety of ways.
- h. **Talent Development & Human Resources (Laura Conley):** This group has begun discussing the performance review. They will also receive a Work Dy demonstration in the next 2-3 weeks.
- i. **University Council (Courtney Johnson-Benson & Jeanette Carson):** The Department of Commerce Build Back Better Grant, which is a \$75 million grant, is collaborating with NASA and we were the only Ohio school to get to the final stage. The next steps is submitting a proposal in March. UA hopes to receive an answer by early summer/late spring. Other items discussed:
 - Enrollment goals are aggressive but all optimistic and higher than last year during this year.
 - UA is creating an advising task force committee to make changes from now and the next academic year.
 - The following searches are still going on: VP Research and Engagement, Dean of Pathways and Honors College, Dean of Health and Human Services, VP Provost for Enrollment. The goal is to have these searches completed at the end of spring.
 - Vaughn Meyers, Michelle Novachek, Dorothy Gruich, and President Miller will be sitting on the social engagement committee.
 - Social Engagement committee – Dorothy Gruich will be sitting on the committee. Events will be coming soon and the first one will more than likely be a food truck.

6. New Business

- a. CPAC Survey Results: After discussion, CPAC survey results will be shared as is to President Miller.
- b. President Miller Follow-Up: Stephanie emailed President Miller as a follow up from the December CPAC meeting. President Miller asked about the previous proposal for evening and weekend college. The Burning Glass data was submitted to him for review. President Miller reviewed this information and sent it over to Dr. Urgo. Dr. Urgo has asked to meet with individuals from that steering committee.
- c. Spring Social: CPAC discussed different opportunities to host a spring social or professional development opportunities for all contract professionals. The following are ideas that were discussed in this meeting:
 - A gathering in the RooLounge with appetizers
 - Lunch and Learns for professional development
 - ✓ CPAC would utilize the CPAC survey results to decide on topics.
 - Community service, paint and sip, bingo, and Akron Art Museum are other ideas that were shared to focus on morale.
- d. Procedural Manual Update – CPAC was unable to discuss this agenda item and will take extra time out of the February meeting.

7. Other Comments/ Announcements

- a. Snow Issue – CPAC and SEAC believe they were thought less than when classes were canceled on January 20th. CPAC would like to understand what goes into the decision and what metric is UA using. CPAC will discuss with SEAC about writing a collaborative letter to higher administration.
- 8. Adjournment from CPAC**
 - a. Stephanie Kiba, Chair of CPAC, adjourned the meeting at 5:30pm.