

*R. H. Schmidt*

*The*  
**UNIVERSITY OF AKRON**

---

AKRON, OHIO

---

SEPTEMBER, 1931

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GENERAL CATALOG  
AND  
ANNOUNCEMENTS FOR 1931-32



PUBLISHED BY  
THE UNIVERSITY OF AKRON, AKRON, OHIO

12

*The*  
UNIVERSITY *of* AKRON

General Catalog  
and  
Announcements for 1931-32

PUBLISHED AT AKRON, OHIO, SEPTEMBER, 1931

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## UNIVERSITY CALENDAR

1931

- 2 full years if possible*
- JANUARY 5, MONDAY .....Class work resumed in all departments.
- JANUARY 12-17, INCLUSIVE .....Classification for second semester, students in all day sessions except Co-operative Engineering.
- JANUARY 16, FRIDAY .....Observance of Founder's Day (January 18).
- JANUARY 26 TO JANUARY 31.....Final examinations.
- JANUARY 29, 30 AND 31 .....Classification for second semester for Co-operative Engineering students (Division B).
- JANUARY 30 AND 31 .....Registration and classification of new students  
FRIDAY, 9 A. M.-4 P. M. for second semester.  
SATURDAY, UNTIL NOON
- FEBRUARY 2, MONDAY, 5 P. M.....Registration closes for new students except those re-entering or transferring from other colleges.
- FEBRUARY 2 AND 3 .....Classification of Division A, Co-operative Engineering students.
- FEBRUARY 3, TUESDAY .....Freshman Program. Last day for payment of fees without penalty of late registration fee.
- FEBRUARY 4, WEDNESDAY .....Class work begins for all day sessions.
- FEBRUARY 5, 6, AND 7 .....Registration and classification for Evening Session.  
THURSDAY, FRIDAY AND  
SATURDAY, 9 A. M.-9 P. M.
- FEBRUARY 9, MONDAY .....Class work begins for Evening Session.
- MARCH 28, SATURDAY .....Easter recess begins.  
12:00 NOON
- APRIL 6, MONDAY .....Class work resumed.
- APRIL 13, MONDAY .....Final classification of Co-operative Engineering students (Division B).
- MAY 29, FRIDAY .....Tree Day.
- MAY 30, SATURDAY .....Memorial Day—a holiday.
- JUNE 8-13 .....Final examinations.
- JUNÉ 14, SUNDAY .....Baccalaureate exercises.
- JUNE 16, TUESDAY .....Commencement.

## THE UNIVERSITY OF AKRON

- JUNE 22, MONDAY .....Registration and classification for Summer Session in Teachers College and Co-operative Engineering (Division B).
- JUNE 23, TUESDAY .....Class work begins in Summer Sessions.
- JULY 20, MONDAY .....Classification for Summer Session in Co-operative Engineering (Division A).
- JULY 31, FRIDAY .....Summer Session in Teachers College closes.
- AUGUST 15, SATURDAY .....Summer Session for Co-operative Engineers closes
- AUGUST 17, MONDAY .....Registration and classification begins for fall semester for new resident and non-resident students in all departments of the day session.
- SEPTEMBER 8, TUESDAY .....Registration and classification closes for new students, except those transferring from other colleges.  
UNTIL 12:00 NOON
- SEPTEMBER 8-11, INCLUSIVE .....Freshman Week, compulsory for all Freshmen entering in September, 1931.
- SEPTEMBER 11 AND 12 .....Registration and classification for upper-classmen in all departments (Divisions A and B for Co-operative Engineers).  
FRIDAY, 8:30 A. M. TO  
4:30 P. M.  
SATURDAY, 8:30 A. M. TO  
4:30 P. M. AND  
7-9 P. M.
- SEPTEMBER 14, MONDAY .....Class work begins in all departments of the Day Session (Division A for Co-operative Engineers).
- SEPTEMBER 24, 25, AND 26.....Registration and classification for Evening Session.  
THURSDAY, FRIDAY AND  
SATURDAY, 9 A. M.-9 P. M.
- SEPTEMBER 28, MONDAY .....Class work begins in Evening Session.
- OCTOBER 2, FRIDAY .....General Student Election.
- NOVEMBER 16, MONDAY .....Final classification of Co-operative Engineering students (Division B).
- NOVEMBER 17, TUESDAY .....Class work begins for Co-operative Engineering students (Division B).
- NOVEMBER 26, 27 AND 28 .....Thanksgiving Recess.  
THURSDAY, FRIDAY AND  
SATURDAY
- DECEMBER 19, SATURDAY .....Christmas vacation begins for all departments.  
AT NOON

1932

- JANUARY 4, MONDAY .....Class work resumed in all departments.
- JANUARY 11-16, INCLUSIVE .....Classification for second semester, students in all day sessions except Co-operative Engineering students in Division A.
- JANUARY 18, MONDAY .....Observance of Founder's Day.
- JANUARY 25 TO JANUARY 30.....Final examinations.
- JANUARY 28, 29 AND 30 .....Classification for second semester of Co-operative Engineering students (Division B).
- JANUARY 29 AND 30 .....Registration and classification of new students  
FRIDAY, 9 A. M.-4 P. M.       for second semester.  
SATURDAY, UNTIL NOON
- FEBRUARY 1, MONDAY, 5 P. M.....Registration closes for new students except those re-entering or transferring from other colleges.
- FEBRUARY 1 AND 2 .....Classification of Co-operative Engineering students (Division A).
- FEBRUARY 2, TUESDAY .....Freshman Program. Last day for payment of fees without penalty of late registration fee in day sessions.
- FEBRUARY 3, WEDNESDAY .....Class work begins for all day sessions.
- FEBRUARY 4, 5 AND 6 .....Registration and classification for Evening Session.  
THURSDAY, FRIDAY AND  
SATURDAY, 9 A. M.-9 P. M.
- FEBRUARY 8, MONDAY .....Class work begins for Evening Session.
- MARCH 19, SATURDAY .....Easter recess begins.  
12:00 NOON
- MARCH 28, MONDAY .....Class work resumed.
- APRIL 11, MONDAY .....Final classification of Co-operative Engineering students (Division B).
- MAY 27, FRIDAY .....Tree Day.
- MAY 30, MONDAY .....Memorial Day—a holiday.
- JUNE 6-11 .....Final examinations.
- JUNE 12, SUNDAY .....Baccalaureate exercises.
- JUNE 14, TUESDAY .....Commencement.
- JUNE 20, MONDAY .....Registration and classification for Summer Session in Teachers College and Co-operative Engineering (Division B).
- JUNE 21, TUESDAY .....Class work begins in Summer Sessions.
- JULY 18, MONDAY .....Classification for Summer Session in Co-operative Engineering (Division A).
- JULY 29, FRIDAY .....Summer Session in Teachers College closes.
- AUGUST 13, SATURDAY .....Summer Session in Co-operative Engineering closes.

## THE UNIVERSITY OF AKRON

## BOARD OF DIRECTORS

J. GRANT HYDE .....	Term expires 1932
B. A. POLSKY .....	Term expires 1932
JOHN W. THOMAS .....	Term expires 1932
P. W. LITCHFIELD .....	Term expires 1934
GEORGE T. RANKIN (Died, May, 1931) .....	Term expires 1934
HURL J. ALBRECHT .....	Term expires 1934
CLETUS G. ROETZEL .....	Term expires 1934
L. E. JUDD .....	Term expires 1936
MRS. T. A. CHITTENDEN .....	Term expires 1936
JAMES W. SCHADE .....	Term expires 1936

## OFFICERS FOR 1931

JOHN W. THOMAS .....	<i>Chairman</i>
B. A. POLSKY .....	<i>Vice-Chairman</i>
C. R. OLIN .....	<i>Clerk</i>

## COMMITTEES FOR 1931

*Committee on Finance:* POLSKY, RANKIN, SCHADE.

*Committee on Investment:* HYDE, JUDD, MRS. CHITTENDEN.

*Committee on Buildings and Grounds:* THOMAS, LITCHFIELD, ROETZEL.

ADMINISTRATIVE OFFICERS OF THE UNIVERSITY  
1930-31

GEORGE F. ZOOK, PH. D. ....	<i>President of the University</i>
CHARLES R. OLIN, M. S. ....	<i>Secretary of the University</i>
MAXWELL P. BOGGS, A. B. ....	<i>Assistant Secretary</i>
GLADYS P. WEEKS .....	<i>Registrar</i>
OSCAR E. OLIN, LL. D. ....	<i>Vice-President of the Faculty</i>
ALBERT I. SPANTON, A. M. ....	<i>Dean of Buchtel College of Liberal Arts</i>
FRED E. AYER, C. E. ....	<i>Dean of the College of Engineering and Commerce</i>
W. J. BANKES, A. M. ....	<i>Dean of Teachers College</i>
ELIZABETH A. THOMPSON, A. M. ....	<i>Dean of Women</i>
DONFRED H. GARDNER, A. M. ....	<i>Dean of Men</i>
FREDERICK S. SEFTON, M. Ed. ....	<i>Physical Director</i>
JOSEPHINE A. CUSHMAN, B. L. S. ....	<i>Librarian</i>
LOWELL L. HOLMES, M. A. ....	<i>Director of Evening Session</i>
U. S. VANCE, A. B. ....	<i>University Editor</i>
R. H. SCHMIDT, A. M. ....	<i>University Examiner</i>
SHERMAN O. SCHUMACHER, A. B. ....	<i>Alumni Secretary</i>
WILBUR C. ROBERT, M. D. ....	<i>University Physician</i>

9-16 in all alphabetical

GENERAL INFORMATION

GENERAL FACULTY AND OFFICERS OF INSTRUCTION

1930-1931

GEORGE FREDERICK ZOOK, *President of the University*  
A. B., A. M., University of Kansas; Ph. D., Cornell University, 1914.  
265 Merriman Road

PROFESSORS

all alphabetical

JOHN ADENDORFF, *Professor of Industrial Engineering* | *yr of credit*  
M. E., Cornell University, 1907. 346 Union Place

FRED. E. AYER, *Dean of the College of Engineering and Commerce*, 1914-  
C. E., Lafayette College, 1900. Tallmadge, Ohio

WALTER J. BANKS, *Dean of Teachers College*  
A. M., Clark University. Graduate study, Clark University, 1914-15.  
Portage Point Drive, R. D. Barberton, Ohio

CHARLES BULGER, *Hilton Professor of Modern Languages*  
Ph. B., Buchtel College; A. M., University of Wisconsin, Ph. D., 1925. Nine  
months at Goettingen and Heidelberg Universities. 74 Mayfield Avenue

ORAL EUGENE CLARK, *Professor of Military Science and Tactics*  
Graduate, Infantry School, Fort Benning, Ga., 1923; The Command and General  
Staff School at Fort Leavenworth, Kan., 1929. Major, Infantry, U. S. A. (D. O. L.).  
411 Hillwood Drive

EARL WILLIS CRECRAFT, *Professor of Political Science*  
Ph. B., Franklin College; A. M., Columbia University, Ph. D., 1915.  
688 East Buchtel Avenue

WILLIAM LLOYD DAVIS, *Professor of Economics and Sociology*  
Ph. B., University of Wisconsin, Ph. D., 1922. Graduate study Harvard University,  
1923-24; two six-weeks Summer Sessions at Columbia University, 1926 and 1927.  
391 Mell Avenue

FRANCESCO B. DELEONE, *Director of Music*  
M. Mus., Royal Conservatory of Naples; Honorary degree, Dana's College of Music,  
Warren, Ohio. 585 Delaware Avenue

ROSS C. DURST, *Professor of Civil Engineering*  
B. S. in C. E., Northern University, 1915, C. E., 1922.  
1995 Germaine Ave., Cuyahoga Falls, Ohio

WALTER A. GILMOUR, *Professor of Co-ordination*  
B. S. in C. E., Norwich University, 1914. 861 Aberdeen Street

FRED S. GRIFFIN, *Professor of Mechanical Engineering*  
M. E., Ohio State University, 1911. 157 Marvin Avenue

GEORGE L. HAYES, *Professor of Psychology*  
M. Ed., Edinboro State Normal College; Ph. B., Ohio University; LL. B., Ohio  
Northern University; A. M., University of Pittsburgh, Ph. D., 1921.  
348 North Firestone Blvd.

DONALD HAYWORTH, *Professor of Speech*  
A. B., Grinnell College; A. M., University of Chicago, 1921; Ph. D., University of  
Wisconsin 1929. 283 East Buchtel Avenue

FRED F. HOUSEHOLDER, *Professor of Physics*

B. A., University of Wisconsin, M. A., 1916. Graduate study, Iowa State College, 1917; University of Wisconsin 1916, 1917, 1921; University of Chicago, 1922.  
1209 Berwyn Street

JOHN L. JONES, *Ainsworth Professor of Mathematics*

Ph. B., Lafayette College; M. A., Yale University, Ph. D., 1911.  
2318 16th Street, Cuyahoga Falls, Ohio

CHARLES M. KNIGHT, *Professor Emeritus of Chemistry*

A. M., Tufts College; Sc. D., Buchtel College, 1897.  
583 Weber Avenue

EMERY L. KUHNES, *Professor of Education*

B. S., Upper Iowa University; Pd. M., New York University, Ph. D., 1915. Graduate study, University of Chicago, 1919.  
751 Mercer Avenue

WARREN W. LEIGH, *Professor of Commerce and Business Administration*

B. A., University of Utah; M. B. A., Northwestern University, 1924. Graduate study, Northwestern University, 1924-26, and Summers of 1929 and 1930.  
84 Casterton Avenue

ELSIE MAY MAXWELL, *Professor of Home Economics*

B. S., Teachers College, Columbia University; M. A., University of Chicago, 1928.

CHARLES R. OLIN, *Secretary of the University*

B. S., Buchtel College, M. S., 1909.  
51 Melbourne Avenue

†OSCAR E. OLIN, *Messenger Professor of Philosophy, and Vice President of the Faculty*

A. M., Kansas State Agricultural College; LL. D., The University of Akron, 1920.  
396 East Market Street

RAYMOND B. PEASE, *Professor of English*

B. A. University of Wisconsin; A. M., Harvard University; Ph. D., Wisconsin, 1921; Summer Quarter, 1923, University of Chicago.  
840 Chalker Street

AMON B. PLOWMAN, *Professor of Biology*

B. S., Ohio Wesleyan University; A. M., Harvard University, Ph. D., 1905.  
596 Greenwood Avenue

FREDERICK S. SEFTON, *Professor of Physical Education*

B. S., Colgate University; M. Ed., Harvard University, 1925.  
589 Sunset View Drive

HEZZLETON E. SIMMONS, *Buchtel Professor of Chemistry*

B. S., Buchtel College; M. S., University of Pennsylvania, 1912.  
331 Beechwood Drive

ALBERT I. SPANTON, *Pierce Professor of English and Dean of Buchtel College of Liberal Arts*

A. B., Buchtel College; A. M., Harvard University, 1905.  
625 Weber Avenue

\*ELIZABETH A. THOMPSON, *Professor of History, and Dean of Women*

A. M., The University of Akron, 1911.  
283 East Buchtel Avenue

†Retired June, 1931.

\*Deceased March 30, 1931.

JOHN T. WALTHER, *Professor of Electrical Engineering*  
B. S. in E. E., University of Michigan, 1909.

384 Reed Avenue

ARTHUR M. YOUNG, *Professor of Latin and Greek*  
A. B., A. M., Harvard University, Ph. D., 1930.

1517 Chestnut Blvd., Cuyahoga Falls, Ohio

## ASSOCIATE PROFESSOR

CARY C. WOOD, *Associate Professor of Educational Psychology*

B. S., Ohio University; A. M., Columbia University, Ph. D., University of Cincinnati, 1928.

372 Madison Avenue

## ASSISTANT PROFESSORS

DONALD E. ANTHONY, *Assistant Professor of Economics*

B. A., Stanford University; M. A., Cornell University; Ph. D., Stanford, 1928.

37 Aqueduct Street

JANE S. BARNHARDT, *Assistant Professor of Art*

B. E., The University of Akron, 1928; M. Ed., 1930.

486 Roslyn Avenue

HARRY A. BENDER, *Assistant Professor of Mathematics*

A. B., Ohio University; A. M., University of Illinois, Ph. D., 1923.

931 Stadelman Avenue

HOWARD H. BLAIR, *Assistant Professor of Physical Education*

B. S., Ohio State University, 1923; A. M., Columbia University, 1927.

1416 Delia Avenue

JOHN W. BULGER, *Assistant Professor of Civil Engineering*

B. C. E., Ohio State University, 1918.

368 Sherman Street

WALTER A. COOK, *Assistant Professor of Chemistry*

B. A., University of Cincinnati, M. A., 1922, Ph. D., 1924.

382 East York Street

HARMON O. DEGRAFF, *Assistant Professor of Sociology*

B. A., M. A., University of Iowa; Ph. D., University of Chicago, 1926.

429 East Buchtel Avenue

ELMER ENDE, *Assistant Professor of Organ and Theory of Music*

B. Mus., American Conservatory of Music, Chicago, 1915; M. A., Ohio State University, 1930.

724 Crosby Street

HOWARD R. EVANS, *Assistant Professor of Education*

A. B., Indiana State Teachers College; M. A., Teachers College, Columbia University; Ph. D., Northwestern University, 1930.

283 East Buchtel Avenue

ROLLAND D. FOX, *Assistant Professor of Bacteriology*

B. S., The University of Akron, M. S., 1923; Director of the Division of Laboratories, Akron Health Department.

499 Malvern Road

- DONFRED H. GARDNER**, *Assistant Professor of History, and Dean of Men*  
A. B., Princeton University, 1922, A. M., 1923.  
841 Merriman Road
- RUSSELL J. GREENLY**, *Assistant Professor of Industrial Teacher Training*  
B. S., Pennsylvania State College, 1930.  
455 Letchworth Drive
- LOWELL L. HOLMES**, *Director of the Evening Session, and Assistant Professor of Commerce and Business Administration*  
S. B. in Engineering Administration, Massachusetts Institute of Technology; M. A. in Economics, University of Pittsburgh, 1930.  
453 Malvern Road
- FLORA J. HOOVER**, *Assistant Professor of Education*  
B. A., Michigan State Normal College, 1920. Graduate study, The University of Akron, 1923-24; Michigan State Normal College, six-weeks Summer Session.  
Taylor Hotel
- WALTER C. KRAATZ**, *Assistant Professor of Zoology*  
B. A., University of Wisconsin; M. A., Ohio State University, Ph. D., 1923.  
957 Mercer Avenue
- HAROLD T. MCKEE**, *Assistant Professor of Business Administration*  
B. S., University of Pittsburgh, M. A., 1929.  
525 Roslyn Avenue
- LEROY C. McNABB**, *Assistant Professor of Speech, and Director of Dramatics*  
B. S., Lebanon University; B. A., Ohio Wesleyan, M. A., 1925; Cornell University, 1928-30 toward Ph. L.  
283 East Buchtel Avenue
- MARJORIE MITCHELL**, *Assistant Professor of English, and Personnel Adviser for Women*  
A. B., Western Reserve University; A. M., Radcliffe College, 1923; six-weeks Summer Session, University of Chicago, 1924; six-weeks Summer Session at Columbia University, 1929, and the year 1929-30.  
157 Casterton Avenue
- LEWIS S. NORMAN**, *Assistant Professor of Military Science and Tactics*  
LL. B., Chattanooga College of Law, 1917. Captain, Infantry, U. S. A. (D. O. L.).  
466 Hillwood Drive
- RUSSELL L. PACKARD**, *Assistant Professor of Geography*  
B. S., B. A., Kent State College; M. A., The University of Akron, 1927; Ph. D., University of Cincinnati, 1930.  
1932 South Front Street, Cuyahoga Falls, Ohio
- KATHARINE M. REED**, *Assistant Professor of Modern Languages*  
B. A., Newcomb College; M. A., Tulane University; six-weeks Columbia University; three months at the Sorbonne, Paris, 1925-26.  
233 North Portage Path
- AIMAR H. ROLLEFSON**, *Assistant Professor of Physics*  
B. A., M. A., University of Wisconsin, Ph. D., 1928; Symposium on Theoretical Physics (eight weeks), University of Michigan, 1929.  
The University Club
- ERNEST F. SCHAEFER**, *Director of Testing Laboratory, and Assistant Professor of Chemistry*  
B. E. M., Ohio State University.  
590 Vinita Avenue
- RICHARD H. SCHMIDT**, *Assistant Professor of Chemistry, and University Examiner*  
A. B., Wesleyan University; M. A., Columbia University, 1915; graduate study at Columbia, 1915-16 and Summer Session of 1930.  
Liberty Road, Stow, Ohio; P. O., R. D. 3, Kent, Ohio

- SAMUEL SELBY**, *Assistant Professor of Mathematics*  
A. B., University of Manitoba, A. M., 1926; Ph. D., University of Chicago, 1929.  
214 North Portage Path
- ROY V. SHERMAN**, *Assistant Professor of Political Science*  
A. B., State University of Iowa, A. M., 1926, Ph. D., 1927.  
283 East Buchtel Avenue
- RODNEY A. SLAGG**, *Assistant Professor of Botany*  
B. A., University of Wisconsin, M. S., 1924, Ph. D., 1930.  
404 Mell Avenue
- HARRY A. SMITH**, *Assistant Professor of Physical Education*  
B. E., The University of Akron, 1928, M. Ed., 1929.  
898 Peckham Street
- ROBERT E. SWAB**, *Assistant Professor of Military Science and Tactics*  
Graduate of Infantry School, Fort Benning, Ga.  
567 Aqueduct Street
- CLARENCE R. UPP**, *Assistant Professor of Mechanical Engineering*  
M. E., Ohio State University, 1910.  
888 Oakland Avenue

## INSTRUCTORS

- DAVID E. ANDERSON**, *Instructor in Chemistry*  
A. B., Augustana College; M. S., University of Chicago, 1923.  
900 Portage Trail, Cuyahoga Falls, Ohio
- RENA NANCY CABLE**, *Instructor in Art*  
B. E., The University of Akron, 1928; Summer Session of six weeks at Columbia University; Harvard Summer Session, 1930.  
473 East Buchtel Avenue
- J. GARFIELD CHAPMAN**, *Part-time Instructor in Violin*  
Director of the Violin Department, The Cleveland School of Music since 1900.  
3101 Prospect Avenue, Cleveland, Ohio
- SAMUEL GRANT CONNER**, *District Apprentice Co-ordinator in Industrial Teacher Training*  
B. S., Pennsylvania State College, 1929.  
425 Letchworth Drive
- BEATRICE S. COUNTS**, *Instructor in Home Economics*  
A. B., Ohio Wesleyan; B. S., Simmons College; M. S., Teachers College, Columbia University, 1926.  
607 East Buchtel Avenue
- HOWARD M. DOUTT**, *Head of the Department of Secretarial Science, and Part-time Instructor*  
A. B., The University of Akron, 1930.  
1921 Goodyear Blvd.
- SARAH E. DUNCKLEY**, *Director of Physical Education for Women*  
Graduate, Arnold College of Physical Education and Hygiene, 1915; B. S., The University of Akron, 1923.  
390 Berry Avenue
- MAXINE M. DYE**, *Instructor in Speech*  
A. B., Penn College, 1927; M. A., University of Wisconsin, 1930.  
72 Everett Avenue
- MARGARET FLORENCE FANNING**, *Instructor in Modern Languages*  
A. B., The University of Akron; A. M., Radcliffe College, 1926; graduate study, University of Toulouse, France, 1926-27.  
1241 Delia Avenue

**ELDORA FLINT, Instructor in Secretarial Science**

B. E., The University of Akron, 1930.

1130 Avon Street

**OMER R. FOUTS, Instructor in Physics**

A. B., Wittenberg College; A. M., Ohio State University, 1925; Ohio State University, Summer Quarter, 1927; Summer Sessions at the University of Michigan, 1928, 1929 and 1930.

741 Noble Avenue

**ROSE E. GOODMAN, Instructor in Mathematics**

A. B., Otterbein College; A. M., Ohio State University, 1927.

1154 Johnston Street

**EUGENE GEORGE HAAS, Instructor in Chemistry**

B. S., The University of Akron, 1920; M. S., The University of Toronto, 1922.

25 Franklin Street

**MERLIN L. HAYES, Assistant in Biology**

B. E., The University of Akron, 1929, A. B., 1930.

348 North Firestone Blvd.

**ROSALIND FREEDLANDER IRISH, Instructor in English**

B. S., in Home Economics and B. A., The University of Akron; A. M., Columbia University, 1924.

46 Fifth Avenue, Barberton, Ohio

**JOHN A. KELLEY, Instructor in Modern Languages**

B. A., Lawrence College, 1926; M. A., University of Wisconsin, 1927.

275 South Main Street

**CLARA M. KEMLER, Director of Kindergarten-Primary Training**

A. M., Wittenberg College; Summer Session at University of Chicago, 1928.

Taylor Hotel

**DAVID KING, Instructor in Political Science**

A. B., Maryville College; A. M., University of Chicago, 1925; University of Chicago, 1926-27 and Summer Sessions of 1928, 1929 and 1930.

Y. M. C. A.

**STEVE KISH, Instructor in Military Science and Tactics**

Sergeant, U. S. A. (D. E. M. L.).

1173 East 87th Street, Cleveland, Ohio

**ELIZABETH A. LATHROP, Instructor in Home Economics**

B. S., Columbia University, 1926, A. M., 1927.

186 South Union Street

**JULIA REGER LEIGH, Instructor in Mathematics**

B. A., University of Iowa, M. S., 1926; six-weeks Summer Session at University of Chicago.

84 Casterton Avenue

**WALTER CONRAD LIPPS, Instructor in Physical Education**

B. E., The University of Akron, 1928.

528 Brown Street

**MISS WILL H. LIPSCOMBE, Instructor in Mathematics**

B. S., Florida State College; M. S., Ohio State University, 1926; one Summer Session at the University of Michigan.

996 Dayton Street

**CARITA McEBRIGHT, Instructor in Speech**

A. B., Cornell University, 1887; Emerson College of Oratory, 1895; American Academy of Dramatic Art, New York, six weeks, 1924; Columbia College of Oratory, two four-weeks Summer Sessions on Shakspeare with Robert Mantell, 1925 and 1926.

396 East Market Street

- RUTH K. MCPHAKE, *Part-time Instructor in History*  
A. B., The University of Akron, 1928. 715 West Market Street
- FRANK J. S. MATURO, *Instructor in Spanish*  
A. B., Mount Union; M. A., Columbia University, 1923; candidate for Ph. D. degree at George Peabody College for Teachers. 355 Firestone Blvd.
- HENRY METZGER, *Instructor in Military Science and Tactics*  
Master Sergeant, U. S. A., Retired. 307 Grace Avenue
- LUTHER A. PARK, *Part-time Instructor in Commerce and Business Administration*  
A. B., Roanoke College; A. M., University of Pennsylvania, 1915; Summer Sessions at the University of Michigan and University of Chicago. 889 Fried Street
- THEODORE HANFORD POND, *Instructor in Art*  
Attended Pratt Institute. Route 8, Akron, Ohio
- RUTH MARGUERITE RAW, *Instructor in English*  
A. B., A. M., Hiram College; A. M., Columbia University, 1924; Summer Sessions at University of Washington, 1927 and 1929. 317 Rhodes Avenue
- GENEVIEVE RIDER, *Instructor in Public School Music*  
B. M. Ed., Northwestern University, 1925. 135 South Union Street
- EDGAR C. ROBERTS, *Instructor in English*  
B. S. in Educ., Ohio State University, M. A., 1924; Summer Sessions at Ohio State University, 1928, 1929 and 1930. 187 Elwood Avenue
- FRANCIS J. SADLIER, *Director of Glee Clubs, Part-time Instructor in Voice*  
Metropolitan School of Opera, New York; Certificate, Royal High School of Music, Berlin, Germany. 1523 East Boulevard, Cleveland, Ohio
- RUTH McNEIL SLOAN, *Part-time Instructor in History and Secretarial Science*  
A. B., The University of Akron, 1930. 62 Metlin Avenue
- PAUL C. SMITH, *Instructor in Electrical Engineering*  
B. S. in E. E., Purdue University, 1917. 179 Ido Avenue
- NELSON S. SNYDER, *Instructor in Education*  
A. B., Mount Union College; A. M., The University of Akron, 1927; Summer Session at Ohio State University, 1928. 1214 16th Street, N. W., Canton, Ohio
- ELIZABETH D. STEVENSON, *Instructor in English*  
B. A., University of Pittsburgh; M. A., Columbia University, 1929. 105 South Balch Street
- CLIFFORD STICKNEY, *Instructor in English*  
B. A., University of Illinois, 1923, M. A., 1928. Route 4, Akron, Ohio

- WILLIAM E. STRASSNER, *Part-time Instructor in Band and Voice*  
 Round Lake Summer Sessions; Chicago Musical College; Skidmore School of Arts;  
 DeRezski-Seagle School; Director of Thayer Military Band since 1923.  
 703 4th Street, N. W., Canton, Ohio
- AUDRA TENNEY, *Part-time Instructor in Secretarial Science, and Secretary to  
 the University Examiner*  
 A. B., The University of Akron, 1926. 754 Glendora Avenue
- WARD L. TINKLEPAUGH, *Instructor in Commerce and Business Administration*  
 B. S. in Bus. Adm., Syracuse University, 1926; graduate study at Syracuse and  
 New York Universities. 275 South Main Street
- ULYSSES S. VANCE, *Instructor in Journalism, and University Editor*  
 A. B., State University of Iowa, 1923. 232 Oakdale Avenue
- RALPH M. VAN METRE, *Instructor in Business Administration*  
 B. S. in Bus. Adm., Ohio State University, 1929. 115 Hamilton Avenue
- EARL R. WILSON, *Instructor in Engineering Drawing*  
 B. M. E., Ohio State University, 1916. 1026 Marion Place

## LIBRARY STAFF

- JOSEPHINE A. CUSHMAN, *Librarian*  
 Ph. B., The University of Akron; B. L. S., University of Illinois. 517 Crosby Street
- ETHEL S. KLAHRE, *Assistant Librarian*  
 A. B., The University of Akron, 1927; B. S. in L. S., Western Reserve University,  
 1928; graduate study at Columbia University Summer Session in 1929. 881 Berwyn Street
- MATILDE LOWERY, *Assistant Librarian*  
 B. L. S., Carnegie Library School, Pittsburgh, Pa., 1930. 506 Crosby Street
- VIVIEN MCCARTHY SUTTON, *Assistant Librarian*  
 Certificate, Tuscarawas County Normal School, 1923; Diploma, Chautauqua School  
 for Librarians, 1927. 180 North Portage Path
- NORMA RUTH OLIN, *Assistant Librarian*  
 A. B., The University of Akron; B. S. in L. S., Western Reserve University, 1929. 662 Weber Avenue
- FRANCES CLARK, *Assistant in the Library*  
 1651 Battery B

## REGISTRAR'S STAFF

- GLADYS P. WEEKS, *Registrar*  
 Two years, The University of Akron. 565 East Buchtel Avenue
- EBBA LARSON, *Assistant Registrar*  
 655 East Buchtel Avenue
- JEANNE COHEN, *Assistant*  
 Student, The University of Akron. 45 Borton Avenue

## FELLOWS IN CHEMISTRY

ARTHUR W. DOBBERSTEIN, B. S., *South Dakota State College.*  
The B. F. Goodrich Company

ROBERT S. MCFADDEN, A. B., *University of Denver*  
The Goodyear Tire and Rubber Company

HAROLD B. MORRIS, B. S., *Gettysburg College*  
The Firestone Tire and Rubber Company

*John  
Snyder*

## ASSISTANTS

FRANCIS HOLMES, *Assistant in the Department of Physical Education*  
1222 Florida Avenue, Kenmore Station

CHARLES LEWIN, *Assistant in Testing Laboratory*  
2171 10th Street, S. W., Kenmore Station

FRANK H. NEWTON, *Student Assistant in the Testing Laboratory, Summer  
of 1930.*  
367 Carroll Street

SAM OSTROFF, *Part-Time Instructor in Accounting*  
212 East Crosier Street

THOMAS E. VAN SICKLE, *Student Assistant in Biology*  
455 Hickory Street

BETTY WASHBURN, *Assistant in Physical Education*  
329 East Buchtel Avenue

## OTHER PART-TIME INSTRUCTORS AND LECTURERS

1930 SUMMER SESSION (not on the regular Day Session staff).

E. D. BATES, A. M., *Instructor in Education*  
Principal of David Hill School

MAXWELL P. BOGGS, A. B., *Instructor in Economic Geography*

CHARLES E. BRYANT, A. B., *Instructor in Education*  
Principal of South High School

FRANK H. CLOSE, PH. B., *Instructor in Education*  
Superintendent of Schools, Wadsworth, Ohio

CHARLES W. COOKSON, A. M., *Instructor in Education*  
Superintendent of Schools, Urbana, Ohio

RUSSELL H. ERWINE, A. M., *Instructor in Education*  
Assistant Superintendent of Akron Schools

C. A. FLICKINGER, *Instructor in Education*  
Superintendent of Summit County Schools

MARIE L. HANLEY, *Instructor in Reading Methods*

A. D. LADD, PH. B., *Instructor in Education*  
Principal of Garfield High School

U. L. LIGHT, A. B., *Instructor in Education*  
Superintendent of Barberton Schools

M. M. PROFFITT, A. M., *Instructor in Education*  
Specialist in Industrial Education,  
U. S. Office of Education

ADA B. WEYER, *Instructor in Beacon Reading*

EVENING SESSION, 1930-31 (not on the regular Day Session staff).

H. E. AMMERMAN, *Instructor in Salesmanship*  
A. B., Franklin and Marshall Colleges. 513 Vinita Avenue

CLARA BARKER, *Instructor in Art* 800 Roslyn Avenue

F. J. BAILEY, *Instructor in Mathematics*  
M. E., and M. S. in Electrical Engineering, Bucknell College. 471 Beechwood Drive

G. W. DAVERIO, *Instructor in Accounting*  
B. S. in Bus. Admin., Ohio State University. 833 Orlando Avenue

EDMUND BURROUGHS, *Instructor in Real Estate Law*  
A. B., Oberlin College; LL. B., Harvard. 206 Sunset View Drive

JEANNE COHEN, *Instructor in Business English*  
Student, The University of Akron. 45 Borton Avenue

GIRARD V. DONLEY, *Instructor in Psychology, Philosophy and Comparative Religion*  
A. B., Hiram; B. D., Oberlin College. Tallmadge, Ohio

- R. H. ERWINE, *Instructor in Education*  
B. L., Ohio Wesleyan; M. A., Wittenberg College. 803 Bloomfield Avenue
- C. W. HALL, *Instructor in Real Estate*  
M. A., Yale University. 627 West Market Street
- MRS. DONALD HAYWORTH, *Instructor in Spanish*  
A. B., Westminster College; M. A., Wisconsin. 283 East Buchtel Avenue
- OSCAR A. HUNSICKER, *Instructor in Business Law*  
B. A., University of Akron; LL. B., Western Reserve Law School. 217 Kenwick Drive
- OLGA JOHNSON, *Instructor in Typing*  
Three-year Diploma, State Teachers College, Whitewater, Wisconsin. 160 Fir Street
- NAT LEWERS, *Instructor in Advertising*  
1203 Lexington Avenue
- FRANK MOORE, *Instructor in Industrial Arts*  
A. B., University of Michigan. Cleveland, Ohio
- THOMAS M. POWERS, *Instructor in Business Law*  
A. B., Cornell University; LL. B., Cleveland Law School. University Club
- J. J. SPEARMAN, *Instructor in Investments*  
B. S., Grove City College; M. B. A., Harvard. 496 Roslyn Avenue
- LEWIS C. TURNER, *Instructor in Business Speaking*  
A. B., Hiram College; M. Ed., The University of Akron, 1929. 795 Roslyn Avenue
- MARIE WAKEFIELD, *Instructor in Shorthand*  
B. A., Illinois Wesleyan. 439 Roslyn Avenue
- RUTH WHORL, *Instructor in Art*  
B. S. in Education, Ashland College. One summer at Boothbay Studio, Boothbay, Me.; student at School of Applied Art and Design, New York City; and Snow-Froehlich School of Industrial Art, Chicago. 53 Harcourt Drive

PUBLIC SCHOOL OFFICERS AND TEACHERS  
CO-OPERATING WITH THE TEACHERS COLLEGE

THOMAS W. GOSLING, PH. D. .... *Superintendent of Schools*

CRITIC TEACHERS

	School
MINA L. ADAMS, PH. B. ....	<i>Henry</i>
MRS. JENNIE H. ADAMS, B. E. ....	<i>Laundale</i>
W. E. ANDERSON, B. A. ....	<i>South High</i>
LOIS BABB, PH. B. ....	<i>South High</i>
CLARA BARKER .....	<i>Crouse</i>
HILDA BERGLUND, B. S. ....	<i>Goodrich</i>
ELEANORE BOWMAN, M. A. ....	<i>North High</i>
RUTH BRADLEY, B. E. ....	<i>Garfield High</i>
MRS. BLANCHE BRADY, PH. B. ....	<i>Central High</i>
C. E. BUTCHER, B. S. IN COM. ....	<i>West High</i>
HARRIET CALLOW, B. S. ....	<i>Hotchkiss</i>
LEONORE EMRICK, B. S. IN ED. ....	<i>East High</i>
MARY FINNEY, B. A. ....	<i>Smith</i>
A. J. GERBER, M. A. ....	<i>West High</i>
MARIAN HARDING, B. S. IN ED. ....	<i>Robinson</i>
EDITH HARRIS, PH. B. ....	<i>South High</i>
H. M. HORST, PH. B. ....	<i>West High</i>
MRS. ERCELL S. HUDGINS, B. A. ....	<i>Jackson</i>
ROBERT B. JONES, B. ED. ....	<i>Highland</i>
VESTA LEIGHT .....	<i>Leggett</i>
WILLIAM LOEBER .....	<i>South High</i>
DAISY LOWER .....	<i>Garfield High</i>
GENEVA MCCOID, B. A. ....	<i>West High</i>
NADINE MICHAEL, B. A. ....	<i>Garfield High</i>
BURNICE MOORE, B. MUS. ....	<i>Bryan</i>
JANET MORRISON, B. E. ....	<i>Barber</i>
LYDIA OBERDECK, B. A. ....	<i>West High</i>
GLADYS PARSHALL, A. B. ....	<i>Central High</i>
INEZ PARSHALL, A. B. ....	<i>Central High</i>
STELLA POTSCHNER, B. ED. ....	<i>Schumacher</i>
PAUL PUGH, B. S. IN CHEM. E. ....	<i>Garfield High</i>
HARRY E. REED, B. A. ....	<i>South High</i>
MRS. GRACE RICHARDSON, B. S. ....	<i>Central High</i>
L. D. RICKER, M. ED. ....	<i>East High</i>
MRS. RUTH D. SAMPSON, M. ED. ....	<i>Central High</i>
MRS. EVELYN R. SILLS .....	<i>Music Methods</i>
MRS. VELMA P. SMITH, B. E. ....	<i>Findley</i>
ELSA SHAFFER, B. E. ....	<i>Central High</i>
MABEL TODD, B. A. ....	<i>Central High</i>
MABEL URQUART .....	<i>Harris</i>
MRS. DOROTHY Q. WALDSMITH, A. B. ....	<i>Crosby</i>
GEORGE F. WEBER, A. B. ....	<i>King</i>
RUTH WHEELER, B. S. ....	<i>East High</i>
D. B. ZOOK, M. A. IN ED. ....	<i>South High</i>

mit

COMMITTEES OF THE GENERAL FACULTY  
1930-31

*Executive:* ZOOK, O. E. OLIN, SPANTON, AYER, BANKES, SIMMONS, WEEKS (Secretary).

*Admissions and Advanced Standing:* SCHMIDT, SPANTON, AYER, BANKES, GARDNER, MITCHELL.

*Classification:* *Buchtel College of Liberal Arts*—CHARLES BULGER AND HEADS OF DEPARTMENTS; *College of Engineering and Commerce*—CHARLES BULGER, AYER, GILMOUR AND DEPARTMENT HEADS; *Curtis School of Home Economics*—CHARLES BULGER, MAXWELL, LATHROP, COUNTS; *Teachers College*—CHARLES BULGER, BANKES, AND ALL MEMBERS OF THE TEACHERS COLLEGE FACULTY; *Evening Session*—HOLMES, BANKES, HAYES, KUHNES, AND HEADS OF DEPARTMENTS OF LIBERAL ARTS COLLEGE AND COLLEGE OF ENGINEERING AND COMMERCE.

*Social:* THOMPSON, MITCHELL, GARDNER, NORMAN, REED, GRIFFIN, MAXWELL, FOX, W. W. LEIGH, GREENLY, TINKLEPAUGH.

*Holiday Observance:* JOHN BULGER, *Chairman*; DELEONE, BARNHARDT, DUNCKLEY, MCKEE, LIPPS, BLAIR, FANNING, PAUL SMITH, SHERMAN, RAW, AND CLASS ADVISERS.

*Athletics:* AYER, C. R. OLIN, SEFTON, DEGRAFF, VAN METRE.

*Student Affairs (Council, Elections, Advisers, Advertising, Etc.):* SIMMONS, MITCHELL, GILMOUR, EVANS, LATHROP, GARDNER, VANCE AND CLASS ADVISERS.

*Library:* PEASE, CUSHMAN, KRAATZ, W. W. LEIGH, KUHNES, J. BULGER, PACKARD.

*Scholarship and Honors:* YOUNG, HOOVER, JONES, DURST, HOUSEHOLDER, KELLEY.

*University Assembly and Public Speaking:* HAYWORTH, DELEONE, WILSON, STICKNEY, ROBERTS, McEBRIGHT, KING, AND ENDE.

*Examinations:* HAYES, DAVIS, O. E. OLIN, PEASE, COOK, UPP, BENDER, FLINT, WOOD AND DEGRAFF.

*Personnel:* GARDNER, HAYES, MITCHELL, GILMOUR, GREENLY.

FACULTY REPRESENTATIVES FOR UNIVERSITY ACTIVITIES

FRESHMAN CLASS .....	SLAGG	PANHELLENIC ADVISER .....	MITCHELL
SOPHOMORE CLASS ....	H. A. SMITH	INTERFRATERNITY COUNCIL .....	GARDNER
JUNIOR CLASS .....	CRECRAFT	WOMEN'S LEAGUE AND ROOMS..	MITCHELL
SENIOR CLASS .....	SCHMIDT	UNIVERSITY PUBLICATIONS .....	VANCE
MUSIC .....	DELEONE	UNIVERSITY PRODUCTIONS .....	HAYWORTH
EVENING SESSION STUDENT BODY .....			HOLMES, VANCE

## THE UNIVERSITY OF AKRON

The University of Akron was created as a municipal institution by an ordinance of the Akron City Council, passed on August 25, 1913. This ordinance accepted in behalf of the city the offer of the Trustees of Buchtel College to give to the city the entire plant and endowment of the college as the nucleus of a municipal university, the Council promising in behalf of the city to support properly the new institution thus created. After the transfer of property had been completed by President Kolbe and Secretary Olin for the Trustees of Buchtel College, Mayor Rockwell on December 15, 1913, together with City Solicitor Taylor accepted the deeds of transfer in behalf of the city and appointed nine citizens of Akron as members of the Board of Directors of the Municipal University of Akron.

Buchtel College, the institution thus turned over to the city of Akron, was founded in 1870 by the Ohio Universalist Convention and took its name from its most generous benefactor, Hon. John R. Buchtel, who consecrated his life and his wealth to its support. It was chartered by the Ohio Legislature in the same year as a College of Liberal Arts and Letters and first opened its doors for the admission of students in September, 1872.

By the terms of transfer to the City of Akron, provision was made that Buchtel College retain its name and identity as Buchtel College of Liberal Arts of the Municipal University.

In October, 1926, by action of the Board of Directors, the name of the university was changed to The University of Akron.

The University of Akron, being supported in large part by public taxation, is entirely non-sectarian. The City of Akron has, however, agreed to carry out all provisions made by donors of funds to Buchtel College. Such funds were given in most cases to establish professorships and scholarships in the College of Liberal Arts.

1952  
Book 1  
Professors

## DEPARTMENTS, EQUIPMENT AND STANDARDS

### BUCHTEL COLLEGE OF LIBERAL ARTS

The College of Liberal Arts endeavors to carry out the wishes of the founder of Buchtel College, namely, "to secure the highest grade of classical, scientific and literary culture." Four-year courses are offered leading to the degrees of Bachelor of Arts, Bachelor of Science, and Bachelor of Science in Home Economics.

### THE COLLEGE OF ENGINEERING AND COMMERCE

The College of Engineering and Commerce offers courses in various branches of engineering, in commerce and finance, and in secretarial science. All engineering courses are on the co-operative basis. Commerce courses are on the full-time basis. A certificate course and a four-year secretarial course are offered.

Five years of eleven months each are required to complete an engineering course. A school, work and vacation calendar appears in the outline of engineering courses.

### TEACHERS COLLEGE

Teachers College was organized in 1921 in co-operation with the Akron Board of Education. The work is specifically organized for the preparation and training of teachers for the Akron Public School System, the professional improvement of teachers already in the service, and the study of educational problems.

### THE EVENING SESSION

All colleges of the University offer courses in the Evening Session. Credit is given toward a degree for regularly prescribed college subjects. Candidates for a degree must satisfy the entrance requirements of the University.

*cut* ~~Students are admitted by examination, high school certificate, or honorable dismissal from other colleges or universities, or if over twenty-one years of age, as special students not in candidacy for a degree.~~

Besides offering the prescribed subjects leading to a degree, the various colleges have developed certificate courses which require approximately thirty-six hours of college work. The following certificate courses are offered:

BUCHTEL COLLEGE OF LIBERAL ARTS: Writers Course.

COLLEGE OF ENGINEERING AND COMMERCE: Municipal Engineering, Industrial Electricity, Industrial Production, Management, Accounting, Association Courses in Advertising, Real Estate, Purchasing, and Secretarial Courses.

THE TEACHERS COLLEGE: Art Appreciation, Fine Arts, Stage Design, Art Design; two and three year elementary courses with planned study leading to certification by the State Department of Education.

#### THE SUMMER SESSION

A Summer Session of six weeks in the Teachers College furnishes instruction to teachers and other persons who seek opportunities for training. Courses are also offered to meet the needs of university students.

#### BIERCE LIBRARY

*By my  
2-10-1914*  
The University Library had its origin in a collection donated in 1874 by the late General L. V. Bierce and, during the early days of Buchtel College, the library was augmented by purchases from the proceeds of a bequest received from General Bierce's estate. In recognition of this gift, the library has been called Bierce Library. It occupies all of the main floor and most of the basement of Carl F. Kolbe Hall.

The Library contains about 32,224 cataloged volumes, about 12,180 pamphlets and about 5,000 mounted pictures in addition to several hundred volumes of miscellaneous books and public documents as yet uncataloged; also a considerable number of paper bound serials and pamphlets as yet uncounted. Departmental libraries are maintained in Olin Hall for both the Biology and Physics Departments, and in the Engineering Building for the Department of Engineering.

The resources of Bierce Library are open to citizens, and the students of the University are privileged also to use the Akron Public Library.

#### COMBINATION COURSES

To students wishing to enter the profession of law, the College of Liberal Arts offers the opportunity of a combination Arts-Law course with the Law School of Western Reserve University, and also holds itself ready to consider, in individual cases, similar combination courses with other high-grade professional schools which require at least three years of liberal arts work for entrance.

## EQUIPMENT

At the time of the foundation of Buchtel College in 1870 a plot of six acres of ground was purchased at the outskirts of the village of Akron on a hill overlooking the valley. The growth of the city has included this site, so that now the University campus lies at the head of College Street, only a short distance from the business center of the city.

In 1899 the old main building was destroyed by fire and in 1901 Buchtel Hall was completed as the first of a modern group of college buildings. From earlier times there already existed on the campus Crouse Gymnasium and the President's residence, now used for a recitation and office building and known as Phillips Hall. Since the completion of Buchtel Hall there have been constructed Olin Hall, occupied by the departments of biology and physics; the central heating plant; Curtis Cottage, used as the home of the School of Home Economics; the Knight Chemical Laboratory, toward the construction of which Andrew Carnegie gave \$25,000; the Carl F. Kolbe Hall, the gift of Mr. F. A. Seiberling and Mr. F. H. Mason; and the engineering building. In 1927, one of the houses on the southwestern corner of the campus was made available for the use of the Music Department. Through the courtesy of the Akron School Board, the Teachers College occupies a part of the Spicer School Building for classroom and office purposes.

## STANDARDS

The University of Akron maintains in all its departments courses of standard grade and is in every sense a standard American college, as is evidenced by its membership in such standardizing organizations as the Ohio College Association, the North Central Association of Colleges and Secondary Schools, and the American Council on Education. It is included in the approved list of the Association of American Universities for recommendation of the bachelor's degree to foreign universities, and is approved for premedical work by the American Medical Association. Its women graduates are eligible to membership in the American Association of University Women.

} <sup>not</sup> all

correct

## ADMISSION

## METHODS OF ADMISSION

Students are admitted by examination, high school certificate, or honorable dismissal from other colleges or universities, or if over twenty-one years of age, as special students not in candidacy for a degree.

## ENTRANCE REQUIREMENTS

1. Graduation from an accredited four-year high school.
2. For admission to the University of Akron the average of the work done by the student during his last two years of high school shall be the passing grade of that school plus one-third the interval between the passing grade and 100.
3. Distribution of units in accordance with the following table:

	Liberal Arts	Home Economics	Engineering	Commerce and 4-yr. Secretarial	2-yr. Secretarial	Teachers	Maximum No. of Units Allowed
English .....	3		3	3	3	3	4
Foreign Language .....	2	2	0	2	2 <sup>1</sup>	2 <sup>2</sup>	4
History .....	1	1	1	1	1	1	4
Science .....	1	1	1	1	1	1	4
Algebra .....	1½	1	1½	1½	1	1 <sup>3</sup>	4
Pl. Geometry .....	1	1	1	1	1 <sup>1</sup>	1	2
Solid Geometry .....	0	0	½	0	0	0	1
Vocational .....	0	0	0	0	0	0	1½
Total .....	9½	9	8	9½	7 or 8	9	3½

In addition to these, enough additional units are required to make a total of 15 units without exceeding the maximum allowed in any one group.

<sup>1</sup>One unit of plane geometry or 2 units of foreign language are required.

<sup>2</sup>Not required for the Commercial Teachers and the Industrial Arts and Vocational Education courses.

<sup>3</sup>1½ units of algebra are required for the Industrial Arts and Vocational Education courses.

<sup>4</sup>Of the elective units accepted for the two-year secretarial course, six units may be in vocational subjects distributed as follows:

If 6 units are offered, at least 4 units should be commercial.

If 5 units are offered, at least 3 units should be commercial.

If 4 units are offered, at least 2 units should be commercial.

No student from an Akron high school who is not a graduate will be admitted with less than 16 units except upon recommendation of the Superintendent of Schools.

## REGISTRATION AND CLASSIFICATION

Students who wish to gain admission by certificate should ask the principal of the high school to mail a statement of high school record on a blank supplied by the University Examiner upon request. If the certificate is satisfactory the applicant is notified, and is expected to present himself in person to register between August 17 and September 5. ENTERING FRESHMEN ARE NOT ALLOWED TO REGISTER AFTER NOON OF SEPTEMBER 5. A \$5.00 deposit is required at the time of registration which is applied on semester fees.

Registration of entering freshmen for the second semester is on January 29, 1932, from 9:00 to 4:00 and January 30 from 9:00 to 12:00.

## FRESHMAN WEEK

The University of Akron in 1926 adopted a plan to aid the Freshman in adjusting himself to university life. The week preceding the opening of the regular sessions is devoted to a program consisting of a general assembly, tests, physical examination, lectures, payment of fees, and concluding with a mass meeting. [At the time of registration each student is assigned to a section and carries out the schedule as outlined by the Director of Freshman Week on a printed program.]

For the first semester, 1931-32, all entering freshmen are required to report at 8:00 a. m. on Tuesday, September 8, and attend all sessions of the week, Tuesday to Friday, inclusive.

For the second semester, only one day, Tuesday, February 2, 1932, will be devoted to a freshman program.

[Students transferring from any college to the University of Akron are required to take the psychological tests given during Freshman Week.]

## REGISTRATION DAYS

The registration days for upper classmen for 1931-32 are:

Day Session in all departments of the University, September 11 and 12; Friday, 8:30 a. m.-5:00 p. m., and Saturday, 8:30 a. m.-5:00 p. m., and 7:00-9:00 p. m. for the first semester. For the second semester, January 11 to 16, inclusive, with final registration and classification on February 1 and 2.

Evening Session, September 24, 25 and 26, 9:00 a. m. to 9:00 p. m. for the first semester; February 4, 5 and 6, 9:00 a. m. to 9:00 p. m. for the second semester.

*A late registration fee of \$5 will be charged after these dates.*

## ADMISSION FROM OTHER COLLEGES

The student who wishes to enter the University of Akron with advanced standing should ask the Registrar of the institution from which he is transferring to send to the University Examiner a transcript of his record.

Advanced credit will not in general be granted in excess of 16 credit hours per semester nor will the total number of hours granted

book  
down

Psych  
test

2/11/32

exceed the total number of quality points earned. Evaluations of work taken elsewhere are tentative until a year of residence work has been completed at the University of Akron.

Evaluations of work taken elsewhere and statements of work required for a degree or diploma shall not be considered valid for indefinite periods. In general, such statements presuppose that the course will be completed in the minimum period of time.

No student will be received on transfer from another college or university who does not meet the scholastic requirements of the University of Akron, or who is ineligible to re-enter the institution from which he desires to transfer.

A degree will not be granted a student entering with advanced standing from another college unless he spends a full year in residence and completes 32 credit hours of work. ~~Except in Buchtel College of Liberal Arts, three-fourths of this must be professional work done in the college granting the degree.~~

ad. Study

SPECIAL STUDENTS

Students who have not fulfilled the entrance requirements, and who are 21 years of age or more, are known as special students. Such students are not admitted in candidacy for degrees, but are permitted to enter any classes for which they may be prepared.

IRREGULAR STUDENTS

Students who have fulfilled the entrance requirements, but who are not pursuing a regular course in candidacy for a degree, are known as irregular students.

SUBJECTS REQUIRED FOR ADMISSION

For the subjects, required or accepted, for admission to the several colleges of the University, see the entrance requirements of these colleges in the general catalog or respective bulletins.

SUBJECTS ACCEPTED FOR ADMISSION

The subjects from which choice may be made, and the number of units which will be accepted in each subject, are as follows:

English .....	3	or 4	units
History, Social Sciences and Civics (not more than 4 units in all)			
Adv. U. S. History .....	1/2	or 1	unit
English History .....	1/2	or 1	unit
General History .....	1		unit
Ancient History .....	1		unit
Med. and Mod. History .....	1		unit
Civics .....	1/2		unit
Political Economy .....	1/2		unit
Sociology .....	1/2		unit
Languages, Foreign (not more than 6 units in all)			
French .....	1	to 4	units
German .....	1	to 4	units
Greek .....	1	or 2	units
Latin .....	1	to 4	units
Spanish .....	1	or 2	units

unit

Mathematics (2 to 4 units)

Algebra .....	1	to 2	units
Geometry, Plane .....		1	unit
Geometry, Solid .....		$\frac{1}{2}$	unit
Trigonometry .....		$\frac{1}{2}$	unit

Science (not more than 4 units in all)

Biology .....		1	unit
Botany .....	$\frac{1}{2}$ or 1		unit
Chemistry .....		1	unit
General Science .....		1	unit
Physics .....		1	unit
Physiography .....	$\frac{1}{2}$ or 1		unit
Physiology .....		$\frac{1}{2}$	unit
Zoology .....	$\frac{1}{2}$ or 1		unit

Vocational Subjects (not more than 3 units in all)

Agriculture .....	1	to 3	units
Art .....	1	to 3	units
Commercial Subjects .....	1	to 3	units
Domestic Science .....	1	to 3	units
Manual Arts .....	1	to 3	units
Music .....	1	to 3	units

ENTRANCE AT MID-YEAR

Students graduating from high school at mid-year may enter any classes in first year work not already filled to capacity, subject to scholarship requirements already stated.

One day, Tuesday of the first week of the semester, is devoted to a freshman orientation program. All entering freshmen are required to attend all sessions.

At the beginning of the following fall the student will be assigned to the regular freshman work of one of the courses and can pursue his studies without irregularity.

PSYCHOLOGICAL TESTS

Psychological tests are given to new students at the beginning of each semester to aid in determining the amount of work students should be permitted to carry, in advising the amount of outside work students may undertake, in deciding the dismissal or suspension of students, in considering the reinstatement of suspended students, in appointing student assistants, in determining admission to certain advanced courses, and in sectioning classes.

All new students including specials are required to take the psychological tests unless excused by the Dean of the college in which they are enrolled.

All seniors are given opportunity to take psychological tests during the week of their final examinations with the understanding that each senior who takes these tests will be given a complete statement of grades made in all psychological tests taken during his college course.

*units*  
*code*  
*work*  
*with*  
*for*  
*sub*  
*one*

## EMPLOYMENT AND LIVING CONDITIONS

### THE BUREAU OF STUDENT EMPLOYMENT

*rewrite*  
This bureau is established for the purpose of aiding self-supporting students in finding part-time work during the school year. Its organization is directed by the University and its services are free to all students.

### SELF HELP

A large proportion of the men of the institution are self-supporting. Akron offers a great variety of work for men students. The University maintains a Bureau of Student Employment which helps new students in getting work for odd hours, evenings and on Saturdays.

No student, however, should enter without sufficient money for payment of term bills and for living expenses for a semester, since too much outside work often seriously hampers the beginning of a college course.

The opportunity for women in the matter of self help is more limited. It consists largely of work during certain hours of the day in private families in return for board and room, clerking, and, to a limited extent, work in offices or libraries.

The University offers a number of student assistantships in various departments to upper classmen. Such positions pay thirty-five cents per hour for time spent. All inquiries regarding self help for men and women should be addressed to Dean D. H. Gardner.

### LIVING CONDITIONS

The University maintains no dormitories, but lists of rooms for men may be found at the office of the Dean of Men. All women attending the University are under direct charge of the Adviser of Women. No non-resident woman is allowed to select a rooming place not on the approved list of the Adviser of Women. Non-resident women intending to enter the University should write beforehand to the Registrar, who will gladly assist them in obtaining suitable living quarters.

Board may be secured in private families (often in connection with room), in boarding houses near by or at the Y. M. C. A. or Y. W. C. A.

## FEES AND EXPENSES

All fees are payable at the Secretary's office before the student enters classes.

## SUMMARY STATEMENT

- (A) *Tuition* is free to citizens of Akron.  
Tuition charges for those not citizens of Akron are shown below.
- (B) *A Maintenance Fee* is paid by all students. The amount of the fee depends upon the number of credit hours taken.
- (C) *Laboratory Fees and Breakage Deposits* are charged in some courses, to cover the materials used.
- (D) *Student Activity Fee* is charged students taking eight credit hours or more. It includes student athletic ticket.
- (E) *Graduation Fee*, in connection with Bachelor's degree and Master's degree.
- (F) *Other Small Fees*.
- (G) *Refunds*.

## TUITION

Rules adopted January 12, 1926:

Citizens of the City of Akron shall not be charged tuition in any school or department of the University.

In applying this rule, the following persons, if citizens of the United States, shall be deemed to be citizens of Akron unless the circumstances of any particular case may show the fact to be otherwise, viz.:

1. Any unmarried person under 21 years of age living within the City of Akron with his parents, if Akron is the place of domicile of such parents.
2. An unmarried person over 21 years of age who has resided in the City of Akron continuously for one year or more immediately prior to registering in the University for any semester, and who has chosen Akron as the place of his domicile.
3. A husband living with his wife, or a wife living with her husband, within the City of Akron, when such husband and wife have chosen Akron as the place of their domicile.

In every other case the burden of proving citizenship in the city of Akron shall rest with the person claiming the right of free tuition.

Any person enjoying the right of free tuition shall forfeit the right upon abandoning the city of Akron as his place of domicile, but may regain the right upon re-establishing his domicile in Akron.

Any person living outside of Akron but owning property within the city of Akron, which is taxed, may receive credit on tuition of his child or children during any semester to the extent of taxes actually paid by him for that half-year towards the University levy, by presenting receipted tax bill for that half year.

TUITION FEES

Payable only by students who are not citizens of Akron:

College of Engineering and Commerce, co-operative students:	
First and second semesters, each .....	\$60.00
Summer Session .....	25.00
College of Liberal Arts, Teachers College, and full-time students in the College of Engineering and Commerce, per semester:	
For 8 hours or more .....	\$90.00
For less than 8 hours, per hour .....	10.00
Summer Session and Evening Session .....	Free

MAINTENANCE FEE

Payable by all students in day and evening sessions.

Summer Session, per semester hour (Teachers College) .....	\$ 6.00
All other sessions of the University.	
For 1 or 2 credit hours .....	12.00
For 3 credit hours .....	18.00
For 4 credit hours .....	24.00
For 5 credit hours .....	30.00
For 6 credit hours or more .....	35.00
For 6 credit hours or more (non-residents, evening session) .....	6.00 per credit hour

*omit*

Evening Session, Institute Lectures:	
For a two evening course .....	2.00
For more than a two evening course, in addition to the \$2.00, 50c per evening.	
In laboratory courses \$3.00 is charged for each actual hour of class work in excess of the number of credit hours.	

GRADUATION FEE

(Payable at least ten days before graduation day)

Bachelor's degree .....	\$ 5.00
Master's degree .....	10.00

STUDENT ACTIVITIES FEE

Payable by all students taking 8 credit hours or more, excepting those the major part of whose work is in the Evening Session.

First semester (including a student athletic ticket for the entire academic year) .....	\$ 9.00
Second semester, to students enrolled the preceding semester	6.50
Second semester, to new entrants (including student athletic ticket) .....	9.00
Summer Session (Teachers College) .....	2.00

*Admission 12.00*

## LABORATORY FEES

All laboratory fees are payable strictly in advance before entering classes.

(Per semester unless otherwise stated.)

Bacteriology 19, 20 .....	\$ 7.50
*Bacteriology deposit for breakage .....	5.00
Biology 3, 4, 19, 20, each .....	7.50
Biology 1, 2, 6, each .....	4.00
Biology 23, 24, per semester hour, each .....	1.00
Botany 31, 32, each .....	4.00
Concrete Laboratory, C. E. 24 .....	2.00
Chemistry 1, 2, each .....	7.00
Chemistry 3, 4, 5, 6, 7, 8, 9, 10, each .....	10.00
Chemistry 32, 33, Engineering, each .....	7.00
Chemistry 13, 14, 103, 104, 107, 108, each .....	8.00
9 Chemistry 115, 116, each <i>Research</i> .....	15.00
Chemistry 115, 116, each <i>Research</i> .....	12.00
*Deposit for breakage (all laboratory courses in Engineering and each Chemistry course) .....	5.00
Dietetics and Advanced Nutrition 32 .....	2.75
Electrical Laboratory, E. E. 7, 8, 10, 13, 14, 22, 61, 62, each .....	3.00
Food Economics .....	2.50
Foods 15, 16, each .....	4.50
Foods 13, 14, each .....	4.50
Foods, general (Teachers College), 13, 14, each .....	4.50
Foods (Evening Session) .....	3.75
Foods for Special Occasions 33, 34 (Evening Session), each .....	5.00
Home Economics 23, 24, each .....	1.00
Make-up 22 .....	2.50
Marketing 26 .....	2.50
Materials Laboratory, C. E. 18 .....	2.00
Materials Laboratory, M. E. 24, 61, each .....	3.00
Mechanical Laboratory, M. E. 62 .....	2.00
Metallurgy 34 .....	5.00
Physics 3, 4, 5, 6, 7, 9, 10, 19, 51, each .....	4.00
Physics 1, 2, 52, 53, 54, 55, 56, each .....	2.00
Radio Communication, E. E. 45 .....	2.00
Radio Speaking 9 .....	2.50
Railroads, C. E. 20 .....	1.00
Research Problems (Teachers College) .....	5.00
†R. O. T. C. (Basic Course) deposit .....	5.00
†R. O. T. C. (Advanced Course) deposit for uniform .....	10.00
Speech 3 .....	1.25
Stagecraft 21de .....	2.50
Steam Power Plants, M. E. 46 .....	2.00
Surveying, C. E. 1 .....	3.00
Surveying, C. E. 4 .....	2.00
Thesis, Teachers College .....	10.00
Typewriting 31, 32, 33, 34, 39, each .....	1.00
Zoology 1, 2 .....	4.00

\*The unused portion of the breakage deposit will be returned to the student.

†This deposit is returnable at the end of the semester, less charges for lost or damaged articles.

## MUSIC

Piano Practice, per semester .....	\$ 5.00
Two private lessons per week, each semester, in Piano, Voice, Violin and Organ .....	60.00

Students who wish to take short courses of ten lessons each may do so by special arrangement with the Director of Music.

## LATE REGISTRATION FEE

A fee of \$5 will be charged students who have not completed registration, classification *and payment of fees* before the class work begins in the school in which they are registered.

The dates on which this fee will first be payable each semester, 1931-32, are as follows:

## FALL SEMESTER, 1931

Monday, September 14 .....	All Departments of the Day Session
Monday, September 21 .....	The Evening Session
Tuesday, November 17 .....	Division B, Co-operative Engineering students

## SPRING SEMESTER, 1932

Wednesday, February 3 .....	All Departments of the Day Session
Monday, February 8 .....	The Evening Session
Tuesday, April 12 .....	Division B, Co-operative Engineering students

## SUMMER SESSION, 1932

Tuesday, June 21 .....	The Teachers College
Tuesday, June 21 .....	Co-operative Engineering students (Division B)
Tuesday, July 19 .....	Co-operative Engineering students (Division A)

## MISCELLANEOUS FEES

One free transcript of record will be furnished a student. A fee of \$1 will be charged for each additional copy.

After a student has been classified a charge of \$1 will be made for any change in his program which is not made at the instance of the University authorities.

A fee of \$1 per subject with a maximum of \$5 will be charged for entrance examinations taken on days other than those specified, and a fee of \$5 will be charged for each examination in college work not taken in course.

All students, both resident and non-resident, are required to pay a maintenance fee covering registration and incidentals. An advance deposit of \$5 on the maintenance fee is required of all new students at the time of registering. This fee will be applied on fees at entrance.

All students taking a total of eight semester hours or more in one or more schools of the University are required to pay the student activities fee.

All students graduating from the University are required to pay a graduation fee, payable at least one week before graduation.

Persons are permitted to audit classroom work. Auditors do not participate in class discussions or examinations, and do not receive credit. The fee is the same as for regular enrollment.

### REFUNDS

Tuition and fees are not returnable, except for withdrawal on account of sickness, when doctor's certificate may be required, or other cause entirely beyond the control of the student.

No refunds will be made of late registration fees, transfer fees, examination fees, nor advance deposit if the student is eligible to enter the University.

To be entitled to refund, certain statements are required which may be learned at the Secretary's office.

Fees paid for evening courses offered but not given will be refunded.

Advance deposit will be refunded if student is not eligible to enter the University.

When students are entitled to other refunds, the University will retain a proportion and return to the student the balance paid, as stated below:

<i>Time of Withdrawal</i>	<i>Amount Retained by University</i>
Before entering classes .....	\$2.50 of evening session fees or \$5.00 of day session fees.
During 1st or 2nd weeks .....	20% of semester charge.
During 3rd or 4th weeks .....	40% of semester charge.
During 5th or 6th weeks .....	60% of semester charge.
During 7th or 8th weeks .....	80% of semester charge.
After 8th week .....	Full amount paid.

## FUNDS, PRIZES, SCHOLARSHIPS AND HONORS

### THE KATHERINE CLAYPOLE LOAN FUND

This fund has been established by a number of women's organizations of the city and dedicated as a memorial to Mrs. Katherine Claypole, wife of Dr. E. W. Claypole, former Professor of Natural Science at Buchtel College. [Mrs. Claypole was the founder of organized women's work in Akron and always manifested a deep interest in the young people of the College.]

The principal of the fund is loaned to students "who in mid-term, as often happens, find themselves without sufficient means to complete the year's work." Application should be addressed to Miss Marion Voris, Treasurer, 369 East Buchtel Avenue.

### SCHOLARSHIP LOAN FUNDS

The Akron College Club maintains a loan fund known as the Elizabeth A. Thompson Scholarship Fund, amounting to \$300 a year. Loans are made to deserving women students of the University.

The Akron Panhellenic Association offers a scholarship of \$150 a year to deserving women students.

### THE ASHTON PRIZES

A fund consisting of \$3,000 was established by the late Oliver C. Ashton, endowing the O. C. Ashton Prizes for excellence in reading and recitation.

The annual income of this fund is paid, one-third to competitors from the senior class, one-third to competitors from the junior class, and one-third to competitors from the sophomore class, in a first and second prize to each class, in proportion of two to one.

These are public exercises, and will take place at stated times during the year.

### THE SENIOR ALUMNI PRIZE

A fund has been established by the Alumni Association for the purpose of awarding an annual cash prize of \$50 to that senior student in the University of Akron who has completed the regular four-year course with the highest average grade. Only students who have taken their entire course in the University of Akron are eligible.

## THE TOMLINSON PRIZES

Through the kindness of Rev. Irving C. Tomlinson, Class of '80, of Boston, Mass., two prizes of \$30 and \$20 respectively will be offered each year to those two students of the University who present the best papers on a subject related to the work of the University of Akron. The subject is to be treated with especial reference to broadening the field and increasing the usefulness of the University, to its true character as a municipal university, and to its value, and need by the city.

## THE ELIZABETH A. THOMPSON CUP

The Elizabeth A. Thompson Cup, named in honor of the Dean of Women, is a silver cup to be awarded each September to that Akron high school whose graduates attending the University of Akron made the best record in literary attainments during the preceding college year. It will become the permanent property of the first school which wins it three times. This cup was donated in 1925 by Mrs. Irving C. Tomlinson of Boston, Mass. The winner of the cup for 1924-25 was North High School; for 1925-26, Central High; for 1926-27, West High; for 1927-28, Central High; for 1928-29, South High; for 1929-30, Central, and it became the permanent possession of Central High School. *omit*

## THE JOHN R. BUCHTEL CUP

The John R. Buchtel Cup, donated in 1925 by Rev. Irving C. Tomlinson, Class of '80, is a silver cup awarded annually to that high school whose graduates, during the preceding year, have made the best athletic record at the University of Akron, the cup to become the permanent property of the school which wins it three times. This cup was awarded for 1925-26 and again for 1926-27 to East High School; for 1927-28 to North High; for 1928-29 to Garfield; 1929-30 to Garfield. The cup will not be awarded after 1929-30 and will become the property of the University. *omit*

## THE LOOMIS CUP

In 1916 Mr. James P. Loomis of Akron donated a silver cup to be held annually by that high school in Akron whose graduates during the preceding year had made the best scholastic record at the University. By the terms of the gift, the cup became the permanent property of the school which first won it three times. Later Mr. Loomis donated a second, and a third cup has been donated by Mrs. Loomis. Contests are now being held for it. The winners of all contests are as follows:

The First Loomis Cup: 1915-16, West High School; 1916-17, South High School; 1917-18, South High School; 1918-19, won permanently by South High School.

The Second Loomis Cup: 1919-20, West High School; 1920-21, South High School; 1921-22, West High School; 1922-23, South High School; 1923-24, North High School; 1924-25, won permanently by South High School.

The Third Loomis Cup: 1925-26, Central High School; 1926-27, North High School; 1927-28, Garfield High School; 1928-29, West High School; 1929-30, West High.

#### FRED C. KELLY PRIZE

For the academic year 1930-31, Mr. Fred C. Kelly of Peninsula, Ohio, author and lecturer, offered a prize of \$50 to be administered by the English Department and to be awarded to students of Freshman Rhetoric.

#### KAPPA DELTA PI PRIZES

Alpha Theta Chapter of Kappa Delta Pi has established two prizes of \$25 each in Teachers College, one for freshmen and one for sophomores. The following rules govern the awarding of these prizes:

##### I. Rules for freshman award.

1. The student must have completed thirty-two semester hours of work.
2. The thirty-two hours must include required subjects for Teachers College freshmen.
3. There must be no failing grades.
4. The total number of grades shall be averaged.
5. The student must have entered Teachers College within three years after being graduated from high school.

##### II. Rules for sophomore award.

1. The student must have completed sixty-four semester hours of work.
2. The sixty-four hours must include required freshman and sophomore work.
3. There must be no failing grades in either the freshman or sophomore years.
4. The total number of grades shall be averaged.
5. The student must have entered the sophomore class within one year after completing the freshman year.

#### THE DR. E. B. FOLTZ PRE-MEDICAL PRIZE

The Dr. E. B. Foltz Pre-Medical Prize of One Hundred Dollars to be awarded each year to that member of the graduating class who made the highest average grade in all work taken in the four-year Pre-Medical Course.

(The name of the winner shall be announced at Commencement, but the actual award shall not be made until the winner has enrolled in medical college.)

## RHODES SCHOLARSHIPS

Men who have completed their sophomore year in Buchtel College are eligible to compete for the Cecil Rhodes Scholarships, tenable for three years at Oxford University, England, with a stipend of \$2,000 each year. These scholarships are awarded on the combined basis of character, scholarship, athletics, and leadership in extra-curricular activities. Further information may be obtained from the dean of the College of Liberal Arts.

## THE AKRON SMITH CLUB FELLOWSHIP

A fellowship amounting to \$500 is offered by the Akron Smith Club to a member of the graduating class of the Liberal Arts College who may desire to attend Smith College. Selection is made by a committee.

## FELLOWSHIPS IN RUBBER CHEMISTRY

Three fellowships have been established in the Department of Chemistry, one by the Goodyear Tire & Rubber Company, one by the Firestone Tire & Rubber Company, and one by the B. F. Goodrich Company, for the study of chemistry of india rubber. These fellowships are open to graduates of standard American colleges and are of the value of \$1,000 per year each, with remission of all University fees. The B. F. Goodrich Company Fellowship will be discontinued after June, 1931.

## FRANK PIXLEY MEMORIAL FUND

The Frank Pixley Memorial Fund was established in 1931 by the will of Isabel McRoy Pixley, wife of Frank Pixley, class of 1887. The fund amounts to \$50,000, the income from which is to be used for the establishment of scholarships in drama, music and literature. Graduate scholarships in literature and drama are worth \$400 to \$500 a year; undergraduate scholarships, \$50 per semester. Music scholarships for students who are taking one or more courses in Buchtel College of Liberal Arts are worth \$40 per semester.

## PHI SIGMA ALPHA

Phi Sigma Alpha is an honorary fraternity founded to encourage high scholarship among the students of the Liberal Arts College. The requirements are as follows:

1. Only such courses as are taken in the Liberal Arts College or such courses as are regularly accredited in that college may be counted for standing in the fraternity.
2. A minimum of 112 hours for three and one-half years for those completing the regular four-year course, or of 80 hours for two and one-half years for students who have spent one year at another institution, are required.
3. Only scholarship hours are counted—not hours made for good attendance.

*Phillips Fund.*

4. All seniors who have maintained an average grade of not less than 90% during their three and one-half years are eligible for membership, provided that at least two and one-half years have been taken in Buchtel College of Liberal Arts.

5. Beginning at mid-year, 1927, and thereafter, all juniors who have completed two and one-half years of work in Buchtel College of Liberal Arts with the average grade not less than 92% shall be eligible for membership.

6. Those seniors who may have entered the institution at mid-year as freshmen and who have remained three years in Buchtel College are also eligible, the required number of scholarship hours being 96.

7. Average scholarship is reckoned as a whole, not specialization.

### THETA PHI

Theta Phi is a commercial honorary fraternity founded in 1918 for the purpose of encouraging high scholarship in commerce courses. Students who have an average of 85% or better in all subjects and at least 80 hours of credit are chosen in the second semester of the junior year. The purposes of the fraternity are:

1. To raise the standards of scholarship in the Department of Commerce.
2. To provide recognition for outstanding students in the Department of Commerce.
3. To further co-operation between the student body and the faculty of the Department of Commerce.

### PHI CHAPTER OF SIGMA TAU

Sigma Tau is a national honorary engineering fraternity. Phi Chapter was established at the University of Akron in December, 1924, the charter being granted to the local honorary fraternity O. H. M. which was founded in 1919. Sigma Tau elects its men on the basis of scholarship, sociability, and practicality. Any Senior or Junior engineer is eligible whose scholastic average for all his previous college work ranks him in the upper third of the combined Junior and Senior students. The aim of the fraternity is to improve scholarship, foster a better spirit among engineering students, and help members to become better citizens.

### SIGMA PI EPSILON

Sigma Pi Epsilon is an honorary fraternity, founded for the purpose of promoting scholarship, citizenship and artisanship among the students of the Teachers College. Candidates must earn an average grade of 89% during the three and a half years in Teachers College, and their rank must place them in the upper 15 per cent of the graduating class. Six semesters' work must be in Teachers College. The citizenship record is determined by a vote of the faculty of Teachers College, and the artisanship record by the student's practice teaching.

## HONORS COURSES

As a special opportunity for the exceptional student, the faculty has established what is known as Honors Courses. Students eligible to apply for these courses are chosen by the faculty council each year from the list of the juniors and seniors in accordance with their records in the Registrar's office. Such students are notified to this effect and may then, if they so desire, apply for the privilege of working in Honors Courses. From these candidates the faculty council selects a definite number of those deemed best fitted to take advantage of this opportunity.

The privilege of being eligible to Honors Courses consists in the fact that to such a student the limitation of the number of term hours does not apply, but he may elect as he and the committee may choose. Attendance of students so chosen is optional at any and all lectures and recitations.

The head of each department personally or by deputy supervises such work elected in his department. For each student in Honors Courses individual final examinations are held which consist of an oral examination before the entire committee in charge of such courses, a written examination within the major department, and a thesis which takes the form of a comprehensive study on work done.

The faculty committee in charge of Honors Courses is composed of the heads of departments in which Honors students elect majors. It consists of at least three members, the chairman being the faculty member appointed as director of Honors Courses. All Honors students meet with this committee once every two weeks in seminar.

At the close of each semester a student may for unsatisfactory work or for misconduct be deprived of Honors privileges and reduced to the rank of regular student. The faculty council may then choose another student to fill the place of one so demitted. *or demoted?*

## COMPREHENSIVE EXAMINATIONS

Beginning with the senior class of 1931, a general final examination of at least three hours' duration, covering all courses taken in major subjects, will be required in many of the departments of instruction (not including Co-operative Engineering). *modify*

This requirement is optional with the departments and the examination may be oral or written or both.

## GENERAL REGULATIONS

**THE SEMESTER HOUR**—The unit of instruction is one hour per week for one semester. Three hours of laboratory work (including time for writing reports) shall be considered as equivalent to one recitation hour with preparation therefor. This unit is known as a "semester hour."

**REQUIRED FOR DEGREE**—128 semester hours, except in the co-operative courses of the College of Engineering and Commerce; 270 hours on the co-operative basis are required for the degree of Civil, Electrical, Industrial or Mechanical Engineer.

Candidates for a degree are required to file an application with the Registrar by February 15 of their senior year preceding graduation.

**ELECTION OF SUBJECTS IN OTHER SCHOOLS OF THE UNIVERSITY**—No student in one school or college shall be allowed to elect subjects in other schools until all freshman and entrance requirements are satisfied.

Students in Buchtel College may elect a total amount of not more than twenty hours' work in other schools or colleges of the University to be applied toward the requirements for graduation from Buchtel College. Work thus elected must not interfere with required major and minor studies, nor can it be substituted for them. All work elected in other colleges is subject to the approval of the Classification Committee.

### GRADING SYSTEM

93-100 inclusive .....	Excellent .....	A
85-92 inclusive .....	Good .....	B
77-84 inclusive .....	Fair .....	C
70-76 inclusive .....	Poor .....	D
Below 70 .....	{ Conditioned .....	E
	{ Failed .....	F
Incomplete .....		I

"Conditioned" means that although the semester's work is not of passing grade the deficiency may be made up without repeating the course in class. Failure to remove the deficiency satisfactorily by the close of the student's next semester in the University shall convert the grade to F. No higher grade than "D" shall be given for the removal of a "Condition."

The grade "Conditioned" may be given only for the first semester's work in a subject extending through two or more semesters, such as first-year chemistry or first-year foreign language.

"Incomplete" means that the student has done passing work in the course, but some part, for good reason, has not been completed. Failure to make up the omitted work satisfactorily within the first 6 weeks of the student's next semester in the University shall convert the grade to F.

### QUALITY REQUIREMENT

The student must present for graduation quality points equal in number to 1.1 times the total number of semester hours passed as shown on his record in the Registrar's Office. Quality points are given as follows:

- For each credit hour of A, 3 quality points.
- For each credit hour of B, 2 quality points.
- For each credit hour of C, 1 quality point.
- For each credit hour of D, 0 quality points.

Effective September, 1931, for all work taken after that date:

- For each credit hour of F, -1 quality point.
- For each credit hour of F (second failure in same course), -2 quality points.
- For each credit hour of F (third failure in same course), -3 quality points.

### RULES REGARDING FAILURE

#### FIRST YEAR STUDENTS

Any first year full-time student failing to receive credit for at least 8 semester hours (not including sub-freshman courses) with a grade other than E or F at the end of any semester shall become a probationary student; co-operative students shall receive credit for 15 co-operative hours the first semester and 10 co-operative hours the second semester.

Any first year full-time student failing to receive credit for at least 11 semester hours (not including sub-freshman courses) with a grade other than E or F at the end of the first semester, shall become a probationary student at the end of the second semester unless he receives credit for at least 11 semester hours with a grade other than E or F for that semester.

#### UPPER CLASSMEN

Any full-time student who has been in attendance at the University of Akron for one year or more who fails, at the end of any semester, to receive credit for 11 semester hours with a grade other than E or F shall become a probationary student. For co-operative students the following number of credit hours apply, exclusive of home study courses:

Sophomores .....	12 hours
Pre-Juniors .....	13 hours
Juniors .....	14 hours

#### PROBATIONARY STUDENTS

A probationary student shall be required to take a definite program of studies, from 8 to 16 hours on full-time basis (14-22 hours, co-operative basis), the exact number of hours depending upon his rating in the psychological test on entering the University. He must pass in all the work taken or be dropped from the University. He continues to be a probationary student until he passes all his work in a semester with the grade of C or higher.

The re-admission of students dropped shall rest with the Committee on Admissions. Such students, however, will not be considered for re-admission within less than one year from the time they have been dropped from the University.

## DEGREES

A statement of degrees conferred upon completion of courses, is given under the descriptive matter of each college. To receive a second degree in course from the University of Akron, the student must complete all requirements for the degree with a minimum of 32 semester hours of work not counted for the first degree.

## ABSENCE AND TARDINESS

Students are expected to be present at all meetings of classes for which they are registered, and may be dropped by the Dean from a course at any time for absence on recommendation of the instructor.

Two tardinesses shall count as one absence.

In case of prolonged absence, students may be reinstated in classes only by the Dean on recommendation of the instructor, and the work omitted shall be made up at the discretion of the instructor.

Three absences from assembly each semester shall be allowed. For each additional absence one-sixth of one semester hour shall be added to the student's requirements for graduation.

Faculty members are required to report to the respective Deans absences which are continuous for one week; at the end of each semester, absences of each student shall be reported with his final grade.

## PHYSICAL AND MILITARY TRAINING

### PHYSICAL EDUCATION

PROFESSOR FRED S. SEFTON, *Director*; ASSISTANT PROFESSORS BLAIR AND SMITH, MR. LIPPS, MISS DUNCKLEY, DR. ROBART, MISS WASHBURN.

#### AIMS

Physical education is conducted under the direct supervision of experienced physical directors, who are members of the University faculty. The aims of the department are to develop organic power, the basis of vitality, the prerequisite to physical and mental efficiency, and to secure and maintain good posture, a harmonious muscular development, and a certain degree of bodily skill and grace.

A thorough physical and medical examination is given to all students entering the University. Physical defects, abnormalities, and weaknesses are noted, and healthful exercise is prescribed to fit each student's needs; this may include athletic sports or remedial gymnastics.

During the fall and spring months there are outdoor exercises and games at Buchtel Field. During the winter months the time is devoted to boxing, wrestling, basketball, apparatus work, wand, dumb-bell and swinging club drills.

These exercises are designed to bring about the erect carriage of the body, the development and strengthening of the muscular, circulatory and respiratory systems, and the maintenance of general good health and bodily vigor.

#### TRAINING COURSE

A course for training teachers in physical education and for preparation for coaching is given in conjunction with Teachers College. For details see statement under Teachers College section in the General Catalog or Bulletin of Teachers College.

#### EQUIPMENT

The gymnasium is 100 feet long and 50 feet wide. On the ground floor are locker and bath rooms. Above is the practice floor where exercises are conducted. Directly over the practice floor is the running track. The main floor of the gymnasium is 80 feet by 50 feet and is equipped with modern gymnastic apparatus.

A six-acre athletic field is provided for the use of the students, and all intercollegiate and other contests are held there. The field is equipped with a grandstand which accommodates 8,000 spectators, dressing rooms, cinder running track, baseball diamond, football field, and tennis court.

## THE UNIVERSITY OF AKRON

## INTERCOLLEGIATE SPORTS

Intercollegiate sports are under the government of the Ohio Athletic Conference, and the faculty committee appointed by the president.

## INTRAMURAL SPORTS

All students may participate in intramural athletics. The sports are conducted for everyone with the aim of providing good wholesome recreation and physical exercise. To attain this end the department makes an effort to have each student in the University enroll in one or more of the scheduled activities.

## ATHLETIC INJURIES

Students training for, or participating in, athletic competition, do so voluntarily and assume the risks incident thereto. The University assumes no legal responsibility or obligation to meet the expense of caring for injuries sustained by students in athletic training or competition.

The policy of the University is to pay, within reasonable limitations determined by it, the expense of the treatment of injuries received by athletes while training for, or participating in, intercollegiate sports, provided the treatment is first authorized by the University medical officer for athletes.

## PHYSICAL TRAINING FOR MEN

Every student is required to take a physical examination on entering the University. All freshman and sophomore men are required to take two hours of physical training each week as a part of the combined course in military and physical training.

## PHYSICAL TRAINING FOR WOMEN

All freshman women are required to take two hours of physical training each week.

## GYMNASIUM LOCKERS AND UNIFORMS

Gymnasium lockers are obtained by depositing \$1.00 at the office of the Secretary of the University. The receipt therefor is presented to the Assistant in Physical Training (men) and the Director of Physical Education for Women (women) in the gymnasium for locker assignment.

The University Bookstore will carry a stock of uniforms required for gymnasium classes.

## THE UNIVERSITY HEALTH SERVICE

To provide for the student body necessary phases of health promotion not included in the field of physical education, the Student's Health Service has been established.

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The activities of the Health Service are along the lines of personal attention, sanitation, and education. The personal attention phase of the Health Service work includes annual physical examinations of all freshman and sophomore students. Complete physical records and a follow-up system are maintained. The medical examinations conducted by the Health Service and the posture and physical efficiency tests, conducted by the Department of Physical Education are combined. The particular findings of each are of value to both.

The University Physician is in his office at the gymnasium one hour and a half each day, from 11:00 to 12:30.

### MILITARY SCIENCE AND TACTICS RESERVE OFFICERS' TRAINING CORPS

MAJOR ORAL E. CLARK, INFANTRY (D. O. L.), *Professor*; CAPTAIN LEWIS S. NORMAN, INFANTRY (D. O. L.), *Assistant Professor*; CAPTAIN ROBERT E. SWAB, INFANTRY (D. O. L.), *Assistant Professor*; MASTER SERGEANT HENRY METZGER, U. S. A. (RETIRED), *Instructor*; SERGEANT STEVE KISH, DETACHED ENLISTED MEN'S LIST, U. S. A., *Instructor*.\*

In 1919 the U. S. Government established at the University of Akron a unit of the Reserve Officers' Training Corps. This unit is of the same sort as those established at practically all of the large universities and colleges throughout the country with the idea of producing trained men for the Officers' Reserve Corps. The instruction is divided into two parts: the basic course of the first two years, compulsory for all freshman and sophomore men who are physically fit, and the advanced course of the last two years (three years for co-operative students), elective for the men who have completed satisfactorily the basic course and the first two years of scholastic work for Engineering and Commerce students.

#### BASIC COURSE

The basic course in R. O. T. C. is required of all men during the freshman and sophomore years with the following exceptions:

- a. Aliens.
- b. Men physically disqualified.
- c. Men who have been in the military or naval service more than one year.
- d. Men who are taking short professional or pre-professional courses not leading to degrees.
- e. Men carrying less than 8 hours of work.
- f. Men who have attended another college 2 years, or who present credit for 48 hours of college work.

\*Retired March 31, 1931.

The work is given three hours per week for the first two years. In addition, all men of the basic course are required to take two hours' physical training each week under the direction of the Physical Director. Two hours of credit are given each semester for this combined course of military drill and physical training.

During this basic course no compensation is paid the student by the government, but uniforms (except shoes) and equipment are issued for his use. Each student is held responsible for loss or damage to government property issued to him. Each student is required to provide one pair of russet shoes, of approved military pattern, for use with the uniform. Uniforms must be turned in at the completion of each year, or at the time of leaving school; they are replaced at the beginning of the next school year.

Students entering this institution from other colleges or universities and claiming credit for previous military instruction, will confer with the military department at the beginning of the term and ascertain the amount of credit which can be given them on account of such previous military instruction. This will enable such new students to arrange their programs promptly and satisfactorily.

#### FRESHMAN YEAR

Subject	Theoretical Hours	Practical Hours
Military Courtesy .....	3	3
Drill and Command .....	30	34
Rifle Marksmanship .....	5	10
Scouting and Patrolling .....	6	6
Military Hygiene .....	6	2
Total hours per school year .....	41	55—96

#### SOPHOMORE YEAR

Subject	Theoretical Hours	Practical Hours
Scouting and Patrolling .....	4	8
Automatic Rifle .....	4	8
Musketry .....	4	6
Drill and Command .....	20	32
Combat Principles .....	2	8
Total hours per school year .....	34	62—96

#### ADVANCED COURSE

This course consists of five hours per week (three hours' credit per semester) during the junior and senior years (and pre-junior year for co-operative students). It is open to all students who have satisfactorily completed the basic course, provided they have been selected by the President of the University and the Professor of Military Science and Tactics. A deposit of \$10 is required, which is returned to the student when he has United States pay credits sufficient to cover cost of his uniform and if he has completed the academic year. During this course the government not only furnishes

uniform and equipment, but also allows commutation of subsistence, which varies from time to time, at present being \$9 per month. Attendance at one summer camp of not more than six weeks' duration is required; for this attendance, pay at the rate of \$0.70 a day is allowed. On the satisfactory completion of the advanced course, if twenty-one years of age, the student is commissioned in the Army of the United States as a second lieutenant, Infantry Reserve. Promotions thereafter are made in accordance with Army Regulations governing the Organized Reserve.

#### JUNIOR YEAR

Subject	Theoretical Hours	Practical Hours
Browning Machine Gun .....	18	24
37-m/m gun and Trench Mortar .....	8	12
Combat Principles .....	12	10
Drill and Command .....	18	34
Military Sketching—Map Reading .....	10	14
<b>Total hours per school year .....</b>	<b>66</b>	<b>94—160</b>

#### SENIOR YEAR

Subject	Theoretical Hours	Practical Hours
Military History Nat. Defense Act .....	20	—
Administration .....	2	6
Combat Principles .....	18	37
Drill and Command .....	18	34
Field Engineering .....	10	—
Military Law and O. R. Regulations .....	10	5
<b>Total hours per school year .....</b>	<b>78</b>	<b>82—160</b>

Prerequisites for the advanced course are successful completion of the basic course, and selection by the President of the University and the Professor of Military Science and Tactics.

Either basic or advanced course, once entered upon, must be completed as a prerequisite for graduation.

Instruction consists of theoretical class room work with proper preparation of subjects for recitations, and practical work either indoors or out, putting into execution the lessons learned in the class room. The facilities of the basic as well as of the advanced course should be utilized to the fullest extent, so that our Reserve Corps of officers may be strengthened by trained college graduates.

#### SUMMER CAMPS

Attendance at one advanced R. O. T. C. camp, of six weeks' duration, is required of all members of the advanced course. This camp should normally be attended between the first and second years of the advanced course. Mileage at the rate of 5 cents per mile is allowed for the journey to and from the camp. Clothing, equipment, and subsistence are furnished at the camp.

In addition to the drills, target practice, maneuvers, etc., athletics, dances, and other social amusements play a part in the camp life.

## MUSIC

PROFESSOR FRANCESCO B. DELEONE, *Director*; MR. WILLIAM E. STRASSNER,  
MISS GENEVIEVE RIDER, ASSISTANT PROFESSOR ELMER ENDE,  
MR. J. GARFIELD CHAPMAN, MR. FRANCIS J. SADLIER.

The work in music is open to election by members of all college classes. It includes a recitation course in the study of music, meeting twice a week through the year, and participation in Glee Club, Band, or Orchestra, three hours each week.

All students desiring to participate in the class room work in music, or in Orchestra, Band or Glee Club, must arrange for it on registration days as part of their regular assignment of work for the semester. Students who desire to take no studies except music must fulfill the regular requirements for college entrance. In no case shall the total credit for music exceed fifteen semester hours toward graduation in the Liberal Arts College.

### COURSES OFFERED

For courses in music offered in the Teachers College see the Teachers College Bulletin or the Teachers College section of the General Catalog. For students not taking those courses, the following is offered:

#### THEORY

THE STUDY OF MUSIC. Two credits each semester.

This course is carried on as class room work and is chosen from the following subjects: rudiments, theory of music and elementary harmony, thorough bass, ear training, first year history of music, biographical history of music, musical appreciation, study of operas, etc. Students are not allowed to enter the course in the middle of the year. (Discontinued after 1930-31.) PROFESSOR DE LEONE

#### GLEE CLUB, ORCHESTRA, BAND

MEN'S GLEE CLUB. One credit each semester.

WOMEN'S GLEE CLUB. One credit each semester.

ORCHESTRA. One credit each semester.

MR. CHAPMAN

BAND. One credit each semester.

MR. STRASSNER

## PIXLEY SCHOLARSHIPS IN MUSIC

The University offers eighteen scholarships, each worth \$40 per semester for private lessons in piano, voice, violin and organ for students who are taking one or more courses in the Buchtel College of Liberal Arts. The scholarships are competitive and the selection is made by the music faculty. These scholarships offer a splendid opportunity to a restricted number of students to further their musical education at very low cost.

## PRIVATE LESSONS

Opportunity is also offered for private instruction in piano under Professor DeLeone, in violin under Mr. Chapman, and in voice under Mr. Strassner. Piano practice in a specially equipped building is offered to those who desire it. The fees for such instruction are:

Piano Practice, per semester .....	\$ 5.00
Two private lessons per week, each semester, in Piano, Voice, Violin and Organ .....	60.00

Students who wish to take short courses of ten lessons each may do so by special arrangement with the Director of Music.

BUCHTEL COLLEGE OF LIBERAL ARTS

A. I. SPANTON, A. M., *Dean*

Buchtel College was founded as a College of Liberal Arts in 1870 by the Ohio Universalist Convention in co-operation with the Honorable John R. Buchtel. It became a part of the Municipal University of Akron (now the University of Akron), December 15, 1913. The following is a list of the original incorporators of Buchtel College, all of whom are deceased:

- HENRY BLANDY.
- JOHN R. BUCHTEL.
- REV. H. L. CANFIELD, D. D.
- J. S. CANTWELL, D. D.
- REV. B. F. EATON.
- JUDGE E. P. GREEN.
- O. F. HAYMAKER.
- REV. J. W. HENLEY, D. D.
- JAMES A. LANTZ.
- REV. GEO. MESSENGER.
- REV. H. F. MILLER.
- COL. GEO. T. PERKINS.
- REV. E. L. REXFORD, D. D.
- WILLARD SPAULDING.
- GEORGE STEESE.
- JUDGE NEWELL D. TIBBALS.
- REV. ANDREW WILLSON, D. D.

PRESIDENTS OF BUCHTEL COLLEGE

*S. H. McCOLLESTER, D. D., Litt. D. ....	1872-1878
*E. L. REXFORD, D. D. ....	1878-1880
*ORELLO CONE, D. D. ....	1880-1896
C. M. KNIGHT, Sc. D. (ad interim) .....	1896-1897
I. A. PRIEST, D. D. ....	1897-1901
*A. B. CHURCH, D. D., LL. D. ....	1901-1912
P. R. KOLBE, PH. D. ....	1913-1914

\*Deceased.

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ENDOWMENTS

MESSENGER PROFESSORSHIP

The Messenger Professorship of Mental and Moral Philosophy was endowed by Mrs. Lydia A. E. Messenger, late of Akron, in memory of her deceased husband, Rev. George Messenger.

HILTON PROFESSORSHIP

The Hilton Professorship of Modern Languages was endowed by John H. Hilton, late of Akron.

PIERCE PROFESSORSHIP

The Pierce Professorship of English Literature was endowed by Mrs. Chloe Pierce, late of Sharpsville, Pa.

BUCHTEL PROFESSORSHIP

The Buchtel Professorship of Physics and Chemistry was named in honor of Mrs. Elizabeth Buchtel, late of Akron.

AINSWORTH PROFESSORSHIP

The Ainsworth Professorship of Mathematics and Astronomy was endowed by Henry Ainsworth, late of Lodi.

RYDER PROFESSORSHIP

The Ryder Professorship of Rhetoric and Oratory was established by the Board of Trustees in Memory of Dr. William H. Ryder, late of Chicago.

MESSENGER FUND

The Messenger Fund was created by Mrs. Lydia A. E. Messenger, late of Akron. The fund consists of \$30,000.

ISAAC AND LOVINA KELLY FUND

The Isaac and Lovina Kelly Fund was created by Isaac Kelly, late of Mill Village, Pa. This fund consists of \$35,788.

WILLIAM PITT CURTIS FUND

This fund was established by William Pitt Curtis, late of Wadsworth, Ohio. It now amounts to \$25,000.

CROSLEY LIBRARY FUND

This fund was established by the Rev. Lotta D. Crosley, late of Kent, Ohio. It amounts to \$3,000.

## ENTRANCE REQUIREMENTS

The following supplements the statement of general entrance requirements made on introductory pages.

The minimum requirement for entrance to the Liberal Arts College is 15 units. Not less than 12 of these 15 units must be from the following subjects: English, Mathematics, Foreign Language, Science, History, the Social Sciences. The following 9½ units must be included:

English .....	3	units
Mathematics (Algebra, 1½; Plane Geometry, 1) .....	2½	units
Foreign Language (4 recommended) .....	2	units
U. S. History and Civics .....	1	unit
Science (must include laboratory work) .....	1	unit

The required foreign language units must be in the same language.

Four units of foreign language are required of students in A. B. courses desiring to major in foreign language. For a major in Latin, or in Latin and Greek, these four units must be Latin.

Only one unit of Algebra is required for admission to Home Economics courses.

## COURSES OF STUDY AND DEGREES

The courses of study in Buchtel College lead to the A. B. degree, except the Chemistry course and the Pre-medical course, which lead to the B. S. degree; and the courses in Home Economics, which lead to the degree B. S. in Home Economics.

## REQUIREMENTS FOR GRADUATION

The requirement for graduation is 128 semester hours and 141 quality points (see page 43). The 128 hours must include the following in addition to the required work of the freshman year and the required physical and military training in the sophomore year: a major of 18 to 32 hours; a minor of 18 hours; from 24 to 32 hours of group-electives; and additional subjects to make the total of 128 hours.

A thesis showing original research by the student may be presented for graduation. It shall be taken in the subject chosen as the student's major, and shall count for two semester hours if carried satisfactorily beyond the regular classroom work. The thesis must be handed to the instructor in charge one month before the end of the student's final semester.

## DEPARTMENTS OF INSTRUCTION

Biology	Modern Languages
Chemistry	Music
Economics and Sociology	Philosophy
English (including Journalism)	Physical Training
Greek and Latin	Physics
History	Political Science
Home Economics	Psychology
Mathematics	Speech
Military Training	

FRESHMAN STUDIES

First-year special or irregular students are not allowed to elect work above the freshman year.

Students are not allowed to begin two languages at the same time.

\*THE A. B. COURSE

Rhetoric .....	3 credit hours each semester—required	
Human Biology .....	4 credit hours one semester—required	
Problems of Citizenship .....	4 credit hours one semester—required	
Physical Training (women) .....	1 credit hour each semester—required	
Physical Training and Military Drill (men) .....	2 credit hours each semester—required	
French .....	3 or 4 credit hours each semester	} one required
Spanish .....	3 or 4 credit hours each semester	
German .....	3 or 4 credit hours each semester	
Latin .....	4 credit hours each semester	
Greek .....	4 credit hours each semester	
Mathematics .....	4 credit hours each semester—required	

THE B. S. COURSE

For the required freshman subjects in the Chemistry course, the Pre-medical course, and courses in Home Economics, see pages 60, 61 and 77.

MAJORS

At the close of the freshman year all students, except those taking courses in Home Economics, are asked to select the department and subject in which they desire to take the most work. The subject selected is thereafter known as the student's major.

The following table gives the number of semester hours required for a major in each subject:

I. LATIN .....	32 hours, including freshman requirement.
II. GERMAN .....	24 hours, including freshman requirement.
III. FRENCH .....	24 hours, including freshman requirement.
IV. SPANISH .....	24 hours, including freshman requirement.
V. ENGLISH .....	30 hours.
VI. HISTORY .....	30 hours.
VII. POLITICAL SCIENCE .....	24 hours.
VIII. ECONOMICS .....	24 hours.
IX. SOCIOLOGY .....	24 hours.
X. PHILOSOPHY AND PSYCHOLOGY .....	24 hours.
XI. SPEECH .....	24 hours.
XII. MATHEMATICS .....	30 hours, including freshman requirement.
XIII. BIOLOGY .....	32 hours, including freshman requirement.
XIV. PHYSICS .....	32 hours, including freshman requirement.
XV. CHEMISTRY .....	See page 61.
XVI. PRE-MEDICAL .....	See page 60.

\*Students in A. B. courses may substitute Latin or Greek for mathematics. Students intending to major in biology or physics will take biology or physics in the freshman year, and postpone their foreign language or some other freshman subject until the sophomore year.

## MINORS

*re-write*  
In addition to his major, the student is required to take at least 18 hours in some subject other than his major subject. Ordinarily the minor will be closely related to the major. With the permission of his major professor, the student may select his minor from two closely related subjects. All minor work must be approved by the student's major professor.

## GROUP ELECTIVES AND FREE ELECTIVES

In addition to his major and minor work and the required sophomore work in physical and military training, the student must choose certain group electives, as indicated in the following table. He is then free to elect such subjects as he desires to complete the 128 hours needed for graduation.

††Minors and group electives must be in addition to any work taken to satisfy freshman requirements.

†††The same subject cannot be counted as satisfying both minor and group elective requirements.

TABLE OF MAJOR, MINOR, AND GROUP-ELECTIVE REQUIREMENTS IN SEMESTER HOURS

	Group-Electives							
	Major	Minor	Total Group Electives	Laboratory Science	**Foreign Language	History, Economics or Political Science	Psychology or Sociology	Literature or Speech
Latin.....	*32	18	26	8		6	6	6
German.....	*24	18	26	8		6	6	6
French.....	*24	18	26	8		6	6	6
Spanish.....	*24	18	26	8		6	6	6
English.....	30	18	26	8	6	†6	6	6
History.....	30	18	26	8	6		6	6
Political Science	24	18	26	8	6		6	6
Economics.....	24	18	26	8	6		6	6
Sociology.....	24	18	26	8	6	6		6
Philosophy & Psychology..	24	18	26	8	6	6		6
Speech.....	24	18	26	8	6	6	6	
Mathematics...	*30	18	32	8	6	6	6	6
Biology.....	*32	18	24		6	6	6	6
Physics.....	See page 88							
Chemistry.....	See page 61							
Pre-medical....	See page 60							

The student should consult the descriptive matter of his major department for more specific information concerning major, minor, and group-elective requirements.

\*\*The minimum requirement in foreign language (including work taken in either high school or the University) for graduation from the Liberal Arts College is four years.

Not less than two years of any one language will be counted toward meeting this requirement, and at least two of the four years' work in language must be taken in the University, except in the case of students offering four years of one foreign language for entrance, who will be required to take only one year of foreign language in the University.

A year's work in foreign language in the University is to be understood as including at least six credit hours.

\*Including freshman requirement.

†Must be History of England.

\*Must be second year German, or second year French.

††In the case of students who choose a minor, but not a major, in foreign language, a total of 18 hours of foreign language in addition to the freshman requirement shall be regarded as satisfying both the minor and the group-elective requirement in foreign language.

## SUBJECTS OF INSTRUCTION

An asterisk (\*) preceding the course number indicates the course is open only to juniors and seniors.

The letters de following the course number indicate that the course is given in both the Day and Evening Sessions; e indicates Evening Session only.

## BIOLOGY

PROFESSOR PLOWMAN, ASSISTANT PROFESSORS KRAATZ, FOX, AND  
SLAGG, MR. MERLIN HAYES.

*Major:* Thirty-two hours, beginning with either 1-2 or 31-32, but including both, and following either the general biological, the zoological, or the botanical trend. Students who expect to enter the medical school should take the special Pre-medical Major course, as outlined on a subsequent page.

Biology Major students should select the minor field and plan the minor work at the beginning of the sophomore year.

Under the division of Group Electives, Biology Major students should take Chemistry or Physics; German or French; Economics or Political Science; Psychology; and Literature.

*General Final Examination:* Seniors majoring in biology are required to pass a general final examination covering all the work they have taken in the department. This examination is given on the completion of course 17.

Courses in Geology are not to be included in the biology major, but may be taken as group-electives in laboratory science.

No credit will be allowed toward graduation for less than the entire year's work in the basic courses, 1-2, 31-32, and 41-42.

Courses 14 and 15, in Human Biology, are freshman requirements, and they cannot be included in either major or minor in Biology.

For statement of laboratory fees, see introductory pages of this bulletin.

1-2. GENERAL ZOOLOGY. Four credits each semester.

Two lectures and six hours of laboratory work per week. The course considers first the general characteristics of organisms, and then presents a survey of the animal kingdom, covering various aspects of animal life, but stressing principally structural organizations and the advancement from the unicellular type through the higher phyla, followed by brief explanations of evolution and heredity.

MR. KRAATZ

31-32. GENERAL BOTANY. Four credits each semester.

Two lectures and six hours of laboratory work per week, devoted to comparative studies of the principal plant groups, their anatomy, nutrition, life histories, heredity, and evolutionary development. The purpose is to discover the ways in which plant life has solved the problems of existence.

MR. SLAGG

Either of these two basic courses, 1-2 or 31-32, may be taken to meet the group elective requirement in laboratory science.

3. VERTEBRATE ANATOMY. First semester. Four credits.

This course considers first the Vertebrata as a whole, but is devoted chiefly to the vertebrate organ systems studied in a comparative way for the series of vertebrate classes. Two lectures and six hours of laboratory work a week. Required of pre-medical students. Prerequisite, 1-2.

MR. KRAATZ

4. EMBRYOLOGY OF VERTEBRATES. Second semester. Four credits. This course deals with early embryology of vertebrates, in general and with organogeny in a comparative way. The laboratory work includes preparation of microscopic slides. Two lecture-recitations and six hours of laboratory work per week. Prerequisites, 1-2, 3. Not offered in 1932.

MR. KRAATZ

5. GENETICS. First semester. Three credits.

Lectures, recitations, and some reference reading and demonstrations, dealing with the problems of heredity, variation, and phylogeny of animals and plants. Special consideration to the application of the laws of genetics to the improvement of the human race. Prerequisite, either 1-2 or 31-32.

MR. PLOWMAN

6. GENERAL ENTOMOLOGY. Second semester. Four credits.

This course deals with the structure and classification of insects in general, and with the characteristics, habits, life histories, and ecological and economic relationships of representative groups and types. Two lectures or recitations, and six hours of laboratory work per week. Laboratory work includes field trips and building an insect collection. Prerequisite, 1-2. Offered in 1932.

MR. KRAATZ

7-8. HUMAN PHYSIOLOGY. Four credits each semester.

Four lecture-recitations per week, with occasional demonstration experiments, in a detailed study of the human body. For college men. Some knowledge of physics and chemistry will be very useful. Prerequisite, Zoology 1-2, or equivalent. Offered in 1930-1931 and alternate years.

MR. PLOWMAN

9-10. HUMAN PHYSIOLOGY. Four credits each semester.

This course is intended for college women. It is given in alternation with 7-8, and is offered in 1931-1932.

MR. PLOWMAN

11. ORGANIC EVOLUTION. First semester. Three credits.

The general nature of organic evolution, and a survey of the fields of evidences for organic evolution. An explanation of the main theories of evolution and a brief history of the evolution concept. Three lectures a week with occasional discussion work, and text and reference reading. Prerequisite 1-2, or 31-32.

MR. KRAATZ

**14. HUMAN BIOLOGY.** Either semester. Four credits.

A brief study of the human body, considering its development, structure, and internal processes, together with its relationship to the inanimate environment and to other living things. Special emphasis is placed upon personal health and fitness. Required of all men in the first year of the A. B. curriculum. Four lectures per week, with reference reading.

MR. PLOWMAN

**15. HUMAN BIOLOGY.** Either semester. Four credits.

This course, similar to 14, is specially adapted for college women. It is required of all women in the first year of the A. B. curriculum. Four lectures per week, with reference reading.

MR. PLOWMAN

**\*17. THE BIOLOGICAL SCIENCES.** First semester. Three credits.

A general survey of the history and trend of the major fields of Biology. Required of all Biology major seniors.

MR. PLOWMAN

**18. CONSERVATION.** Second semester. Three credits.

A course of lectures and recitations, dealing with the natural resources of the world; their origin, modes of recovery, uses and conservation. This course forms the natural connecting link between technical biology and the fields of sociology, economics, commerce, and the like. Open to all college students, without prerequisite.

MR. PLOWMAN

**19-20. BACTERIOLOGY.** Four credits each semester.

Two lecture-recitations and six hours of laboratory work per week, dealing with the history and growth of the science of bacteriology, the nature and properties of micro-organisms, the relations of bacteria and certain protozoa to man, bacteriological laboratory technique, and the elements of pathology. Either Biology 1-2 or Botany 31-32 is prerequisite, and some knowledge of chemistry is essential. An adaptation of this course, including two lectures and three hours of laboratory work per week, has been arranged for students majoring in chemistry.

MR. FOX

**21-22. SANITATION AND PUBLIC HEALTH.** Three credits each semester.

A study of the history and principles of sanitary science, including the working out of problems in connection with the food and water supply, garbage and sewage disposal, factories, schools, and other institutions of Akron. This course should prove especially helpful to public school teachers. Prerequisite, 1-2 or 31-32.

MR. FOX

**\*23-24. BIOLOGICAL PROBLEMS.**

Advanced students in the department may undertake special lines of biological study, under the personal direction of some member of the departmental staff. Credit in this course is determined by the nature and amount of the work done.

MR. PLOWMAN, MR. KRAATZ, MR. FOX, MR. SLAGG

33-34. NATIVE AND ECONOMIC PLANTS. Three credits each semester. Two lecture-recitations and two hours of laboratory or field work per week, dealing with the identification, classification, peculiarities, and economic uses of important seedbearing plants. The local flora of both fall and spring, and such plants of distant distribution as enter largely into world commerce. MR. SLAGG

35. NATURE STUDY. Second semester. Three credits. Two lectures and one field trip each week, dealing with the recognition, habits, peculiarities, and uses of large numbers of local plants and animals; also, some study of the features of the earth's surface, of the weather, and of the phenomena of the heavens. Designed especially for teachers. (See also Teachers College bulletin.) MR. SLAGG

41-42. GENERAL GEOLOGY. Four credits each semester. Lectures, laboratory work, readings, discussions, and field trips, dealing with earth materials, structures, and forces, and their physiographic expression in Europe and North America. Special attention is given to the study of historical geology and of local geology. This course is not open to freshmen. Not offered in 1931-1932. MR. SLAGG

45. WEATHER AND CLIMATE. First semester. Three credits. A study of the elements of weather, and of world climates, with especial consideration of the controlling influence of climate in relation to the distribution, character, and activities of living things, particularly man. MR. SLAGG

71-72e. BACTERIOLOGY. Two credits each semester.

63e-64e. INSECTS AND MAN. Two credits each semester.

71e-72e. BACTERIOLOGY. Two credits each semester.

69-70e. ADVANCED BOTANY. Two credits each semester.

75-76e. GENETICS AND HUMAN DEVELOPMENT. Two credits each semester.

#### PRE-MEDICAL MAJOR COURSE

Students planning to study medicine should complete at least three years of the following course before entering the medical school. Completion of the entire four years is strongly recommended.

FRESHMAN YEAR		JUNIOR YEAR	
	Credit hrs. per semester		Credit hrs. per semester
General Zoology, 1-2 .....	4	Vertebrate Anatomy and	
General Inorganic Chemistry, 3-4....	7	Embryology .....	4
German or French .....	3 or 4	Organic Chemistry, 7-8 .....	3
R. O. T. C. and Physical Training..	2	Light, 3 (First Semester) .....	4
		Mathematics or Rhetoric .....	3 or 4
	16 or 17	Group Elective .....	3
			17 or 18

**SOPHOMORE YEAR**

	Credit hrs. per semester
Quantitative Analysis, 5-6 .....	4
General Physics, 1-2 .....	4
German or French .....	3
Rhetoric or Mathematics .....	3 or 4
R. O. T. C. and Physical Training..	2

**SENIOR YEAR**

	Credit hrs. per semester
Biology .....	3 or 4
Electives to make a total of 128 hours for the four years.	

16 or 17

Group electives must include six semester hours in each of the following: History, Economics, or Political Science; Psychology or Sociology; Literature or Speech.

**CHEMISTRY**

PROFESSOR SIMMONS, ASSISTANT PROFESSORS SCHMIDT, SCHAEFER AND COOK, MR. ANDERSON, MR. HAAS

*Major:* Forty hours of Chemistry. The following courses or equivalent must be included: 3, 4, 5-6, 7-8, 9-10, 13-14.

*Other Requirements:* Literature, 6 hrs.; Sophomore Mathematics, 10 hrs.; Psychology or Sociology, 6 hrs.; History, Political Science, or Economics, 6 hrs.; Zoology, 8 hrs.; Physics, 8 hrs.; equivalent of 2 years of German.

*General Final Examination:* All seniors majoring in chemistry will be required to pass a general final examination at the close of the first semester, on all the work they have taken in the department in the previous three and one-half years.

**CHEMICAL COURSE**

**FRESHMAN YEAR**

	Credit hrs. per semester
General Chemistry, 3 and 4 .....	7
Mathematics .....	4
Rhetoric .....	3
Physical and Military Training .....	2

**SOPHOMORE YEAR**

	Credit hrs. per semester
Quantitative Analysis .....	4
Zoology .....	4
Mathematics .....	5
Modern Language .....	3 or 4
Physical and Military Training .....	2

**JUNIOR YEAR**

	Credit hrs. per semester
Organic Chemistry .....	3
Physics .....	4
Modern Language .....	3
Chemical Calculations .....	1
Electives	

**SENIOR YEAR**

	Credit hrs. per semester
Organic Chemistry .....	3
Physical Chemistry .....	4
Electives	

1-2. GENERAL INORGANIC CHEMISTRY. Four credits each semester. Students who intend to major in chemistry, or who are taking the pre-medical course, should take, not chemistry 1 and 2, but chemistry 3 and 4. Three recitations and three hours of laboratory work each week.

3. GENERAL INORGANIC CHEMISTRY. First semester. Seven credits. Designed for those majoring in chemistry or taking the pre-medical course. Four recitations and nine hours of laboratory work a week.

4. **QUALITATIVE ANALYSIS.** Second semester. Seven credits.

A study of the separation and identification of the common cations and anions. Four recitations and nine hours of laboratory work a week.

5-6. **QUANTITATIVE ANALYSIS.** Four credits each semester.

One lecture and nine hours of laboratory work per week. The first semester's work deals entirely with gravimetric analysis, and related theoretical principles. The second semester is devoted to volumetric methods, alkalinity, acidimetry, oxidation, reduction and precipitation processes. Emphasis on laboratory technique and stoichiometry. Prerequisite, 4.

MR. COOK

7-8 **ELEMENTARY ORGANIC CHEMISTRY.** Three credits each semester.

The elements of organic chemistry, including aliphatic and aromatic compounds. Laboratory work includes preparation and purification of typical compounds, and a study of their properties. The course satisfies pre-medical requirements in organic chemistry. Pre-dental students may also enroll. Required of all students majoring in chemistry. Prerequisite, 2. Two recitations and three hours of laboratory work each week.

MR. SCHMIDT, MR. COOK

9-10. **ADVANCED ORGANIC CHEMISTRY.** Three credits each semester.\*\*

Recent discoveries and theories of organic chemistry are discussed. Study of the text is supplemented by reference reading. Laboratory work includes ultimate analysis, identification of organic compounds, and preparation of various compounds on a larger scale than in elementary organic chemistry. Required of all students majoring in chemistry. Prerequisite, 8. Two recitations and three hours of laboratory work each week.

MR. SCHMIDT, MR. COOK

\*13-14. **PHYSICAL CHEMISTRY.** Five credits each semester.\*\*

A study of the properties of gases, liquids, solids, solutions, and chemical equilibrium. The solution of problems is an important part of the class work. The laboratory work consists of physical-chemical measurements. Three recitations and six hours of laboratory work each week. Prerequisite, 6 and 8 and Physics 1-2.

MR. COOK, MR. HAAS

\*15-16. **CHEMISTRY OF RUBBER TECHNOLOGY.** Four credits each semester.\*\*

The course embraces a study of the following topics: crude rubber; analysis of vulcanized compounds; milling; vulcanizing; physical testing; compounding; accelerators; theories of vulcanization; synthetic rubber; constitution of rubber; reclaimed rubber; substitutes. Two recitations and six hours of laboratory work per week. Prerequisite, 8.

MR. SIMMONS

\*\*Graduate students may receive credit for this course toward an advanced degree. Additional work will be required in such cases and a semester grade not lower than B must be obtained. Subject to requirements for advanced degree.

\*17-18. CHEMICAL CALCULATIONS. One credit each semester.  
This course deals with the solution of selected chemical problems,  
employing graphic methods and the calculus. MR. HAAS

57. ORGANIC CHEMISTRY. First semester.  
See under Home Economics.

58. FOOD CHEMISTRY. Second semester.  
See under Home Economics.

32-33. ENGINEERING CHEMISTRY. MR. SCHAEFER

34. METALLURGY OF IRON AND STEEL. MR. SCHAEFER  
Courses 32-33, 34 are given only for students taking Engineering.  
For description, see bulletin of the College of Engineering and Com-  
merce.

The following courses are given in the Evening Session:

ADVANCED ORGANIC CHEMISTRY. Two credits each semester.

RUBBER CHEMISTRY. Two credits each semester.

PHYSICAL CHEMISTRY. Two credits each semester.

#### GRADUATE COURSES IN CHEMISTRY

101-102. SEMINAR. One credit each semester.  
Graduate students meet once each week with the members of the  
department to discuss recent contributions to chemistry.

103-104. ADVANCED INORGANIC PREPARATIONS. Two credits each  
semester.

A laboratory course involving the preparation and analysis of in-  
organic compounds. Prerequisite, Chemistry 8 and 14.

107-108. ORGANIC ANALYSIS. Two credits each semester.  
This course embraces methods of ultimate organic analysis, and the  
qualitative identification of organic compounds both in pure state  
and as components of mixtures. Prerequisite, Chemistry 6 and 8.

113. CHEMICAL THERMODYNAMICS. First semester. Two credits.  
The application of the first and second Laws of Thermodynamics to  
chemical problems. Prerequisite, Chemistry 14 and Integral Calculus.

114. COLLOID CHEMISTRY. Second semester. Two credits.  
The fundamental laws and principles governing the behavior of  
colloidal systems are considered with respect to their application in  
practice. Prerequisite, Chemistry 8 and 14.

115-116. RESEARCH. Three credits each semester.

The methods of approach to a research problem are discussed by selecting a problem, searching the literature, and planning a course of action for its solution. A thesis is required.

### ECONOMICS AND SOCIOLOGY

PROFESSOR DAVIS, ASSISTANT PROFESSORS ANTHONY AND DEGRAFF

*Major:* Two majors are offered: one in Economics and one in Sociology. The minimum for each is 24 hours. For required group-electives see statement on introductory pages of this bulletin.

*General Final Examination:* Seniors majoring in this department are required to pass a general final examination covering all the courses they have taken in their major subject.

### ECONOMICS

PROFESSOR DAVIS, ASSISTANT PROFESSOR ANTHONY

1de. PRINCIPLES OF ECONOMICS. First semester. Three credits. The basic principles and concepts in economics; the production, consumption, and distribution of wealth. This course or its equivalent is required for entrance to any other course in economics. Students planning to major in economics should take this course in their sophomore year.

2de. PRINCIPLES OF ECONOMICS. Second semester. Three credits. This course gives an introduction to labor organization and labor problems, money, credit and banking, international trade and foreign exchange, economic crises, transportation, agricultural problems, social programs, public receipts and expenditures. It is a prerequisite for all advanced courses in economics.

\*3. FOREIGN TRADE. First semester. Three credits. Recent tendencies in the foreign trade of the United States, the principle of comparative cost, the balance of trade, ocean shipping, the technique of handling and financing foreign trade. Prerequisite, 1-2.

\*4. FOREIGN EXCHANGE. Second semester. Three credits. The fundamentals of foreign bills of exchange, import and export credits, gold movements and the influence of investment and speculation, international creditor and debtor aspects, and governmental interference with rates of exchange and foreign trade. Prerequisite, 3. Not offered in 1931-1932.

\*10. MONEY AND BANKING. Second semester. Three credits. The principles and functions of money, credit and banking, credit instruments, credit and banking institutions, with especial attention to the Federal Reserve System. Prerequisite, 1-2.

- \*5. CORPORATION ORGANIZATION AND FINANCE. First semester.  
Three credits.

The different forms of business organization; the formation, promotion, and financial policies of corporations; nature and elements of capitalization, varieties of securities, methods of underwriting, distribution of profits, financing, failure and reorganization. Prerequisite, 1-2.

- \*6. INVESTMENTS. Second semester. Three credits.

This course deals with the nature, principles, classification and technique of investment; real estate loans; national, state and municipal bonds; investment analysis; railroad, public utility, industrial and financial institution securities. Prerequisite, 1-2.

- \*7. LABOR PROBLEMS. First semester. Three credits.

Labor organization and legislation in America, the conflict between employers and employees, underlying causes, efficiency and welfare of the worker, and voluntary and legal methods employed by laborers, employers, and the public in an attempt to promote industrial peace. Prerequisite, 1-2.

- 7e. LABOR PROBLEMS. Two credits each semester.

- \*8. ECONOMIC THEORY. Second semester. Three credits.

This course deals with some of the more important problems of economic theory as applied to the factors and functions of production, capital and capitalization, value and price, wages, interest, rent and profits, price theories, and theories of the business cycle. Required of all majors in economics. Prerequisite, 1-2. Given in 1931-1932 and alternate years.

- \*15-16. ECONOMICS SEMINAR. Both semesters.

Open to advanced students majoring in Economics.

- 23-24. ECONOMICS FOR ENGINEERS.

This course is only for students in the College of Engineering and Commerce.

The following courses offered in the College of Engineering and Commerce are of special value to students majoring in Economics. Such students are required to include Statistics as a part of their major, and are urged to choose all the rest of these courses in their free electives. For descriptions of courses prerequisite to these, see College of Engineering and Commerce section of general catalog, or the bulletin of that college.

12. ECONOMIC HISTORY OF THE UNITED STATES. Either semester.  
Three credits.

A short study is made of those features in England which have influenced the industrial life in the United States. Such topics are considered as exploration and settlement, territorial acquisition, land

policies, population growth, growth of commerce, crises, industrial combination and conservation, banking institutions and railroad systems, tariff, labor unions, and government regulation of trade.

14. ECONOMIC GEOGRAPHY. Second semester. Three credits.

This introductory course develops a clear conception of environmental elements such as climate, land forms, soils, mineral resources, and native vegetation, and shows their influence upon man's economic activity.

21-22. ACCOUNTING. Three credits each semester.

This course introduces the student to the details of business management. The recording of important transactions such as acquiring assets, borrowing money, incurring expenses, and making purchases or sales, are considered. Attention is directed to the balance sheet and the statement of profit and loss, their construction, interpretation, and uses.

53. TRANSPORTATION. Second semester. Three credits.

A study of the American transportation system from the points of view of the economist, the shipping public, and the transportation administrator. The part played by transportation in the production, exchange, and distribution of wealth, service, rate making, valuation, and federal regulation. Prerequisite, 1-2. Given in 1931-32 and alternate years.

55. RISK BEARING AND INSURANCE. Second semester. Three credits.

An examination of the many risks in our economic order, and of the methods, devices, and institutions which have evolved to deal with these risks. Special attention to the risk-bearing activities of such institutions as speculative exchanges and insurance companies. Insurance in all its applications is emphasized. Prerequisite, 1-2. Given in 1931-32 and alternate years.

57. STATISTICS. First semester. Four credits.

In this course the student is taught to apply the scientific method to business and social problems. Emphasis is on the use of surveys, accounting, analysis and group tests, and the collection and use of statistical data. Prerequisite, Economics 1 and 2. Given in 1931-32 and alternate years.

61. BUSINESS ADMINISTRATION. First semester. Three credits.

This is a survey course in which the business establishment is considered as a unified concern composed of various departments such as finance, production, distribution, and accounting. The managerial viewpoint is taken throughout. Class work is supplemented by problems and trips.

76. **ELEMENTS OF PUBLIC FINANCE.** Second semester. Three credits. A study of the principles that should guide the city, state, or nation in raising and expending revenue. The sources of revenue, principles of taxation, governmental securities, fields of expenditure, and control of expenditures. Prerequisite, 1-2 and one course in Finance. Given in 1930-31 and alternate years.

81. **MARKETING.** First semester. Three credits. The functions of marketing, middlemen and their place in the market structure, retail types and policies, consumer and producer co-operation, market finance, associative activities, cost of marketing, prices and price factors. Prerequisite, Economics 1-2.

92. **PRINCIPLES OF ADVERTISING.** Second semester. Three credits. This course treats the problems and scope of advertising and its place in business, human aspects of the market, appeals, presentation of appeals, media, and special fields of advertising. Class work is supplemented by special problems. Prerequisite, 1-2.

### SOCIOLOGY

ASSISTANT PROFESSOR DEGRAFF

1de. **GENERAL SOCIOLOGY.** First semester. Three credits. Basic concepts and methodology of Sociology. A systematic study of the origin, structure, development, and function of social groups. The course surveys the various fields of Sociology, and provides the student with a sociological point of view in the approach to social problems.

2. **SOCIAL ATTITUDES.** Second semester. Three credits. A study of the development of personality as the result of social interaction. Processes by which an individual becomes a person. The course explains personality on the basis of the organization of values and attitudes. The processes of organization, disorganization, and reorganization of habitual behavior patterns are treated as natural phenomena resulting from social change. The means of intercommunication, language, gesture, imitation, and emotion, are stressed as the media by which these processes function. Prerequisite, 1.

\*3de. **SOCIAL PATHOLOGY.** First semester. Three credits. A survey of pathological conditions and processes in modern society. The social factors involved in widowhood, divorce, prostitution, alcoholism, old age, poverty, unemployment, juvenile and adult delinquency, and physical and mental defectiveness. Prerequisite, 1 and 2. Not offered in 1931-1932.

\*4de. **THE FAMILY.** Second semester. Three credits. A systematic study of the sociological and psychological processes entering into modern family life. Sociological and psychological processes which lead to disorganization and disintegration. The

family is studied as a group of interacting personalities. Prerequisite, nine hours of Sociology.

**\*5. URBAN-RURAL SOCIOLOGY.** First semester. Two credits.

A study of urban and rural persons as representing the organized habitual behavior patterns resulting from an urban or rural environment, with emphasis upon the processes of disorganization, disintegration, and reorganization of personal behavior patterns as a result of the movement from rural to urban or urban to rural environment. Prerequisite, six hours of Sociology. Offered in 1931-1932 and alternate years.

**\*6. THE SOCIOLOGY OF LEISURE TIME.** Second semester. Two credits.

An attempt to define leisure time as a natural social phenomenon. Present uses of leisure. Constructive social programs such as adult education, recreation, and communal activities are contrasted with commercialized recreation, loafing, and perverted uses of leisure time. Prerequisite, six hours of Sociology. Offered in 1931-1932 and alternate years.

**\*7. SOCIAL THEORY.** First semester. Two credits.

A systematic study of the social philosophies of Plato, Comte, Spencer, Tarde, Ward, Giddings, Hobhouse, Small, and Ross, with their application to the social problems of modern civilization. Prerequisite, twelve hours of Sociology. Offered in 1932-1933 and alternate years.

**\*8. SOCIAL ORIGINS.** Second semester. Two credits.

A course designated to indicate something of the social situation under which cultural patterns originated and the processes by which they have been transmitted. Present-day creeds, codes, ethics, values, and attitudes are analyzed. Prerequisite, six hours of Sociology. Offered in 1932-1933 and alternate years. Also given the first semester of 1931-1932.

**\*9-10. SEMINAR AND THESIS.** Two credits each semester.

For seniors only. To be arranged with instructor.

In addition to the preceding courses in Sociology, the following courses will be offered as soon as demand and the growth of the department justify:

THE SOCIAL SURVEY.	THE SOCIOLOGY OF THE CROWD.
SOCIAL WELFARE PROBLEMS.	CRIMINOLOGY.
SOCIAL STATISTICS.	LEADERSHIP.
SOCIAL CASE WORK.	THE SOCIOLOGY OF MIDDLE AGE.
THE AMERICAN NEGRO.	

## ENGLISH

DEAN SPANTON, PROFESSOR PEASE, ASSISTANT PROFESSOR  
MITCHELL, MR. VANCE, MISS CUSHMAN, MRS. IRISH,  
MR. STICKNEY, MISS STEVENSON, MR. ROBERTS

*Major:* A minimum of 30 hours, exclusive of 1-2 and courses in Journalism, is required for a major. A major must include courses 27-28, 29-30, 31, two courses from 3, 5, and 6, and selected courses from 32 to 46 inclusive to make a total of at least 30 hours.

*Order of Work:* Courses 27-28 are prerequisite to the more advanced courses and must be taken in the sophomore year by students desiring to major in English. English History 9-10 must also be taken in the sophomore year.

*General Final Examination:* Seniors majoring in English are required to pass a general final examination covering all the work taken in the department.

## RHETORIC

Freshmen who are found to be inadequately prepared for Rhetoric 1 are required to enter a sub-freshman rhetoric class, without credit.

1de. RHETORIC. Either semester. Three credits.

This course is designed for elementary instruction in English composition. Students are given practice in expressing their own ideas. Attention is devoted particularly to sentence and paragraph structure, and to the writing of short expository compositions.

2de. RHETORIC. Either semester. Three credits.

This course is a continuation of 1. Exposition, description, and narration are included. The student is given much practice in writing in all three, much longer expository papers being required than in Rhetoric 1. Prerequisite, 1.

3. DAILY THEME WRITING. First semester. Three credits.

This course is planned to give the student much practice in writing and criticism. The class meets for discussion two hours a week. Conferences with the instructor replace a third class hour. Primarily for sophomores. Prerequisite, 1-2. Offered in 1931-1932 and alternate years. MISS MITCHELL

4. ESSAY WRITING. Second semester. Two credits.

Modern essays are studied for method and style. Each student may choose whatever types he wishes for his original work. Frequent conferences with the instructor are required. Prerequisite, 3. Offered in 1931-1932 and alternate years. MISS MITCHELL

5-6. SHORT STORY WRITING. Two credits each semester.

Narrative ease and effectiveness are the aims of this course. The work includes a survey of models and technique in the development of the short story, study of present tendencies, and constant practice in writing short stories. The practice work includes at first short papers for technical effects, and completed stories later. In the second semester emphasis is placed upon the use of the dramatic element. Offered in 1932-1933 and alternate years. MR. PEASE

## LANGUAGE AND LITERATURE

## ✓ 25-26. INTRODUCTION TO LITERATURE: TYPES OF PROSE AND POETRY.

Three credits each semester.

This course stresses literary types and characteristics rather than the historical development of English literature. Types of prose are studied the first semester; types of poetry, the second semester. Prerequisite, 1-2. MR. ROBERTS

## 27-28. HISTORY OF ENGLISH LITERATURE. Three credits each semester.

The course presents an introductory survey of the great English authors, the chief types of prose and poetry, and the historical backgrounds and tendencies of literary periods. This course, not 25-26, should be elected by students who are majoring in English or who plan to take other courses in literature. Prerequisite, 1-2.

MR. PEASE

## \*29-30. CHAUCER. Two credits each semester.

The work includes a careful study of the best of the Canterbury Tales and a more rapid reading of other important portions of Chaucer's work. Readings, papers. Prerequisite, 27-28. Given in 1930-1931; also in 1931-1932 and alternate years. MR. PEASE

## 43. HISTORY OF THE ENGLISH LANGUAGE. First semester. Three credits.

The parallel development of the English language and English history is studied in relation to linguistic sources, changes in form and pronunciation, and the historical conditions and causes leading up to the English language we know today. Prerequisite, 1-2. Given in 1930-1931 and alternate years. MR. PEASE

## 31de. SHAKSPERE. First semester. Three credits.

A study of the development of Shakspeare as a dramatist and his place in the Elizabethan Age and in the history of English literature. Most of the plays are read. Prerequisite, 1-2. MR. SPANTON

## 32. WORD STUDY. Second semester. Three credits.

After a few introductory lectures on language, the work centers in the study of words—their origin, development, significance, and habits. Prerequisite, 1-2. Given in 1930-1931 and alternate years.

MR. PEASE

## \*33-34. NINETEENTH CENTURY LITERATURE. Two credits each semester.

This course includes a study of the most important works of the leading British poets (except Tennyson and Browning) and essayists of the nineteenth century. Prerequisite, 27-28. Offered in 1930-1931 and alternate years. MR. PEASE

\*36. TENNYSON AND BROWNING. Second semester. Three credits. Prerequisite, 25-26 or 27-28. Given in 1930-1931 and alternate years. MR. SPANTON

38de. THE ENGLISH BIBLE AS LITERATURE. Second semester. Three credits.

The object of this course is to help the student to see the beauty and power of the Bible as literature; its narrative, exposition, and poetry. Prerequisite, 1-2. Given in 1931-1932 and alternate years.

MR. SPANTON

\*39-40. ENGLISH FICTION: DEVELOPMENT OF THE NOVEL. Three credits each semester.

The evolution of the novel, as a distinct type, is followed down from the time of the medieval romances. Emphasis is given to eighteenth and nineteenth century development, with selections, as time allows, from contemporary works. Prerequisite, 27-28. Given in 1931-1932 and alternate years.

MR. PEASE

\*41-42. DRAMA. Three credits each semester.

A general historical survey of the drama in English, combined with a study of such Continental drama as is important for its influence upon the English. The first semester carries the study through the Elizabethan period. The second semester begins with a consideration of the Restoration period and concludes with the study of contemporary writers. Prerequisite, 25-26 or 27-28. Offered in 1930-1931 and alternate years.

MISS MITCHELL

45-46de. AMERICAN LITERATURE. Three credits each semester.

After a somewhat rapid survey of the literature of the Colonial and Revolutionary Periods, the work centers in a study of the leading poets and prose writers of our later literature. Prerequisite, 1-2.

MR. PEASE

47. RECENT BRITISH POETRY. First semester. Two credits.

The best tradition of English poetry is shown to be continued in modern times from Tennyson to Masfield. The course also includes a study of Australian and Canadian verse and of recent tendencies in poetry. Special lectures are given only on the major poets. Optional work is offered in the history of versification and original exercises in verse writing. Prerequisite, 1-2. Offered in 1931-1932 and alternate years.

MR. PEASE

48. RECENT AMERICAN POETRY. Second semester. Two credits.

The course covers American poetry from Whitman to Robinson. A study is made of the more important American poets of the last half-century and the more significant currents of modernism. The general requirements and the optional work are as in 47. Prerequisite, 1-2. Offered in 1931-1932 and alternate years.

MR. PEASE

49-50. GREEK MASTERPIECES IN ENGLISH TRANSLATION. Two credits each semester.

A study of the various forms of Greek literature and the leading epic and lyric poetry, the drama, history, and philosophy. Prerequisite, 1-2.

MR. YOUNG

51-52. LATIN MASTERPIECES IN ENGLISH TRANSLATIONS. Two credits each semester.

A study of representative Latin authors and their influence. Prerequisite, 1-2. Not offered in 1931-1932.

MR. YOUNG

60. USE OF THE LIBRARY. Second semester. Two credits.

The work includes a study of the card catalog, indexes, general reference books, and other bibliographical aids designed to help the student do efficient reference work for himself. Each student will work out a bibliography on some subject in which he is particularly interested. Prerequisite, 1-2.

MISS CUSHMAN

121-122. ANGLO-SAXON. Three credits each semester.

Primarily for graduate students. Seniors majoring in English or foreign languages may enter the courses on permission of the instructor. The work of the first semester includes readings in Old English prose with due regard to the grammatical system and linguistic relations, and a survey of Anglo-Saxon literature. The work of the second semester includes the translation and interpretation of Beowulf, with emphasis on its relation to continental tradition and its background of Teutonic thought and custom.

MR. PEASE

80-81-82. ENGLISH COMPOSITION. (For Engineering students.)

83-84-85-86. ENGLISH LITERATURE. (For Engineering students.)

Courses 80-86 inclusive are given only for students in co-operative courses. For description see under English in the College of Engineering and Commerce.

#### JOURNALISM

MR. VANCE

15de. NEWS WRITING. First semester. Three credits.

Members of this class form the reporting staff of The Buchtelite, semi-weekly student newspaper. The class meets two periods a week, and the third credit is given for laboratory work. Prerequisite, 1-2.

16de. NEWS WRITING. Second semester. Three credits.

This course may be taken either before or after 15de. Members of the class report for The Buchtelite and meet two periods a week for lectures, reports, and discussions. Prerequisite, 1-2.

\*17-18. EDITING. Two credits each semester. Members of this class edit The Buchtelite, official student newspaper. Problems of headline writing, copyreading, and makeup are studied. Prerequisite, 15 or 16, or the equivalent.

19. HISTORY OF JOURNALISM. First semester. Two credits. Early and modern newspapers, and some of the leading journalists of America, are studied through lectures, assigned reading, and reports. Prerequisite, 1-2.

20de. FEATURE WRITING. Second semester. Two credits. The writing of special feature articles for newspapers and magazines will be studied, with especial attention to the style and construction of these articles. Students will be urged to submit articles for publication. The course includes textbook study. Prerequisite, 1-2.

2e. CONTEMPORARY JOURNALISM. Second semester. Three credits. Given in 1930-1931 only.

22e. EDITING. Second semester. Two credits.

#### FRENCH

(See MODERN LANGUAGES)

#### GERMAN

(See MODERN LANGUAGES)

### GREEK AND LATIN

PROFESSOR YOUNG

*General Final Examination:* Seniors majoring in this department are required to take a general examination to test their ability to translate at sight Latin of a representative sort and their acquaintance with such informational matter as each individual would be reasonably expected to know on the basis of the work done.

An exact and idiomatic use of the English language in all courses is expected.

#### GREEK

1-2. ELEMENTARY GREEK. Four credits each semester. No credit is allowed for the work of the first semester without that of the second. Offered in 1930-1931 and alternate years.

3. PLATO: SELECTIONS. First semester. Three credits. Prerequisite, 1-2.

4. HOMER'S ODYSSEY: SELECTIONS. Second semester. Three credits. Prerequisite, 3.

49-50. GREEK MASTERPIECES IN ENGLISH TRANSLATIONS. Two credits each semester.

A careful study is made of representative Greek authors and their influence. Recommended to students majoring in this department and in English.

## CLASSICAL ARCHAEOLOGY

13-14. CLASSICAL ARCHAEOLOGY. Two credits each semester. A general survey of Greek and Roman archaeology through illustrated lectures, readings, and reports. Offered in 1931-1932 and alternate years.

## LATIN

*Major:* Four units of Latin are required of all students entering freshman Latin. Thirty-two hours (including freshman Latin) constitute a major in Latin.

*Minor:* In the case of students who choose a minor, but not a major, in foreign language, a total of 18 hours of foreign language in addition to the freshman requirement shall be regarded as satisfying both the minor and the group-elective requirement in foreign language.

1. CICERO: DE OFFICIIS, AND OVID: SELECTIONS. First semester. Four credits.
  2. TERENCE: FURFURMIO, AND PLINY'S LETTERS: SELECTIONS. Second semester. Four credits. Prerequisite, 1.
  3. LIVY. First semester. Three credits. Selections covering the period of the Hannibalic Wars. Prerequisite, 2.
  4. PLAUTUS: MOSTELLARIA, AND TACITUS: AGRICOLA. Second semester. Three credits. Prerequisite, 3.
  5. HORACE: ODES. First semester. Three credits. Prerequisite, 4.
  6. LUCRETIUS: DE RERUM NATURA, AND JUVENAL: SATIRES. Second semester. Three credits. Prerequisite, 4.
  7. HORACE: SATIRES, AND VIRGIL: GEORGICS. First semester. Three credits. Not offered in 1931-1932.
  8. TACITUS: ANNALS. Second semester. Three credits. Not offered in 1931-1932.
- 51-52. LATIN MASTERPIECES IN ENGLISH TRANSLATIONS. Two credits each semester. A careful study is made of representative Latin authors and their influence. Recommended to students majoring in this department and in English. Not offered in 1931-1932.

## HISTORY

\*PROFESSOR THOMPSON, ASSISTANT PROFESSOR GARDNER,  
MRS. SLOAN, MISS MCPeAKE

*Major:* Thirty hours elected above the freshman year constitute a major in History. Those students working for a major must take the following courses: 3, 4, 7-8, 9-10, 11-12. Most of the courses in this department are year courses; students cannot enter them in the middle of the year, nor is credit given until the year's work is completed. Course 1-2 is not counted in the thirty hours for a major.

*General Final Examination:* All students who are majoring in history and who are candidates for a degree are required to pass a general final examination in the second semester of the senior year. The examination will cover all courses taken in the department and any additional readings, or other assignments.

1-2. GENERAL SURVEY OF HISTORY. Three credits each semester. A general comprehensive view of the history of the world is given in this course, by lectures and collateral reading.

3. MEDIEVAL HISTORY. First semester. Three credits. The period from the fall of Rome to the second barbarian invasions is covered, extending to the sixteenth century.

4. THE FOUNDATIONS OF MODERN EUROPE. Second semester. Three credits. The course covers from the sixteenth century to the Congress of Vienna.

5. THE RENAISSANCE. First semester. Two credits. Humanism and other factors dealing with this movement are studied in detail.

6. THE REFORMATION. Second semester. Two credits. The course is devoted to a study of the religious forces and elements which mark this historical transition.

7-8de. HISTORY OF MODERN EUROPE. Three credits each semester. The first semester covers the History of Europe from 1815 to 1870. In the second semester special attention is given to present-day problems.

9-10. HISTORY OF ENGLAND. Three credits each semester. The first semester covers the formation of the English race and civilization, the growth of the national government, economic and social conditions, and the influence of the church. In the second semester, special attention will be given to constitutional, colonial, and present-day affairs.

\* Deceased—March 30, 1931.

11. AMERICAN HISTORY THROUGH THE CIVIL WAR. First semester. Three credits.

An intensive study is made of the revolt of the colonies, the foundations of the new nation, Jeffersonian and Jacksonian democracy, the new West, and problems leading to the Civil War.

12. AMERICAN HISTORY SINCE THE WAR. Second semester. Three credits.

After a survey of the Reconstructive period a survey is made of the development of such modern problems as the civil service, finance, trusts, railroads, imperialism, and particularly the World War period.

17. ANCIENT HISTORY. First semester. Two credits.

The ancient oriental empires and Greece are studied.

18. ANCIENT HISTORY. Second semester. Two credits.

The work of the second semester covers the history of ancient Rome.

## HOME ECONOMICS

PROFESSOR MAXWELL, MISS LATHROP, MISS COUNTS

From its establishment in 1914 to November 14, 1930, this department was known as the Curtis School of Home Economics. The department occupies the building known as Curtis Cottage, which was made possible by gifts from the late William Pitt Curtis of Wadsworth, Ohio, and from many citizens of Akron.

### COURSE OF STUDY

The course in Home Economics requires four years of regular university work and is planned to meet the needs of women students. All courses combine a thorough training in those branches of arts and sciences essential to intelligent home-making with the broadest possible cultural education. However, many fields of activity other than home-making are open to women trained in Home Economics.

Therefore, the curricula in Home Economics are designed to train young women for home-making and for a remunerative vocation in which all or most of them engage for varying periods of time. Throughout the training period there are certain numbers and kinds of courses which safeguard the preparation for home-making. During the first two years of work any one of four major interests may be chosen for a field of specialization.

Group I—General. For students who desire a liberal college training with emphasis upon subjects which pertain to Home Economics. Persons interested in social betterment who wish to enter definite welfare work may combine home economics and sociology in this curriculum.

Group II—Foods and Nutrition. For students who wish to specialize in dietetics, nutrition, or teaching this phase of work in institutions of higher education, or for laboratory or research workers. Those who intend to become sanitary or food inspectors are advised to take this course.

Group III—Teachers' Curriculum. See under Teachers' College.

Group IV—Home Economics in Business. Textiles, clothing, and fine arts require a basis of the social sciences and fine arts in combination with specialized work in textiles and clothing. This course leads to different phases of commercial work in textiles and clothing. Practice to the extent of one year is required in approved stores of Akron before a degree is granted. For those who wish to become Textile Research Directors, chemistry should be substituted for social science. Vocations toward which this course leads are saleswomen, buyers, stylists, advertising women, personal shoppers, and newspaper and magazine columnists. A combination of this course with the course in Secretarial Science is possible and frequently desirable.

DEGREE

For completion of the four-year course in Home Economics (128 semester hours are required for graduation) the degree of Bachelor of Science in Home Economics is conferred.

HOME ECONOMICS

FRESHMAN YEAR FOR ALL GROUPS

First Semester		Second Semester	
	Cr. Hrs.		Cr. Hrs.
Zoology 1	4	Zoology 2	4
Home Economics 1	2	Home Economics 2	2
Rhetoric 1	3	Rhetoric 2	3
Art 1	2	Art 2	2
Physical Education	1	Physical Education	1
Public Speaking 1	3	Home Economics 4	2
Home Economics 3	2	Human Biology 15	4
	<u>17</u>		<u>18</u>

SOPHOMORE YEAR, GENERAL COURSE

First Semester		Second Semester	
	Cr. Hrs.		Cr. Hrs.
Chemistry 1	4	Chemistry 2	4
Home Economics 11	2	Home Economics 10	3
Human Physiology 9	4	Human Physiology 10	3
English	3	English	3
Electives	3	Electives	3
	<u>16</u>		<u>16</u>

JUNIOR YEAR, GENERAL COURSE

First Semester		Second Semester	
	Cr. Hrs.		Cr. Hrs.
Home Economics 5	3	Home Economics 6	3
Home Economics 17	3	Home Economics 18	3
Home Economics 15	4	Home Economics 16	4
Economics or Sociology	3	Economics or Sociology	3
Electives	3	Electives	3
	<u>16</u>		<u>16</u>

SENIOR YEAR, GENERAL COURSE

First Semester		Second Semester	
	Cr. Hrs.		Cr. Hrs.
Home Economics 19	3	Home Economics 20	3
History or Economics	3	History or Economics	3
Art 23 or 20	2	Art 22 or 21	2
Electives	8	Child Care 25	3
	<u>16</u>	Electives	5
			<u>16</u>

SOPHOMORE YEAR, FOODS AND NUTRITION

Same as for General Course

JUNIOR YEAR, FOODS AND NUTRITION

First Semester		Second Semester	
	Cr. Hrs.		Cr. Hrs.
Economics or Sociology	3	Economics or Sociology	3
Chemistry 57	4	Chemistry 58	4
Home Economics 15	4	Home Economics 16	4
Home Economics 17	3	Home Economics 18	3
Electives	3	Electives	3
	<u>17</u>		<u>17</u>

## SENIOR YEAR, FOODS AND NUTRITION

First Semester		Cr. Hrs.	Second Semester		Cr. Hrs.
Home Economics 19	.....	3	Home Economics 20	.....	3
Food Economics 27	.....	3	Advanced Nutrition and Dietetics 29	.....	3
Child Care 25	.....	3	Readings in Foods and Nutrition 30	.....	2
Electives	.....	7	Electives	.....	8
		<u>16</u>			<u>16</u>

## SOPHOMORE YEAR, HOME ECONOMICS IN BUSINESS

First Semester		Cr. Hrs.	Second Semester		Cr. Hrs.
History 1	.....	3	History 2	.....	3
Economics 1	.....	3	Economics 2	.....	3
Home Economics 11	.....	2	Home Economics 10	.....	3
English	.....	3	English	.....	3
History of Art	.....	2	History of Art	.....	2
Electives	.....	3	Electives	.....	3
		<u>16</u>			<u>17</u>

## JUNIOR YEAR, HOME ECONOMICS IN BUSINESS

First Semester		Cr. Hrs.	Second Semester		Cr. Hrs.
Home Economics 5	.....	3	Home Economics 6	.....	3
Home Economics 15	.....	4	Home Economics 16	.....	4
Home Economics 17	.....	3	Home Economics 18	.....	3
Economics 5	.....	3	Economics 6	.....	3
Electives	.....	3	Electives	.....	3
		<u>16</u>			<u>16</u>

## SENIOR YEAR, HOME ECONOMICS IN BUSINESS

First Semester		Cr. Hrs.	Second Semester		Cr. Hrs.
Sociology	.....	3	Sociology	.....	3
Advanced Textiles 7	.....	3	Advanced Textiles 8	.....	3
Electives	.....	10	Children's Clothing 9	.....	3
		<u>16</u>	Electives	.....	6
					<u>15</u>

Students in this course are required to have a reading knowledge of French.

See Teachers College Bulletin for outline of Teachers Course, and for description of courses offered in Art.

## COURSES OF INSTRUCTION

## 1-2. ELEMENTARY CLOTHING. Two credits each semester.

Fundamental processes of garment construction, use and care of sewing machines, and the care and repair of clothing. Simple garments are made, using hand and machine processes. The work of the second semester is based on a study of the college girl's wardrobe. A clothing budget is planned. An ensemble of cotton or linen is made, and the proper accessories assembled to complete the costume.

MISS LATHROP

## 3-4. TEXTILES. Two credits each semester.

A study of standard textile fibers, with emphasis on the factors which influence style, beauty, use, and wearing quality of fabrics; simple tests for judging materials; and the selection of materials for clothing and house furnishings.

MISS LATHROP

5-6. CLOTHING. Three credits each semester.

Art elements and principles are applied to dress design. Line, color, and texture for different individuals. Garments are made from wool materials. The work of the second semester includes the preparation of a dress form. Street, afternoon, and evening gowns of silk are draped on the figure. The course aims to develop originality and skill.

MISS LATHROP

7-8. ADVANCED TEXTILES. Three credits each semester.

An intensive study of textile materials with special reference to the nature of raw materials; economic, chemical and physical applications involved in their manufacture and use, methods and significance of physical tests; work of Consumers League and Bureau of Standards; researches in textiles. Fee \$2.50. Not given in 1931-1932.

MISS LATHROP

9. CHILDREN'S CLOTHING.

A study of design, selection, and construction of suitable clothing for children. Not given in 1931-1932.

MISS LATHROP

10. HISTORIC COSTUME. Second semester. Three credits.

The development of costume is traced from early times to the present. The course deals with a study of costume as an expression of the social, religious, and economic thought of the time, and the part which it plays as an inspiration for modern designing.

MISS LATHROP

11. SURVEY. First semester. Two credits.

This is a general survey of the education of women from early times to the present. It includes a study of the development of the Home Economics movement and the opportunities, other than teaching, which are open to women trained in Home Economics.

MISS LATHROP

13-14. GENERAL FOODS. Four credits each semester.

A study of food in relation to composition, place in diet, selection, preservation, care, and preparation. Emphasis is placed on menu planning, meal preparation, and service. This course fulfills the science requirement for Teachers College students and may be elected by Liberal Arts students. No prerequisite.

MISS MAXWELL

15-16de. FOODS AND COOKERY. Four credits each semester.

A study of the composition, value in the diet, selection, and principles of cookery of foods. Two hours of lecture and discussion; six hours of laboratory per week. Prerequisite, Chemistry 1 and 2. Fee \$4.50 per semester. Not offered in 1931-1932.

MISS COUNTS

17. HOME MANAGEMENT. First semester. Three credits.

A study of the social aspects of food, shelter, and clothing in relation to the home. Efficient management through a study of household activities. The selection and care of equipment. Budget making based on family incomes and expenditures. No prerequisite.

MISS LATHROP

18. THE HOUSE AND ITS FURNISHINGS. Second semester. Three credits.

Various types of architecture are studied. Selection of a site, criticism of house plans, heating, lighting, plumbing. Selection of artistic and economical furnishings for the home. No prerequisite.

MISS LATHROP

19-20. NUTRITION. Three credits each semester.

The first semester includes the study of digestion and metabolism and adult requirements for energy, protein, mineral elements, and vitamins. The second semester includes infant and child nutrition. Causes and prevention of malnutrition will be emphasized. Individual cases will be studied in schools or clinic. Prerequisite 15-16.

MISS COUNTS

23-24. ELEMENTARY HOME MANAGEMENT. Three credits each semester.

Principles underlying efficient home management. Part of the first semester deals with the selection of foods for health, manufacture and purchase of foods, menu planning, methods of preservation, pure food laws, weights and measures, money value compared with food value, efficiency and cost of fuels and cooking apparatus; Child Care, presented from the viewpoint of prenatal, infant, and pre-school child and as related to mental, moral, and physical development.

The second semester work covers the house, its plan and its care. Economic and sociological phases of dress, textile fabrics, ready-to-wear clothing, methods of shopping, psychology of advertising, and clothing budgets will be considered. Fee, \$1.00 per semester.

This course is open to all women not majoring in Home Economics.

MISS MAXWELL

25de. CHILD CARE. One semester. Three credits.

The principles relating to development of the child through the prenatal, infancy, and pre-school periods. Physical, mental, social, and moral development through each period. Nutritional needs. Factors contributing to child welfare.

MISS MAXWELL

27. FOOD ECONOMICS. First semester. Three credits.

A study of the cost of Foods on the market in relation to their quality and food value. Discussions of efficient buying and pure food laws. Two hours of lecture and three hours of laboratory per week. Prerequisite, 15-16. Fee, \$2.50. Not offered in 1931-1932.

28. ADVANCED NUTRITION AND DIETETICS. Second semester. Three credits.

Dietaries for normal individuals in a family. The studies are detailed for various ages and occupations. Dietaries are planned for family groups, and the importance of diet in the treatment of certain diseases is emphasized. Trays are prepared. One hour of discussion, two or three hours of laboratory per week. Prerequisite, 19-20. Fee, \$2.75. Not offered in 1931-1932.

MISS COUNTS

30. READINGS IN FOODS AND NUTRITION. Second semester. Two credits.

This course includes assignments in recent literature on the progress in Foods and Nutrition research. Reports are both oral and written. Advanced Nutrition and Dietetics should parallel this course. Not offered in 1931-1932. MISS COUNTS

32. PURCHASING FOODS. Second semester. Three credits.

A study of marketing from the standpoint of food purchasing, including production and distribution of food commodities, marketing costs, and factors influencing prices. Field trips are assigned weekly. Fee, \$2.50. MISS MAXWELL

57. ORGANIC CHEMISTRY. First semester. Three credits.

A study of the principal classes of carbon compounds with special emphasis on carbohydrates, fats, and proteins. The laboratory work includes the preparation and analysis of organic compounds. Required of Food and Nutrition majors in Home Economics. Prerequisite, Chemistry 1-2. Two lectures or recitations and three laboratory hours each week. Fee, \$15.00. Given in 1932-1933 and alternate years.

58. FOOD CHEMISTRY. Second semester. Three credits.

This course includes a study of the chemistry of typical foods from important groups; nervous, muscular, connective, and circulating tissue; salivary, gastric, pancreatic, and intestinal digestion; urine as an excretion of the body. Required of Food and Nutrition majors in Home Economics. Prerequisite, Chemistry 57. Two lectures or recitations and three laboratory hours each week. Fee, \$15.00. Given in 1932-1933 and alternate years.

EVENING COURSES: Pre-School Child Development, Problems of the Household Buyer, Food for Special Occasions, Clothing Selection.

JOURNALISM

(See ENGLISH)

LATIN

(See GREEK and LATIN)

MATHEMATICS

PROFESSOR JONES, ASSISTANT PROFESSORS BENDER AND SELBY,  
MISS LIPSCOMBE, MRS. LEIGH, MISS GOODMAN

*Major:* A total of thirty hours (including freshman mathematics) is required for a major.

*Minor:* Physics is strongly recommended as a minor.

*General Final Examination:* Students majoring in mathematics are required to pass, in the second semester of their senior year, a general final examination covering all the courses they have taken in the department.

1de. COLLEGE ALGEBRA. Either semester. Four credits.

A review of elementary algebra, and a study of surds, linear and non-linear equations, proportion, variation, progressions, mathematical induction, binomial theorem, permutations, and combinations.

1e. SUB-ALGEBRA. No credit.

20. BUSINESS MATHEMATICS. Second semester. Four credits.

Principles of arithmetic and algebra are applied to the problems arising in the affairs of the business man and the public official. Computations relating to sales financing, investments, taxation, and public financing are given especial attention. Freshmen must take either this course or Trigonometry for the second semester's work in mathematics. Prerequisite, College Algebra 1.

2de. TRIGONOMETRY. Second semester. Four credits.

Angles and their measurements, the trigonometric functions, fundamental identities, reduction theorems, addition and multiplication theorems, trigonometric equations, the inverse trigonometric functions, the right and oblique triangles, and logarithms. Freshmen must take this course or Business Mathematics.

3-4de. ANALYTIC GEOMETRY. Two credits each semester.

The first half of the course consists of a study of the straight line, circle, conic sections, and polar curves. The second half includes transformation of co-ordinates, higher algebraic and transcendental curves, and a brief treatment of space co-ordinates and loci. Prerequisite, 1 and 2.

MRS. LEIGH

5de. DIFFERENTIAL CALCULUS. First semester. Three credits.

This course takes up the differentiation of functions of a single variable, maxima and minima, curve tracing, and simple applications to mechanics. Prerequisite, 1 and 2; course 3 must also be taken with course 5.

MR. BENDER, MR. SELBY

6de. INTEGRAL CALCULUS. Second semester. Three credits.

General and special methods of integration, definite integral, partial differentiation, and applications to geometry, mechanics, and physics. Prerequisite, 5.

MR. BENDER, MR. SELBY

\*7-8. ADVANCED CALCULUS. Two credits each semester.

The first half of the course deals with partial differentiation, double and triple integrals, development in series, and indeterminate forms. The second half includes such topics as line, surface and space integrals, implicit functions, maxima and minima of functions of several variables, and elliptic and gamma integrals. Prerequisite, 6. Offered in 1931-1932 and alternate years.

MR. JONES

\*9. THEORY OF EQUATIONS. First semester. Three credits.

This course takes up topics relating to the solution of equations, such as complex numbers, Newton's and Horner's methods of solving

equations, Stum's functions, determinants, symmetric functions, and elimination. Prerequisite, 5. Offered in 1931-1932 and alternate years. MR. SELBY

\*10. HIGHER GEOMETRY. Second semester. Three credits. More advanced methods of studying geometrical facts than taken up in courses 3 and 4. Prerequisite, 6. Offered in 1931-1932 and alternate years. MR. JONES

\*11-12. DIFFERENTIAL EQUATIONS. Two credits each semester. The solution of the differential equations which arise in the study of geometry and physics. Prerequisite, 5 and 6. Offered in 1932-1933 and alternate years. MR. BENDER

\*13-14. ASTRONOMY. Two credits each semester. A study of the celestial sphere, astronomical problems, astronomical instruments, the solar system, eclipses, the fixed stars, nebulae, and cosmogony. Prerequisite, 1 and 2. Offered in 1930-1931 and alternate years. MR. JONES

15. MATHEMATICS OF INSURANCE. First semester. Three credits. A brief study of probability; laws of mortality; construction and use of life tables; life annuities; premiums, reserves and policy valuations. Prerequisite, 1 and 2. Offered in 1931-1932 and alternate years. MR. JONES

17. HIGHER ALGEBRA. First semester. Three credits. Selected topics, such as number theory, convergence, divergence and summation of series, determinants, and continued fractions, are taken up in this course. Prerequisite, 1 and 2. Offered in 1930-1931 and alternate years. MR. SELBY

18. HISTORY OF MATHEMATICS. Second semester. Three credits. The history of the invention and development of the notions, language, symbols, and methods of elementary mathematics will be studied in this course. Prerequisite, 1 and 2. Offered in 1930-1931 and alternate years. MR. JONES

51-57. MATHEMATICS.  
Courses 51-57 inclusive are given only for students in co-operative courses. For description see under Mathematics in the College of Engineering and Commerce.

58. MATHEMATICS OF FINANCE. Second semester. Three credits. The study and solution of problems relating to simple and compound interest, annuities, amortization, bond valuation, sinking funds, and depreciation. Prerequisite, 1. This course is required of Commerce students, but may be taken by other students as an elective.

## MILITARY SCIENCE AND TACTICS

(See detailed statement on page 45)

## MODERN LANGUAGES

PROFESSOR BULGER, ASSISTANT PROFESSOR REED, MISS FANNING,  
MR. MATURO, MR. KELLEY

*Entrance:* Candidates for entrance presenting but one year of Modern Language, with a grade of 85%, may take the second year on trial. If the grade was lower than 85%, they must take the first year over, and will receive only half credit for the work.

Credit for college work in Modern Language is indicated by the following table:

High School credits	Course entered in college	Credit given
1 unit	{ Second year { First year	{ Full credit { Half credit
2 units	{ Second year { First year	{ Full credit { No credit
3 units	{ Third year { Second year { First year	{ Full credit { Half credit { No credit
4 units	{ Third year { Second year	{ Full credit { No credit

*Major:* The minimum for a major in this department is 24 hours of German, French, or Spanish, including freshman work.

*Minor:* The required minor of 18 hours will ordinarily be in one or two other foreign languages.

In the case of students who choose a minor, but not a major, in foreign language, a total of 18 hours of foreign language in addition to the freshman requirement shall be regarded as satisfying both the minor and the group-elective requirement in foreign language.

*General Final Examination:* Majors in this department are required to pass a general final examination at the end of the last semester at the university. This examination covers the material of all courses taken in the department and the content matter of outside readings which are assigned to the student by the head of the department. Such readings are assigned each year, beginning with the sophomore year. The examination is both oral and written.

## FRENCH

ASSISTANT PROFESSOR REED, MISS FANNING

1-2de. BEGINNING FRENCH. Four credits each semester.

The work in the first semester includes a thorough study of grammar with special emphasis upon dictation and oral work. In the second semester, work in grammar is continued with the reading of two hundred or more pages of French.

3-4de. SECOND YEAR FRENCH. Three credits each semester.

This course reviews grammar and stresses idioms and irregular verbs. It includes the reading of stories and plays, with a required résumé of each written in French. Prerequisite, 1-2.

5-6de. **THIRD YEAR FRENCH: THE FRENCH NOVEL.** Three credits each semester.

The work includes the reading and study of eight or nine leading novels of the nineteenth century. Prerequisite, 3-4.

7-14. **ADVANCED FRENCH.** Three credits each semester.

This course will be chosen from the following list: 7-8, The French Drama of the 17th Century; 9-10, Modern Literature; 11-12, A Survey of French Literature; 13-14, French Literature of the 18th Century. Prerequisite, 5-6.

19-20. **FRENCH COMPOSITION.** Two credits each semester.

This course is designed to aid the student to attain a facility in the use of practical idiomatic expressions and other stylistic peculiarities. Much time is devoted to the translation of English passages based on French models. Offered in 1931-1932 and alternate years.

### SPANISH

MISS FANNING, MR. MATURO

1-2. **BEGINNING SPANISH.** Four credits each semester.

This course is designed to give intensive training in composition, dictation, conversation, and the reading of simple prose.

3-4de. **SECOND YEAR SPANISH.** Three credits each semester.

This course includes a review of grammar, with dictation, conversation, and the reading of several texts. Prerequisite, 1-2.

7-8. **THE SPANISH DRAMA.** Three credits each semester.

The first semester includes the study of the Spanish drama of the seventeenth century, followed by the reading of selected plays of the nineteenth century and the present epoch in the second semester. Collateral assignments and reports are required throughout the year, as well as dictation and resums in Spanish. Prerequisite, 3-4 or the equivalent with a grade not lower than B. Offered in 1931-1932 and alternate years.

9-10. **THE SPANISH NOVEL.** Both semesters. Three credits each semester.

This course includes the reading of Don Quixote and representative works of Spanish novelists of the nineteenth and twentieth centuries. Prerequisite, 3-4, or the equivalent with a grade not lower than B. Offered in 1930-1931 and alternate years.

19-20. **SPANISH COMPOSITION.** Two credits each semester.

This course is open only to juniors and seniors who are majors or minors in the department of modern languages. Offered in 1932-1933 and alternate years.

## GERMAN

PROFESSOR BULGER, MR. KELLEY

1-2de. FIRST YEAR GERMAN. Four credits each semester. This course is designed for beginners and consists of grammar and easy readings, with practice in speaking and writing German.

3-4. SECOND YEAR GERMAN. Three credits each semester. In this course a review of grammar is given with advanced readings of prose and verse. Special emphasis is put upon the practice of writing and speaking German. Prerequisite, 1-2.

5-14. ADVANCED GERMAN. Three credits each semester. At least one of the following advanced courses will be offered: 7-8, Schiller; 9-10, Goethe; 11-12, History of German Literature; 13-14, Modern Drama; 5, German Daily Life, and 6, The Short Story. Prerequisite 3-4.

\*54. TEACHING MODERN LANGUAGES. Second semester. Two credits. This course is required of all Modern Language majors who expect to teach. Credit is given in Teachers College and toward the state certificate. No credit is given in the Liberal Arts College. Open to juniors and seniors only. Offered in 1932-1933 and alternate years.

5-6e. GERMAN DAILY LIFE. Two credits each semester.

## MUSIC

(See detailed statement on page 50)

## PHILOSOPHY

\*PROFESSOR OLIN

*Major:* A combined Philosophy-Psychology major of 24 hours is offered, but no major in Philosophy alone.

*General Final Examination:* Seniors majoring in Philosophy and Psychology are required to pass a general final examination covering all courses taken in their major subjects.

\*3-4. ETHICS. Three credits each semester. This is a study of the ideals and standards of conduct, the development of the individual life, and the laws of moral progress. Text-books: MacKenzie and Valentine. Prerequisite, Psychology, 21-22.

\* Retired June, 1931.

\*5-6. INTRODUCTION TO PHILOSOPHY. Three credits each semester. An elementary course in the history and scope of Philosophy, the nature of reality and knowledge, the categories of the understanding, and the relation of consciousness to the external world. Textbook: Fletcher's Introduction to Philosophy. Prerequisite, Psychology 21-22.

\*7. PROBLEMS OF PHILOSOPHY. First semester. Three credits Prerequisite, 5-6.

10. LOGIC. Second semester. Three credits. Logic deals with the science of reasoning and the methods of research. It should be taken in the sophomore year, but is open to all upper classmen.

8-9e. HISTORY OF PHILOSOPHY, INTRODUCTION TO PHILOSOPHY. Three credits each semester.

### PHYSICAL EDUCATION

PROFESSOR FRED S. SEFTON, *Director*; ASSISTANT PROFESSOR BLAIR, ASSISTANT PROFESSOR SMITH, MR. LIPPS, MISS DUNCKLEY, DR. ROBART, MISS WASHBURN

All freshman students and all sophomore men are required to take two hours of physical training each week.

The physical education program is based on the progressive system, beginning with the less difficult work in the freshman year and working up to the more highly organized work in the sophomore year.

#### PHYSICAL TRAINING FOR MEN

The men's physical education program is divided into three parts: viz., a Fall outdoor season, a Winter indoor season, and a Spring outdoor season.

The work of the Fall season consists of those sports which are most popular in the Autumn, such as football modified to suit the physical conditions of the students, soccer ball, and speedball. In addition there is a series of efficiency tests aiming to ascertain the muscular ability and coordination of the student.

The Winter indoor program consists of tactics, calisthenics, apparatus work, and the popular indoor sports, such as basketball and volleyball. In addition there are special classes in boxing and in corrective exercise.

The Spring outdoor program consists of special track instruction for the student, the popular spring sports such as baseball, tennis and volleyball, and a series of efficiency tests aiming to ascertain the degree of improvement the student has made during the year.

## PHYSICAL TRAINING FOR WOMEN

There is a similar division in the physical education program for women. During the Fall season the time is given to such outdoor sports as hockey and soccer, leading up to the class tournaments at the close of the season.

From Thanksgiving on is the indoor season, during which class work in the gymnasium and various indoor sports are stressed, and there are class and intra-mural tournaments in basketball and volleyball.

The Spring season is devoted to such outdoor sports as baseball, track, tennis, and volleyball, ending with class tournaments in baseball.

## COURSES OFFERED

1-2. PHYSICAL TRAINING FOR FRESHMEN. Two hours a week.  
One credit each semester.

A required course for all first year students, men and women.

3-4. PHYSICAL TRAINING FOR SOPHOMORE MEN. Two hours a week. One credit each semester.

A required course for all second year men.

PHYSICAL EDUCATION. Evening Session. No credit.

## PHYSICS

PROFESSOR HOUSEHOLDER, ASSISTANT PROFESSOR ROLLEFSON,  
MR. FOUTS

*Major:* Students majoring in Physics are required to complete a minimum of 32 hours of Physics, 18 hours of Mathematics, and 8 hours of Chemistry. They must also take two years of foreign language, and the following group-electives: 6 hours of Literature or Speech; 6 hours of History, Political Science, or Economics; 6 hours of Psychology or Sociology. German is recommended as the foreign language. The 18-hour requirement in Mathematics includes freshman Algebra and Trigonometry, thus leaving a sufficient number of electives to enable the student so to plan his, or her, course as to obtain the best preparation for future work. Those planning to go into graduate work will want to take more science, while those planning to go into technical work will want to elect some of the more strictly applied courses in the Engineering department. Twenty hours of engineering work may be elected.

Physics 1 and 2 constitute the general introductory course, and are prerequisite to all succeeding courses. This introductory course consists of three lectures per week, supplemented by one period of laboratory work per week. It is an elementary course, open to all students; however, students majoring in other departments are urged to take it in either the freshman or sophomore year.

The general survey courses are followed by Physics 3 to 7 inclusive, which are more advanced and detailed treatments of the separate divisions of physics. These courses are followed by the much more advanced and theoretical courses, Physics 11 to 16 inclusive, which require advanced mathematics and are open

only to students who have had the preceding courses or their equivalent. These courses may be used for graduate credit. Physics 8 to 10 inclusive are described in the list of courses for instruction. Courses 51 to 56 inclusive are more technical in nature, and are given on the co-operative basis for students in the College of Engineering and Commerce.

*General Final Examination:* The required general final examination covering the major work will be given at the close of the week just preceding the regular final examinations in June of the senior year. Such term papers and laboratory reports as may be required for graduation must be presented and approved before the student is eligible to take the examination, which in itself will be oral.

In order to assist the student in arranging his work, the Physics course is outlined by semesters:

FRESHMAN YEAR

First Semester		Cr. Hrs.	Second Semester		Cr. Hrs.
Rhetoric 1	.....	3	Rhetoric 2	.....	3
Human Biology 14	.....	4	Problems of Citizenship 1	.....	4
Physics 1	.....	4	Physics 2	.....	4
Mathematics 1	.....	4	Mathematics 2	.....	4
Physical and Military Training	.....	2	Physical and Military Training	.....	2

SOPHOMORE YEAR

First Semester		Cr. Hrs.	Second Semester		Cr. Hrs.
Physics 3	.....	4	Physics 4	.....	4
Mathematics 3	.....	2	Mathematics 4	.....	2
Mathematics 5	.....	3	Mathematics 6	.....	3
German 1	.....	4	German 2	.....	4
Physical and Military Training	.....	2	Physical and Military Training	.....	2
Electives	.....	2	Electives	.....	2

JUNIOR YEAR

First Semester		Cr. Hrs.	Second Semester		Cr. Hrs.
Physics 5	.....	4	Physics 6	.....	4
Chemistry 1	.....	4	Chemistry 2	.....	4
German 3	.....	3	German 4	.....	3
Electives	.....	5 or 6	Electives	.....	5 or 6

SENIOR YEAR

First Semester		Cr. Hrs.	Second Semester		Cr. Hrs.
Physics 11	.....	2	Physics 12	.....	2
Electives	.....	14	Electives	.....	14

1. GENERAL INTRODUCTORY PHYSICS: MECHANICS. First semester. Four credits.

Three lectures and one laboratory period per week.

MR. HOUSEHOLDER AND ASSISTANTS

2. GENERAL INTRODUCTORY PHYSICS: HEAT, ELECTRICITY, MAGNETISM. Second semester. Four credits.

Three lectures and one laboratory period per week.

MR. HOUSEHOLDER AND ASSISTANTS

3. WAVE MOTION, LIGHT, AND SOUND. First semester. Four credits. Two lectures and two laboratory-recitation periods per week.

MR. HOUSEHOLDER AND ASSISTANTS

4. HEAT. Second semester. Four credits.  
Two recitations and two laboratory periods per week. MR. FOUTS

5. ELECTRICITY AND MAGNETISM. First semester. Four credits.  
Two recitations and two laboratory periods per week.  
MR. ROLLEFSON

6. ADVANCED ELECTRICITY AND MAGNETISM. Second semester.  
Four credits.  
Two recitations and two laboratory periods per week.  
MR. ROLLEFSON

7. LIGHT. First semester. Four credits.  
Two recitations and two laboratory periods per week.  
MR. HOUSEHOLDER

8. ELECTRICAL THEORY OF MATTER. Second semester. Two credits.  
A review of the experimental evidence that has led to the establishment of the electron theory, with particular reference to conduction through gases and photoelectric phenomena; its development, and its use in explanation of the phenomena of everyday life.  
MR. HOUSEHOLDER

9-10. ADVANCED PHYSICAL MEASUREMENTS. Two credits each semester.  
This is a laboratory problem course covering the determination of some of the more important physical constants. The work will be of an individual character and will be given to emphasize the art of careful laboratory work.

11-12. ADVANCED MECHANICS. Two credits each semester.  
Two lectures per week. A mathematical treatment of the subject of dynamics, with special emphasis on the use of the vector analysis. Crew and Smith's Mechanics is used as a textbook.  
MR. HOUSEHOLDER

21-22. THERMODYNAMICS. Two credits each semester.  
An advanced treatment of the problems of thermodynamics consisting of two lectures per week. This course will be given in alternate years only.  
MR. ROLLEFSON

23-24. INTRODUCTION TO THEORETICAL PHYSICS. Two credits each semester.  
A beginning course in mathematical physics to be given alternately with Physics 21 and 22.  
MR. ROLLEFSON

The following courses are for students in the College of Engineering and Commerce.

51-52. FRESHMAN MECHANICS.

Three recitations and four hours of laboratory work per week.

MR. FOUTS AND ASSISTANTS

53-54. SOPHOMORE MECHANICS.

Four recitations and four hours of laboratory work per week.

MR. ROLLEFSON AND ASSISTANTS

55. HEAT.

Three recitations and four hours of laboratory work per week.

MR. FOUTS

56. WAVE MOTION, SOUND, AND LIGHT.

Three recitations and four hours of laboratory work per week.

MR. HOUSEHOLDER

EVENING COURSE: General Introductory Physics. Three credits each semester.

### POLITICAL SCIENCE

PROFESSOR CRECRAFT, ASSISTANT PROFESSOR SHERMAN, MR. KING

Courses in Political Science are offered to meet the following needs: (1) a better understanding of the responsibilities of citizenship and a better comprehension of government as a necessary part of a liberal education; (2) a stimulation of interest in a possible career in public service; and (3) a better pre-professional training for law, teaching, commerce and industry, and journalism.

Students majoring in political science are urged to select, among their free electives, some of the courses offered in the Commerce department, especially the following: Accounting, Statistics, Business Administration, and Elements of Public Finance. For a description of these courses, see the bulletin of the College of Engineering and Commerce.

*Major:* Twenty-four hours selected from any courses offered by the department exclusive of the freshman required course in Problems of Citizenship.

*Minor:* Eighteen hours (exclusive of group electives) in one or two departments other than the major department. Selection of minor subjects must be approved by the department.

*General Final Examination:* Seniors majoring in Political Science are required to take course 27 the first semester, and at some time during the second semester are required to pass a general final examination covering all the work they have taken in the department.

#### I. ELEMENTARY COURSES—PRIMARILY FOR FRESHMEN

1de. PROBLEMS OF CITIZENSHIP. Either semester. Four credits.

A group of selected problems of citizenship with equal emphasis on social, economic, and political phases. An introductory course in political and social science, based on texts, readings, and discussions. Required of all freshmen in the Liberal Arts course. May not be taken to satisfy a major or minor requirement in political science.

2. AMERICAN GOVERNMENT. Either semester. Three credits.

An introductory survey of the basic principles and the practical administration of the American Government. Although required only of Teachers College and Commerce freshmen, the course may

be taken by Liberal Arts students and be counted toward a major or minor requirement in political science. This is the only elective course in the department open to freshmen.

3. PROBLEMS OF CITIZENSHIP. Three credits.  
For students in the College of Engineering and Commerce.

## II. INTERMEDIATE COURSES—PRIMARILY FOR SOPHOMORES

At the beginning of his sophomore year all courses in the intermediate group are open to the student.

4. COMPARATIVE GOVERNMENT. Second semester. Two credits.  
This course is to introduce the student to the essential features of the government and politics of foreign lands. Open to all upper classmen. MR. SHERMAN

- 5-6de. MUNICIPAL GOVERNMENT AND ADMINISTRATION. Three credits each semester.

This course emphasizes municipal government the first semester, and municipal administration the second. Open to all upper classmen. MR. SHERMAN

7. AMERICAN POLITICAL PARTIES. First semester. Two credits.  
A general survey of political parties in the United States, including their structure, composition, problems, and services. Open to all upper classmen. MR. KING

## III. ADVANCED UNDERGRADUATE COURSES

- 10de. ELEMENTS OF LAW. Second semester. Two credits.  
A survey of, and an introduction to, the study of law, covering such topics as kinds of law, personal and property rights, crime, domestic relations, contracts, agency, torts, procedure, and remedies. Offered in 1932-1933 and alternate years. MR. CRECRAFT

14. PUBLIC ADMINISTRATION. Second semester. Two credits.  
This course is intended to give an understanding of the strictly administrative work of the federal and state governments. It is given every other year, alternating with Legislative Procedure. Prerequisite, Problems of Citizenship together with another of the elementary or intermediate courses in political science. MR. CRECRAFT

19. CONSTITUTIONAL LAW. First semester. Three credits.  
A study of the U. S. Constitution based on the case book method. Text: Evan's Cases on Constitutional Law, Second Edition. Prerequisite, Problems of Citizenship together with another of the intermediate or elementary courses in political science. MR. CRECRAFT

20. GOVERNMENT AND BUSINESS. Second semester. Three credits.  
Government, from the point of view of its relation to business and occupational interests. A general survey of all that government does to promote and control business life. Prerequisite, Problems of Citizenship together with another of the elementary or intermediate courses in political science, or a course in commerce. MR. CRECRAFT

13. GOVERNMENT AND SOCIAL WELFARE. First semester. Three credits.

The part of government in promoting social welfare. A study of the most important legislative, administrative, and judicial measures which have a direct bearing on the care of defective, delinquent, and dependent classes of society. Prerequisite, Problems of Citizenship together with an intermediate course in political science, an elementary course in same, or a course in sociology. MR. CRECRAFT

21. POLITICAL THEORY. First semester. Two credits.

A study of the content and nature of political thought from the ancients down to the present day. Special emphasis on contemporary theories of government. Prerequisite, Problems of Citizenship together with another of the elementary or intermediate courses in political science. MR. KING

22. MUNICIPAL CORPORATIONS. Second semester. Two credits.

The legal position of the city; relation of city to state; powers, duties, and liabilities of city officers. A case book course in public law. Prerequisite, Problems of Citizenship together with some one additional course in political science from the elementary or intermediate group. This course alternates with Municipal Finance. Offered in 1931-1932 and alternate years. MR. CRECRAFT

24. MUNICIPAL FINANCE. Second semester. Two credits.

A study of municipal taxation, municipal expenditures, and municipal indebtedness, stressing the point of view of financial administration. Prerequisite, Problems of Citizenship together with some one additional course from the elementary or intermediate group. Offered in 1930-1931 and alternate years. MR. SHERMAN

25-26. INTERNATIONAL RELATIONS. Three credits each semester. (Course not divisible.)

The political and legal aspects of international relations, international policies and organization first semester; international law the second. Prerequisite, Problems of Citizenship together with an elementary or intermediate course in political science. MR. CRECRAFT

27. SENIOR SEMINAR. First semester. Three credits.

This course is required of all seniors majoring in political science. It is intended to prepare the student for his general final examination in his major subject. Readings, reports, and discussions. The general final examination is given at some time during the second semester. MR. CRECRAFT

## PSYCHOLOGY

PROFESSOR HAYES, ASSOCIATE PROFESSOR WOOD,  
ASSISTANT PROFESSOR PACKARD

*Major:* A combined Philosophy-Psychology major of 24 hours is offered, but no major in Psychology alone.

*General Final Examination:* Seniors majoring in Philosophy and Psychology are required to pass a general final examination covering all courses taken in their major subjects.

21. GENERAL PSYCHOLOGY. First semester. Three credits.

This is a course to prepare students for a general understanding of the feelings and emotions, motives and reactions, of themselves and their fellow beings, and to prepare them for more advanced and specialized courses.

22. APPLIED PSYCHOLOGY. Second semester. Three credits.

Applications of psychological principles to human behavior; studies of individual differences and their applications to professional and industrial fields and to individual adjustments; psychological analysis of unsocial conduct and its underlying causes. Prerequisite, 21.

MR. HAYES

Courses 21 and 22 are required of all students taking a major in Philosophy and Psychology.

9. EXPERIMENTAL PSYCHOLOGY. First semester. One credit.

Laboratory experimentation in the field of reactions to various sensory stimuli. Prerequisite, 21.

10. EXPERIMENTAL PSYCHOLOGY. Second semester. One credit.

Continuation of Course 7. Development of technique of experimentation; more complex reactions. Prerequisite, 21.

11. EXPERIMENTAL PSYCHOLOGY. First semester. One credit.

The measurement of rates of learning, motor learning, learning of mazes. Prerequisite, 21.

12. EXPERIMENTAL PSYCHOLOGY. Second semester. One credit.

Learning of complex material, foreign language, non-sense material, logical associations. Prerequisite, 21.

Courses 9-10 and 11-12 are of such nature as to prepare for more advanced work in the field, as well as to acquaint the student with the experimental information of the present day.

\*7. PSYCHOLOGY OF PERSONALITY. First semester. Three credits.

A study of the nature of personality, the distribution of traits, personality types, the significance of character and intelligence in creating personality, the dynamics of behavior, and the problem of measuring personality. Prerequisite, 22.

MR. WOOD

**\*23. MENTAL HYGIENE.** First semester. Three credits.

The following subjects are studied: the problems of mental hygiene as they affect the individual in industry and business and in his social relations; mental attitudes of the individual, with their psychological basis; the student attitude as a hindrance or an asset to efficient mental effort. Prerequisite, 22. MR. HAYES

**\*102. SOCIAL PSYCHOLOGY.** Second semester. Three credits.

This is a study of the individual as a member of the social group; individual causes for unsocial conduct; the individual as he affects those of the group; superstitions, taboos, castes, folk ways, and their effects upon developing or inhibiting the activities of the individual. Open only to seniors and graduate students. Prerequisite, 22. MR. HAYES

**\*105. GENETIC PSYCHOLOGY.** First semester. Three credits.

The basis of this course is a study of the evolution of mind as we see it evidenced in the various orders. Problems in the comparative intelligence of the various animal levels with the level of human intelligence, and problems of the inheritance of capacities and types of mental reactions, serve as the library problems for investigation. Open only to seniors and graduate students. Prerequisite, 22 and Zoology 1-2. Not offered in 1931-1932. MR. HAYES

**\*114. THE PSYCHOLOGY OF RELIGION.** First semester. Three credits.

A study of the fundamentals of religion under such topics as the nature of religion, religion—individual or social, changing conceptions of religion, moral birth or the achievement of a new self, revivals and their contributions, God and immortality, prayer, mysticism, the Church. Prerequisite, 21-22. Open only to seniors and graduate students. Not offered in 1931-1932. MR. WOOD

## R. O. T. C.

(See MILITARY TRAINING)

## SOCIOLOGY

(See ECONOMICS and SOCIOLOGY)

## SPANISH

(See MODERN LANGUAGES)

## SPEECH

PROFESSOR HAYWORTH, ASSISTANT PROFESSOR McNABB,  
MISS McEBRIGHT, MISS DYE

*Major:* 24 hours including 1 and 3. Students majoring in dramatics are required to take Stage Costuming given by the Art Department.

*General Final Examination:* Information regarding the final comprehensive examination which all students majoring in this department must pass in their senior year may be obtained from the head of the department.

**1de. PUBLIC SPEAKING.** Either semester. Three credits.

A general course in practical public speaking.

MR. HAYWORTH, MISS MC EBRIGHT

3. INTRODUCTION TO SPEECH SCIENCE. Either semester. Three credits.

A study of the psychology and anatomy of the organs used in speech; the cultivation of better habits of speech; a survey of speech correction; English phonetics. Required in Teachers College.

9de. RADIO SPEAKING. First semester. Three credits.

Practice in speaking over the microphone. Preparing material for broadcasting, including announcing, radio plays, sound effects, advertising, program building and preparation of continuity. Prerequisite, 1 or 3. MR. HAYWORTH

12. ADVANCED PUBLIC SPEAKING. Second semester. Three credits.

The problem of public speaking is divided into various types of speaking and each is taken up individually, such as speeches of announcement, introduction, welcome, after-dinner speaking, sales talks, inspirational addresses. During the last six weeks the student is allowed, for the most part, to prepare types of speeches he may find most useful. Prerequisite, 1 or 3. MR. HAYWORTH

13-14. SPEECH COMPOSITION. Two credits each semester.

Emphasis is placed on the fine details of speaking, such as speech construction, language, and style. Examples of good speaking will be studied. Prerequisite, 1 or 3. Offered in 1931-1932 and alternate years. MR. HAYWORTH

17-18. THE ORATION. Three credits each semester.

A study of the classic masterpieces of oratory. Prerequisite, 1 or 3. MISS MC EBRIGHT

19. DEBATE. First semester. One credit.

A general survey of the principles of argumentation as they are applied to enlightened intercollegiate debating; practice in argumentative speaking; and a survey of the question to be used in intercollegiate debates for the current year. MISS DYE

21de. STAGECRAFT. First semester. Three credits.

The development of the stage, kinds of scenery, methods of production, lighting, scene design, and construction of models. MR. MC NABB

22. MAKE-UP. Second semester. Three credits.

Thorough knowledge of all kinds of theatrical make-up, and proficiency in the ability to make-up one's self and others is expected. Readings, demonstrations, lectures, and laboratory work. MR. MC NABB

23-24. ACTING. Three credits each semester.

Readings in the principles of acting; the preparation of different types of roles; theory and practice in acting with a cast. MR. MC NABB

25-26. **PLAY WRITING.** Two credits each semester.  
A study of the principles of dramatic composition, and the writing of short plays. MR. MC NABB

29-30. **SEMINAR.** One or two credits each semester.  
Each student pursues any study acceptable to the instructor. If possible, however, the entire group studies one general problem, a different phase being assigned each member. MR. MC NABB

32-33de. **INTERPRETATION.** Three credits each semester.  
Memorized readings and reading from the printed page. Dialect, humorous, and dramatic readings. Prerequisite, 1 or 3. MISS MC EBRIGHT

42de. **SPEECH CORRECTION.** Second semester. Three credits.  
A study of the nature and treatment of such functional speech defects as stuttering, lisping, baby talk, foreign accent, and dialect, and of organic defects, such as cleft palate, parietic cases, and malocclusion. Prerequisite, 3. MISS DYE

81-82de. **PHONETICS.** Three credits each semester.  
A study of the physiology of vocalization and of the sounds used in all languages, together with the laws of phonetic change and the nature of dialectal differences, with attention to modern European languages, and emphasis upon a study of American pronunciation. A graduate course for students of English, Speech, and Modern Languages. The consent of the instructor is required for admission. MR. HAYWORTH

91-92. **PUBLIC SPEAKING.** For Engineering students only.  
For description see Engineering and Commerce bulletin and Engineering section of general catalog.

2e. **VOICE-SPEECH.** Two credits each semester.

10e. **BUSINESS MEN'S PUBLIC SPEAKING.** Two credits each semester.

43e. **SPEECH CORRECTION.** Second semester. Three credits.

**ELIMINATION OF FOREIGN ACCENT.** Evening session. No credit.

11e. **BUSINESS WOMEN'S PUBLIC SPEAKING.** Two credits each semester.

## COMBINATION COURSES

### 1. AT THE UNIVERSITY OF AKRON

#### THE ARTS-TEACHERS COMBINATION COURSE

A combination may be made between the Arts and Teachers courses for those expecting to teach. The student who plans for this combination should spend three years in the College of Liberal Arts and two years in Teachers College. The classification committee will outline with the student the subjects to be taken so as to fit the courses for both degrees. Students planning to teach in Akron should consult the Dean of Teachers College when deciding upon the major, so as to prepare for work in departments needing teachers. All students preparing to do high-school teaching in Akron must complete at least five years of college work.

### 2. WITH WESTERN RESERVE UNIVERSITY

#### THE ARTS-LAW COMBINATION COURSE

This course comprises a total of six years, three at the University of Akron and three at the Law School of Western Reserve University. At the end of four years the Bachelor's degree is conferred by the University of Akron for the satisfactory completion of 128 semester hours of work. At the end of six years the student may become a candidate for the degree of Bachelor of Laws at Western Reserve University.

The requirements in Buchtel College of Liberal Arts for the A. B. degree under this plan are: three years' residence; 101 semester hours completed at the University of Akron with an average grade of at least 85%, such work to include all freshman, major, minor and group-elective requirements for the A. B. degree; and sufficient credit from the Law School of Western Reserve University to make a total of 128 semester hours.

### 3. WITH OTHER PROFESSIONAL OR TECHNICAL SCHOOLS

The University of Akron is also willing to give the opportunity for combination courses with other approved professional or technical schools requiring at least three years of Liberal Arts work for entrance. The approval of such courses rests with the dean of Buchtel College and the committee on classification. In making such

combinations, the University of Akron will insist on the fulfillment of the general requirements of three years' residence at Akron; the completion of 96 semester hours at the University of Akron, including all required majors, minors, and group-electives; and the completion of a total of 128 semester hours for graduation.

Students are warned against haphazard work in the University of Akron with the idea that a course chosen at random may be combined with any professional school to which their inclination may later direct them. The choice of the school with which the combination is desired should not be delayed beyond the close of the sophomore year. To be considered a candidate for a degree under the plan of combination courses, a student must make all arrangements with the dean of Buchtel College at or before the close of his junior year. The dean and the committee on classification are at all times ready to assist students in making combinations with reputable professional and technical schools.

## COLLEGE OF ENGINEERING AND COMMERCE

FRED E. AYER, C. E., *Dean*

### GENERAL INFORMATION

The Directors of the University of Akron established the College of Engineering in 1914, and adopted the five-year co-operative course patterned after the "Cincinnati Plan."

In 1921 the Department of Commerce and Administration became a department of the Engineering College and the name of the latter was changed to the College of Engineering and Commerce. In January, 1926, a department of Secretarial Science was created.

Akron is a manufacturing center in whose industries there is a constant demand for men with engineering training who will interest themselves in the problems of factory production and management rather than those of engineering design and construction. In order to furnish such training, the College of Engineering and Commerce offers a course in Industrial Engineering which includes both engineering and commerce subjects.

The "Cincinnati Plan" aims to give the student a thorough training in both theory and practice by requiring the practice to be learned under actual commercial conditions in local industrial and business organizations, and the underlying science to be studied in the University under trained educators. To accomplish this the students are grouped in two divisions, one of which is at work and the other in attendance at the University. For example, A who is in division A, attends classes at the University for nine weeks while B, who is paired with A and who is in division B, is at work. Then they change places, and B attends the University for nine weeks while A is at work. This necessitates the giving of all university work twice—once for each division.

Five years of eleven months each are required to complete the course. Freshman engineers spend the first semester at the University full time, after which twenty-two weeks of each year are spent in the classroom.

*While a student is at work he is subject to all rules and regulations imposed by his employer upon the other employees. All existing labor laws and conditions, including those pertaining to liability for accident, apply to the student in the same way as to any other employee.*

In order to conduct a co-operative course, the college must be located in or near an industrial center, and, while there are over six hundred colleges and universities in the United States, yet comparatively few of them are so located that such a course is practicable. Akron is essentially a manufacturing center, and this type of vocational education was selected as being the latest and the one best adapted to the city's needs; therefore no other courses in Engineering are offered.

### OUTSIDE WORK

The Department of Co-ordination and the employer so plan the work that the student gets a carefully graded training, beginning with work requiring no skill or experience and ending with actual professional work.

The outside work is considered such a vital part of the co-operative program that the student is expected to alternate between his classroom work in college and his practical work in industry according to a prescribed schedule. Any student who has deviated from this schedule without written permission from the Co-ordination Department will not be recommended for a degree.

Each student's work assignment is an individual problem. Scholastic records, work reports, conferences, and shop visits are all utilized by co-ordinators in an effort to give each student the type of practical experience which best suits his particular needs.

While at work, co-operative students are kept in constant touch with the college by means of home study courses, work reports, and co-ordinators' shop visits. The home study courses consist of weekly assignments in engineering problems which preserve continuity in the study habit. Weekly work reports are prepared in diary form and contain a daily account of the student's practical experience. These reports provide a constant check upon the student's progress on his outside employment.

The outside work, properly co-ordinated with the University training, furnishes a large part of the technical detail required in professional subjects.

### WAGES

The object of requiring outside work is to give the student practical experience and not to enable him to earn money. The student's earnings are not sufficient to pay his expenses. The student is frequently called upon to change practice jobs where the change means a decrease in salary.

Engineering students are paid for their outside work the same as other employees. Beginners are paid a little more than apprentices and are increased according to a rate agreed upon by the employer and the Department of Co-ordination. Students are paid only for the time actually employed, and receive their wages direct, as does any other employee.

## DEGREES

The degrees of Civil Engineer, Mechanical Engineer, Electrical Engineer, Industrial Engineer, Bachelor of Science in Business Administration, and Bachelor of Science in Secretarial Science, will be granted to those students who satisfactorily complete the required work of the respective courses of study. In addition to his diploma, each co-operative student will receive a certificate showing in detail his practical experience.

## MILITARY TRAINING

Military training under the direct supervision of the United States Government is required of all male students physically fit. Men entering the College of Engineering and Commerce are exempt only if they have been two years in attendance at another institution of collegiate grade. It takes two years to complete the basic course on the co-operative or part-time plan. All freshmen are urged to attend the basic camp at the end of the freshman year and satisfactory arrangements have been made in the summer school for such attendance.

Students pursuing advanced R. O. T. C. are allowed to substitute military training (not over 12 co-operative hours of credit) for courses in the curriculum. These courses shall be selected by a committee composed of the Dean, head of the department in which the student is classified, and the professor of co-ordination.

## ADMISSION

The following supplements the statement of general entrance requirements made on introductory pages.

Candidates for admission must be at least sixteen years of age, and must present fifteen units of secondary school work. Students will be admitted with entrance conditions amounting to not more than one unit. Such conditions must be removed during the freshman year.

## ENTRANCE REQUIREMENTS

The following supplements the statement of general entrance requirements made on introductory pages.

The requirement for unconditional entrance is 15 units.

The specific requirements for entrance to this college are as follows:

	Engineering	Commerce and Secretarial
English .....	3 units	3 units
Mathematics (Algebra 1½, Plane Geometry 1) .....	2½ units	2½ units
Solid Geometry .....	½ unit	
American History and Civics .....	1 unit	1 unit
Science (must include laboratory work) .....	1 unit	1 unit
Foreign Language .....		2 units
Electives (not more than 3 units in vocational subjects) .....	7 units	5½ units

ENTRANCE REQUIREMENTS FOR  
TWO-YEAR COURSE IN SECRETARIAL SCIENCE

The specific requirements for entrance to the two-year course in Secretarial Science are as follows:

English .....	3 units
Algebra .....	1 unit
Geometry .....	1 unit
or Foreign Language .....	2 units
U. S. History and Civics .....	1 unit
Science (Physics, Chemistry, or Biology) .....	1 unit
Electives .....	7 or 8 units

Minimum total credits required ..... 15 units

Of the elective units accepted, six units may be in vocational subjects distributed as follows:

- If 6 units are offered, at least 4 should be commercial.
- If 5 units are offered, at least 3 should be commercial.
- If 4 units are offered, at least 2 should be commercial.

Students enrolled in the two-year Secretarial Course may transfer to other departments of the University with the permission of the University Examiner and the Deans of the respective colleges concerned, but only after all entrance requirements have been satisfied for the course to which transfer is desired.

ESTIMATED EXPENSE OF FRESHMAN YEAR

FIRST SEMESTER

	Resident	Non-Resident
Tuition .....	Free	*\$ 90.00
Fees .....	\$56.00	56.00
Books and Drawing Instruments .....	40.00	40.00
<b>Total</b> .....	<b>\$96.00</b>	<b>\$186.00</b>

SECOND SEMESTER

	Resident	Non-Resident
Tuition .....	Free	*\$ 90.00
Fees .....	\$48.50	48.50
Books .....	8.00	8.00
<b>Total</b> .....	<b>\$56.50</b>	<b>\$146.50</b>

SUMMER SESSION

	Resident	Non-Resident
Tuition .....	Free	\$ 25.00
Fees .....	\$ 2.00	2.00
Books .....	5.00	5.00
<b>Total</b> .....	<b>\$ 7.00</b>	<b>\$ 32.00</b>

Board and room can be obtained for approximately \$10 per week.

\*The tuition is \$60.00 for co-operative students when attending the University half time.

## DEPARTMENTS OF INSTRUCTION

Letters prefixed to course numbers indicate that these courses are given in the respective colleges or departments as follows:

- A.—College of Liberal Arts.
- C.—Commerce.
- C. E.—Civil Engineering.
- E. E.—Electrical Engineering.
- M. E.—Mechanical Engineering.
- I. E.—Industrial Engineering.
- S.—Secretarial Science.

The general arrangement of courses on the following pages is according to this order:

**ENGINEERING:** Civil Engineering, Electrical Engineering, Mechanical Engineering, Industrial Engineering, General Courses for Engineering students.

**COMMERCE:** Business Administration, General Courses for Commerce students.

**SECRETARIAL SCIENCE.**

**MILITARY AND PHYSICAL TRAINING.**

**MUSIC.**

**ENGINEERS'  
WORK CALENDAR**

1931	S	M	T	W	T	F	S	1932	S	M	T	W	T	F	S
APR.	.....	.....	.....	.....	9	10	11		11	12	13	14	15	16	17
	12	13	14	15	16	17	18		18	19	20	21	22	23	24
	19	20	21	22	23	24	25		25	26	27	28	29	30	31
	26	27	28	29	30	1	2	NOV.	1	2	3	4	5	6	7
MAY	3	4	5	6	7	8	9		8	9	10	11	12	13	14
	10	11	12	13	14	15	16		15	16	17	18	19	20	21
	17	18	19	20	21	22	23		22	23	24	25	26	27	28
	24	25	26	27	28	29	30	DEC.	29	30	1	2	3	4	5
JUNE	31	1	2	3	4	5	6		6	7	8	9	10	11	12
	7	8	9	10	11	12	13		13	14	15	16	17	18	19
	14	15	16	17	18	19	20		20	21	22	23	24	25	26
	21	22	23	24	25	26	27		27	28	29	30	31	1	2
JULY	28	29	30	1	2	3	4	JAN.	3	4	5	6	7	8	9
	5	6	7	8	9	10	11		10	11	12	13	14	15	16
	12	13	14	15	16	17	18		17	18	19	20	21	22	23
	19	20	21	22	23	24	25		24	25	26	27	28	29	30
	26	27	28	29	30	31	1	FEB.	31	1	2	3	4	5	6
AUG.	2	3	4	5	6	7	8		7	8	9	10	11	12	13
	9	10	11	12	13	14	15		14	15	16	17	18	19	20
	16	17	18	19	20	21	22		21	22	23	24	25	26	27
	23	24	25	26	27	28	29	MAR.	28	29	1	2	3	4	5
SEPT.	30	31	1	2	3	4	5		6	7	8	9	10	11	12
	6	7	8	9	10	11	12		13	14	15	16	17	18	19
	13	14	15	16	17	18	19		20	21	22	23	24	25	26
	20	21	22	23	24	25	26		27	28	29	30	31	1	2
OCT.	27	28	29	30	1	2	3	APR.	3	4	5	6	7	8	9
	4	5	6	7	8	9	10		10	11	12	13	14	.....	.....

Dates in light face type indicate work periods for Division B.

Dates in bold face type indicate work periods for Division A.

**CALENDAR  
FOR  
CO-OPERATIVE ENGINEERS  
1931-32**

**Division A**

April 13 to July 18, 1931 .....In Industry  
 July 20 to August 15.....In School  
 August 17 to September 12 .....Vacation  
 September 14 to November 14 .....In School  
 November 16 to January 30, 1932 ....In Industry  
 February 1 to March 19 .....In School  
 March 21 to March 26 .....Vacation  
 March 28 to April 9 .....In School

**Division B**

April 13 to June 13, 1931 .....In School  
 June 15 to June 20 .....Vacation  
 June 22 to July 18 .....In School  
 July 20 to November 14 .....In Industry  
 November 16 to December 19 .....In School  
 December 21 to January 2, 1932 .....Vacation  
 January 4 to January 30 .....In School  
 February 1 to April 9 .....In Industry

## ENGINEERING

### OUTLINE OF COURSES FOR FRESHMEN

The freshman courses listed below are the same for all departments of engineering. All freshmen attend the University full time (18 weeks) during the first semester, and half time (9 weeks) during the second semester. The other 9 weeks of the second semester are spent in engineering practice.

Students entering in February may overtake September freshmen by remaining in class full time for two semesters.

Students will be granted credit for only one summer military camp. This camp should be attended during the summer following the freshman year.

#### FRESHMAN YEAR

##### FIRST SEMESTER

	First 9 weeks Cr. Hrs.	Second 9 weeks Cr. Hrs.
Military Training .....	2	2
Physical Training .....	1	1
Orientation Co-ord. 1-2 .....	1	1
Mathematics 51 (no credit first 9 weeks) .....	(5)	5
English Composition 80-81 .....	4	4
Physics 51 .....	4	4
Elementary Engineering Drawing 1-3 .....	2	4
Surveying C. E. 1 .....	3	

##### SECOND SEMESTER

	First or Second 9 weeks Cr. Hrs.
Military Training .....	2
Physical Training .....	1
Mathematics 52 .....	5
Physics 52 .....	5
Projection Drawing M. E. 4 .....	4
English Composition 82 .....	4
Co-ordination 22 .....	2

##### SUMMER SESSION

	Hrs. per week
Elective .....	6
Surveying C. E. 4 .....	14
Inspection Trips, Co-ordination 71 .....	2

## CIVIL ENGINEERING

The 22 hours for each Summer Session are equal to 10 semester credit hours (Co-operative basis).

## FRESHMAN YEAR

(See General Outline of Engineering Courses for Freshmen on preceding pages.)

## SOPHOMORE YEAR

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Military Training	2	Military Training	2
Physical Training	1	Physical Training	1
Mathematics 53	4	Mathematics 54	4
Physics 53	6	Physics 54	6
Descriptive Geometry M. E. 8	6	Physics 55	5
Public Speaking 91	2	Public Speaking 92	2
Engineering Problems, Co-ord. 31	2	Engineering Problems, Co-ord. 32	2

## SUMMER SESSION

	Hrs. per week
Structural Drawing C. E. 10	14
Mathematics 55	6
Inspection Trips, Co-ordination 72	2

## PRE-JUNIOR YEAR

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Chemistry 32	6	Bacteriology 80	3
Mathematics 56	4	Mathematics 57	4
Power Plants M. E. 21	5	Strength of Materials C. E. 16	6
Roofs and Bridges C. E. 12	6	Materials Laboratory C. E. 18	3
Engineering Problems, Co-ord. 41	2	Roofs and Bridges C. E. 14	2
		Engineering Problems Co-ord. 42	2
		Elective	3

## SUMMER SESSION

	Hrs. per week
Railroads C. E. 20	10
Reinforced Concrete C. E. 22	8
Concrete Laboratory C. E. 24	4
Inspection Trips, Co-ordination 73	2

## JUNIOR YEAR

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Highways and Airports C. E. 30	5	Hydraulics M. E. 75	5
D. C. Theory E. E. 5	6	A. C. Theory E. E. 6	6
D. C. Laboratory E. E. 7	4	A. C. Laboratory E. E. 8	4
Design of Concrete Structures C. E. 26	7	Design of Steel Structures C. E. 28	7
Engineering Problems, Co-ord. 51	2	Engineering Problems, Co-ord. 52	2

## SUMMER SESSION

	Hrs. per week
Physics 56	10
Engineering Geology C. E. 32	7
Inspection Trips, Co-ordination 74	2
Elective	3

## SENIOR YEAR

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Industrial Engineering I. E. 2	6	Accounting C. 28	6
Sewerage C. E. 34	6	Water Supply C. E. 38	6
Economics A. 23	5	Economics A. 24	5
Engineering Design—Airplane Structures C. E. 36	2	Engineering Design C. E. 40	2
English Literature 85	2	English Literature 86	2
Engineering Problems, Co-ord. 61	2	Engineering Problems, Co-ord. 64	2

The above courses comprise the subjects required for the Degree of Civil Engineer. In no case, however, will a degree be awarded until the student has passed, with necessary quality points, a total of 280 credit hours.

## CIVIL ENGINEERING

PROFESSOR DURST, ASSISTANT PROFESSOR BULGER

1. SURVEYING. First semester. Three credits.  
Correct use of the tape, level, and transit. A study of compass surveying, computing areas and note keeping. Making of maps and profiles. MR. DURST
3. ELEMENTS OF STRUCTURAL DESIGN. First semester. Six credits.  
Stresses in simple roof and bridge trusses are analyzed. The theory of reinforced concrete is illustrated by problems involving the design of slabs, beams, and columns. MR. BULGER
4. SURVEYING. Summer session. Fourteen hours per week.  
Surveying and computation of areas, tests and adjustments of instruments, stadia and plane table work and contour mapping. At least one Polaris observation is made. Most of the work is done away from the campus. Prerequisite, 1. MR. DURST
10. STRUCTURAL DRAWING. Summer session. Fourteen hours per week.  
Students are taught some of the conventional methods of representing structural shapes. Exercises on the detailing of riveted joints, beams, girders, columns and roof trusses. Prerequisite, Descriptive Geometry. MR. GRIFFIN
- 12-14. ROOFS AND BRIDGES. Six credits first semester; two credits second semester.  
The calculation of stresses in several types of roof trusses for dead, snow and wind loads are made analytically and checked by graphics. Stresses are calculated under dead and live loads. MR. BULGER
16. STRENGTH OF MATERIALS. Second semester. Six credits.  
Classroom work is given in tensile, compressive, and shearing stresses, riveted joints, torsion, bending moments, stresses and deflections of beams. A study is made of end conditions and formulas for columns. Prerequisites, Physics and Calculus. MR. BULGER
18. MATERIALS LABORATORY. Second semester. Three credits.  
Steel tests in compression, tension and torsion. Compression tests of brick, concrete, wood, and cast iron. Beams of steel and wood are tested. A 200,000-pound Olsen Universal testing machine, a 100,000-pound Riehle vertical screw testing machine and a 60,000-inch-pound Riehle torsion machine are used. Prerequisite, 16. MR. BULGER
20. RAILROADS. Summer session. Ten hours per week.  
An intensive course in railroad construction and surveying. Field and office work in simple, compound, and spiral curves. Text: Searles and Ives. Prerequisite, 4. MR. DURST

22. REINFORCED CONCRETE. Summer session. Eight hours per week. Instruction in the properties of plain and reinforced concrete, the design of mixtures, and the theory of stresses in reinforced concrete. Practice in the design of beams and columns. Text: Urquhart and O'Rourke. Prerequisite, 16. MR. BULGER

24. CONCRETE LABORATORY. Summer session. Four hours per week. The standard laboratory tests on cement, sand, and concrete are conducted in accordance with A. S. T. M. standards. Experimental investigations are made. Actual manufacture of cement is studied at a cement plant. MR. DURST

26. DESIGN OF CONCRETE STRUCTURES. First semester. Seven credits.

Practice in designing various concrete structures such as buildings, beam and slab bridges, and retaining walls. Text: Urquhart and O'Rourke. Prerequisite, 22. MR. BULGER

28. DESIGN OF STEEL STRUCTURES. Second semester. Seven credits. Practice in designing and computing costs of steel structures such as mill and office buildings, warehouses, and bridges. Prerequisite, 16. Text: Ketchum's Structural Engineers Hand Book. MR. BULGER

30. HIGHWAY AND AIRPORTS. Second semester. Five credits. Construction, cost, and advantages of various types of hard surfaced highways. City paving and street designing. Traffic is studied by the use of traffic census. Bituminous material is tested. Airport runways and airport development. Text: Agg's Roads and Pavements, and Government Bulletins. MR. DURST

32. ENGINEERING GEOLOGY. Summer session. Six hours per week. A survey of dynamic, structural, and economic geology. The relation of geology to the engineer and his work. Classroom work is supplemented by an excellent collection of Ward's minerals, rocks, coals, etc., and by several other collections. Text: Ries and Watson. MR. DURST

34. SEWERAGE. First semester. Six credits. The first part of this course takes up sewer design. Each student is required to design a complete sewer system. Sewage disposal is taken up in the second part, including a comparative study of the various types of plants, and the visiting of several plants. Text: Metcalf and Eddy. Prerequisite, Hydraulics, M. E. 75. MR. DURST

36. ENGINEERING DESIGN (AIRPLANE STRUCTURES). First semester. Two credits.

The purpose of this course is to extend the students' knowledge of stress analysis and strength of materials. MR. BULGER

38. WATER SUPPLY. Second semester. Six credits.  
 After a review of formulæ, methods, and practice, each student is required to design a complete water system. An inspection trip to the Akron Pumping Station and Treatment Plant at Kent is arranged. Text: Babbitt and Doland. Prerequisite, Hydraulics, M. E. 75.

MR. DURST

40. ENGINEERING DESIGN. Second semester. Two credits.  
 Special problems in design are selected. This course gives the student an opportunity to do extra work along the particular line in which he wishes to specialize.

MR. BULGER

Mu1-2e. SURVEYING. Three hours each semester. No credit.  
 Mu5-6e. STRENGTH OF MATERIALS. Two hours each semester. No credit.  
 Mu10e. REINFORCED CONCRETE. Second semester. Two hours. No credit.

ELECTRICAL ENGINEERING

The 22 hours for the Summer Session are equal to 10 semester credit hours (Co-operative basis).

FRESHMAN YEAR

(See General Outline of Engineering Courses for Freshmen on preceding pages.)

SOPHOMORE YEAR

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Military Training .....	2	Military Training .....	2
Physical Training .....	1	Physical Training .....	1
Mathematics 53 .....	4	Mathematics 54 .....	4
Physics 53 .....	6	Physics 54 .....	6
Descriptive Geometry M. E. 8 .....	6	Physics 55 .....	5
Public Speaking 91 .....	2	Public Speaking 92 .....	2
Engineering Problems, Co-ord. 31 .....	2	Engineering Problems, Co-ord. 32 .....	2

SUMMER SESSION Hrs. per week

Mathematics 55 .....	6
Machine Drawing M. E. 14 .....	10
Mechanical Engineering Laboratory M. E. 24 .....	4
Inspection Trips, Co-ordination 72 .....	2

PRE-JUNIOR YEAR

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Mathematics 56 .....	4	Mathematics 57 .....	4
Chemistry 32 .....	6	Chemistry 33 .....	6
English Literature 85 .....	2	English Literature 86 .....	2
D. C. Theory E. E. 5 .....	6	A. C. Theory E. E. 6 .....	6
D. C. Laboratory E. E. 7 .....	4	A. C. Laboratory E. E. 8 .....	4
Engineering Problems, Co-ord. 41 .....	2	Engineering Problems, Co-ord. 42 .....	2

SUMMER SESSION Hrs. per week

Physics 56 .....	10
Advanced Electrical Theory E. E. 9 .....	4
Advanced Electrical Laboratory E. E. 10 .....	6
Inspection Trips, Co-ordination 73 .....	2

JUNIOR YEAR

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Economics A. 23 .....	5	Economics A. 24 .....	5
Adv. Electrical Theory E. E. 11 .....	5	Adv. Electrical Theory E. E. 12 .....	5
Adv. Electrical Lab. E. E. 13 .....	6	Adv. Electrical Lab. E. E. 14 .....	2
Elementary Power Plants M. E. 21 .....	5	Strength of Materials C. E. 16 .....	6
Engineering Problems, Co-ord. 53 .....	2	Materials Laboratory C. E. 18 .....	3
		Engineering Problems, Co-ord. 54 .....	2

SUMMER SESSION		Hrs. per week
Advanced Electrical Theory E. E. 20 .....		12
Advanced Electrical Laboratory E. E. 22 .....		8
Inspection Trips, Co-ordination 74 .....		2

#### SENIOR YEAR

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Thermodynamics M. E. 82 .....	5	Hydraulics M. E. 75 .....	5
Adv. Elec. Theory E. E. 28 .....	5	Elec. Power Transmission E. E. 41 .....	3
Spec. Elec. Probs. E. E. 61 .....	6	Radio Communication E. E. 45 .....	4
Industrial Engineering I. E. 2 .....	6	Special Electrical Probs. E. E. 62 .....	4
Engineering Problems, Co-ord. 67 .....	2	Accounting C. 28 .....	6
		Engineering Problems, Co-ord. 68 .....	2

The above courses comprise the subjects required for the Degree of Electrical Engineer. In no case, however, will a degree be awarded until the student has passed, with necessary quality points, a total of 280 credit hours.

## ELECTRICAL ENGINEERING

PROFESSOR WALTHER, MR. SMITH

5. **DIRECT CURRENT THEORY.** First semester. Six credits.  
Elementary electrical engineering. A study of the principles of electricity and magnetism, electric and magnetic circuits, direct current generators and motors, and storage batteries. MR. SMITH
6. **ALTERNATING CURRENT THEORY.** Second semester. Six credits.  
Elementary electrical engineering and a study of alternating electromotive force and current, resistance, inductance, and capacity in alternating current circuits, and the theory of alternating current generators, motors, instruments, and transformers. MR. SMITH
7. **DIRECT CURRENT LABORATORY.** First semester. Four credits.  
This course includes elementary exercises in electricity and magnetism, various practical tests on direct current machines, and supplements the theoretical work given in 5. MR. SMITH
8. **ALTERNATING CURRENT LABORATORY.** Second semester. Four credits.  
Elementary experimental study of alternating current circuits, and various practical tests on alternating current machines, supplementing the theoretical work given in 6. MR. SMITH
- 9-11-12-20-28. **ADVANCED ELECTRICAL THEORY.** First and second semesters and the preceding and intermediate summer terms.  
Five credits each semester, and four and twelve credits for summer terms.  
A continuation of 6. More thorough study of the theory and construction of electrical machines and appliances and a large number of problems. MR. WALTHER

10-13-14-22. **ADVANCED ELECTRICAL LABORATORY.** First and second semesters and preceding and following summer terms. Six credits first semester, two credits second semester, six and eight credits for summer terms.

This is a continuation of 8 and includes more advanced experimental study of direct and alternating circuits and equipment, and supplements the theoretical work given in 9-11-12-20.

MR. WALTHER, MR. SMITH

41. **ELECTRIC POWER TRANSMISSION.** Second semester. Three credits. A study of transmission and distribution of electrical power. The economic, mechanical, and electrical principles involved are considered for both underground and overhead systems. Prerequisite, E. E. 28.

MR. WALTHER

45. **RADIO COMMUNICATION.** Second semester. Four credits. This course covers the theory of medium and high frequency circuits, vacuum tubes and other radio equipment. Two recitations and four hours of laboratory work per week. Prerequisite, E. E. 12.

MR. SMITH

61-62. **SPECIAL ELECTRICAL PROBLEMS.** Six credits first semester, four credits second semester.

Designed to teach the seniors in electrical engineering to work independently. Special exercises are assigned such as advanced laboratory experiments or design and construction of special equipment.

MR. WALTHER

31-32e. **INDUSTRIAL ELECTRICITY.** Three hours per week. No credit.

**ELEMENTS OF RADIO.** Three hours per week. No credit.

### MECHANICAL ENGINEERING

The 22 hours for the Summer Session are equal to 10 semester credit hours (Co-operative basis).

#### FRESHMAN YEAR

(See General Outline of Engineering Courses for Freshmen on preceding pages.)

#### SOPHOMORE YEAR

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Military Training .....	2	Military Training .....	2
Physical Training .....	1	Physical Training .....	1
Mathematics 53 .....	4	Mathematics 54 .....	4
Physics 53 .....	6	Physics 54 .....	6
Descriptive Geometry M. E. 8 .....	6	Physics 55 .....	5
Public Speaking 91 .....	2	Public Speaking 92 .....	2
Engineering Problems, Co-ord. 31 .....	2	Engineering Problems, Co-ord. 32 .....	2

#### SUMMER SESSION

	Hrs. per week
Mathematics 55 .....	6
Machine Drawing M. E. 14 .....	10
Mechanical Engineering Laboratory M. E. 24 .....	4
Inspection Trips, Co-ordination 72 .....	2

PRE-JUNIOR YEAR

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Mathematics 56 .....	4	Mathematics 57 .....	4
Chemistry 32 .....	6	Chemistry 33 .....	6
Elementary Power Plants M. E. 21 .....	5	Strength of Materials C. E. 16 .....	6
Mechanism M. E. 31 .....	5	Materials Laboratory C. E. 18 .....	3
English Literature 85 .....	2	English Literature 86 .....	2
Engineering Problems, Co-ord. 41 .....	2	Engineering Problems, Co-ord. 42 .....	2

SUMMER SESSION

	Hrs. per week
Physics 56 .....	10
Steam Power Plants M. E. 44 .....	5
Machine Design M. E. 54 .....	5
Inspection Trips, Co-ordination 73 .....	2

JUNIOR YEAR

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Metallurgy 34 .....	6	Steam Power Plants M. E. 45 .....	3
Mechanism Drawing M. E. 32 .....	2	Machine Design M. E. 55 .....	4
D. C. Electricity E. E. 5 .....	6	A. C. Electricity E. E. 6 .....	6
D. C. Laboratory E. E. 7 .....	4	A. C. Laboratory E. E. 8 .....	4
Economics A. 23 .....	5	Economics A. 24 .....	5
Engineering Problems, Co-ord. 55 .....	2	Engineering Problems, Co-ord. 56 .....	2

SUMMER SESSION

	Hrs. per week
Machine Design M. E. 56 .....	12
Mechanical Engineering Laboratory M. E. 61 .....	8
Inspection Trips, Co-ordination 74 .....	2

SENIOR YEAR

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Heating & Ventilating M. E. 71 .....	4	Hydraulics M. E. 75 .....	5
Thermodynamics M. E. 82 .....	5	Special Problems M. E. 88 .....	5
Industrial Engineering I. E. 2 .....	6	Gas and Oil Engines M. E. 38 .....	5
Elective .....	5 to 7	Accounting C. 28 .....	6
Engineering Problems, Co-ord. 65 .....	2	Engineering Problems, Co-ord. 66 .....	2

The above courses comprise the subjects required for the Degree of Mechanical Engineer. In no case, however, will a degree be awarded until the student has passed, with necessary quality points, a total of 280 credit hours.

MECHANICAL ENGINEERING

PROFESSOR GRIFFIN, ASSISTANT PROFESSOR UPP, MR. WILSON

1 and 3. ELEMENTARY ENGINEERING DRAWING. First semester.

Two credits first nine weeks, four credits second nine weeks.

✓ This course trains the student in freehand sketching, lettering, and mechanical drawing. Special attention is given to the use and care of drawing instruments.

MR. GRIFFIN, MR. WILSON

4. PROJECTION DRAWING. Second semester. Four credits.

The representation of objects by showing the proper views. Assigned problems in orthographic projection, isometric, and oblique drawing, and the conventional methods of drawing bolts, nuts, and screw threads.

MR. GRIFFIN, MR. WILSON

8. DESCRIPTIVE GEOMETRY. First semester. Six credits.

The fundamental theory and the solution of problems concerning the graphical representation of points, lines, planes and surfaces. Prerequisites, 1, 3 and 4.

MR. WILSON

9. **DESCRIPTIVE GEOMETRY.** Second semester. Two credits.  
This course, a continuation of 8, consists of the graphical solution of practical problems pertaining to surfaces and solids. MR. WILSON

14. **MACHINE DRAWING.** Summer session. Ten hours per week.  
Modern drafting-room methods of making machine drawings. Students make freehand sketches of machine parts, detail and assembly drawings, tracings, and blue prints. Prerequisite, Drawing 1, 3, and 4. MR. GRIFFIN, MR. WILSON

21. **ELEMENTARY POWER PLANTS.** First semester. Five credits.  
A survey of the fundamental theory and design of some of the important power producing units such as steam boilers, steam, gas and oil engines, and their accessories. Prerequisite, Mathematics 52 and Physics 52. MR. GRIFFIN

24. **MECHANICAL ENGINEERING LABORATORY.** Summer session.  
Four credits.  
The calibration and the use of instruments and apparatus such as pressure and vacuum gauges, thermometers, steam and gas engine indicators and oil testing apparatus. MR. UPP

31. **MECHANISM.** First semester. Five credits.  
Various means of transmitting and modifying machine motions and the determination of the relative displacement, velocity, and acceleration of different machine parts. Prerequisite, Mathematics 54. MR. UPP

32. **MECHANISM DRAWING.** First semester. Two credits.  
Students make layout drawings of various methods of transmitting and modifying motion by means of links, cams, gears, and other common machine parts. Prerequisite M. E. 31. MR. UPP

38. **GAS AND OIL ENGINES.** Second semester. Five credits.  
Fundamentals involved in the theory, design, and operation of internal combustion engines are studied. Special attention to automotive, airplane, and oil engines. Prerequisite, M. E. 82. MR. UPP

44-45-46. **STEAM POWER PLANTS.** Summer session and first and second semesters. Five credits each for summer session and first semester; three credits for second semester.  
Combustion, steam boilers, properties of steam, and methods of burning coal and oil are studied during the summer and the first semester. In the second semester a study is made of steam engines, steam turbines, and their accessories with some laboratory exercises. MR. UPP

54-55. MACHINE DESIGN. Summer session and second semester. Five credits for summer session and four credits for second semester.

Fundamental principles involved in the design and operation of machinery, with problems on the design of riveted joints, keys and shafting, belting, chains and sprockets, gears, bearings, couplings, and other machine parts. Prerequisite, C. E. 16. MR. WILSON

56. MACHINE DESIGN. Summer session. Twelve hours per week. In this course the student applies the theory taught in 54-55 and makes a complete design and drawing of an assigned machine.

MR. GRIFFIN, MR. WILSON

61-62. MECHANICAL ENGINEERING LABORATORY. Summer session and first semester. Eight credits for summer session and two credits for first semester.

The work in the summer consists of tests on internal combustion engines and the use of the electric dynamometer. Experimental work in the first semester is devoted to hydraulics, steam engine and steam turbine tests, and the operation of accessories. MR. UPP

71. HEATING AND VENTILATING. First semester. Four credits. This course presents the fundamental principles which apply in various systems of heating and ventilation and the methods of their construction. MR. GRIFFIN

75. HYDRAULICS. Second semester. Five credits.

Some topics studied are water pressure, stability of simple structures subjected to water pressure, the flow of water and its measurement and the fundamental principles of water pumps and motors. Prerequisite, Mathematics 54 and Physics 54. MR. GRIFFIN

82. THERMODYNAMICS. First semester. Five credits.

Transformation of heat into mechanical energy is studied with special reference to steam boilers, engines and turbines, internal combustion engines and refrigerating systems. Prerequisite, Mathematics 57, Physics 55 and M. E. 45. MR. UPP

88. SPECIAL MECHANICAL ENGINEERING PROBLEMS. Second semester. Five credits.

Each student works out a design or laboratory problem under supervision. The student is required to turn over to the department all data, drawings, etc., in the form of an engineering report.

MR. GRIFFIN, MR. UPP

1-2e. ENGINEERING DRAWING. Three hours a week. No credit.

12-13e. MACHINE DRAWING. Three hours a week. No credit.

INDUSTRIAL ENGINEERING

The 22 hours for the Summer Session are equal to 10 semester credit hours (Co-operative basis).

SOPHOMORE YEAR

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Military Training .....	2	Military Training .....	2
Physical Training .....	1	Physical Training .....	1
Mathematics 53 .....	4	Mathematics 54 .....	4
Physics 53 .....	6	Physics 54 .....	6
Descriptive Geometry M. E. 8 .....	6	Public Speaking 92 .....	2
Public Speaking 91 .....	2	Production Methods I. E. 1 .....	6
Engineering Problems, Co-ord. 31 .....	2	Engineering Problems, Co-ord. 32 .....	2

SUMMER SESSION	Hrs. per week
Mathematics 55 .....	6
Machine Drawing M. E. 14 .....	10
Business Law 40 .....	2
Inspection Trips, Co-ordination 72 .....	2

PRE-JUNIOR YEAR

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Chemistry 32 .....	6	Chemistry 33 .....	6
Mathematics 56 .....	4	Physics 55 .....	5
Industrial Engineering I. E. 2 .....	6	Mathematics 57 .....	4
Mechanism M. E. 31 .....	5	Strength of Materials C. E. 16 .....	6
Mechanism Drawing M. E. 32 .....	2	Engineering Problems, Co-ord. 42 .....	2
Engineering Problems, Co-ord. 41 .....	2		

SUMMER SESSION	Hrs. per week
Physics 56 .....	10
Steam Power Plants M. E. 44 .....	5
Machine Design M. E. 54 .....	5
Inspection Trips, Co-ordination 73 .....	2

JUNIOR YEAR

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
D. C. Electricity E. E. 5 .....	6	A. C. Electricity E. E. 6 .....	6
D. C. Laboratory E. E. 7 .....	4	A. C. Laboratory E. E. 8 .....	4
Materials Laboratory C. E. 18 .....	3	Personnel Relations I. E. 4 .....	3
Economics A. 23 .....	5	Production Methods I. E. 3 .....	3
Human Biology A. 14 .....	3	Economics A. 24 .....	5
Engineering Problems, Co-ord. 57 .....	2	Economic Geography C. 20 .....	3
		Engineering Problems, Co-ord. 58 .....	2

SUMMER SESSION	Hrs. per week
Machine Design M. E. 56 .....	12
Business Law C. 41 .....	2
Business Finance C. 73 .....	3
Inspection Trips, Co-ordination 74 .....	2

SENIOR YEAR

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Industrial Management Probs. I. E. 5 .....	3	Statistics C. 57 .....	4
Elements of Structural Design C. E. 3 .....	6	Accounting C. 28 .....	3
Heating and Ventilating M. E. 71 .....	4	Problems in Finance C. 75 .....	3
Business Correspondence S. 5 .....	3	Sales Administration C. 86 .....	3
Marketing C. 80 .....	3	Psychology A. 1 .....	3
Sociology A. 1 .....	3	Machine Design M. E. 55 .....	4
Human Engineering I. E. 6 .....	3	Bacteriology A. 80 .....	3
		Seminar I. E. 7 .....	2

The above courses comprise the subjects required for the Degree of Industrial Engineer. In no case, however, will a degree be awarded until the student has passed, with necessary quality points, a total of 280 credit hours.

## INDUSTRIAL ENGINEERING

PROFESSOR ADENDORFF

1. **PRODUCTION METHODS.** Second semester. Six credits.  
Modern production methods of the woodshop, foundry, and machine shop are developed. Textbook used.
2. **INDUSTRIAL ENGINEERING.** First semester. Six credits.  
A brief history of industry leading up to the period of mass production and the development of aggregation, standardization, specialization and the division of labor. The scientific management movement. Fundamentals of industrial organization. Wage systems and bonus payments, management control, labor turnover, office management, administrative principles, sales engineering. Textbook used.
3. **PRODUCTION METHODS.** Second semester. Three credits.  
Modern production methods more especially relating to the rubber industry. Time, motion study and production problems.
4. **PERSONNEL RELATIONS.** Second semester. Three credits.  
This course is designed to consider the problems of the personnel department in industry. Textbook used.
- 5d. **INDUSTRIAL MANAGEMENT PROBLEMS.** First semester. Three credits.  
Industrial problems relative to plant, buildings, equipment, materials, organization, labor, wages, production control, quality control and co-ordination.
6. **HUMAN ENGINEERING.** First semester. Three credits.  
A course helping the student to know and understand his own values, and to give a scientific basis for selecting men and women for vocations. Lectures and recitations on executive ability, personal power, effective effort, stimulating and controlling others, personality, art in management, discipline, the executive's adaptability, coloration. Textbook used.
7. **INDUSTRIAL ENGINEERING SEMINAR.** Second semester. Two credits.  
This course takes up a study of industrial engineering publications and the writing and discussion of papers on allied subjects.

## GENERAL COURSES FOR ENGINEERING STUDENTS

The letter C prefixed to a course number indicates that the course is given in the Commerce Department; M. E., C. E., E. E., and I. E., in Mechanical, Civil, Electrical and Industrial Engineering Departments; A, in the Liberal Arts college; e, in the Evening Session; de, in both day and evening sessions.

## BIOLOGY

ASSISTANT PROFESSOR FOX

80. BACTERIOLOGY AND SANITATION. Second semester. Three credits.

A study of micro-organisms and their specific relations to the engineer and his problems. Water purification and sewage reduction receive special attention. Sufficient laboratory work is given to enable the student to solve problems of a practical nature.

## CHEMISTRY

ASSISTANT PROFESSOR SCHAEFER

32. ENGINEERING CHEMISTRY. First semester. Six credits. Substances and properties, chemical change, combining proportions, atomic theory, valence, water, molecular weights, energy and chemical change, chemical equilibrium, acids, bases and salts and ionization. Laboratory work consists of experiments in these subjects.

33. ENGINEERING CHEMISTRY. Second semester. Six credits. The second semester is a continuation of 32. Practically the entire semester is devoted to a study of solid, liquid and gaseous fuels, their use, efficiencies and the thermo chemistry of combustion. Attention is given to the combustion of coal. Laboratory work consists of the analysis of industrial gases and the determination of the calorific value of fuels.

34. METALLURGY OF IRON AND STEEL. First semester. Six credits. Recitations and lectures on the manufacture, properties and the uses of iron and steel. Laboratory work in heat-treating of steel and microscopic examination of metals and alloys. The steel and non-ferrous alloy requirements of the aircraft industry are studied.

## CO-ORDINATION

Courses 22-68, inclusive, are home study courses. During each working period, engineering students are given weekly assignments consisting of practical problems in mathematics, physics, economics and English as well as special problems in their particular fields.

1-2. ORIENTATION. First semester. One credit. This course helps the entering student to decide what branch of engineering he wants. Lectures by prominent engineers are alternated with the showing of industrial pictures. MR. GILMOUR

22. MECHANICS PROBLEMS. Second semester. Two credits.  
Trigonometry is applied to practical problems in mechanics. Review is given in the resolution and composition of forces and velocities. Prerequisites, Mathematics 51 and Physics 51. MR. GILMOUR

31-32. MATHEMATICS AND PHYSICS PROBLEMS. Two credits each semester.

The problems in these courses involve trigonometry, algebra, concurrent and non-concurrent forces, and center of gravity. Prerequisite, Mathematics 52-53, and Physics 52-53. MR. GILMOUR

41-42. SELECTED READINGS. Two credits each semester.

Weekly assignments are given in reading from a selected list of books of varied content. The course broadens the point of view of the engineering student. MISS RAW

51-52. ENGINEERING PROBLEMS. Two credits each semester.

Problems which review the work given in C. E. 16 and C. E. 26, and which also illustrate topics not taken up in those courses. Prerequisite, Mathematics 56, Physics 54, and C. E. 16. MR. BULGER

53-54. ELECTRICAL ENGINEERING PROBLEMS. Two credits each semester.

A reading course with suitable problems such as electric wiring, telephone practice, armature winding, etc., intended for students in electrical engineering who have completed E. E. 5. MR. WALTHER

55-56. SPECIAL M. E. PROBLEMS. Two credits each semester.

This course consists of problems in applied mechanics and mechanism. Prerequisites, M. E. 21, and M. E. 31. MR. UPP

57. INDUSTRIAL ENGINEERING PROBLEMS. First semester. Two credits.

The student is given a series of problems as to labor in industry and merchandising for the purpose of determining guiding factors in dealing with such problems. MR. ADENDORFF

58. INDUSTRIAL ENGINEERING PROBLEMS. Second semester. Two credits.

The student is given problems relating directly to the personnel department of an industry so as to familiarize him with some of the internal conditions met with in industry. MR. ADENDORFF

61-64. ADVANCED C. E. PROBLEMS. Two credits each semester.

For civil engineering seniors. Short problems are given in such subjects as concrete design, sewerage, and structural design.

MR. DURST

65-66. **ADVANCED M. E. PROBLEMS.** Two credits each semester. For mechanical engineering seniors. A series of problems relating to steam power plant engineering and machine design. MR. UPP

67-68. **ELECTRICAL ENGINEERING PROBLEMS.** Two credits each semester.

Open only to electrical engineering seniors. The student makes a thorough study of some application of electrical engineering according to his selection, and submits a comprehensive report in the nature of a thesis each semester. MR. WALTHER

71-72-73-74. **INSPECTION TRIPS.** Summer session. Two credits. These trips include visits to prominent industries in Akron and adjacent cities such as Barberton, Massillon, Canton, and Cleveland. The student is required to provide his own transportation and must submit comprehensive written reports.

MR. DURST, MR. GRIFFIN, MR. WALTHER

## ECONOMICS

ASSISTANT PROFESSOR ANTHONY

A.23-24. **ECONOMICS FOR ENGINEERS.** Five co-operative credits each semester.

The basic principles of economics. Production, consumption, distribution, money and credit, transportation and trade, and some modern economic problems.

## ENGLISH

MISS RAW, MISS STEVENSON

80-81. **ENGLISH COMPOSITION.** Either semester. Four credits each nine weeks.

Practice is given in writing technical descriptions, explanations, and professional letters, and in informal argumentation. Correctness in sentence structure, punctuation, and spelling is insisted upon. Outside reading.

82. **ENGLISH COMPOSITION.** Either semester. Four credits. Steady practice is given in report writing and longer technical articles. A brief survey in literature. Outside reading.

83-84. **ENGLISH LITERATURE.** Summer session. Six credits each term.

Essays on the contemporary thought and modern short stories are studied for their scientific, cultural, and recreational value. Supplementary reading. Courses given alternate summers. Prerequisite, 82.

85-86. ENGLISH LITERATURE. Two credits each semester. The development of the novel since 1890. The lives and works of modern realists are studied. Supplementary reading. Prerequisite, 82.

87. ENGLISH COMPOSITION. Second semester. Three credits. A course in advanced composition, business letters, abstracts, engineering reports, and articles for technical publication. Prerequisite, 82.

### MATHEMATICS

PROFESSOR JONES, ASSISTANT PROFESSOR BENDER, ASSISTANT PROFESSOR SELBY, MISS LIPSCOMBE, MRS. LEIGH

51. TRIGONOMETRY. Five credits each semester. Angles and their measurements; the trigonometric function; fundamental identities; reduction, addition and multiplication theorems; trigonometric equations; inverse trigonometric functions; logarithms; right and oblique triangles.

MR. BENDER, MR. SELBY, MISS LIPSCOMBE, MRS. LEIGH

52. ALGEBRA. Five credits each semester. This course includes a review of elementary algebra, and takes up the study of surds, linear and non-linear equations, proportions, variation, progressions, binomial theorem, permutations and combinations.

MR. BENDER, MR. SELBY, MISS LIPSCOMBE, MRS. LEIGH

53. ANALYTIC GEOMETRY. First semester. Four credits. This course takes up such topics as loci, the straight line, circle, conic sections, polar curves, transformation of co-ordinates, parametric curves, and a few facts concerning space loci. Prerequisite, 51-52.

MR. BENDER, MR. SELBY

54. DIFFERENTIAL CALCULUS. Second semester. Four credits. Average and instantaneous rates, the differentiation of the ordinary algebraic and transcendental functions, implicit functions, differentials, maxima and minima, and applications to geometry and physics. Prerequisite, 53.

MR. BENDER, MR. SELBY

55. INTEGRAL CALCULUS. Summer session. Six credits. In this course the technique of the integration of the functions usually found in the applications of the calculus to geometry, physics, and engineering is developed. Prerequisite, 54.

MR. JONES

56-57. INTEGRAL CALCULUS. Four credits each semester. Development in series, partial differentiation, double and triple integrals, applications to finding length of arcs, areas, volumes, center of gravity, pressure, moment of inertia, radius of gyration, work, motion, also applications to engineering problems, solution of simple differential equations, derivation of formulas. Prerequisite, 55.

MR. JONES

PHYSICS

PROFESSOR HOUSEHOLDER, ASSISTANT PROFESSOR ROLLEFSON,  
MR. FOUTS.

51. FRESHMAN MECHANICS. Either semester for co-operative students. Four credits. (Eight co-operative hours.)

An elementary course in statics including the study of forces in equilibrium, frictional forces, work, power and energy, and the elements of hydrostatics. No student is permitted to enter this course unless he has had, or is taking, freshman mathematics, and no one failing in the first semester of mathematics will be allowed to continue this course. Two recitations and two two-hour laboratory periods weekly. MR. HOUSEHOLDER

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52. FRESHMAN MECHANICS. Second semester. Five credits.

An intensive review of the principles of equilibrium and their application to problems involving simple trusses and hoisting devices and the study of friction, work, energy, power, and related topics. Prerequisite, Physics 51 and Trigonometry. Three recitations and two two-hour laboratory periods per week. MR. FOUTS

53-54. SOPHOMORE MECHANICS. Six credits each semester.

A continuation of Physics 51 covering translatory and rotatory motion with the effect of forces and torques in producing them, moment of inertia, elasticity, vibratory motion. Kinematics, kinetics, moment of inertia, elasticity, simple harmonic motion, sound, magnetism and electricity. Students must have completed Physics 52 and have had or be taking the calculus. Four recitations and two two-hour laboratory periods per week. MR. ROLLEFSON

12

55. HEAT. First semester. Five credits.

The fundamental concepts of the theory of heat and its measurements, with special emphasis on their applications in engineering. Three recitations and two two-hour laboratory periods per week. Prerequisites, Physics 53. MR. FOUTS

56. WAVE MOTION, LIGHT, AND SOUND. Second semester. Five credits.

An elementary course in wave motion and its applications to the study of sound and light. Particular emphasis is put upon the engineering phase of the subject. Prerequisite, Physics 54. Three recitations and four hours' laboratory work per week. MR. HOUSEHOLDER

MR. HOUSEHOLDER

SPEECH

91-92. PUBLIC SPEAKING. Two credits each semester.

A course in practical public speaking, including some textbook study, some written work, and considerable impromptu and extempore speaking. MR. HAYWORTH

MR. HAYWORTH

## COMMERCE

### BUSINESS ADMINISTRATION

The Department of Commerce offers professional training to young men and women who plan to enter the fields of industry, trade, or transportation. The course in Business Administration aims to develop and apply those general fundamentals of economics and administration which are common to all businesses. The University of Akron, being situated in a great industrial and trade area, is particularly qualified to offer training in the fields of accounting, finance, management, marketing, advertising, and merchandising. By means of inspection trips, field problems, and lectures on business, the student is kept in touch with the actual developments in these various departments of commerce.

Completion of the Business Administration course requires four years of academic work and eighteen weeks, or the equivalent, of supervised employment. During his course of training the student will spend nine weeks in industrial work and a second period of nine weeks, following the junior year, in the field of the student's specialty. For example, those choosing accounting for a major will be employed at accounting work. During each of these work periods the student will be guided and instructed by his instructors and at the conclusion of each period he will submit reports covering his experiences. Students may select their own employment in so far as it meets the approval of the department staff. All earnings from the work will, of course, go to the student.

### GRADUATION AND DEGREE

Candidates for graduation must present 128 credit hours with the required number of quality points. All students are also required to submit two experience reports, covering their business employment, and a senior thesis upon some specially assigned subject or business problem which will be developed in the seminar course which each senior takes in the field of his major interest.

The degree of Bachelor of Science in Business Administration will be granted to those students who satisfactorily complete the prescribed course in Business Administration.

The following requirements are outlined by years for the student's convenience:

**FRESHMAN YEAR\***

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Algebra A. 1 .....	4	Economic History of U. S., C. 12 ....	3
Problems in Citizenship or Modern Foreign Language .....	3	Political Science, Speech, or Modern Foreign Language .....	3
Rhetoric A. 1 .....	3	Rhetoric A. 2 .....	3
Accounting C. 21 .....	3	Accounting C. 22 .....	3
Plant Trips 1 .....	1	Typewriting S. 39 .....	2
Military Training .....	1	Military Training .....	1
Physical Training .....	1	Physical Training .....	1

\*Freshman requirements MUST be met before advanced courses are taken.

**SOPHOMORE YEAR**

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Chemistry, Physics, or Biology .....	4	Chemistry, Physics, or Biology .....	4
Economics A. 1 .....	3	Economics A. 2 .....	3
Accounting C. 23 .....	3	*Money and Banking A. 10 .....	3
Business Administration C. 61 .....	3	Economic Geography C. 14 .....	3
Military Training .....	1	Mathematics of Finance A. 58 .....	3
Physical Training .....	1	Military Training .....	1
		Physical Training .....	1

\*Accounting majors should take Accounting 32 instead of Money and Banking at this point.

**JUNIOR YEAR**

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Marketing C. 81 .....	3	Principles of Advertising C. 92 .....	3
English Literature .....	3	Business Correspondence .....	3
Statistics C. 57 .....	4	Literature .....	3
Business Law C. 41 .....	2	Business Law C. 42 .....	2
Business Finance C. 73 .....	3	Electives .....	6

**SENIOR YEAR**

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Problems in Business Policy C. 68 ....	3	Government and Business A. 20 ....	3
Electives .....	13	Seminar in Major Subject .....	2
		Electives .....	10

If Modern Language is elected, it must be taken in both semesters. In addition to the eight hours listed, six additional hours of the same language must be taken to secure credit toward graduation.

Electives consist of three classes: Electives in the Major, Commerce Electives, and General Electives. Electives in the Major, amounting to 14 credit hours, including Seminar, are to be elected by the student from one of the various Majors. Commerce electives, amounting to 6 credit hours, may be selected from any of the major fields or any advanced course given within the department. General electives, amounting to 10 credit hours, may be elected by the students in any department within the University, provided such electives would be acceptable in the Liberal Arts College toward a degree.

**OPTIONAL MAJORS IN COMMERCE**

In order to enable students to elect advanced and intensive courses in one of the major fields of Commerce, several Optional Majors in Commerce have been outlined.

These majors are planned to give the students working knowledge in some special branch for which there exists a demand for men with intensive and professionalized training. It is not the aim of the University to finish students in these lines of endeavor, but rather to prepare them with a wide general and thorough knowledge of these fields upon which they can surmount actual experience and further study at first-hand in the school of actual business.

Five fields of specialization are available to the students in Commerce, namely, Accounting, Finance, General Business, Industrial Management, and Marketing and Advertising. At the beginning of the Junior year, after each student has two years' work mainly in the cultural, factual, and elementary business administration courses, he will be requested to elect a field of specialization. The election of a major at the commencement of the Junior year enables the student to direct his energies more effectively during that year and to begin intensive work in his chosen field.

The courses required for or creditable toward each major are outlined. Each student will select 14 hours of credit, including two credit hours for Seminar, from one of the listed majors:

**ACCOUNTING MAJOR**

Courses	Credit Hours	Prerequisites
Accounting 31 and 32	6	Accounting 21 and 22
Cost Accounting 33	3	Accounting 21 and 22
Advanced Cost Accounting 34	3	Cost Accounting 33
Auditing 35-36	6	Accounting 31 and 32
Income Tax 40	3	Auditing 35
Accounting Seminar 122	2	

**FINANCE MAJOR**

Courses	Credit Hours	Prerequisites
Security Market 74	3	Economics 2
Investments A. 6	3	A. 10 and C. 73
Public Finance 76	3	C. 73
Insurance	3	Economics 2
Banking Practice	3	A. 10
Problems in Finance 78	3	A. 10 and C. 73
Finance Seminar 172	2	

**ADVERTISING AND MARKETING MAJOR**

Courses	Credit Hours	Prerequisites
Sales Administration 86	3	C. 81
Salesmanship 83e	2	Sophomore
Retailing 88e	3	C. 81
Marketing 81	3	Economics 2
Advertising Campaigns 94	3	C. 92
Consumers Demand 85	3	C. 81
Commercial Art A. 14-15	4	
Marketing Seminar 182	2	

**MANAGEMENT MAJOR**

Courses	Credit Hours	Prerequisites
Cost Accounting 33	3	9 hours Accounting
Purchasing 95e	2	C. 61
Production Methods I. E. 3	3	C. 61
Personnel Management 64	3	C. 61
Industrial Management Problems I. E. 5	3	Production Methods
Management Seminar 162	2	

**GENERAL BUSINESS MAJOR**

Courses	Credit Hours	Prerequisites
Cost Accounting 33	3	9 hours Accounting
Purchasing 95e	2	Economics 2
Problems in Finance 78	3	C. 73
Advanced Statistics 58	3	C. 57
Sales Administration 86	3	C. 81
Personnel Management 64	3	C. 61
Transportation 53	3	Economics 2
General Business Seminar 141	2	

**COMMERCE**

PROFESSOR LEIGH, ASSISTANT PROFESSORS ANTHONY AND MCKEE,  
MR. VAN METRE, MR. TINKLEPAUGH, MR. PARK

SPECIAL LECTURERS: E. J. Thomas, Assistant Factory Manager, Goodyear Tire & Rubber Co.; R. R. Gross, Works Manager, Firestone Tire & Rubber Co.; H. H. Hollinger, Comptroller, Firestone Tire & Rubber Co.; S. B. Kramer, Production Control Department, Goodyear Tire & Rubber Co.; C. F. Marshall, Purchasing Agent, The Seiberling Tire & Rubber Co.; J. P. Woodlock, Specialized Sales Department, The B. F. Goodrich Company.

1. PLANT TRIPS. First semester. One credit.

In order to give entering Commerce students a familiarity with organization and operation of trade and industry, a series of visitations is made to representative industries. Outline studies are made and special reports prepared.

## 3. INDUSTRIAL STUDIES. Summer. No credit.

All students during the summer following the freshman or sophomore years will work nine weeks in industry. In order to be guided and directed during this practice period, they will submit special investigations and an experience report covering the outlines which will be given.

## 4. JUNIOR INDUSTRIAL STUDIES. Summer. No credit.

During the summer following the junior year, all Business Administration students will be required to secure employment for a period of at least nine weeks in the field of their major interest. Special investigations and an experience report will be required.

## \*12. ECONOMIC HISTORY OF THE UNITED STATES. Either semester. Three credits.

A short study is made of those features in England which have influenced the industrial life in the United States. Exploration and settlement, land policies, population growth, growth of commerce, crises, industrial combination, development of banking institutions and railroad systems, tariff, labor unions, and government regulation. Required of all Commerce students. MR. ANTHONY

## \*14. ECONOMIC GEOGRAPHY. Second semester. Three credits.

This introductory course develops a conception of environmental elements such as climate, land forms, soils, mineral resources, and vegetation, and shows their influence upon economic activity. It analyzes physical factors which constitute the basis of trade, population movements, and international strife. Required of all Commerce students. MR. VAN METRE

## \*21-22de. ACCOUNTING. Three credits each semester.

The details of business records. Recording of important transactions such as the acquisition of assets and their depreciation, incurring of expenses, and making purchases and sales, are considered. The balance sheet and statement of profit and loss, their construction, and use. Required of all Commerce sophomores. MR. MCKEE, AND OTHERS

## 23de. MANAGERIAL ACCOUNTING. First semester. Three credits.

This course summarizes, develops and analyzes accounting procedure. Financial statements are studied intensively. The general purpose is to develop a concise working knowledge of more advanced accounting used by production, sales and administrative executives in determining administrative, credit, and expansion policies. Prerequisite, Accounting 31. MR. MCKEE, AND OTHERS

\* Count on AB

28. ACCOUNTING. First semester. Six co-operative credits.

This course, for advanced engineering students, covers the forms used by a foreman or a superintendent in a factory and enables the engineer to interpret such forms as profit and loss statements, balance sheets, production statements and store records.

MR. MCKEE, AND OTHERS

31-32de. ACCOUNTING. Three credits each semester.

This is a continuation of 21-22 which is a prerequisite. In addition to the text, graded problems are used to illustrate the balance sheet and the profit and loss statement, analysis of profits, application of funds, capital expenditures and depreciation policies, determination of cost for inventory valuations, installment accounts, etc.

MR. MCKEE

33de. COST ACCOUNTING. First semester. Three credits.

Designed to give an insight into general methods of collecting costs of materials, labor, and burden of incorporating them into the books of account; various methods of distributing burden costs and methods of cost control. Prerequisite, 32.

MR. MCKEE

34e. ADVANCED COST ACCOUNTING. Second semester. Two credits.

An intensive course in cost accounting. The student is led into the particular processes of cost technique and detail. Investigations and surveys are made, particular industries and the systems are designed and cost rates and budgets are adapted to these industries. Given in alternate years. Prerequisite, 33.

MR. MCKEE

35de. AUDITING. First semester. Three credits.

Elementary problems of auditing, the preparation of accounts, the examination of the books of account, the nature of audits, and the general method of procedure. A complete audit is undertaken step by step and a report is constructed. Prerequisite, 32.

MR. MCKEE

36e. ADVANCED AUDITING. Second semester. Three credits.

Investigations are made of special branches of industry such as banks, municipalities and public utilities. The specific details of audits are elaborated with a view of fully equipping the student with the modern methods of audit procedure and analysis. Given alternate years. Prerequisite, 35.

MR. MCKEE

37-38e. ACCOUNTING PROBLEMS. Three credits each semester.

Designed for students who intend to enter the accounting profession. Problems cover such topics as partnerships, corporations, executors, trustees, consolidated statements, capital requirements and actuarial science. Open to seniors and to others with the consent of the instructor. Prerequisite, 31-32.

MR. MCKEE

140

~~139~~ ACCOUNTING SYSTEMS. First semester. Three credits.

Accounting problems of wholesalers, automobile companies, industries, clubs, etc. Actual accounting systems are devised. The course is designed for accounting majors and presupposes a thorough background in accounting.

MR. MCKEE

~~140~~<sup>139</sup> INCOME TAX. Second semester. Three credits.

This course acquaints the student with the history, laws, and administration of the Income Tax regulations and decisions. The law is applied to specific problems and income tax returns are made and filed.

MR. MCKEE

~~141~~<sup>149</sup> ACCOUNTING SEMINAR. Second semester. Maximum two credits.

Required of all students qualifying for degrees with a major in accounting. Each student makes a thorough study of some problem approved by the faculty. Credit is dependent upon the quality of work done.

## \* 41-42de. BUSINESS LAW. Two credits each semester.

The origin of commercial law, the operation and discharge of contracts, the law of sales, agency, and negotiable instruments, partnerships and corporations are studied, giving attention to the statutes which form the working machinery for economic activity. Open to Commerce sophomores and to others with the consent of the instructor.

MR. PARK

## 1 53. TRANSPORTATION. First semester. Three credits.

The American transportation system from the points of view of the economist, the shipping public, and the transportation administrator. The part played by transportation in the production, exchange and distribution of wealth, service, rate making, valuation, and federal regulation. Prerequisite, Principles of Economics. ~~Given in 1932-33 and alternate years.~~

MR. VAN METRE

## 55. RISK BEARING AND INSURANCE. Second semester. Three credits.

The risks in our economic order, and the methods, devices, and institutions which deal with them. Special attention to the risk bearing activities of such institutions as speculative exchanges and insurance companies. Insurance is emphasized. Prerequisite, Principles of Economics. Given in 1932-33 and alternate years.

\* ~~57~~<sup>57</sup> STATISTICS. ~~First~~<sup>either</sup> semester. Four credits.

The student is taught to apply the scientific method to business and social problems. Emphasis is on the use of surveys, accounting, analyses, group tests, and statistical data. Prerequisite, Principles of Economics. ~~Given in 1931-32 and alternate years.~~

MR. VAN METRE

## \* 158. ADVANCED STATISTICS. Second semester. Three credit hours.

A brief summary of the work covered in 57 is followed by advanced work on index numbers of prices and physical volume, measure-

ment of trend, linear, multiple and partial correlation, analysis of time series, and probabilities and normal error. Each student works on a special statistical problem. Given in 1931-32 and alternate years.

MR. VAN METRE

141. GENERAL BUSINESS SEMINAR. Second semester. Maximum, two credits.

This course is required of all students qualifying for degrees with a major in General Business. Each student is required to make a thorough study of some problem in this field. The topic must meet the approval of the faculty. Credit is dependent upon the quality of the work done.

\* 61de. BUSINESS ADMINISTRATION. First semester. Three credits. A survey course in which the business establishment is considered as a unified concern composed of various departments such as finance, production, distribution, and accounting. The managerial viewpoint is taken throughout. Class work is supplemented by problems and trips. Required of all Commerce sophomores. MR. LEIGH

\* 162de. BUSINESS MANAGEMENT. Second semester. Three credits. The problems of management in delegating authority and coordinating activities, standardization, determination of administrative, sales, production, personnel and financial policies, and administrative control and executive leadership. Problems and case studies. Prerequisite, 61. MR. LEIGH

164. PERSONNEL MANAGEMENT. Second semester. Three credits. This course covers job analysis, selection and maintenance of a labor supply, placement and promotion, elimination of risks, co-operation between employers and employees, and employee participations in ownership or management. Prerequisite, 61. Given in 1931-32 and alternate years.

168. PROBLEMS IN BUSINESS POLICY. <sup>3rd</sup> ~~Second~~ semester. Three credits. A problem course in management policies, dealing with organization, plant expansion, labor, control and distribution policies. The problems are drawn from real business situations and are aimed to make the student exercise initiative and resourcefulness. Required of all Commerce seniors. MR. LEIGH

169 <sup>Business</sup> ~~167~~ MANAGEMENT SEMINAR. Second semester. Maximum two credits.

Required of all students qualifying for degrees with a major in management. Each student makes a thorough study of some problem meeting the approval of the faculty. Credit is dependent upon the quality of the work done.

72. THE FEDERAL RESERVE SYSTEM AND MONEY POLICIES. Second semester. Three credits.

A comprehensive study of the Federal Reserve system, the discount policy, the need and working of a centralized banking system, and methods of stabilizing credit during the fluctuations of the business cycle. Prerequisite, Money and Banking A.10. MR. VAN METRE

73. BUSINESS FINANCE. First semester. Three credits.

A basic and comprehensive course in finance. The financial structure and operation, the uses and sources of funds, the relation of the business executive to his bank, and the safeguarding of credit are studied. The financial needs and operation of both large and small businesses are equally stressed. Prerequisite, Money and Banking A.10. MR. VAN METRE

\*174. SECURITY MARKETS. Second semester. Three credits.

Markets and their influence on the price of securities, elements of security, appraisal and methods of computing net earnings, amortization, rights and conversions, will be studied. Various forms of securities will be considered. Prerequisite, Business Finance 73. Given in 1931-32 and alternate years. MR. VAN METRE

\*176. <sup>Elements of</sup> PUBLIC FINANCE. Second semester. Three credits.

Principles that should guide the city, state, or nation in raising and expending revenue. Sources of revenue, principles of taxation, governmental securities, fields of expenditure, and control of expenditures, are examined. Prerequisite, Principles of Economics and one course in Finance. Given in 1930-31 and alternate years.

MR. VAN METRE

178. PROBLEMS IN FINANCE. Second semester. Three credits.

Corporate organization in modern business, legal organization, instruments of finance, promotion, underwriting, capitalization, earning, expenses, surplus, manipulation, insolvency, receivership, reorganization and regulation. Working capital problems and control will be emphasized. Prerequisite, 73. Given in 1932-33 and alternate years.

MR. VAN METRE

179  
172. FINANCE SEMINAR. <sup>15th</sup> Second semester. Maximum, two credits. Required of all students qualifying for degrees with a major in Finance. Each student is required to make a thorough study of some problem in this field. The topic must meet the approval of the faculty. Credit is dependent upon the quality of the work done.

181. MARKETING. First semester. Three credits.

Functions of marketing, middlemen and their place in the market structure, retail types and policies, consumer and producer cooperation, market finance, associative activities, cost of marketing, prices and price factors. Open to juniors and pre-juniors. Prerequisite, Economics A.1-2. MR. LEIGH

83e. SALES MANSHIP. Two credits each semester.

The economics of selling. The selling price, the preparation of sales talks, and planes. Laboratory practice in the analysis of sales need and the presentation of sales talks.

185 *Market Analysis*

85. CONSUMER DEMAND. Second semester. Three credits.

Principles underlying consumption as an aid toward marketing and advertising. What demand is, how elastic it is, how it can be modified or guided, the economics of style and fashion, the effect of consumer's income and credit, and the measuring of demand. Prerequisite, Economics A.1-2. Given in 1931-32 and alternate years.

MR. LEIGH

86. SALES ADMINISTRATION. Second semester. Three credits.

Problems of marketing from the administrative standpoint. Problems of product and market analysis, demand creation, distribution, salesmen, sales campaigns, statistics, and summaries for managerial control. Prerequisite, 81.

MR. LEIGH

88e. RETAILING. Second semester. Two credits.

A study of the development, types, and significance of the various retail institutions. The best practices of merchandising, display, and retail selling as well as the co-ordination of consumer needs and retail buying are considered.

89. PROBLEMS IN SALES POLICIES. Second semester. Three credits.

An advanced course covering the selection, training, compensation, management, and control of the sales force, and co-operation of the house, the salesmen, the advertising department, and the dealers. Methods of correlating the sales and production departments and of analyzing the market are given particular attention. Prerequisite, 86.

MR. LEIGH

\* 92. PRINCIPLES OF ADVERTISING. Second semester. Three credits.

The problems and scope of advertising and its place in business, human aspects of the market, appeals, presentation of appeals, media, and special fields of advertising. Class work is supplemented by special problems. Open to pre-juniors and juniors.

MR. LEIGH

94. ADVERTISING CAMPAIGN. Second semester. Three credits.

The principles established in the elementary course are more intensively treated and the student works out an advertising plan, completes layouts and copy, and launches a campaign for a particular product. Proper media are selected, the campaign scheduled, and promotional activities drawn up. Prerequisite, 92.

95e. PURCHASING. First semester. Two credits.

Fundamentals of purchasing. Organization of the purchasing department and the systematization of the purchasing routine; the

determination of material need; providing the adequate sources of supply; the procurement of the right price and the relation of purchasing to stores.

199

~~182~~. ADVERTISING AND MARKETING SEMINAR. Second semester. Maximum, two credits.

Required of all students qualifying for degrees with a major in Advertising and Marketing. Each student makes a thorough study of some problem in this field. The topic must meet the approval of the faculty. Credit is dependent upon the quality of the work done.

## GENERAL COURSES FOR COMMERCE STUDENTS

Commerce students are required to take Economics 1-2, Money and Banking A.10, and the courses in Political Science listed hereafter. Additional courses in Economics may be elected from those described.

The letter A prefixed to a course number indicates that the course is given in the College of Liberal Arts. The letter T refers to the Teachers College.

### ART

MISS CABLE

T.14-15. COMMERCIAL ART. Two credits each semester.

Principles of advertising in connection with page arrangement, magazine, newspaper, and poster layout. Standard forms of lettering and adaptation of material to reproducing processes.

### ECONOMICS

PROFESSOR DAVIS

A.1-2. ECONOMICS. Three credits each semester.

This course is the foundation for all other courses in Commerce. It considers production, consumption and distribution of wealth; labor problems; money and banking, international trade and exchange; economic crises; transportation; agricultural problems; social programs; public receipts and expenditures. Required of all Commerce students.

A.3-4. FOREIGN TRADE AND FOREIGN EXCHANGE. Three credits each semester.

Recent tendencies in the foreign trade of the United States, principles of comparative cost, balance of trade, ocean shipping, handling and financing trade, bills of exchange, import and export credits, gold movements and the influence of investment and speculation, international creditor and debtor aspects, and governmental interference. Prerequisite, 6 hours of Economics.

A.10. MONEY AND BANKING. Second semester. Three credits. The principles and functions of money, credit and banking, credit instruments, credit and banking institutions, with especial attention to the Federal Reserve System. Prerequisite, 3 hours of Economics.

A.6. INVESTMENT. Second semester. Three credits. The nature, principles, classification and technique of investment; real estate loans; national, state and municipal bonds; investment analysis; railroad, public utility, industrial and financial institution securities. Prerequisite, 6 hours of Economics.

### MATHEMATICS

MRS. LEIGH

58. MATHEMATICS OF FINANCE. First semester. Three credits. A study of simple and compound interest, annuities, depreciation, amortization, bond valuation, building and loan associations, the elements of the mathematics of life insurance. For Commerce students. Prerequisite, College Algebra A.1.

### POLITICAL SCIENCE

PROFESSOR CRECRAFT

A.3. PROBLEMS OF CITIZENSHIP. Either semester. Three credits. This is a survey of a group of selected problems of citizenship with equal emphasis placed respectively upon social, economic, and political problems. It is an introductory course to the social and political sciences, based on text books, readings, and discussions.

A.2. AMERICAN GOVERNMENT. Either semester. Three credits. This course gives the student an introductory survey of the basic principles, the practical administration, and the interstate relations of the American Government.

A.20. GOVERNMENT AND BUSINESS. Second semester. Three credits. This course is intended to acquaint students with the relation of government to business. Necessity for regulation, methods of control, regulating bodies, government ownership, competition, control of corporations, trusts and labor organizations, government promotion, public activities of business organizations, a national business policy, and activities of governmental agencies and departments. Open to juniors.

## SECRETARIAL SCIENCE

Two courses of study are offered in Secretarial Science, a four-year course (128 semester hours) leading to the degree B.S. in Secretarial Science, and a two-year course (64 semester hours) for the completion of which a certificate is granted.

The four-year curriculum is designed for those who wish to prepare themselves for the higher grade secretarial and office positions without spending more than four years beyond the high school in preparation. In recognition of the fact that a broad background is invaluable in the upper levels of business, one-half the course is required in academic subjects which provide an introduction to the most important fields of human knowledge and furnish the student with the most essential elements of a standard college education. The required technical subjects provide the needed gateway into the business world, so that at graduation the student is prepared to enter his chosen field. The elective subjects which complete the course may be adapted to the needs of each individual, but must be chosen so that, in addition to the required major in Secretarial Science, there will be a minor of at least eighteen hours, including Freshman courses, in one field or in two related fields.

The two-year curriculum is designed for those with a capacity for something higher than mere routine stenographic or clerical work, but who prefer not to spend more than two years on the college level in preparation. Technical subjects naturally constitute a larger proportionate part of this curriculum than of the four-year.

Those who have had shorthand and typewriting before entrance will begin these courses in college at such point as their degree of proficiency permits, and approved electives, preferably academic subjects, will be taken in place of the shorthand and typewriting omitted in the college course.

Credit for college work in either shorthand or typewriting is indicated by the following table:

High School credits	Course entered in college	Credit given
1 year	Second semester	Full credit
	First semester	No credit
2 years	Second year	Full credit
	First year	No credit

Men enrolled in the four-year course must meet the requirements of the Reserve Officers Training Corps.

Those who enter with advanced standing may be excused from Problems of Citizenship or Human Biology, for which more advanced courses will be substituted.

It is recommended that practical experience be secured during the summer vacations if possible. The Bureau of Student Employment is frequently able to place students in suitable positions. During the college year a limited number of student assistantships are available in the administrative offices of the University. Those who do part-time work should lighten their schedules accordingly.

Men who enter with advanced standing may, with the consent of the dean, be excused from Secretarial Duties and from the advanced course in Shorthand and Typewriting.

The academic subjects listed below are described in the Buchtel College section of the general catalog and in the Buchtel College Bulletin, listed alphabetically by departments. The letter "C" indicates a course in Commerce; the letter "S" Secretarial Science. Sixteen semester hours (recitation hours per week) constitute the normal load.

### OUTLINE OF TWO-YEAR CERTIFICATE COURSE

#### FIRST YEAR

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Rhetoric (English 1) .....	3	Rhetoric (English 2) .....	3
Secretarial Duties S. 1 .....	3	Secretarial Duties S. 2 .....	3
Problems of Citizenship (Political Science 1) .....	4	Human Biology .....	4
Physical Training .....	1	Physical Training .....	1
Shorthand S. 21 .....	3	Shorthand S. 22 .....	3
Typewriting S. 31 .....	2	Typewriting S. 32 .....	2

#### SECOND YEAR

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Business Correspondence S. 13 .....	3	Office Organization S. 6 .....	3
Economics .....	3	Economics .....	3
Accounting C. 21 .....	3	Accounting C. 22 .....	3
Physical Training (Men) .....	1	Physical Training (Men) .....	1
Shorthand S. 23 .....	3	Shorthand S. 24 .....	3
Typewriting S. 33 .....	2	Typewriting S. 34 .....	2
Approved Electives .....	1 to 3	Approved Electives .....	1 to 3

### OUTLINE OF FOUR-YEAR DEGREE COURSE GENERAL REQUIREMENTS

ACADEMIC		NON-ACADEMIC	
	Cr. Hrs.		Cr. Hrs.
English (Rhetoric 6. Literature 6) .....	12	Secretarial Duties S. 1-2 .....	6
Laboratory Science .....	8	Business Correspondence S. 13 .....	3
Human Biology .....	4	Office Management S. 10 .....	3
Problems of Citizenship .....	4	Shorthand .....	15
Mathematics (College Algebra) .....	4	Typewriting .....	9
Economics .....	6	Accounting C. 21-22 .....	6
History .....	6	Business Law C. 41-42 .....	4
Political Science .....	6	Physical Training .....	2
Psychology or Sociology .....	6	Free electives approved for the B. S. degree .....	16
Academic Electives .....	8		
Minimum Academic .....	64		64

### SUGGESTIVE OUTLINE BY YEARS

#### FIRST YEAR

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Rhetoric (English 1) .....	3	Rhetoric (English 2) .....	3
Secretarial Duties S. 1 .....	3	Secretarial Duties S. 1 .....	3
Problems of Citizenship (Political Science 1) .....	4	American Government (Political Science 2) .....	3
Algebra (Mathematics 1) .....	4	Human Biology 13 or 15 .....	4
Physical Training .....	1	Physical Training .....	1
		Electives .....	2

SECOND YEAR			
First Semester		Second Semester	
	Cr. Hrs.		Cr. Hrs.
Shorthand S. 21 .....	3	Shorthand S. 22 .....	3
Typewriting S. 31 .....	2	Typewriting S. 32 .....	2
Economics 1 .....	3	Economics 2 .....	3
Laboratory Science .....	4	Laboratory Science .....	4
Electives .....	4	Electives .....	4
THIRD YEAR			
First Semester		Second Semester	
	Cr. Hrs.		Cr. Hrs.
Shorthand S. 23 .....	3	Shorthand S. 24 .....	3
Typewriting S. 33 .....	2	Typewriting S. 34 .....	2
Accounting C. 21 .....	3	Accounting C. 22 .....	3
History .....	3	History .....	3
Sociology or Psychology .....	3	Sociology or Psychology .....	3
Electives .....	3	Electives .....	3
FOURTH YEAR			
First Semester		Second Semester	
	Cr. Hrs.		Cr. Hrs.
Business Correspondence S. 13 .....	3	Shorthand S. 26 .....	3
Business Law C. 41 .....	2	Typewriting S. 36 .....	1
Literature .....	3	Office Management S. 10 .....	3
Political Science .....	3	Business Law C. 42 .....	2
Electives .....	5	Literature .....	3
		Electives .....	4

### SECRETARIAL SCIENCE

MR. DOUTT, MISS FLINT, MISS TENNEY

1. SECRETARIAL DUTIES. First semester. Three credits.  
This fundamental course, required of all freshmen in Secretarial Science, acquaints the student with the origin, nature, and scope of secretarial work, and the duties performed in a modern office; the handling and answering of mail; securing of information; preparation of itineraries, budgets, speeches, reports, and documents; proof-reading; and the writing of minutes. MISS TENNEY
2. SECRETARIAL DUTIES. Second semester. Three credits.  
Instruction is given in all of the major filing systems and in the use of the chief types of office machines. MISS TENNEY
- 3e. SECRETARIAL DUTIES. First semester. Three credits.
6. OFFICE ORGANIZATION. Second semester. Three credits.  
An analysis of the modern business office and its historical development, including such matters as the functions of the office; disposition of space; light, heat, and ventilation; furniture, equipment, and mechanical devices in the office; departmental organization; and various types of records. Open to all upper classmen. MR. DOUTT
10. OFFICE MANAGEMENT. Second semester. Three credits.  
Problems of the modern business office from the managerial viewpoint, including office planning, departmental organization, personnel, standardization of tasks. For juniors and seniors only. MR. DOUTT
- 11e. BUSINESS ENGLISH. Either semester. Two credits.
- 13de. BUSINESS CORRESPONDENCE. First semester. Three credits.  
In applying the principles of English composition to business letter writing, both theory and practice are emphasized. Such business correspondence as sales letters, collection letters, applications for positions, adjustment letters, and business reports are written, examined, and criticized. Prerequisite, Rhetoric 1-2. MR. DOUTT

21de. SHORTHAND. First semester. Three credits.

This course is designed to give beginners in the Gregg system a thorough introduction to shorthand theory.

MISS FLINT

22de. SHORTHAND. Second semester. Three credits.

The second semester completes Gregg theory and begins practice in dictation. While no attempt is made to secure speed, emphasis being on accuracy and development of vocabulary, at the end of the year the student should be able to take a wide variety of dictation at a moderate rate and to read notes accurately. Prerequisite, 21.

MISS FLINT

23-24de. SHORTHAND. Three credits each semester.

Dictation practice begins with simple letters and articles, and proceeds gradually through a wide variety of increasingly difficult material, designed to develop speed, to convey a broad understanding of business terminology, and to provide contact with the best forms of English expression. Prerequisite, Shorthand 22 or equivalent.

MISS FLINT

26de. SHORTHAND. Second semester. Three credits.

The vocabulary is further extended by practice in reporting short-cuts, court reporting phrases, and technical words. Shorthand plates are read and practiced. Congressional records, testimony, and jury charges are used for dictation. The development of speed is stressed. Prerequisite, Shorthand 24.

MISS FLINT

31-32de. TYPEWRITING. Two credits each semester.

Thorough instruction in the touch system of typewriting and the care and use of the machine; drawing up various business forms; drills in spelling, capitalization, and punctuation; use of carbon paper; simple tabulations; etc.

MISS TENNEY

33-34. TYPEWRITING. Two credits each semester.

The transcription of letters, articles, speeches, and reports is followed by the taking of dictation directly on the machine. Practice in legal work, difficult tabulations, and preparation of stencils. Methods of arranging letters, reports, manuscripts, and various documents. Prerequisite, 32.

MISS FLINT

36. TYPEWRITING. Second semester. One credit.

The rapid transcription of articles, reports, and testimony is stressed. Various secretarial projects are given, such as writing original letters, sending telegrams, and making appointment schedules. Prerequisite, 34.

MISS FLINT

39. TYPEWRITING. Either semester. Two credits.

While this course is of the same grade as S31, it has been especially planned to present the essentials of touch typewriting to those who can devote only one semester to the subject. The preparation of business reports is emphasized. Open to Engineering and Commerce students with credit and to all other students without credit.

MISS FLINT, MISS TENNEY

## THE TEACHERS COLLEGE

W. J. BANKES, A. M., *Dean*, 1930-31A. I. SPANTON, A. M., *Acting Dean*, 1931-32

## GENERAL INFORMATION

The Teachers College was established in 1921 in co-operation with the Akron Board of Education, replacing the former Perkins Normal School of Akron. Teachers College, until the close of the academic year 1930-31, was supported by both educational systems. For its faculty it draws upon the teaching staff of both the Public Schools and the University. The work is specifically organized for the preparation and training of teachers for the Akron Public School System, the professional improvement of teachers already engaged in the Public School service, and the study of educational problems.

In general, the Teachers College is expected to achieve three purposes. The first of these is the affiliation of teacher training with the various colleges of the University, a situation which gives opportunity to all teachers in training to receive academic preparation along with the professional training.

Teacher training is based upon a broad academic field of knowledge and is applied to the actual educational situation as it exists in Akron. The Board of Education encourages this broader training by inducements in salary. The first year in the Akron Public Schools is try-out year. Graduation does not insure appointment to a teaching position in Akron. Selection is made on the basis of excellence in scholarship, professional training, personality and character.

The second purpose is to increase very considerably the opportunities for continued training for teachers already in service. Evening and Saturday courses are offered for those who wish them. It is hoped many will take courses leading to degrees and that the whole college organization will function as a source of knowledge, assistance and inspiration to the teachers in service.

The third purpose is to bring teacher training into closer contact with the instructional, supervisory and administrative forces of the city. The real, vital problems of education may thus be studied by all who represent these forces. In this way the vigorous progressive phases of school work in the city will be reflected in the training courses, and the study of these problems by the Teachers College will bring suggestions for methods in teaching, for new forms of training, and for various modifications of school work.

All students are under the rules governing students of the University and are entitled to all the privileges of the institution.

## ENTRANCE REQUIREMENTS

The following supplements the statement of general entrance requirements made on introductory pages.

The requirement for unconditional entrance is 15 units.

The specific requirements for entrance to Teachers College are as follows:

English .....	3 units
Mathematics (Algebra 1, Plane Geometry 1) .....	2 units
Foreign Language .....	2 units
History .....	1 unit
Science .....	1 unit

The mathematics requirement is 1½ units of Algebra for Vocational and Industrial Arts Courses.

Foreign language is not required for Commercial, Vocational Education, or Industrial Arts Education Courses.

Deficiencies in foreign language must be removed before the student is eligible to junior rank.

## COURSES OF STUDY AND DEGREES

Teachers College trains teachers for all departments of the public school system. Those who finish four years, 128 semester hours in training, receive the Bachelor of Education degree. Graduate courses are open to any student who holds a Bachelor's degree from an accredited institution. The Master's degree is granted upon the completion of thirty hours of graduate work.

## THE COMPREHENSIVE EXAMINATION

All seniors are required to pass a general final examination covering the courses they have taken in their major subject.

## STUDENT TEACHING

The student teaching in all courses is done in the public schools in regular school rooms under the supervision of training teachers. Each student must teach for a semester under regular assignment and is held responsible for results of pupils for the semester. Under such supervision the student teacher really becomes an apprentice in teaching.

## OUTLINE OF COURSES

Teachers College is accredited by the State Department of Education for training teachers in the high school, kindergarten, and elementary fields of education and in the special fields of music, art, physical education, industrial arts, vocational education, commerce, and home economics.

For all degrees in Teachers College except the course for music supervisors, the following subjects are required :

#### BASIC REQUIREMENTS FOR B. E. DEGREE

	Credits
English .....	12
Science, (Biology, Botany, Physics, Chemistry, or General Foods) .....	8
History, Sociology, Economics and Political Science .....	12
Psychology, including General Psychology—3 hours and Educational Psychology—3 hours .....	10
Health and Physical Education, (including R. O. T. C. requirements for men) .....	10
Education, including Methods, Principles of Education, and Student Teaching .....	30

Students will select the particular fields of specialization for their electives sufficient to make a total of 128 hours.

#### KINDERGARTEN-PRIMARY COURSE

Those training for Kindergarten-Primary teaching must pass a music test during the first year of the course.

The following subjects must be included either in Basic Requirements or electives :

	Credits
Observation .....	2
Kindergarten Curriculum .....	3
History and Philosophy of Kindergarten .....	2
Play Materials .....	2
Songs and Games .....	2
Primary Methods .....	6
Child Care .....	3
Kindergarten-Primary Music .....	6
Kindergarten-Primary Art .....	6
Story Telling .....	6
Literature for Primary Grades .....	3
Speech .....	3
Guidance .....	2

#### COURSE FOR ELEMENTARY TEACHERS

In this field of training, students will select the particular grades for which they wish to train, and specialize in these grades. The course must include the following :

	Credits
Observation .....	3
Story Telling .....	3
Children's Literature .....	3
Art .....	6
Public School Music, (Sight Singing and Methods) .....	6
Methods .....	8
Geography .....	6
Speech .....	3

#### ART COURSE

In addition to the Basic Requirements as outlined, students will elect at least 42 credit hours in Art.

#### COMMERCIAL COURSE

In addition to the Basic Requirements, electives in the commercial subjects may be distributed in preparation for teaching in the commercial departments of high school and college.

#### HOME ECONOMICS

The electives in this field for those who desire to teach may be taken so as to prepare for regular teaching positions in the schools.

INDUSTRIAL ARTS COURSES

In addition to the Basic Requirements, industrial arts students will include the following subjects in their curriculum:

	Credits
Black Board Drawing .....	2
Design .....	4
Industrial Drawing .....	6
Mathematics .....	8
Major in Industrial Arts .....	24
Observation and Student Teaching .....	12
Educational and Vocational Guidance .....	2
Organization and Administration Vocational Education .....	2
History and Philosophy Vocational Education .....	2
Principles of Education .....	3
Methods in Teaching Industrial Arts Subjects .....	3

Women students may select their majors from the industrial arts division of Home Economics.

VOCATIONAL EDUCATION COURSES

These courses lead to the B. E. degree and a Smith-Hughes certificate.

In addition to Basic Requirements as outlined, the following must be included:

	Credits
Industrial Relations .....	2
Industrial Drawing .....	6
Occupational Analysis .....	2
Organization Industrial Materials .....	4
Free Hand Drawing .....	2
Mathematics .....	8
Shop Management .....	2
Trade Major .....	24
Observation and Student Teaching .....	2
Educational and Vocational Guidance .....	2
Philosophy of General Continuation School .....	2
Organization and Administration of Vocational Education .....	2
History and Philosophy of Vocational Education .....	2
Principles of Education .....	3

Women may elect, in addition to their trade major, 22 hours from the Department of Home Economics instead of the subjects listed above.

MAJOR IN HEALTH AND PHYSICAL EDUCATION

In addition to the Basic Requirements, 42 hours of health and physical education must be included in this field of training. This permits the student to specialize in health, physical education, and coaching.

The 42 hours in health and physical education should be distributed to the various semesters approximately as follows:

FIRST YEAR			
First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Physical Education 1 .....	1	Physical Education 2 .....	1
Play and Games 9 .....	1	Play and Games 10 .....	1
First Aid 17 .....	1	Human Biology .....	4

  

SECOND YEAR			
First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Physical Education 3 .....	1	Physical Education 4 .....	1
Applied Anatomy 19 .....	4	Applied Physiology 8 .....	4
Folk Games 11 .....	2	Folk Games 12 .....	2

  

THIRD YEAR			
First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Normal Diagnosis and Prescription of Exercise 15 .....	1	Corrective Exercise 20 .....	1
Organization and Administration of Physical Education 21 .....	2	Organization and Administration of Physical Education 22 .....	2
School Health 29 .....	2	School Health 30 .....	2
Theory and Practice of Interscholastic and Intramural Athletics .....	3	Theory and Practice of Interscholastic and Intramural Athletics .....	3
Physical Education 5 .....	1	Physical Education 6 .....	1
		Swimming 7 .....	1

## MINOR IN HEALTH AND PHYSICAL EDUCATION

Principles, Organization and Administration of Physical Education.....	4
Physical Education 1, 2, 3, 4 .....	4
Theory and Practice of Interscholastic and Intramural Athletics .....	4
Health Education .....	4

## COURSES FOR HIGH SCHOOL TEACHERS

In addition to the Basic Requirements, those preparing to teach in high school will elect a major of 24 hours and a minor of 18 hours.

In determining majors and minors, subjects may be grouped as follows: English, including public speaking, literature; history, including political science; social science, including economics, sociology, ethics, philosophy, logic; biological science, including physiology, botany, zoology, agriculture; physical science, including chemistry, physics; earth science, including geology, physiography; home economics, including all related subjects; commercial subjects, including all related subjects; mathematics; French; German; Spanish; Latin; Greek; physical education; manual arts, including all related subjects; music.

Prerequisites in any group are the following high school units: English (including public speaking), 3; history (including political science), 2; home economics, 1; manual training (including vocational industrial work), 1; commercial subjects, 2; mathematics, 2; French, 2; German, 2; Greek, 2; Spanish, 2; Latin, 4; Social sciences (including economics, sociology, community civics, occupations), 1; biological science (including physiology, botany, zoology, agriculture and general science), 1; physical science (including chemistry, physics and general science), 2; earth science (including geology, physiography and general science), 1. Five semester hours of collegiate credit in any subject may be offered in lieu of each unit of the high school prerequisite in that subject.

Those who plan to teach in Akron high schools should take five years of work in college. Two degrees may be secured in the five years.

All students should advise with the following persons regarding their work according to the fields in which they expect to teach: Art, Mrs Barnhardt; Elementary curriculum, Dr. Evans; High School curriculum, Dr. Kuhnes; Home Economics curriculum, Miss Maxwell; Industrial and Vocational Education curriculum, Mr. Greenly; Kindergarten-Primary curriculum, Miss Kemler; Music curriculum, Miss Rider; and Physical Education curriculum, Mr. Smith or Miss Dunckley.

## MINOR IN ART

	Credits
Structural Art 1 .....	2
Design 2 .....	2
Design 3 .....	2
Free Sketch 6 .....	2
Still Life 17 .....	2
Still Life 18 .....	2
Pose 19 .....	2
Costume Design 11 .....	2
Home Planning 13 .....	2
Commercial Art 23 .....	2
History of Art 25 .....	2
History of Art 26 .....	2

## MINOR IN MUSIC

	Credits
Sight Singing, Ear Training and Elementary Harmony .....	6
History and Appreciation .....	4
Special Methods and Practice Teaching .....	8
Ensemble (Glee Club, Orchestra, Chorus and Band) and Applied Music .....	4
Conducting .....	2

SPECIALIZED COURSES FOR  
PLATOON AND DEPARTMENTAL SCHOOLS

Students will be permitted to specialize in any field of platoon or departmental work. The student will major in the particular activity or department selected and satisfy the basic requirements for the degree. This will permit students to devote approximately one year's work to specialization in chosen fields.

## COURSE FOR MUSIC SUPERVISORS AND SPECIAL TEACHERS

The letter "A" preceding a course number indicates that the course is listed in the Liberal Arts College and described in the bulletin of that college.

## FIRST YEAR

First Semester		Second Semester	
	Cr. Hrs.		Cr. Hrs.
Rhetoric A1	3	Rhetoric A2	3
Physical Education 1	1	Physical Education 2	1
Elementary Harmony 1	2	Elementary Harmony 2	2
Sight Singing and Ear Training 31	2	Sight Singing and Ear Training 32	2
Piano	2	Piano	2
Voice	1	Voice	1
Glee Club	1	Glee Club	1
Orchestra	1	Orchestra	1
History and Appreciation of Music 35	3	History and Appreciation of Music 36	3
	16		16

## SECOND YEAR

First Semester		Second Semester	
	Cr. Hrs.		Cr. Hrs.
Physics A3	4	General Psychology	3
English A	3	Human Biology	4
Physical Education	1	Physical Education	1
Sight Singing and Ear Training 33	2	Sight Singing and Ear Training 34	2
Advanced Harmony 3	2	Advanced Harmony 4	2
Piano	2	Piano	2
Voice	1	Voice	1
Public School Music Methods 21	2	Public School Music Methods 22	2
	17		17

## THIRD YEAR

First Semester		Second Semester	
	Cr. Hrs.		Cr. Hrs.
Speech 3	3	Dramatic Study Club	1
Counterpoint 5	2	Counterpoint 6	2
European History A7	3	European History A8	3
Piano	2	Piano	2
Voice	1	Voice	1
String Ensemble	1	String Ensemble	1
Organization of Public School Music 37	2	Form and Analysis 8	3
Educational Psychology 3	3	Elective	2
	17		15

## FOURTH YEAR

First Semester		Second Semester	
	Cr. Hrs.		Cr. Hrs.
Principles of Education 9	3	Student Training 24	6
Brass and Wood Instruments 11	1	Problems of Student Teaching 26	2
Observation and Participation 25	2	Elective	6
Conducting 12	2		
Orchestration 9	3		14
Music Composition 7	2		
Elective	3		
	16		

Students completing this course will receive the B. E. degree. Students may elect music as a minor with other majors for junior and senior high school teaching.

Prerequisite for entrance to four-year course is fourth grade examination in organ, piano, violin or any instrument, which will be given during Freshman Week of the first term.

All voice students will be required to attend and participate in Glee Club practice and activities. All students of violin and other string instruments will be required to attend and participate in Orchestra rehearsals and activities. The same applies to the Band for those students who play brass and wood wind instruments.

Instead of piano and voice as outlined in the course, students may elect a major and minor. The election may be made from a complete list of musical instruments.

STATE REQUIREMENTS

There are minimum standards as laid down by the State Department of Education which all students must meet in order to receive the State certificate. These minimum requirements must be met in all instances. Students will do well to study these requirements so that no difficulty will arise for any student when application is made for the State Certificate.

TABLE OF PROFESSIONAL CREDITS

Type of Certificate Required Credits (Semester hours)			SUBJECTS
SPECIAL	ELEMENTARY	HIGH SCHOOL	
			NOTE: At the left, in the respective columns are entered the required number of credits in the several professional subjects.
3	3	3	Educational Psychology ✓
3	3	3	Principles of Teaching (or Education)
2	2	2	Administration, Organization, or Management
2 or 4	6	2	Methods of Teaching as specified below: ..... ..... ..... .....
2 or 3	2 or 3	2 or 3	Observation and Participation
5 or 4	5 or 4	5 or 4	Student Teaching
	3		Public School Music
	2		Physical Education
	2		Art
(5 or 7)	(3)	(7)	Elective Subjects: Limited to the total number of hours indicated in the parentheses, and individually to the number of hours at the left of the several subjects:
3	3	3	Introduction to Teaching
3	3	3	General Psychology
3	3	3	History of Education
3	3	3	Tests and Measurements
24	31	24	Total Required and Offered Note:—Additional credits to meet the total requirements for any type may be presented in any of the subjects listed above as required, not including, for elementary, music, physical education, and art.

3  
3 1/3  
2

3

11 1/2

## GRADUATE COURSES

The Teachers College offers graduate courses leading to the following degrees: Master of Education (to candidates holding the B. E. degree), Master of Arts in Education (to candidates holding the A. B. degree), and Master of Science in Education (to candidates holding the B. S. degree).

Graduate work is characterized by quality as well as quantity. The degree is granted on the basis of a high level of attainment in a certain field rather than for the collection of a specified number of credit hours.

Attainment is to be judged by (1) the thoroughness of the candidate's acquaintance with his field, (2) his knowledge of the methodology of his field, and (3) his initiative and independence.

The applicant for admission to graduate study must satisfy the Admissions Committee that all required secondary school and college credits have been secured and that the candidate has completed all the requirements for a Bachelor's degree from a college of recognized standing. The Committee on Graduate Study reserves the right to require any applicant for graduate work to prove that he has a satisfactory background for such work by taking and passing such examination or examinations as the committee may prescribe.

The student will register with the chairman of the Graduate Committee, who will assign the student to some member of the department in which he intends to work.

Total credit of thirty semester hours of course work (may include thesis not to exceed six hours) is required of all candidates. At least twenty semester hours of this work must be done at the University of Akron. No work done more than five years previous to the date of granting the degree will be accepted in fulfilling the semester hour requirement. Eighteen hours of the work shall be in the major field.

No credit will be given graduate students for work done in courses regularly recognized as *freshman* or *sophomore* courses. Only *half* credit will be given for work done in undergraduate courses ordinarily considered *junior*. Work done in courses ordinarily considered *senior* will receive *full credit*. No credit will be given in such courses unless a distinctly high grade (at least "B") of work is done and additional work in excess of that expected of the class is done under the guidance of the instructor. Not more than six credit hours of work attained in undergraduate courses may be presented for the degree.

Not later than a semester previous to the period at which the work for the degree will presumably be finished, the student must file with the chairman of the Committee on Graduate Study a notice of his intention to apply for the degree.

Each candidate must prepare a thesis upon a subject in his major field of study. Credit (not in excess of six hours) for this thesis may be included in the thirty credit hours presented for the degree.

Two copies of the thesis, bound in accordance with University requirements, must be presented to the chairman of the Graduate Committee before the Commencement at which the candidate hopes to receive his degree. One of these shall be placed in the library, the other given to the head of the department in which the thesis was written.

Each candidate must pass a final examination on his thesis and his fields of graduate study.

A graduation fee of ten dollars must be paid by the candidate before the degree is conferred.

These regulations governing graduate work were adopted in May, 1931, and become effective for all students entering upon graduate study in the fall of 1931 and thereafter. For regulations governing work for the Master's degree in Teachers College prior to the fall of 1931, see previous bulletins.

## ACADEMIC DEPARTMENTS

Students in Teachers College are assigned to classes in the Liberal Arts College for academic work in the various departments such as Mathematics, History, Political Science, Sociology, English, Speech, Foreign Language and the Sciences. Arrangements for assigning students desiring commercial subjects to the College of Engineering and Commerce have also been made. This affiliation makes it possible for students in Teachers College to prepare for teaching any academic or commercial subject and, at the same time, satisfy the State requirements for professional training. For description of academic or commercial subjects, see General Catalog or bulletins of respective colleges. Such subjects required in Teachers College courses are numbered as in the General Catalog of the University. Electives may be made from any of these departments.

## DEPARTMENTS OF INSTRUCTION

Art .....	49
Education .....	52
Geography .....	56
Home Economics .....	56
Industrial Arts .....	57
Kindergarten-Primary Training .....	57
Music .....	58
Physical Education .....	63
Psychology .....	66
Vocational Education .....	69

## SUBJECTS OF INSTRUCTION

The letters de following the course number indicate that the course is given in both Day and Evening Sessions; e indicates Evening Session only.

## ART

ASSISTANT PROFESSOR BARNHARDT, MISS CABLE

*General Final Examination:* Seniors are required to pass a general final examination on all the work taken in their major subject.

- \* 1de. STRUCTURAL ART. Either semester. Two credits.  
A study of the basic principles of Art: design, color, composition.
- 2. DESIGN I. Second semester. Two credits.  
Historic ornament and its relation to present-day design. Problems in composition from geometric, flower, animal, figure, and abstract forms. Symbols of design. Prerequisite, 1.

- 3de. DESIGN II. First semester. Two credits.  
A study in modern design. Prismatic color theory is studied, and application made to the several types of design for which it is adapted. Prerequisite, 2.
- 4de. CRAFTS I, TEXTILES. Second semester. Two credits.  
Application of design to textiles by different processes. Prerequisite, 3.
5. CRAFTS II. First semester. Two credits.  
Application of special designs to industrial problems. Prerequisite, 3.
6. FREE SKETCH. Second semester. Two credits.  
A thorough study of perspective, and application of its principles. Quick sketches to stimulate observation and rapid graphic expression. Memory drawing.
- 7de. ETCHING AND WOODBLOCK ILLUSTRATION. First semester.  
Two credits.  
Technique of dry point and chemical etching. Cutting and printing of wood and linoleum blocks. Prerequisite, 6.
8. METHODS IN TEACHING ART. Either semester. Two credits.  
A study of the aims and objectives of Art education, and their practical adaptation to local needs. Prerequisite, the completion of the required course for Art teachers.
- 9de. CLAY MODELING I. First semester. Two credits.  
Modeling in relief and the round from the abstract and natural forms. Simple pottery forms. Prerequisite, 2 and 6.
- 10de. MODELING II. Second semester. Two credits.  
Modeling from the head and the human figure. Group composition. Work in clay, plaster, and wood. Prerequisite, 9.
- \* 11. COSTUME DESIGN. First semester. Two credits.  
A study of the history of costume from the standpoint of line and color, and its adaptation and relation to modern dress. Costume suited to the individual. Prerequisite, 2.
12. STAGE COSTUME. Second semester. Two credits.  
Costume and its environment. Period and national costumes. Psychology of color and color relation. Adaptation of costume to definite stage sets, lighting considered. Prerequisite, 11.
- \* 13. HOME PLANNING I. First semester. Two credits.  
A study of types of houses. Planning a definite house. History of furniture. Application of principles of design and color to home furnishings. Prerequisite, 2.
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- ★ 14. HOME PLANNING II. Second semester. Two credits.  
A study of rugs and textiles, ceramics, metals, from the standpoint of history, of color, and of design. Prerequisite, 13.
- 15de. ELEMENTARY ART. First semester. Two credits.  
A study of children's special interests and abilities. The use and source of reference material, the choice and use of suitable laboratory materials. The presentation of lessons in picture study. The correlation of Art with other studies in the curriculum. Prerequisite, 1.
16. MARIONETTES. Second semester. Two credits.  
History of Marionettes. Choosing plays for elementary and secondary grades and adults. Development and production of a play. Making marionettes and stage sets. Making puppets, masks, shadow show material. Prerequisite, 11.
17. STILL LIFE I. First semester. Two credits.  
A study of composition, relation of forms, values, and color harmony, developed through the mediums of charcoal, pencil, crayon, oil, and water color. Prerequisite, 6.
18. STILL LIFE II. Second semester. Two credits.  
Continuation of Course 17. Prerequisite, 17.
- 19de. POSE I. First semester. Two credits.  
Drawing from the model. A careful study of form and its relation to the underlying structure of bones and muscles. Prerequisite, 18.
- 20de. POSE II. Second semester. Two credits.  
Pictorial and decorative treatment of the human figure. Portrait heads. Color rendition. Prerequisite, 19.
21. ILLUSTRATION I. First semester. Two credits.  
A study of principles underlying imaginative drawing. Creative work in different mediums. Prerequisite, 20.
22. ILLUSTRATION II. Second semester. Two credits.  
Study of methods of reproduction, and their practicability. Development of two projects. Prerequisite, 21.
- 23de. COMMERCIAL ART I. First semester. Two credits.  
Basic principles of lettering, layout, color and illustration applied to projects and practical problems. Prerequisite, 2 and 6.
- 24de. COMMERCIAL ART II. Second semester. Two credits.  
Advanced course. A study of the technique of reproduction, and of drawing for definite problems in advertising. Prerequisite, 23.

- \* 25de. HISTORY OF ART I. First semester. Two credits.  
A comprehensive history of European painting, sculpture, and architecture, from the earliest time to the Italian Renaissance.
- \* 26de. HISTORY OF ART II. Second semester. Two credits.  
The history of European and American painting, sculpture, and architecture, from the Renaissance to the present time.

### EDUCATION

DEAN BANKES, PROFESSOR KUHNES, ASSISTANT PROFESSORS EVANS  
AND HOOVER, MISS KEMLER

*General Final Examination:* Seniors are required to pass a general final examination on all work taken in their major subject.

- \* 3de. HISTORY OF EDUCATION IN THE UNITED STATES. Either semester. Three credits.  
The origin and development of educational institutions within the United States, emphasizing the social, religious, economic, and political factors involved. MR. EVANS
6. EDUCATIONAL TESTS AND MEASUREMENTS. Either semester. Two credits.  
Designed to acquaint teachers with the necessity, use, and construction of new-type tests, the distribution of test scores, and the interpretation of test results. MR. EVANS
7. EDUCATIONAL SOCIOLOGY. Second semester. Three credits.  
The data and principles derived from a study of social relationships are applied in educational problems. Offered as a two-hour course at night, first semester. MR. SNYDER
9. PRINCIPLES OF EDUCATION. Either semester. Three credits.  
An application to the direction of learning of the pupil of the principles of learning, aims of instruction, and the different recitation modes. MR. KUHNES
11. STORY TELLING. First semester. Three credits.  
The selection, preparation, and telling of stories for children. Designed for all who would interest children through story hour. Also given as a two-hour course at night. MISS KEMLER
12. STORY TELLING. Second semester. Three credits.  
A continuation of the work of 11, with special emphasis on classification, adaptation, invention, and grouping of stories. Also given as a two-hour course at night. MISS KEMLER
13. CREATIVE TEACHING IN HIGH SCHOOL. First semester. Two credits.  
A detailed study of directed learning of high school pupils. Application of principles to specific subject-matter. MR. SNYDER

15de. SCHOOL MANAGEMENT AND ADMINISTRATION. First semester. Two credits.

Designed to acquaint teachers with problems relating to non-instructional responsibilities such as attendance, records, discipline, promotion, community relationship, and professional improvement. Offered in the evening the second semester. MR. EVANS

17. THE JUNIOR HIGH SCHOOL. Two credits.

The development of the junior high school idea; its special functions and administrative organization; the problems of counseling guidance, and student activities; curriculum development and reconstruction; problems of technique and the administration of instruction. Not offered in 1931-1932. MR. EVANS

20. TECHNIQUE OF CURRICULUM CONSTRUCTION. Second semester. Two credits.

An investigation of the materials of instruction. Scientific studies are used in conjunction with philosophically determined objectives in determining what to teach, and brought to bear upon the problems of curriculum-making. Students will be assisted in making adaptations to their special interests. MR. EVANS

25. OBSERVATION AND PARTICIPATION. Either semester. Three credits.

All students are required to take this course the semester next preceding their Student Teaching. Its purpose is to prepare students for entering upon their duties as cadet teachers. Observation of teachers at work and participation in school room practices make up part of the actual work of the semester.

MR. KUHNES, SECONDARY; MR. SNYDER, INTERMEDIATE;  
MISS KEMLER, PRIMARY

24. STUDENT TEACHING. Either semester. Six credits.

Student teaching is done in the public schools of Akron in the various grade and high schools. A full semester is given to this subject. Certification of credits to the Registrar states the grade and subjects taught.

26. PROBLEMS OF STUDENT TEACHING. Either semester. Two credits.

A conference course on classroom management and methods in the subjects taught in student teaching. Texts and references on management and methods will be studied. Required of all students doing student teaching.

MR. KUHNES, SECONDARY; MR. SNYDER, INTERMEDIATE;  
MISS KEMLER, PRIMARY

32. SCIENCE: CONTENT AND METHOD. Second semester. Two credits.

Materials; aims; methods; content. Special emphasis upon science in the elementary school.

MR. SNYDER

33. PRIMARY METHODS. First semester. Three credits.

A study of modern educational theory relative to the development and training of the young child, with emphasis on the kindergarten-primary unit, equipment, daily program, study seatwork, and self-expression through language, handwork, and dramatic play.

MISS KEMLER

34. PRIMARY METHODS. Second semester. Three credits.

A continuation of 33, with emphasis on the technique of instruction in the primary school. The activity curriculum, with reference to the school subjects in relation to experiences, activities, and interests of children. Approach to reading and numbers and their development in the first three grades.

MISS KEMLER

35. READING: CONTENT AND METHOD. First semester. Three credits.

Underlying principles of the teaching of reading, dealing with the development of reading abilities in children from the earliest through the more mature stages. Given as a two-hour course at night, second semester.

MISS KEMLER

36. LANGUAGE: CONTENT AND METHOD. Either semester. Two credits.

A study of the principles of teaching language in grades one to six, emphasizing self-expression, oral and written accuracy, appreciation, and remedial work.

MISS KEMLER

37. ARITHMETIC: CONTENT AND METHOD. Either semester. Two credits.

Subject matter for grades one to six, principles of teaching, special methods and devices, course of study, and remedial work.

MISS KEMLER, MR. SNYDER

38. CHILDREN'S LITERATURE. Second semester. Three credits.

A study of children's interests, appreciation lessons, creative returns, poetry, stories, and books for children from kindergarten through the sixth grade.

39. HISTORY: CONTENT AND METHOD. First semester. Two credits.

Historical materials; aims; values; motivation; visualization; appreciation; lesson types; biography; methods; reading lists by grades; reports.

MR. SNYDER

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## GRADUATE COURSES IN EDUCATION

PROFESSOR KUHNES, ASSOCIATE PROFESSOR EVANS

101e. MODERN TENDENCIES IN EDUCATION. First semester. Two credits.

A discussion of the outstanding tendencies in modern educational theory and practice. MR. KUHNES

107. EDUCATIONAL TESTS AND MEASUREMENTS FOR SECONDARY SCHOOLS. Two credits.

The necessity of testing in high school, improvement of examinations; tests for various subjects; interpretation of results and statistical computations for determining test reliability. Not offered in 1931-1932.

109. SECONDARY SCHOOL ADMINISTRATION. Two credits.

A course to acquaint the student of Education with the origin, meaning and function, financial support, organization and management of the American secondary school. Not offered in 1931-1932.

112e. PUBLIC SCHOOL ADMINISTRATION. Second semester. Two credits.

A fundamental course in educational administration. Some of the topics considered are: selection, promotion, training and salaries of teachers; budget making and accounting; attendance, classification, and progress of pupils. Offered on Saturday. MR. EVANS

113e. EDUCATIONAL PHILOSOPHY. First semester. Two credits.

The educational aims and ideals as determined by the educational process, the nature of mind and the ideals of the race. MR. KUHNES

114e. SUPERVISION OF STUDENT TEACHING. Second semester. Two credits.

A study of current practices and specific methods of supervision and direction of student teaching. MR. KUHNES

117e. SUPERVISION OF INSTRUCTION. First semester. Two credits.

The principles and scientific investigations which are related to the improvement of teaching. The work of the principal as supervisor will be stressed. Offered on Saturday. MR. EVANS

118e. EDUCATIONAL STATISTICS. Second semester. Two credits.

This course deals with the statistical terms and concepts needed in order to interpret present-day literature. Teachers who construct new-type tests will be helped in validating their procedures. Designed for teachers, administrators, and research students.

MR. EVANS

122e. HISTORY OF THE PHILOSOPHY OF EDUCATION. Second semester. Two credits.

A study of the contributions of great thinkers, from Socrates to the present, to the development of an educational philosophy. Prerequisite, Educational Philosophy. MR. KUHNES

### GEOGRAPHY

ASSISTANT PROFESSOR PACKARD, MR. SNYDER

1de. PRINCIPLES OF GEOGRAPHY. First semester. Three credits. A study of natural environment in relation to life. Offered as a two-hour course at night during the second semester. MR. SNYDER

3de. GEOGRAPHY OF NORTH AMERICA. First semester. Two credits.

Natural resources and climatic features as they influence life forms, industries, cities, and chief historic events in North America.

MR. SNYDER

### HOME ECONOMICS

PROFESSOR MAXWELL, MISS LATHROP, AND MISS COUNTS

3-4. TEXTILES. Two credits each semester.

A study of standard textile fibers, with emphasis on the factors which influence style, beauty, use, and wearing quality; judging materials; the selection of materials for clothing and house furnishings. MISS LATHROP

13-14. GENERAL FOODS. Four credits each semester.

The selection and preparation of foods; contributions to an adequate diet; individual needs for energy food; those for building tissue and regulating body processes. Meals will be planned and served. Open to women not majoring in Home Economics. Fee \$4.00. Two hours of lectures and discussions, six hours of laboratory each week.

25de. CHILD CARE. One semester. Three credits.

The principles relating to development of the child through the prenatal, infancy, and pre-school periods. Physical, mental, social, and moral development through each period. Nutrition needs. Factors contributing to child welfare. MISS MAXWELL

For other courses offered in Home Economics see under Home Economics in College of Liberal Arts.

## INDUSTRIAL ARTS EDUCATION

ASSISTANT PROFESSOR GREENLY, MR. MOORE

- 1-2. **WOODWORKING.** Three credits each semester.  
A course in tool processes in which bench work is stressed. Projects for junior and senior high schools. Nine hours per week.
- 9-10. **METAL WORKING.** Three credits each semester.  
Working knowledge of fundamental tool processes. Sheet metal projects are developed. Nine hours per week.
- 17-18. **PRINTING.** Three credits each semester.  
A course in printing given in the school print shop. Nine hours per week.
19. **ELECTRICAL SHOP.** First semester. Four credits.  
A course in electrical shop work given in an electrical shop of the public schools. Twelve hours per week.
21. **FIELD PROJECT.** First semester. Four credits.  
Each student in his senior year will work out a project suitable to his major subject in shop teaching.
- 23-24. **ORGANIZING INSTRUCTION MATERIAL FOR INDUSTRIAL ARTS TEACHING.** Two credits each semester.  
Development and compilation of material to be used in classroom instruction. Lesson planning, working out operation sheets, information sheets, and job sheets for various industrial arts activities. Akron—4:00 to 6:00 P. M. Wednesday. MR. MOORE

## KINDERGARTEN-PRIMARY EDUCATION

(Not to be offered in 1931-1932)

1. **PLAY MATERIALS.** Second semester. Two credits.  
Materials, tools, purposes, and techniques in the use of clay, blocks, sand, paper, wood, roving, cloth, odds and ends. A study of standards for judging work, and equipment for indoor and outdoor play. MISS KEMLER
2. **SONGS AND GAMES.** Second semester. Two credits.  
A study of rhythmic responses of young children from spontaneous rhythmic movements to organized rhythmic plays and games. A study of rote singing, singing games, finger plays, kindergarten orchestra, appreciation, and materials. MISS KEMLER
3. **HISTORY, PHILOSOPHY AND TECHNIQUES OF KINDERGARTEN-PRIMARY EDUCATION.** First semester. Three credits.  
Historical development of the kindergarten-primary unit, with emphasis on basic principles underlying early childhood education, equipment, and curriculum content based on children's needs and interests. Two recitations and two hours' observation weekly. MISS KEMLER

## MUSIC

PROFESSOR DELEONE, DIRECTOR, ASSISTANT PROFESSOR ENDE,  
MR. CHAPMAN, MISS RIDER, MR. STRASSNER

*General Final Examination:* Seniors are required to pass a general final examination on all work taken in their major subject.

The work in music is open to election by members of all college classes. It includes a recitation course in the study of music, meeting twice a week through the year, and participation in Glee Club, Band, or Orchestra, two hours each week.

All students desiring to participate in the classroom work in music, or in Orchestra, Band or Glee Club, must arrange for it on registration days as part of their regular assignment of work for the semester. Students who desire to take no studies except music must fulfill the regular requirements for college entrance.

The University offers eighteen scholarships in organ, piano, violin, and voice for students who are taking the Music Supervisors course, and to other students in music who are especially qualified and gifted. The scholarships are competitive and the selection is made by the Music Faculty. This procedure offers a splendid opportunity for students to further their musical education.

Opportunity is also offered for private instruction in piano under Professor DeLeone, in organ under Mr. Ende, in violin under Mr. Chapman, and in voice under Mr. Strassner. For information concerning fees consult Professor DeLeone, director of Music.

MEN'S GLEE CLUB. Both semesters. One credit each semester.

WOMEN'S GLEE CLUB. Both semesters. One credit each semester.

ORCHESTRA. Both semesters. One credit each semester.

BAND. Both semesters. One credit each semester for students not in R. O. T. C.

## THEORY COURSE

ASSISTANT PROFESSOR ENDE, MISS RIDER, MR. STRASSNER

Students must take the Theory course in conjunction with Organ, Piano, Violin, or Voice in order to receive credit for the work.

## FIRST YEAR

- \* 1-2de. ELEMENTARY HARMONY. Two credits each semester.  
Intervals; scales; triads; inversions of triads. Cadences; sequences; chords of the seventh and inversions; passing and auxiliary tones; simple modulations. Harmonization of melodies and basses. Keyboard work covering paper work. Prerequisite, the ability to play hymns.

## SECOND YEAR

- \* 3-4. ADVANCED HARMONY. Two credits each semester.  
Leading-tone chords of the seventh and inversions; secondary chords of the seventh and inversions; chords of the ninth, eleventh, and thirteenth. Chromatically altered chords; augmented chords; sus-

pensions; ornamental tones; modulation; the pedal; the old modes. Harmonization of melodies and basses. Keyboard work covering paper work. Prerequisite, 1-2.

## THIRD YEAR

- \* 5-6. COUNTERPOINT. Two credits each semester.  
General laws of harmonic and melodic progression. Simple two-part counterpoint in the five orders. Simple three-part counterpoint, introducing various combinations. Trios for strings and for organ. Four-part writing for voices, for strings, and for organ, with imitations. Prerequisite, 3-4.
8. FORM AND ANALYSIS. Second semester. Three credits.  
The homophonic and polyphonic forms with analysis of small and large examples of each; the symphonic poem; cyclical form. Prerequisite, 3-4.

## FOURTH YEAR

- \* 7. MUSIC COMPOSITION. First semester. Two credits.  
Original creative work based on the simpler homophonic and polyphonic forms. Prerequisite, 1 to 8, inclusive.
- \* 9. ORCHESTRATION. First semester. Three credits.  
The theory of instrumentation; strings; brass; wood wind; percussion. Score reading and practical work. Prerequisite, 1-2, 3-4.
11. BRASS AND WOOD WIND INSTRUMENTS (BAND). First semester. One credit.  
Practical knowledge of instruments. Position; tuning; score reading; interpretation. Developing of the ability to encourage and to develop others.
12. CONDUCTING. Second semester. Two credits.  
Practical work before Glee Club, Orchestra, Band in the art of conducting. Special emphasis will be placed also on the methods of organization and discipline.
- 13e. RHYTHM BAND. First semester. Two credits.  
A course in conducting rhythm with emphasis on the toy orchestra. Construction of a number of instruments is included.

## PUBLIC SCHOOL MUSIC

ASSISTANT PROFESSOR ENDE, MISS RIDER

- 17-18. KINDERGARTEN AND PRIMARY MUSIC. One credit each semester.  
First semester: kindergarten and first grade; rhythm; song material; teaching of rote songs; care of the voice; treating monotones. Second semester: second and third grades; toy symphony orchestra; art songs; observation songs; ear work; method of teaching sight-reading. Prerequisite, 31.

19-20. PUBLIC SCHOOL MUSIC. One credit each semester.

First semester: grades one to four; teaching of rote songs; correct use of the voice; material for oral tonal dictation; music reading; key signatures; studies in rhythm; how to teach sharp chromatics; two-part singing. Second semester: grades five to eight; triads; teaching of the minor scales; how to teach flat chromatics; three-part singing. Prerequisite, 31-32.

21-22de. PUBLIC SCHOOL MUSIC METHODS. Two credits each semester.

First semester: material of kindergarten and primary grades; methods of teaching music appreciation. Second semester: material of intermediate and upper grades; methods of teaching; music appreciation. Prerequisite, one year of Theory, and 31-32. (For those majoring in Public School Music.)

31-32. SIGHT SINGING AND EAR TRAINING. Two credits each semester.

First semester: material for first three grades; drill on intervals; key signatures; drill on simple rhythms; major scale; normal minor scale; sharp chromatics; sequences. Second semester: Material for grades four to six; chords; dotted beat note; triplets; duplets; flat chromatics; harmonic minor; melodic minor; two-part songs; three-part songs.

33-34. SECOND YEAR SIGHT SINGING AND EAR TRAINING. Two credits each semester.

First semester: Unison songs; two-part songs; three-part songs; one and two voice dictations; tone relationships of major and minor modes; chromatic problems; song analysis. Second semester: Two-part songs; three-part songs; four-part songs; cadence forms; chord progressions; sequences; four-voice dictations. Prerequisite, 1-2 and 31-32.

\* 35-36de. HISTORY AND APPRECIATION OF MUSIC. Three credits each semester.

Alien musical systems; mediaeval music; the epoch of vocal counterpoint; the development of monophony; Bach, Handel, Gluck; the perfection of the sonata form. The transition to the romantic style; the great nineteenth century romanticists; opera in the nineteenth century; other nineteenth century composers; recent and contemporary composers. Outside readings and reports. Fully illustrated.

37. ORGANIZATION IN PUBLIC SCHOOL MUSIC. First semester. Two credits.

A study of the relationship among principals, teachers and supervisors through which good results may be secured. The elementary school curriculum; outlining work for teachers; grade meetings; visiting work; checking and reporting results. Voice teaching and classification; organization of chorus and orchestra; material for cantatas and operettas; arranging music schedules for high school.

PIANO  
PROFESSOR DE LEONE

## FIRST YEAR

1-2. PIANO. Two credits each semester.

Major and minor scales, arpeggios, broken chords with rhythm and in different forms; The Little Pischna; Hanon; Loeschorn, Op. 66; Czerny, Op. 299, selected; Heller, 50 Selected Studies; Bach-Reinecke, 12 Little Preludes; Clementi and Kuhlau Sonatinas, selected; selected compositions from the classics and contemporary masters. Two half hour lessons weekly.

## SECOND YEAR

3-4. PIANO. Two credits each semester.

Major, minor, and chromatic scales, arpeggios, broken chords continued; Pischna; Loeschorn, Octave Studies; Czerny, Op. 740, selected; Bach, Two and Three-Part Inventions; Easier Sonatas of Haydn, Mozart, Beethoven; compositions selected from Chopin, Valses and Mazurkas; Mendelssohn's Songs Without Words; Grieg and MacDowell, Op. 390. Two half hour lessons weekly.

## THIRD YEAR

5-6. PIANO. Two credits each semester.

Scales, major and minor in double 3rds and 6ths; advanced forms of arpeggios and broken chords, also special exercises; Kullak, Octave Studies; Cramer, 50 Selected Studies; Bach, selected from French and English Suites; Sonatas by Beethoven and others; Chopin, selected from Nocturnes, Impromptus, Preludes. Two half hour lessons weekly.

## FOURTH YEAR

7-8. PIANO. Two credits each semester.

Special work in advanced technique; Clementi, Gradus Ad Parnasum; Moscheles, Op. 70; Bach, Well-Tempered Clavichord; Chopin, Etudes, Op. 10 and 25; Schumann, Etudes Symphoniques; Repertory selected from Liszt, Rubenstein, MacDowell, and contemporary masters.

Requirement for graduation—a public recital of a program from memory or a concerto with second piano or orchestra accompaniment.

VIOLIN  
MR. CHAPMAN

## FIRST YEAR

1-2. VIOLIN. Two credits each semester.

Gruenberg, Scales and Chords, Book II; Mazas, Melodious and Progressive Studies, Op. 36, Books I and II; supplemented with selected solos, duets, and parallel studies. Two half hour lessons weekly throughout the year.

## SECOND YEAR

3-4. VIOLIN. Two credits each semester. Scales and Chords, Book II, Gruenberg; 24 Studies Op. 80, Books I and II, Hans Sitt; Kreutzer, 42 Studies; supplemented with solos, duets, and parallel studies.

## THIRD YEAR

5-6. VIOLIN. Two credits each semester. Scales and Chords, Book II; Kreutzer, 42 Studies continued; Fiorillo, 36 studies; DeBeriot, Concertos 7 and 9.

## FOURTH YEAR

7-8. VIOLIN. Two credits each semester. Fiorillo continued; Rode, 24 Studies; Mendelssohn, Concerto; Introduction and Capriccio, Saint-Saens; Sixth Sonata, E major, Bach.

Requirement for graduation—a public recital of a program from memory or a concerto with second piano or orchestral accompaniment.

## VOICE

MR. STRASSNER

## FIRST YEAR

1-2. VOICE. Two credits each semester. Principles in the proper production of tone for both speaking and singing. Reading and reciting of poetry for the development of imagination as the basis of expression. Selected vocalises involving the study of intervals, major and minor scales and arpeggios. Suitable songs and ballads for diction and interpretation. Two half hour lessons weekly throughout the year.

## SECOND YEAR

3-4. VOICE. Two credits each semester. Continued drill on tone according to the needs of the individual student. More advanced vocalises such as Concone, Lamperti, and others. Art songs by classic and modern composers. Must take part in student recitals and ensemble singing.

## THIRD YEAR

5-6. VOICE. Two credits each semester. Continued technical studies and embellishments. More emphasis on style and expression. More advanced vocalises by Bordogni, Concone, Sieber, and others. More difficult songs by composers of the Classics. Recitals and ensemble singing.

## FOURTH YEAR

7-8. VOICE. Two credits each semester. Repertoire—Selected recitatives and arias from oratorio and grand opera. Complete role in one or more oratorios. Classics of various schools sung in the original language. Ensemble singing. Supervised teaching and pedagogy. Public graduation recital from memory.

## ORGAN

ASSISTANT PROFESSOR ENDE

## FIRST YEAR

1-2. ORGAN. Two credits each semester.

Stainer, The Organ; Buck, Pedal Phrasing Studies; Carl, Master Studies for the Organ; Bach, Eight Little Preludes and Fugues; easy compositions; registration; hymn playing. Two half hour lessons weekly throughout the year.

## SECOND YEAR

3-4. ORGAN. Two credits each semester.

Nilson, Pedal Studies; compositions by Bach, Mendelssohn, Rheinberger, Guilmant, and others; registration continued. Two half hour lessons weekly throughout the year.

## THIRD YEAR

5-6. ORGAN. Two credits each semester.

Nilson, continued; more advanced compositions by Bach, Mendelssohn, Rheinberger, Guilmant, and others; works selected from the American, English, French, and Italian organ schools. Two half hour lessons weekly throughout the year.

## FOURTH YEAR

7-8. ORGAN. Two credits each semester.

Bach, Sonatas; Handel, Concertos; the greater works of Bach and Franck; compositions by Ruebke, Thiele, and Liszt; Symphonies by Widor and Vierne; selected works from the modern schools; choir accompaniment. Requirement for graduation—a public recital of a program or a concerto with orchestra accompaniment.

## PHYSICAL EDUCATION

PROFESSOR SEFTON, ASSISTANT PROFESSORS BLAIR AND SMITH,  
MISS DUNCKLEY, MR. LIPPS, MISS WASHBURN

*General Final Examination:* Seniors are required to pass a general final examination on all work taken in their major subject.

## FRESHMAN AND SOPHOMORE COURSES

1-2. PHYSICAL EDUCATION. One credit each semester.

Instruction and practice in physical education for the first four grades in the elementary school. Two hours per week. The practice includes both outdoor and indoor work. The first semester is prerequisite to the second.

MR. LIPPS

3-4. PHYSICAL EDUCATION. One credit each semester.

Instruction and practice in physical education for the last four grades of the elementary school. Two hours per week. The practice includes both outdoor and indoor work. Prerequisite, 1-2.

MR. LIPPS

9-10. PLAY AND GAMES. One credit each semester.

Theory of play and practice of games with emphasis on how to teach them. The first semester is devoted to games of low and middle organization; the second to games of higher organization and minor sports. For both men and women.

MISS DUNCKLEY

11. FOLK GAMES. First semester. Two credits.

One-hour lectures are given once each week on characteristics and customs of various countries and theories of rhythmical games. Emphasis is placed on singing games and games of dramatization of simple rhythmical games and action games. Four hours per week.

MISS DUNCKLEY

12. FOLK GAMES. Second semester. Two credits.

One-hour lectures are given once each week on theories of technique of more advanced dancing and dancing nomenclature. More advanced rhythmical work is given in practice, more stress placed on rhythm and execution of more complicated dances. Part of the practice time is devoted to action games. Four hours per week. Prerequisite, 11.

MISS DUNCKLEY

17. FIRST AID AND MASSAGE. First semester. One credit.

First Aid: bandaging, general injuries, fractures and dislocations, wounds, burns, scalds, sunstroke, frost bite, freezing, drowning, electric shock, poisoning and care for sick and injured; athletic conditioning, special injuries for each branch of athletics and treatment, hydrotherapy, common ailments and supplies; adhesive tape and its use; practical work and the making of a first aid kit. Massage: strokes, physiological objectives, joint movements, systems, deformities, when and when not to use; special and general massage; value to physical directors in everyday work.

MR. SMITH

19. APPLIED ANATOMY. First semester. Four credits.

Methods of studying muscular action; important muscles of the upper limb, shoulder girdle, shoulder joint, elbow, forearm, wrist and hand, lower limb, hip joint, knee joint and foot; muscles of the trunk, spinal column, breathing and upright posture, and teamwork among muscles; gymnastic movements; sports, industrial occupations; use and abuse, effects and suggestion of muscular activities.

MR. SMITH

27. HISTORY OF PHYSICAL EDUCATION. First semester. Two credits.

Types of physical education—Sparta, Athens, Roman era, Teutonic Invaders, Asceticism, Cathedral schools, Renaissance, Reformation; physical education leaders of Sweden, Denmark, Germany, England, and the United States; systems abroad and at home, history, effects.

MR. LIPPS

5-6. PHYSICAL EDUCATION, THEORY AND PRACTICE COMBINED.

One credit each semester.

This course is designed to give women practice in more advanced work in all phases of physical education including advanced gymnastics, advanced theory and practice of Indian clubs, wands, and

dumbbells, practice of apparatus work and stunts and rhythmic work. This is to prepare for work for high school grades. Three hours per week. For women only. Prerequisite, 3-4.

MISS DUNCKLEY

5-6. PHYSICAL EDUCATION PRACTICE. One credit each semester. First semester: Value of tumbling, how to teach it, rolling, balancing, stunts, pyramids and group work, pointers and programs for exhibitions; apparatus work, nomenclature, parallel bars, bunch, horse, rings, horizontal bar, and combinations; apparatus and its place in the program. Second semester: Light apparatus, wands, Indian clubs, dumbbells, methods, demonstration and participation. For men only. Prerequisite, 3-4.

MR. SMITH

7. SWIMMING. Second semester. One credit.

Non-swimmers learn to swim; intermediate swimmers acquire new strokes; advanced swimmers improve their technique; mastery of life-saving, diving, water stunts, programs, methods of teaching beginners, and water front administration; administration of tests; program building.

MR. SMITH, MISS DUNCKLEY

8. APPLIED PHYSIOLOGY. Second semester. Four credits.

This introductory course, in a practical way, endeavors to emphasize the fundamentals; to present the basic elements and data concerning the structure and function of the human body in an orderly and logical sequence. Unsettled questions and lengthy lists of living experimenters have been left out and in their place frequent suggestions for the practical application of the theories advanced are stressed. Prerequisite, 19.

MR. SMITH

23. PRINCIPLES OF COACHING. First semester. Three credits.

Lectures on football and basketball theory and technique. First aid treatment of sprains, bruises, and other common sport injuries. Men only. Prerequisite, 9-10.

MR. BLAIR

24. PRINCIPLES OF COACHING. Second semester. Three credits.

Lectures on theory and technique of baseball, track, field athletics, soccer, tennis and volleyball. Practice in bandaging. Preparation for the Red Cross examination. Men only. Prerequisite, 9-10.

MR. BLAIR

13. PRINCIPLES OF COACHING FOR JUNIOR WOMEN. First semester. Three credits.

Lectures on theories and technique and principles of hockey, soccer, and basketball. First aid treatment of sprains, bruises, and other common sport injuries. Prerequisite, 9-10.

MISS DUNCKLEY

14. PRINCIPLES OF COACHING FOR JUNIOR WOMEN. Second semester. Three credits.

Lectures on theories, technique, and principles of volleyball, baseball, tennis, and track. Practice in bandaging. Preparation for the Red Cross examination. Prerequisite, 9-10. MISS DUNCKLEY

15. PRESCRIPTION OF EXERCISE. First semester. One credit.

The work covers recognized needs of remedial work, normalcy in the human, health and physical diagnosis, causes of defects and their detection, influence of posture on physical and mental growth, body types and type characters. Prerequisite, 19. MR. SMITH

20. CORRECTIVE EXERCISE. Second semester. One credit.

Technique of examination, organization, methods, schedule of exercise, and demonstration of correct exercises for each divergency. Prerequisite, 19. MR. SMITH

21-22. ORGANIZATION AND ADMINISTRATION OF PHYSICAL EDUCATION. Two credits each semester.

Objectives of physical education, principles of selection; classification of activities according to their values and adaptation to age, groups and sex; organization of material with reference to facilities, time allotment and objectives and the arrangement into well-balanced lessons. Lectures and recitations. For Juniors only. MR. SEFTON

26. STUDENT TEACHING. Either semester. Twelve credits.

Student teaching is done in the public schools of Akron in the various grade and high schools. A full semester is given to this subject. Certification of credits to the Registrar states the grade and subjects taught.

29-30de. SCHOOL HEALTH. Two credits each semester.

The first semester deals with school sites, drainage, sanitation; beautifying; efficiency; school buildings, lighting, heating, sanitation; school furniture, seat equipment; gymnasium, size, care; school health problems, detection, remedies. The second semester's work deals with teaching health needs, programs, organizations, tests, materials. MR. SMITH

## PSYCHOLOGY

PROFESSOR HAYES, ASSOCIATE PROFESSOR WOOD,  
ASSISTANT PROFESSOR PACKARD, MR. SNYDER

*General Final Examination:* Seniors are required to pass a general final examination on all work taken in their major subject.

1de. GENERAL PSYCHOLOGY. Either semester. Three credits.

A course for the preparation of students for a general understanding of the feelings and emotions, motives and reactions of themselves and their fellow beings, and to prepare them for more advanced and specialized courses. MR. HAYES

- \* 3de. EDUCATIONAL PSYCHOLOGY. Either semester. Three credits.  
For students who wish to meet state certification requirements and who have had no training in educational psychology. Attention particularly to the native equipment of children and to the learning process. Prerequisite, 1. MR. WOOD
- 4e. PSYCHOLOGY OF THE EXCEPTIONAL CHILD. Second semester.  
Two credits.  
Case studies of deviates; methods of treatment; methods of diagnosis; neural instability, precocity, backwardness, and feeble-mindedness. Prerequisite, 1.
- \* 5de. CHILD PSYCHOLOGY. First semester. Two credits.  
Pre-school child and early elementary grades; original tendencies; play attitudes and educational application; application of instinctive urges in training and control. Prerequisite, 1.
- 8e. PSYCHOLOGY OF ELEMENTARY SCHOOL SUBJECTS. Second semester. Two credits.  
A study of the psychological problems that deal with the formation of habits that give skill in their acquirement and all the factors that influence those habits. An attempt will be made to relate the elementary subjects to the sociological needs of pupils and communities. Offered on Saturday. Prerequisite, 1. MR. WOOD
- \* 9. EXPERIMENTAL PSYCHOLOGY. First semester. One credit.  
Laboratory experimentation in the field of reactions to various sensory stimuli. Prerequisite, 1. MR. HAYES
10. EXPERIMENTAL PSYCHOLOGY. Second semester. One credit.  
Continuation of course 9. Development of technique of experimentation; more complex reactions. Prerequisite, 1. MR. HAYES
- \* 11. EXPERIMENTAL PSYCHOLOGY. First semester. One credit.  
The measurement of rates of learning, motor learning, learning of mazes. Prerequisite, 1. MR. HAYES
12. EXPERIMENTAL PSYCHOLOGY. Second semester. One credit.  
Learning of complex material, foreign language, non-sense material, logical associations. Prerequisite, 1. MR. HAYES

## GRADUATE COURSES IN PSYCHOLOGY

PROFESSOR HAYES, ASSOCIATE PROFESSOR WOOD

102. SOCIAL PSYCHOLOGY. Either semester. Three credits.  
The psychological bases of customs, social groups, mobs, superstitions, social control, clubs, castes, publics and other social controls. Prerequisite, 1 and 3. Offered in evening, first semester, as two-hour course. MR. HAYES

\* 103de. **ADVANCED PSYCHOLOGY.** First semester. Two credits.

A general intensive survey of the fields of psychology especially for graduate students who are majoring in psychology or philosophy. Prerequisite, at least seven hours of Psychology. MR. HAYES

106de. **ABNORMAL PSYCHOLOGY.** Second semester. Two credits.

This course will consist of lectures, discussions and reports dealing with disorders of perception, association, memory, affection, volition, personality, judgment and action, with respect to their respective normal phenomena. Prerequisite, at least seven hours of Psychology. MR. HAYES

108e. **PSYCHOLOGICAL SYSTEMS.** Second semester. Two credits.

The various theories, definitions and conceptions of psychology will be studied. Some library work will be required in the field of psychic causation and the theories of the subconscious. Prerequisite, at least seven hours of Psychology. MR. HAYES

109de. **PSYCHOLOGY OF ADOLESCENCE.** Either semester. Two credits.

Problems of pre-adolescence and the adolescence, physical and psychic changes, problems of differentiation in junior and senior high school age. Social and moral changes. Prerequisite, 1 and 3. MR. WOOD

114e. **PSYCHOLOGY OF RELIGION.** Second semester. Two credits.

An attempt will be made to support the position that religion is a normal part of human development. The phenomena of religious experience will be put on the same scientific footing as the phenomena of the other ranges of experience. No brief will be made for any form of religious faith or for any form of anti-religious doctrine. Prerequisite, at least seven hours of Psychology. MR. WOOD

117e. **THE PSYCHOLOGY OF CHARACTER TRAITS.** First semester. Two credits.

An attempt is made to attack the problems of character training systematically and without the usual disastrous mixing of sentimentality and artificiality. Ideals and situations, trait actions and specific individual development are the subjects which receive particular attention. Prerequisite, at least seven hours of Psychology. MR. WOOD

## RESEARCH

104. **RESEARCH PROBLEM.** Credit by arrangement.

This course is open to graduate students and is in addition to the thesis. Only those who have received permission from their major professor and whose problem is approved, may receive credit. A fee of \$5 is charged.

120e. PRINCIPLES AND TECHNIQUE OF RESEARCH AND INVESTIGATION. First semester. Two credits.

The purpose of this course is to introduce graduate students to the principles and practice of research and assist them in locating problems for Masters' theses. Meaning and purpose of research; study of typical researches; bibliographies; questionnaires and other instruments; organizing data; preparation of scientific papers. Offered in evening.

MR. EVANS

## VOCATIONAL EDUCATION

ASSISTANT PROFESSOR GREENLY

2. OCCUPATIONAL ANALYSIS. Second semester. Two credits.

A comparative study of methods of occupational analysis for curricular purposes. Development of a standard technique to determine content of courses for vocational and special continuation classes. Analysis may be made of any occupation for which there is educational demand, such as architecture, auto mechanics, carpentry, dress making, machinist trade, plumbing, retail selling, telegraphy, etc. Akron—Thursday, 4:00 to 6:00 P. M.

4. EDUCATIONAL AND VOCATIONAL GUIDANCE. Second semester. Two credits.

An introductory course in guidance as an integrating influence in education. Youth must be oriented to social organization—a function as many phased as education itself. Guidance must be more than vocational, although the life career motive is the organizing factor. Canton—Monday, 10:00 to 12:00 P. M.

15de. SHOP MANAGEMENT. First semester. Two credits.

A study of housing conditions and factors governing the installation of equipment. Problems of shop maintenance, the securing of equipment and supplies, and the conduct of the shop. The reaction of equipment on the vocational program. Attention to the educational abilities and preparation of students. Variations in course content to meet students' abilities. Forms will be developed recording student progress, ordering supplies, reporting to administrative officers, etc. Akron—4:00 to 6:00 P. M., Thursday, Hower Trade School.

25. ORGANIZATION OF INSTRUCTION MATERIAL. First semester. Two credits.

Sources of course content; principles governing modern curriculum construction; effective arrangement of teaching content; application of governing principles. East Liverpool—10:00 to 12:00 A. M., Wednesday.

29. METHODS OF TEACHING OCCUPATIONAL SUBJECTS. First semester. Two credits.

Various methods of instruction in occupational subjects are studied and evaluated in terms of analysis and organization of curricular content and psychological principles are developed. Teaching devices are examined. Exemplary teaching plans are required and their use explained and constructively criticised. Cleveland—Friday, 4:00 to 6:00 P. M.

27. HISTORY AND PHILOSOPHY OF VOCATIONAL EDUCATION. First semester. Two credits.

A brief survey of the development of Vocational Education. Its place in a democracy. Apprenticeship under the Guild System. Social and economic factors that have affected apprenticeship. Types of organization to meet present-day economic and social conditions. Theories underlying state and federal aid for Vocational Education. Canton—10:00 to 12:00 P. M., Monday. Akron—4:00 to 6:00 P. M., Monday, Perkins School. Youngstown—3:00 to 5:00 P. M., Tuesday.

32. INDUSTRIAL AND EDUCATIONAL CO-ORDINATION. Second semester. Two credits.

A consideration of the procedure necessary to arrive at the problems of the employed youth; type of information that may assist in instruction; attention to organizing, systematizing, and filing information; investigation of the nature of individual and group conferences with employed youth; co-ordination as the special problem of harmonizing all efforts to promote the educational welfare of working youth. Youngstown—Tuesday, 3:00 to 5:00 P. M.

#### EVENING AND SATURDAY COURSES

Further information concerning Evening and Saturday courses which are offered throughout the year may be secured from the Acting Dean, or from the Director of the Evening Session.

37 pages  
12 pages  
Probably needed my new cat

## THE EVENING SESSION

LOWELL L. HOLMES, M. A., *Director*

### GENERAL INFORMATION

All colleges of the University offer courses in the Evening Session. Credit is given toward a degree for regularly prescribed college subjects. Candidates for a degree must satisfy the entrance requirements of the University.

Besides offering the prescribed subjects leading to degrees, the various colleges have developed the following certificate courses which require approximately thirty-six hours of college work:

BUCHTEL COLLEGE OF LIBERAL ARTS: Writer's Course; Pre~~X~~ Legal Course.

COLLEGE OF ENGINEERING AND COMMERCE: Municipal Engineering, Industrial Electricity, Machine Design and Power, Industrial Production, Management, Accounting, Association Courses in Advertising, Real Estate, Purchasing, Private Secretarial and General Office.

### ACADEMIC CREDIT

College credit will be given on the basis of one credit hour for the completion of 15 clock hours of recitation work. Each hour of recitation should require two hours of library and home preparation to maintain college standards.

At the end of each semester the Registrar will mail the record of grades to the last known address of the student. On request, these records will be mailed to other colleges to apply toward a degree, or to the State Department of Education for certification, or to the student's employer.

### STUDENT'S SEMESTER LOAD

Students holding full-time positions will be permitted to take six semester hours of work (90 hours of recitation) during any semester. Additional hours must be approved in writing by the Director. Teachers employed in the Akron Public Schools must have special permission to register for more than four credit hours in one semester.

### ADMISSION

Students are admitted by examination, high school certificate, or honorable dismissal from other colleges or universities, or if over twenty-one years of age, as special students not in candidacy for a degree. No student will be admitted to class work for credit after classes have been in session two weeks.

**REGULAR:** The requirement for regular admission is graduation from an accredited four-year high school and a quality of high school work equal to the passing grade of that school plus one-third the interval between the passing grade and 100.

Students who have had college work elsewhere must have transcripts sent to the University Examiner, by the institutions from which transfers are made, if advanced standing is desired, or if a plan of study is to be made.

**SPECIAL:** Those who are over 21 years of age may be admitted as special students not candidates for degrees.

**IRREGULAR:** Students having a greater part of their undergraduate work at another college or university and who wish to return to that institution for a degree are classified as irregular students. It is advisable for the institution granting the degree to specify the subjects required for completion of the work for the degree.

Further information concerning admission may be found in the bulletins of the various colleges and the General Information Bulletin.

EXAMINATIONS

A final examination is given in each subject for which credit is given. In examinations, as in class and home work, account is taken of the student's use of English, the form of the paper in general and the organization of material.

GRADING SYSTEM

93-100 inclusive .....	Excellent .....	A
85-92 inclusive .....	Good .....	B
77-84 inclusive .....	Fair .....	C
70-76 inclusive .....	Poor .....	D
Below 70 .....	} Conditioned .....	E
		Failed .....
Incomplete .....		I

"Conditioned" means that although the semester's work is not of passing grade the deficiency may be made up without repeating the course in class. Failure to remove the deficiency satisfactorily by the close of the student's next semester in the University shall convert the grade to F. No higher grade than "D" shall be given for the removal of a "Condition."

The grade "conditioned" may be given only for the first semester's work in a subject continuing through two or more semesters.

"Incomplete" means that the student has done passing work in the course, but some part, for good reason, has not been completed. Failure to make up the omitted work satisfactorily within the first 6 weeks of the student's next semester in the University shall convert the grade to F.

ATTENDANCE AND COLLEGE CREDIT

When a student has been absent from class twice as many hours as the subject offers credit in each semester, he may be dropped from the class upon recommendation of his instructor. Recommendation of the instructor and the approval of the Director are necessary for reinstatement.

## DEGREES

Students seeking credit toward degrees either at the University of Akron or any other university should see the University Examiner to make sure that their entrance credits meet the requirements. Each candidate for a degree at the University of Akron must declare his intention to graduate at the time of registration in the fall prior to the June graduation exercises. Each candidate shall comply with all rules and regulations of the college granting the degree.

## CONFERENCES BY APPOINTMENT

The Director will be available for consultation with students and prospective students each Wednesday evening after September 8, and at other times by appointment. The Deans of the Colleges or their representatives will interview by appointment students who are planning to take degrees in their respective colleges. Those wishing interviews on or after September 8 should apply at the Evening Session office.

## FEES AND EXPENSES

All fees are payable at the Secretary's office before the student enters classes.

## MAINTENANCE FEE

Evening Session, per semester:

Resident Students:

For 1 or 2 credit hours .....	\$12.00
For 3 credit hours .....	18.00
For 4 credit hours .....	24.00
For 5 credit hours .....	30.00
For 6 credit hours or more .....	35.00

Non-resident Students:

For 1 or 2 credit hours .....	\$12.00
For 3 or more credit hours, per credit hour .....	6.00

Evening Session Institute Lectures:

For a two evening course .....	\$ 2.00
For more than a two evening course, in addition to the \$2.00, 50c per evening.	

## GRADUATION FEE

Bachelor's degree .....	\$ 5.00
Master's degree .....	\$10.00

## MISCELLANEOUS FEES

A fee of \$5.00 will be charged students who have not completed registration, classification and payment of fees before September 28 for the first semester, and February 8, for the second semester.

After a student has been classified a charge of \$1 will be made for any change in his program which is not made at the instance of the University authorities.

In evening courses involving laboratory work a fee of \$3.00 shall be charged for each hour of laboratory work in excess of the number of credit hours for those courses.

## WITHDRAWALS

Necessary withdrawals on account of sickness or other cause entirely beyond the control of the student will be taken care of as the individual cases arise. Application for adjustment of fees and rules covering same may be obtained at the Director's office.

## STUDENT ACTIVITIES

**THE HILL-TOP EVENING STAR.** The members of the Journalism classes publish this official organ of the Evening Session. It appears monthly during the college year and is distributed without charge to Evening Session students. Contributors are not limited to those taking the Journalism classes, but the greater benefit may be obtained by enrollment.

**THE MANUSCRIPT CLUB** encourages writing as a vocation through the production, improvement, and mutual criticism of manuscripts. Admission is given upon evidence of ability in writing. The club is sponsored by the Writers' Certificate Course and active membership is open to those who have taken three semesters of the course. An initial fee of \$2.00 will establish a working fund for publication of worthy manuscripts; additional fees will be charged as determined by members. The club is under the general direction of Professor Pease. Prominent writers are invited to speak and to lead discussions. Meets semi-monthly, Wednesday evenings, 8:00-9:30.

**THE EVENING SESSION STUDENTS' ASSOCIATION** promotes social and cultural activities among the students. The Student Senate, the directing force of the Association, is elected in a most democratic manner. Each semester at the first meeting of every class, each student gives a brief introduction of himself. During the second week the class elects two representatives. The first meeting of the representatives is held October 16 of the first semester and February 19 of the second semester, when seven senators are elected from the representatives to form the senate and elect officers to carry on the semester's business.

**THE EVENING THEATRE** is open to all students of the Evening Session who are interested in dramatics. An Evening Theatre Institute covering all phases of dramatics, including casting, directing, play production, stagecraft, lighting, acting and business management will be given. The Theatre gives one major production each semester and numerous short plays throughout the year. For details consult Professor Hayworth, or the Evening Session office.

**STUDENT CLUBS.** The following clubs of the University are open to membership for students of the Evening Session who fulfill certain requirements. For complete details see the clubs' advisers, who are as follows: *Art Club*—Professor Barnhardt; *Biology Club*—Professor Kraatz; *Evening Theatre*—Professor Hayworth; *Commerce Club*—Professor Leigh; *French Club*—Professor Reed; *Spanish Club*—Miss Fanning; *Home Economics Club*—Miss Lathrop; *Manuscript Club*—Professor Pease.

EVENING SESSION CALENDAR 1931-32

1931		FIRST SEMESTER						SECOND SEMESTER						1932			
Month		M.	T.	W.	Th.	F.	S.	Week	M.	T.	W.	Th.	F.	S.	Month		
Sept.					24	25	26						4	5	6	Feb.	
Oct.		28	29	30	1	2	3	1	8	9	10	11	12	13			
		5	6	7	8	9	10	2	15	16	17	18	19	20			
		12	13	14	15	16	17	3	22	23	24	25	26	27			
		19	20	21	22	23	24	4	29	1	2	3	4	5	March		
		26	27	28	29	30	31	5	7	8	9	10	11	12			
Nov.		2	3	4	5	6	7	6	14	15	16	17	18	19			
									Spring Vacation								
		9	10	11	12	13	14	7	28	29	30	31	1	2	April		
		16	17	18	19	20	21	8	4	5	6	7	8	9			
		23	24	25	Thanksgiving			9	11	12	13	14	15	16			
Dec.		30	1	2	3	4	5	10	18	19	20	21	22	23			
		7	8	9	10	11	12	11	25	26	27	28	29	30			
		14	15	16	17	18	19	12	2	3	4	5	6	7	May		
		Christmas Vacation															
Jan.		4	5	6	7	8	9	13	9	10	11	12	13	14			
		11	12	13	14	15	16	14	16	17	18	19	20	21			
		18	19	20	21	22	23	15	23	24	25	26	27	28			
		25	26	27	28	29	30	16	30	31	1	2	3	4	June		

REGISTRATION

Main Lobby—Buchtel Hall—University Campus  
East Buchtel Ave., at College Street

	THURSDAY	FRIDAY	SATURDAY
*First Semester .....	Sept. 24	Sept. 25	Sept. 26
*Second Semester .....	Feb. 4	Feb. 5	Feb. 6
	12 to 9 p.m.	12 to 9 p.m.	9 a.m. to 9 p.m.

Students who cannot be present in person should use mailing blank on last page of this bulletin.

Payment of fees in full must accompany all registrations by mail and unless they bear a post mark of midnight, September 26 or February 6, they must include the late registration fee of \$5.00.

Members of the faculty of each college will be present for consultation. Pre-registration can be arranged by appointment. Telephone, Blackstone 4124.

Class work and late registration begin September 28 and February 8.

No registrations will be accepted after October 10 and February 20.

## \*SCHEDULE OF CLASSES

## BUCHTEL COLLEGE OF LIBERAL ARTS

Semester	Subject	Cr.	Days	Hours	Room	Instructor
<b>BIOLOGY</b>						
1-2	Insects and Man, A63-64de	2	W.	5:50-7:50	O 25	Kraatz
1-2	Genetics & Human Development	2	Th.	5:50-7:50	O 25	Plowman
1-2	Bacteriology, A71-72e	2	M.	5:50-7:50	O 25	Fox
1-2	Advanced Botany	2	Th.	5:50-7:50	O 23	
<b>CHEMISTRY</b>						
1-2	Advanced Organic Chemistry	2	T.	8:00-10:00	K 22	Cook
1-2	Rubber Chemistry	2	W.	8:00-10:00	K 22	Simmons
1-2	Physical Chemistry	2	Th.	8:00-10:00	K 22	Haas
1-2	Metallurgy	2	M.	8:00-10:00	E 5	Schaefer
<b>ECONOMICS AND SOCIOLOGY</b>						
1-2	Principles of Economics, A1-2e	3	M.-W.	8:00-9:30	B 26	Holmes
1	Introduction to Sociology, A1e	3	M.-W.	8:00-9:30	B 32	DeGraff
2	Social Pathology	3	M.-W.	8:00-9:30	B 22	DeGraff
1	Labor Problems	2	M.	8:00-10:00	O 21	Anthony
<b>ENGLISH</b>						
1-2	Rhetoric, A1-2e, Sec. A.	3	M.-W.	6:20-7:50	E 34	Raw
1-2	Rhetoric, A1e-2e, Sec. B.	3	T.-Th.	8:00-9:30	B 13	Stickney
1	Rhetoric, A2e	3	T.-Th.	6:20-7:50	B 13	Stevenson
1-2	American Literature, A45-46de	3	T.-Th.	8:00-9:30	B 25	Pease
1	Shakspeare	3	M.-W.	6:20-7:50	B 32	Spanton
2	Bible Literature	3	M.-W.	6:20-7:50	B 32	Spanton
<b>JOURNALISM</b>						
1	News Writing	3	W.	5:50-7:50	B 22	Vance
2	Contemporary Journalism	3	W.	5:50-7:50	B 22	Vance
1	Feature Writing	2	T.	8:00-10:00	B 11	Vance
2	Editing	2	W.	8:00-10:00	B 14	Vance
<b>HISTORY</b>						
1-2	History of Modern Europe	3	M.-W.	6:20-7:50	B 25	Gardner
<b>HOME ECONOMICS</b>						
1-2	Pre-School Child Development	2	T.	5:50-7:50	CC	
1-2	Problems of the Household Buyer	2	Th.	5:50-7:50	CC	Maxwell
1	Food for Special Occasions	(2)	M.	5:50-7:50	CC	Holloway
1-2	Clothing Selection	2	W.	5:50-7:50	CC	Lathrop
<b>MATHEMATICS</b>						
1	Algebra (Intensive Review)	(2)	T.	8:00-10:00	B 38	Bailey
1	College Algebra	4	M.-W.	5:50-7:50	B 38	Selby
2	Trigonometry	4	M.-W.	5:50-7:50	B 38	Bender
1-2	Analytics	2	Th.	8:00-10:00	B 38	Lipscombe
1-2	Calculus	3	M.-W.	6:20-7:50	B 38	Jones
1-2	Differential Equations, A11-12de	2	T.	8:00-10:00	B 26	
<b>MODERN LANGUAGES</b>						
1-2	First Year German, A1-2e	4	T.-Th.	5:50-7:50	B 22	Bulger
1-2	German Daily Life, A5-6e	2	M.	8:00-10:00	B 22	
1-2	First Year French, A1-2e	4	T.-Th.	5:50-7:50	B 11	Fanning
1-2	French, A5-6e	2	M.	5:50-7:50	B 11	Reed
1-2	Spanish, A3-4e	3	M.-W.	8:00-9:30	B 15	Maturo

## \*ABBREVIATIONS USED IN CLASS SCHEDULES AND COURSE DESCRIPTIONS

B refers to Buchtel Hall; CC to Curtis Cottage; E to Engineering building; K to Knight Laboratory; MH to Music House; O to Olin Hall; PH to Phillips Hall; SS to Spicer School. The number after each letter indicates the room in which the class will recite.

The letter "e" following a course number indicates that it is an evening session course only. "de" following a number indicates both day and evening sessions. "s" indicates summer session.

1-2 under "Semester" in class schedules indicates the course is to continue the second semester; 1,2. indicates that it is repeated.

Parentheses mark ( ) around figures under "credit" indicate that no college credit is given for the course.

Other abbreviations used are ME, Mechanical Engineering; M, Machine Design; Mu, Municipal Engineering; C, Commerce; A, Liberal Arts; S, Secretarial Science; T, Teachers College.

Semester	Subject	Cr.	Days	Hours	Room	Instructor
<b>PHILOSOPHY</b>						
1-2	History of Philosophy	3	T.-Th.	8:00-9:30	B 22	Donley
1-2	Introduction to Philosophy	3	T.-Th.	6:20-7:50	B 15	Donley
<b>PHYSICS</b>						
1-2	Beginning Physics	3	M.-W.	6:20-7:50	O 21	Householder
<b>POLITICAL SCIENCE</b>						
1	Problems of Citizenship, A1e	4	T.-Th.	5:50-7:50	B 32	Creecraft
2	Elements of Law, A10e	2	T.	5:50-7:50	B 32	Creecraft
1	Municipal Government, A5e	3	M.-W.	8:00-9:30	B 11	Sherman
2	Municipal Administration	3	M.-W.	8:00-9:30	B 11	Sherman
<b>SPEECH</b>						
1-2	Voice-Speech, A33e-34e	3	T.-Th.	8:00-9:30	B 12	McEbright
1-2	Interpretation, A31-32e	3	T.-Th.	6:20-7:50	B 12	McEbright
1	Speech, A1e	3	M.-W.	6:20-7:50	B 12	Hayworth
2	Radio Speaking, A9e	3	M.-W.	6:20-7:50	B 12	Hayworth
1-2	Phonetics, A81-82de	3	T.-Th.	4:30-6:00	B 12	Hayworth
1-2	Speech Correction, A42-43e	3	M.-W.	6:20-7:50	B 13	Dye
1.2.	Elimination of Foreign Accent	(2)	T.	5:50-7:50	B 12B	Dye
1.2.	Business Men's Pub. Speaking	2	M.	8:00-10:00	B 37	Turner
1.2.	Bus. Women's Pub. Speaking	2	M.	5:50-7:50	B 15	Turner

COLLEGE OF ENGINEERING AND COMMERCE

Semester	Subject	Cr.	Days	Hours	Room	Instructor
<b>ENGINEERING</b>						
1-2	Engineering Drawing, M1-2e	6	M.-W.	6:20-9:30	E 41	Wilson
1-2	Engineering Drawing, M1-2e	(3)	T.-Th.	8:00-9:30	E 35	Upp
1-2	Machine Drawing, M12-13e	(3)	T.-Th.	6:20-7:50	E 35	Upp
1-2	Shop Mathematics (Firestone)	(2)	Th.	7:30-9:30	E 35	Griffin
1-2	Practical Mathematics	(3)	T.-Th.	6:20-7:50	E 6	Smith
1-2	Practical Mechanics	(3)	M.-W.	6:20-7:50	E 5	
1-2	Industrial Mgt. Problems	(2)	M.	8:00-10:00	E 15	Adendorff
1	Foremanship	(1½)	W.	6:20-7:50	E 32	Adendorff
1	Industries	(1½)	W.	8:00-9:30	E 32	Adendorff
2	Foremanship Problems	(1½)	W.	6:20-7:50	E 32	Adendorff
2	Industrial Economics	(1½)	W.	8:00-9:30	E 32	Adendorff
1-2	Surveying, Mu3-4e	(3)	M.	8:00-10:00	E 6	Durst
1-2	Strength of Materials, Mu3-6e	(2)	Th.	8:00-10:00	E 15	Bulger
1	Concrete Laboratory, Mu9e	(2)	T.	8:00-10:00	E 15	Durst
2	Reinforced Concrete, Mu10e	(2)	T.	8:00-10:00	E 15	Bulger
1-2	Industrial Electricity, 31-32e	(3)	M.-W.	8:00-9:30	E 10	Walther
1-2	Elements of Radio	(3)	M.-W.	6:20-7:50	E 10	Smith
<b>COMMERCE</b>						
1-2	Accounting, C21-22e, Sec. A.	3	M.-W.	6:00-7:50	E 13	Tinklepaugh
1-2	Accounting, C21-22e, Sec. B.	3	M.-W.	8:00-9:50	E 13	Tinklepaugh
1-2	Accounting, C21e-22e, Sec. C.	3	T.-Th.	6:00-7:50	E 13	Daverio
2	Preliminary Accounting	(3)	T.-Th.	6:00-7:50	E 13	Daverio
1	Managerial Accounting, C23e	3	T.-Th.	6:20-7:50	E 33	Tinklepaugh
2	Advanced Accounting, C32e	3	T.-Th.	6:20-7:50	E 33	Tinklepaugh
1-2	Cost Accounting, C33-34e	3	T.-Th.	6:20-7:50	E 34	McKee
1-2	Auditing	3	T.-Th.	8:00-9:30	E 34	McKee
1-2	Financial Org. & Mgt.	3	M.-W.	6:20-7:50	O 21	VanMetre
1-2	Business Geography	2	M.	8:00-10:00	O 21	VanMetre
1-2	Business Org. & Mgt., C61-62e	3	T.-Th.	6:20-7:50	O 21	Leigh
1	Planned Marketing	2	Th.	8:00-10:00	O 21	Leigh
2	Retailing	2	Th.	8:00-10:00	O 21	Leigh
1	Advertising, 87e	3	M.-W.	8:00-9:30	O 25	Lewers
2	Advertising Campaigns, 88e	3	M.-W.	8:00-9:30	O 25	Lewers
1-2	Economic Development of the U. S.	2	W.	8:00-10:00	B 25	Anthony
1.2.	Salesmanship	1½	M.	6:20-7:50	K 22	Ammerman
1-2	Business Law	2	Th.	8:00-10:00	B 26	Powers
1	Real Estate Practice	1½	W.	6:20-7:50	E 15	Hall
2	Real Estate Appraisals	1½	W.	6:20-7:50	E 15	Hall
1-2	Essentials of Life Underwriting Inst.	2	Th.	6:30-8:00	B 25	Holmes
1-2	C. L. U. Coaching Institute	-	T.	8:30-10:30 a. m.		
1-2	Life Underwriters Speakers Inst.	-	Th.	5:50-7:50		Turner

Semester	Subject	Cr.	Days	Hours	Room	Instructor
<b>SECRETARIAL SCIENCE</b>						
1.2.	Secretarial Duties, S3e	3	T.-Th.	8:00-9:30	B 15	Tenney
1.2.	Business English, S11e, Sec. A.	2	W.	5:50-7:50	E 14	Cohen
1	Business English, S11e, Sec. B.	2	T.	5:50-7:50	E 14	Doutt
1.2.	Business Correspondence, S13e	2	T.	8:00-10:00	E 14	Doutt
1-2	Beginning Shorthand, S21e-22e	3	T.-Th.	8:00-9:30	C-7	Wakefield
1-2	Beginning Typing, S31-32e	2	M.	6:00-8:00 and T.-Th. 6:20-7:50	C-7	Tenney Flint
1-2	Second Yr. Shorthand, S23-24e	3	T.-Th.	8:00-9:30	C-8	Flint
1	Advanced Shorthand, S26e	3	T.-Th.	6:20-7:50	C-8	Flint

### TEACHERS COLLEGE

Semester	Subject	Cr.	Days	Hours	Room	Instructor
<b>ART</b>						
1	Structural Art, T1e	2	M.	6:30-9:30	PH	Whorl
2	Elementary Art, T15e	2	M.	6:30-9:30	PH	Whorl
1	Design, T3e	2	W.	6:30-9:30	PH	Barnhardt
1	Crafts, T4e	2	Th.	6:30-9:30	PH	Barnhardt
2	Etching, T7e	2	Th.	6:30-9:30	PH	Barnhardt
1	Clay Modeling, T9e	2	W.	6:30-9:30	PH	Cable
2	Modeling, T10e	2	W.	6:30-9:30	PH	Cable
1-2	Commercial Art, T23-24e	2	Th.	6:30-9:30	PH	Cable
1-2	Pose, T19-20e	2	W.	6:30-9:30	PH	Barnhardt
1-2	History of Art, T25-26e	2	M.	6:30-8:30	PH	
<b>EDUCATION</b>						
1-2	Story Telling, T11-12e	2	M.	5:50-7:50	B 37	Kemler
1	Language, Content & Method, T36e	2	W.	5:50-7:50	B 15	Kemler
2	Reading, Content & Method, T35e	2	W.	5:50-7:50	B 15	Kemler
1	Educational Sociology, T7de	2	W.	5:50-7:50	B 26	Snyder
1	Geography of North America, T3de	2	M.	8:00-10:00	B 25	Snyder
2	Principles of Geography, T1e	2	M.	8:00-10:00	B 25	Snyder
2	Arithmetic, Content & Method, T37de	2	W.	5:50-7:50	B 26	Snyder
1	History of Education in U. S., T3de	3	T.-Th.	8:00-9:30	B 37	Evans
2	School Mgt. & Administration, T15de	2	Th.	5:50-7:50	B 25	Evans
1.2.	Personal Hygiene, T31e	2	T.	8:00-10:00	B 32	Smith
1-2	School Health, T29-30e	2	Th.	8:00-10:00	B 32	Smith
<b>MUSIC</b>						
1-2	Elementary Harmony, T1-2e	2	W.	5:50-7:50	MH	Ende
1-2	History and Apprec. of Music, T35-36e	2	T.	8:00-10:00	MH	Ende
1-2	Public School Music Methods, T21-22e	2	W.	5:50-7:50	CC	Rider
1	Rhythm Band	2	Th.	5:50-7:50	CC	Rider
1-2	Orchestra	1	M.	5:50-7:50	MH	Chapman
<b>PSYCHOLOGY</b>						
1	General Psychology, T1e	3	M.-W.	8:00-9:30	B 13	Wood
1	Child Psychology, T5e	2	Th.	5:50-7:50	B 26	Hayes
2	Educational Psychology, T3e	2	W.	8:00-10:00	B 13	Wood
2	Psychology of the Exceptional Child, T4e	2	Th.	5:50-7:50	B 26	Hayes
2	Psychology of El. Sch. Subjts.	2	Sat.	8:00-10:00	SS	Wood
<b>VOCATIONAL EDUCATION</b>						
1	His. & Phil. of Voc. Education	2	M.	4:00-6:00	Perkins	Greenly
1	His. & Phil. of Voc. Education at Canton	2	M.	10:00-12:00		Greenly
1	His. & Phil. of Voc. Education at Youngstown	2	T.	3:00-5:00		Greenly
2	Ind. & Educa. Coordination	2	T.	3:00-5:00	Youngstown	Greenly
1	Shop Management, T16de	2	Th.	4:00-6:00	HTS	Greenly
1-2	Org. Inst. Material for Ind. Arts Teaching, T23-24e	2	W.	4:00-6:00	B 13	Moore
2	Occupational Analysis	2	Th.	4:00-6:00	B 13	Greenly
2	Educa. & Voc. Guidance	2	M.	10:00-12:00	Canton East Liverpool Cleveland	Greenly
1	Org. of Inst. Material	2	W.	10:00-12:00		Greenly
1	Methods of Tchg. Occup. Sub.	2	F.	4:00-6:00		Greenly

## GRADUATE COURSES

Semester	Subject	Cr.	Days	Hours	Room	Instructor
<b>EDUCATION</b>						
1	Mod. Tendencies in Edu., T101e	2	W.	5:50-7:50	B 38	Kuhnes
1	Educational Philosophy, T113e	2	Th.	5:50-7:50	B 37	Kuhnes
2	Supv. Student Teaching, T114e	2	W.	5:50-7:50	B 38	Kuhnes
1	Technical Research, T120e	2	T.	5:50-7:50	B 37	Evans
2	Educa. Statistics	2	T.	5:50-7:50	B 37	Evans
2	Hist. & Phil. of Edu., T122e	2	Th.	5:50-7:50	B 37	Kuhnes
<b>PSYCHOLOGY</b>						
1	Social Psychology, T102e	2	T.	5:50-7:50	B 26	Hayes
2	Psychological Systems, T108de	2	T.	5:50-7:50	B 26	Hayes
2	Psy. of Religion, T114de	2	W.	5:50-7:50	B 37	Wood
1	Psy. of Character Traits, T117de	2	W.	5:50-7:50	B 37	Wood

## SATURDAY CLASSES

<b>EDUCATION</b>						
1	Supv. of Instr., T117de	2	Sat.	8:00-10:00	SS	Evans
2	Pub. Sch. Admn., T112e	2	Sat.	8:00-10:00	SS	Evans
<b>PSYCHOLOGY</b>						
1	Advanced Psychology, T103de	2	Sat.	10:00-12:00	SS	Hayes
2	Abnormal Psychology, T106de	2	Sat.	10:00-12:00	SS	Hayes
1	Psychology of Adolescence, T109e	2	Sat.	8:00-10:00	SS	Wood

## BUCHTEL COLLEGE OF LIBERAL ARTS

A. I. SPANTON, A. M., *Dean*

THE COLLEGE OF LIBERAL ARTS endeavors to carry out the wishes of the Founder of Buchtel College, namely, "to secure the highest grade of classical, scientific and literary culture." Four-year courses are offered leading to the degrees of Bachelor of Arts and Bachelor of Science. See Liberal Arts College Bulletin for requirements.

### PRE-LEGAL TRAINING

Admission to the bar in Ohio requires at least 60 hours of college training in addition to the regular four year high school training. The following subjects given in the Evening Session are suggested to fulfill the college training requirements:

English .....	12 credit hours	Psychology .....	3 credit hours
Economics .....	6 credit hours	Speech .....	6 credit hours
Political Science .....	6 credit hours	Commerce .....	12 credit hours
History .....	12 credit hours	Sociology .....	3 credit hours

### WRITERS' CERTIFICATE COURSE

It is the purpose of this course, under the direction of Professor Pease, to train individuals from all walks of life in the art and technique of writing. The objective may be measured in two ways: by publication and by personal satisfaction of presenting ideas in a logical and orderly fashion.

The certificate is presented upon completion of 36 credits and evidence of proficiency in the field of writing. Eighteen credits are required and the other 18 credits may be elected, as follows:

REQUIRED	Credits
Rhetoric, A1-2de .....	6
Advanced Composition, A3de .....	3
The Essay .....	3
Writing the Short Story, A5e .....	3
Dramatic Development in Fiction .....	3

### ELECTIVE

Development of the English Novel 3, English Literature 6, American Literature 6, Types of Literature 6, The Modern Drama 3, The English Drama 3, Sociology 3, Industrial History 3, Manuscript Club, No Credit, English or American History 6, Economics 3, Psychology 3.

## BIOLOGY

PROFESSOR PLOWMAN, ASSISTANT PROFESSORS KRAATZ, FOX

A63-64de. INSECTS AND MAN. Two credits each semester.  
An elementary consideration of Insects, and their economic and sanitary relations to mankind. Structural adaptations of insects and

their fitness for survival; insects in relation to agriculture, and propagation of insects; insects as carriers of diseases, etc. W., 5:50-7:50.

75-76e. GENETICS AND HUMAN DEVELOPMENT. Two credits each semester.

A study of the principles of inheritance as applied to the development, and possible betterment of the human race. A textbook is used and considerable reference reading is required. Th., 5:50-7:50.

69-70e. ADVANCED GENERAL BOTANY. Two credits each semester. A continuation of General Botany 67-68e, which is a prerequisite. Studies of the comparative anatomy, natural history, identification and classification of native mosses, ferns and seed plants. The two semesters' work is equivalent to Botany 32 in the Day Session, and may be applied to absolve the requirements of one year's work in laboratory science. Th., 5:50-7:50.

71-72e. BACTERIOLOGY. Two credits each semester.

Lectures and demonstrations dealing with Bacteriology and its applications to everyday life. The uses of bacteria in the arts, and its applications to domestic, industrial and natural processes. Disease-producing bacteria. The student should have some knowledge of elementary biology and physiology. M., 5:50-7:50.

## CHEMISTRY

PROFESSOR SIMMONS, ASSISTANT PROFESSORS COOK AND SCHAEFER,  
MR. HAAS

9-10e. ADVANCED ORGANIC CHEMISTRY. Two credits each semester.

A lecture course limited to the study of special topics such as dyes, drugs, essential oils, synthetic reagents, etc. Only students who have had a year's work in organic chemistry may enroll. Th., 8:00-10:00.

13-14e. PHYSICAL CHEMISTRY. Two credits each semester.

Lectures and recitations supplemented by some lecture demonstration. The first semester will be devoted to study of gases, liquids, solids and solutions. The second semester's work will include a physical and chemical equilibrium, electro-chemistry, thermodynamics and atomic structure. Prerequisites, Calculus, Physics, Organic Chemistry. T., 8:00-10:00.

15-16e. RUBBER CHEMISTRY. Two credits each semester.

A discussion of analysis of vulcanized rubber, physical testing, theories of vulcanization, constitution of rubber, synthetic rubber, accelerators, softeners, anti-oxidants, reclaimed rubber and substitutes. Prerequisite, Organic Chemistry. W., 8:00-10:00.

METALLURGY. Two credits each semester.

For men in industry. The manufacture of pig iron, wrought iron, Bessemer steel, open hearth and electric furnace steels will be studied. The mechanical treatment of steel, defects in steel and mill inspection. Methods used in forging and heat-treating various grades of steel. Also the fuels, furnaces and materials used. Lectures, recitations, and laboratory work in pyrometry, heat treatment, microscopic examination and physical testing of steel. M., 8:00-10:00.

### ECONOMICS AND SOCIOLOGY

ASSOCIATE PROFESSOR DeGRAFF, ASSISTANT PROFESSORS HOLMES AND ANTHONY

A1-2de. PRINCIPLES OF ECONOMICS. Three credits each semester.

Basic principles and concepts in economics, including the production, consumption and distribution of wealth; business organization; capitalistic combination; problems of labor; prices, wages, interest, rent and profits; money, credit and banking; international trade, economic crises, transportation, agricultural problems, risks and insurance, taxation and public expenditures. This course or its equivalent is required for entrance for credit to other advanced courses. M., W., 8:00-9:30.

A1de. GENERAL SOCIOLOGY. First semester. Three credits.

The basic concepts and methodology of Sociology. A systematic study of the origin, structure, development, and function of social groups. Surveys of various fields of Sociology. M., W., 8:00-9:30.

A2de. SOCIAL PATHOLOGY. Second semester. Three credits.

A survey of pathological conditions and processes in modern society and the social factors involved in widowhood, divorce, prostitution, alcoholism, old age, poverty, unemployment, juvenile and adult delinquency, and physical and mental defectiveness. M., W., 8:00-9:30.

A7e. LABOR PROBLEMS. First semester. Two credits.

Labor organization and legislation in America, the conflict between employers and employees, efficiency and welfare of the worker, and various voluntary and legal methods employed by laborers, employers, and the public in an attempt to promote industrial peace. M., 8:00-10:00.

## ENGLISH

DEAN SPANTON, PROFESSOR PEASE, ASSISTANT PROFESSORS  
MITCHELL AND RAW, MISS STEVENSON, MR. STICKNEY,  
MISS GOODMAN

A1-2de. RHETORIC. Three credits each semester.  
Elementary instruction in English composition; practice in expressing ideas. First semester, sentence and paragraph structure; the writing of short expository compositions. Second semester, analysis of description, argument, and narration, and the writing of longer papers within these types of composition. M., W., 6:20-7:50, Sec. A; T., Th., 8:00-9:30, Sec. B.

A2de. RHETORIC. First semester. Three credits.  
This class will be given for those students who have satisfactorily completed Rhetoric A1e providing fifteen or more register. T., Th., 6:20-7:50.

A5e. SHORT STORY WRITING. First semester. Three credits.  
Given in 1932-33.

A31de. SHAKSPERE. First semester. Three credits.  
The development of Shakspeare as a dramatist and his place in the Elizabethan Age and in the history of English literature. Most of the plays are read. Prerequisite, A1-2de. M., W., 6:20-7:50.

A38de. THE ENGLISH BIBLE AS LITERATURE. Second semester.  
Three credits.  
The object of this course is to help the student see the beauty and power of the Bible as literature, its narrative, exposition, and poetry. Prerequisite, A1-2e. M., W., 6:20-7:50.

A45-46de. AMERICAN LITERATURE. Three credits each semester.  
After a rapid survey of the literature of the Colonial and Revolutionary periods, the work centers in a study of the leading poets and prose writers of our later literature. Prerequisite, A1-2de. T., Th., 8:00-9:30.

S4e. BUSINESS ENGLISH. Either semester. Two credits.  
Described under Secretarial Science.

## JOURNALISM

MR. VANCE

1e. NEWS WRITING AND EDITING. First semester. Three credits.  
The writing and editing of news; lectures by the instructor and by members of the staffs of Akron newspapers; assigned reports; exercises; textbook work. Members of the class write and help edit The Hilltop Evening Star, monthly newspaper of the Evening Session. W., 5:50-7:50.

2e. CONTEMPORARY JOURNALISM. Second semester. Three credits. Continuation of News Writing and Editing with emphasis on the profession as a whole; staff organization, newspaper policies, and modern trends. Students may enroll in this course without having taken News Writing and Editing. Laboratory work in connection with The Hilltop Evening Star. W., 5:50-7:50.

A20de. FEATURE WRITING. First semester. Two credits. The writing of special feature articles for newspapers and magazines will be studied, with especial attention to the style and construction of these articles. Students will be urged to submit articles for publication. The course includes textbook study. Considerable writing is required. T., 8:00-10:00.

4e. EDITING. Second semester. Two credits. This class has charge of editing The Hilltop Evening Star, the evening session student newspaper. Problems of publishing the paper form the basis of informal discussions. Practice in headline writing, copyreading and makeup. Prerequisite, News Writing 1e or Contemporary Journalism 2e or the equivalent.

## HISTORY

ASSOCIATE PROFESSOR GARDNER

A7-8de. HISTORY OF MODERN EUROPE. Three credits each semester. The first semester covers the History of Europe from 1815 to 1870. In the second semester special attention is given to present-day problems. Prerequisite, permission of instructor. M., W., 6:20-7:50.

## HOME ECONOMICS

PROFESSOR MAXWELL, MISS LATHROP

31e. PRE-SCHOOL CHILD DEVELOPMENT. Either semester. Two credits.

For parents, kindergarten teachers and home economics teachers, taking up the problems of social and habit development in relation to mental and physical development of the young child. T., 5:50-7:50.

37-38e. PROBLEMS OF THE HOUSEHOLD BUYER. Two credits each semester.

The buying of garments, yard goods, hosiery, shoes, hats, accessories, household linens, carpets, draperies. Emphasis on judgment of economic values and wearing qualities. Th., 5:50-7:50.

39e. FOOD FOR SPECIAL OCCASIONS. First semester. Two credits. A course in planning, preparing and serving foods for teas, luncheons, dinners, bridges, parties, and holiday meals. Laboratory fee, \$5.00. M., 5:50-7:50.

12-13e. CLOTHING SELECTION. Two credits each semester. What it means to be well dressed. A study of suitable lines, colors and textures for individuals of varying types, figures and coloring. Accessories and their use in the costume. Clothing budgets. W., 5:50-7:50.

### MATHEMATICS

PROFESSOR JONES, ASSISTANT PROFESSORS BENDER AND SELBY,  
MISS LIPSCOMBE, MR. BAILEY

A1de. COLLEGE ALGEBRA. Either semester. Four credits. A review of surds and exponents; linear and non-linear equations; proportion and variation, progressions, mathematical induction, binomial theorem, permutations, combinations, probability, complex numbers, determinants. M., W., 5:50-7:50.

1e. ALGEBRA. First semester. Two hours. No college credit. Students who are not prepared to take up College Algebra will take elementary algebra leading up to the study of simultaneous quadratics. T., 8:00-10:00.

A2de. TRIGONOMETRY. Second semester. Four credits. Angles and their measurements; the trigonometric functions, fundamental identities, reduction theorems, addition and multiplication theorems, trigonometric equations, inverse trigonometric functions, right and oblique triangles, logarithms. M., W., 5:50-7:50.

A3-4e. ANALYTICS. Two credits each semester. A study of the straight line, circle, conic sections, and polar curves; transformation of co-ordinates, higher algebraic and transcendental curves, and a brief treatment of space co-ordinates and loci. May be studied simultaneously with Calculus. Prerequisite, A1 and A2e. Th., 8:00-10:00.

A5de. DIFFERENTIAL CALCULUS. First semester. Three credits. The differentiation of functions of a single variable, maxima and minima, curve tracing, and simple applications to mechanics. Prerequisite, 1, 2, 3, 4. M., W., 6:20-7:50.

A6de. INTEGRAL CALCULUS. Second semester. Three credits. General and special methods of integration, definite integrals, partial differentiation and applications to geometry, mechanics and physics. Prerequisite, 5. M., W., 6:20-7:50.

A11-12de. DIFFERENTIAL EQUATIONS. Two credits each semester. The solution of the differential equations which arise in the study of geometry and physics. Prerequisites, Differential and Integral Calculus. T., 8:00-10:00.

## MODERN LANGUAGES

PROFESSORS BULGER, YOUNG, ASSISTANT PROFESSOR REED,  
MISS FANNING

Candidates for entrance presenting but one year of Modern Language may take the second year on trial if they made a grade of 85%. If their grade was lower than 85%, they must take the first year's work and will receive only half credit for the work. Students who have had one year's work in a secondary school will receive half credit if they take the first year's work. Students who have had two or more years' work in a secondary school will receive no credit if they take the first year's work.  
Advanced courses will be offered for a registration of fifteen students.

A1-2de. BEGINNING FRENCH. Four credits each semester.

A thorough study of grammar with especial emphasis upon dictation and oral work. In the second semester work, grammar is continued with reading of two hundred or more pages of French. T., Th., 5:50-7:50.

A5-6e. FRENCH CONVERSATION AND LITERATURE. Two credits each semester.

One hour of conversation based on French daily life, and one hour of reading of short stories, plays and perhaps one novel. Prerequisite, one year of college French, or equivalent. M., 5:50-7:50.

A1-2de. BEGINNING GERMAN. Four credits each semester.

Elementary grammar. Reading of easy prose and verse. Practice in speaking and writing German. T., Th., 5:50-7:50.

5-6e. GERMAN DAILY LIFE. Two credits each semester.

A course for students with a fair background in German which they wish to refresh. The material will be based upon the colloquial language of everyday conversation. Such treatments of grammar as seem to be needed by the class will be given. This course is Third Year German. M., 8:00-10:00.

A3-4de. SECOND YEAR SPANISH. Three credits each semester. Reading, Conversation and Composition. M., W., 8:00-9:30.

## PHYSICS

PROFESSOR HOUSEHOLDER

A1e. GENERAL INTRODUCTORY PHYSICS. First semester. Three credits.

Mechanics. A general introduction to physics. Topical reports will be required. A standard textbook will be followed. M., W., 6:20-7:50.

A2e. GENERAL INTRODUCTORY PHYSICS. Second semester. Three credits.

Heat, magnetism and electricity. Topical reports will be required. M., W., 6:20-7:50.

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## PHILOSOPHY

MR. DONLEY

8e. HISTORY OF PHILOSOPHY. Three credits each semester. The development of reasoned human thought; a study of theories in their relation to one another, their times and their originators. T., Th., 8:00-10:00.

9e. INTRODUCTION TO PHILOSOPHY. Three credits each semester. To orient the student in systems of thought; realism, neorealism, empiricism, rationalism, pragmatism, idealism; to awaken individual reflection. T., Th., 6:20-7:50.

COMPARATIVE RELIGIONS. Second semester. Three credits. The object of this course is to isolate the social and economic forces that have provided the source of stimulation in the world's religions, and by the historical method compare the peculiar ways in which religious thought has expressed itself. Some attempt is made to orient the student in the nomenclature of the various religions. Given in 1930-31 only.

## POLITICAL SCIENCE

PROFESSOR CRECRAFT, ASSISTANT PROFESSOR SHERMAN

A1e. PROBLEMS OF CITIZENSHIP. First semester. Four credits. An introductory course including basic social, economic, and political problems of American social and civil life. T., Th., 5:50-7:50.

A10de. ELEMENTS OF LAW. First semester. Two credits. A survey of and introduction to the study of law. Topics include kinds of law, interpretation of law, personal and property rights, crime, domestic relations, contracts, agency, torts, judicial procedure, and legal remedies. T., 5:50-7:50.

A5de. MUNICIPAL GOVERNMENT. First semester. Three credits. The city in civilization, history of city government in the United States, relation of the city to the state, mayor and council plans of government, the commission plan, the city manager plan, municipal election problems, and government of metropolitan areas. M., W., 8:00-9:30.

A6de. PROBLEMS OF CITY ADMINISTRATION. Second semester. Three credits. Municipal functions and problems. Administrative organization, selection of personnel, budgets, purchasing revenues, police and fire administration, charities and correction, parks and recreation, refuse disposal, sewerage, control of utilities, and other problems. M., W., 8:00-9:30.

## SPEECH

PROFESSOR HAYWORTH, ASSISTANT PROFESSOR McEBRIGHT,  
MISS DYE, MR. TURNER

- A1de. PUBLIC SPEAKING. First semester. Three credits.  
A general course in practical public speaking and to satisfy graduation requirements. M., W., 6:20-7:50.
- A9de. RADIO SPEAKING. Second semester. Three credits.  
Practice in speaking over the microphone. Preparing material for broadcasting, including announcing, radio plays, sound effects, advertising, program building, and preparation of continuity. M., W., 6:20-7:50.
- 10e. BUSINESS MEN'S PUBLIC SPEAKING. Either semester. Two credits.  
Study, lectures, and practice. This class, designed for salesmen and business men, is limited to twenty-five who are willing to enter heartily into class practice. M., 8:00-10:00.
- 11e. BUSINESS WOMEN'S PUBLIC SPEAKING. Either semester. Two credits.  
For description see Business Men's Public Speaking above. M., 5:50-7:50.
- A32-33de. INTERPRETATION. Three credits each semester.  
A study of dialect, humorous and dramatic readings and rehearsals in preparation for their presentation. T., Th., 6:20-7:50.
- A33-34e. VOICE AND SPEECH. Three credits each semester.  
The purpose is to improve the quality of the voice for speech. Attention also to improvement of articulation. T., Th., 8:00-9:30.
- A41-42e. SPEECH CORRECTION. Three credits each semester.  
A study of the nature and treatment of such functional speech defects as stuttering, lisping, baby talk, foreign accent, and dialect, and of such organic defects as cleft palate, parietic cases, and malocclusion. M., W., 6:20-7:50.
- 47-48e. ELIMINATION OF FOREIGN ACCENT. No credit.  
For those who have learned another language before taking up English. Each person's speech will be analyzed, and his needs discovered, and such instruction in phonetics as is necessary given. T., 5:50-7:50.
- A81-82de. PHONETICS. Three credits each semester.  
A study of the physiology of vocalization and of the sounds used in all languages, together with the laws of phonetic change and the nature of dialectal differences. Attention to modern European languages and emphasis on American pronunciation. A graduate course for students of English, Speech and Modern Languages. Students wishing to enroll must obtain the consent of the instructor. T., Th., 4:30-6:00.

## COLLEGE OF ENGINEERING AND COMMERCE

FRED E. AYER, C. E., *Dean*

Training and experience in industry during the day with technical and business studies at night approaches very closely the co-operative course offered to the day students.

### TWO-YEAR REGULAR ENGINEERING COURSE

The following subjects may be taken in the Evening Session with the aim of completing two years toward a degree in Engineering.

Freshman Year	Cr. Hrs.	Sophomore Year	Cr. Hrs.
Rhetoric .....	6	Analytic Geometry .....	4
Surveying .....	6	Public Speaking .....	4
College Algebra .....	4	*Descriptive Geometry .....	3
Trigonometry .....	4	*Physics (Sophomore Mechanics) ....	6
Engineering Drawing .....	6	Electives: Accounting, Economics, Eng-	
*Freshman Mechanics .....	8	lish Literature and such other courses	
		as are approved by the Dean.	

\*Not given in 1931-32 unless fifteen persons apply.

Before he starts work toward an engineering degree the student's application for admission must be approved by the University Examiner. It is understood that students attempting to complete two years of work in the evening will try to continue their work on the co-operative basis for the Pre-Junior, Junior and Senior years. Students entering this work should consult with Dean Ayer and Professor Gilmour regarding their qualifications and their plans for completing work for the engineering degree.

### ENGINEERING CERTIFICATE COURSES

All departments have planned certificate courses especially designed to fit students for greater service in industry. Registration by qualified adults may be made for all or any part of these planned certificate courses.

Application for entrance to the technical certificate courses of the Evening Session should be made as early as possible in September. Application form will be mailed upon request and as soon as the form is filed with the Evening Session office an appointed time for consultation will be arranged. For the best interests of the students in these courses only those qualified to carry on this type of study will be admitted to the work.

## MACHINE DESIGN AND POWER CERTIFICATE COURSE

PROFESSORS GRIFFIN, GILMOUR, ASSISTANT PROFESSOR UPP,  
MR. WILSON

The purpose of the Machine Design and Power Course is to train students to become draftsmen and machine designers and to give a mechanical training that will be valuable to men engaged in various technical positions in industry.

Semester	FIRST YEAR	Hours	Semester	THIRD YEAR	Hours
1-2	Practical Mathematics, M1-2e	6	1	Steam Boilers and Combustion, M18e	2
1-2	Engineering Drawing, ME1-2e	6	2	Steam Engines and Turbines, M19e	2
SECOND YEAR					
1-2	Practical Mechanics, M3-4e	6	1	Machine Design, M17e	2
1-2	Machine Drawing, M12-13e	6	2	Gas and Oil Engines, M20e	2
			1-2	Strength of Materials, Mu5-6e	4

M1-2e. PRACTICAL MATHEMATICS. Three hours each semester. The fundamentals of arithmetic, algebra, geometry and trigonometry, in solving engineering problems. Special emphasis on mensuration, solution of algebraic equations and triangles. T., Th., 6:20-7:50.

ME1-2e. ENGINEERING DRAWING. Three hours each semester. Selection, care and use of instruments; exercises in lettering, sketching and mechanical drawing; orthographic projections, isometric and oblique drawing. T., Th., 8:00-9:30.

M12-13e. MACHINE DRAWING. Three hours each semester. Detail and assembly drawings of machine parts; elementary mechanism and machine design. T., Th., 6:20-7:50.

## MUNICIPAL ENGINEERING CERTIFICATE COURSE

PROFESSOR DURST, ASSISTANT PROFESSOR BULGER

The Municipal Engineering Course has been prepared primarily for young men employed by the various service departments of the city, county, and state, and for those who desire to enter such work. Men who are unable to take a regular college degree course, can in this way prepare themselves for positions in the highway, sewer, and water departments. All of the equipment of the engineering college is available to students in the course, including all surveying equipment, and testing machines for tension, compression and torsion. A complete set of laboratory equipment is used for testing of concrete.

Semester	FIRST YEAR	Hours	Semester	THIRD YEAR	Hours
1-2	Surveying, Mu3-4e	6	1-2	Strength of Materials, Mu5-6e	4
1-2	Practical Mathematics, M1-2e	6	1	Concrete Laboratory, Mu9e (1931-32)	
SECOND YEAR					
1-2	Practical Mechanics, M3-4e	6	2	Reinforced Concrete, Mu10 (1931-32)	
1-2	Engineering Drawing, ME1-2e	6	1-2	Municipal Engineering, Mu13-14e	4

**Mu1-2e. SURVEYING.** Three hours each semester. Lectures, problems and field work. Use of the tape, level, and transit. Computing areas, note-keeping, and mapping. Saturday afternoon will be devoted to field work from October 10 to November 14. In the second semester topographic surveying, profiles, contours and plane surveying are studied. Plane table work. Field work from April 23 to May 21. M., 8:00-10:00.

**Mu5-6e. STRENGTH OF MATERIALS.** Two hours each semester. Stresses and deformations produced by tension, compression, and shear; riveted joints, elementary combined stresses and strains, tension; shear and moment diagrams; stresses and deflections of statically determinate beams. Classroom work in statically indeterminate beams; combined axial and bending loads; eccentric loads, and columns. Laboratory work in compression, tensile, torsion, and flexural tests. Th., 8:00-10:00.

**Mu9e. CONCRETE LABORATORY.** First semester. Two hours. The standard tests on Portland cement and concrete are conducted in accordance with the A. S. T. M. standards. Mixtures are designed and samples are tested for verification. The water-cement ratio is studied. T., 8:00-10:00.

**Mu10e. REINFORCED CONCRETE.** Second semester. Two hours. No credit. The subjects taken up in this course will be plain concrete, general properties of reinforced concrete, beams and slabs, flexure and direct stress, columns, foundations, reinforced concrete buildings, and retaining walls. T., 8:00-10:00.

## INDUSTRIAL ELECTRICITY CERTIFICATE COURSE

PROFESSOR WALTHER, ASSISTANT PROFESSOR SMITH

Workers on electrical maintenance and construction work need a better knowledge of electrical principles for advancement. The making and interpretation of standard drawings explaining electrical construction, the designing of electrical machinery and appliances supplemented with the necessary knowledge of electrical theory is given in this certificate course. It is designed to train men for the positions of electrical tester, electrical supervisor, electrical draftsman, technical salesman, engineering assistant, etc. Laboratory exercises are included. The University laboratory is well equipped with meters, various types of motors, generators, and appliances required.

Semester	FIRST YEAR	Hours	Semester	THIRD YEAR	Hours
1-2	Practical Mathematics, M1-2e.	6	1-2	Advanced Industrial Electricity	6
1-2	Engineering Drawing, ME1-2e	6	1-2	Electrical Laboratory, 35-36e	6
<b>SECOND YEAR</b>					
1-2	Practical Mechanics, M3-4e	6			
1-2	Industrial Electricity, 31-32e	6			

31-32e. INDUSTRIAL ELECTRICITY. Three hours each semester. Fundamental principles of electrical science as applied to modern industry. Direct current circuits, machines and appliances. Theory of inductance, condensers, and storage batteries. M., W., 8:00-9:30.

71-72e. ELEMENTS OF RADIO. Three hours each semester. The theory of radio telephony, including broadcasting and receiving. Approximately two hours of each period will be devoted to laboratory work, which will include tests of oscillators, modulators, detectors, and amplifiers. Prerequisite, 31-32e. M., W., 6:20-7:50.

### INDUSTRIAL PRODUCTION CERTIFICATE COURSE

PROFESSOR ADENDORFF

The subjects assembled in this course attempt to formulate objectives of thought which will increase the effort of those responsible for the handling of the human element in industry through the scientific approach to organization problems. This training will aid foremen, production clerks, and junior factory department heads to meet the problems confronting them from day to day and to place them for promotion.

Semester	FIRST YEAR	Hours	Semester	THIRD YEAR	Hours
1	Foremanship .....	(1½)	1-2	Personnel Relations .....	(1½)
1	Industries .....	(1½)	1	Production Control .....	(1½)
2	Foremanship Problems .....	(1½)	1	Time, Motion and Fatigue Study .....	(2)
2	Industrial Economics .....	(1½)	2	Production Accounting .....	(1½)
	SECOND YEAR		2	Rubber Production Methods....	(1½)
1-2	Production Methods .....	(1½)			
1	Purchasing .....	(1½)			
2	Materials Control .....	(1½)			

5e. INDUSTRIAL MANAGEMENT PROBLEMS. First semester. Two hours.

Industrial problems relative to plant, buildings, equipment, materials, organization, wages, production control, quality control and co-ordination. M., 8:00-10:00.

FOREMANSHIP. Either semester. One and one-half hours.

Study and discussion of methods of training workers on the job and more effective use of the foremen's time. Organization problems, job specifications, job analysis and training problems. W., 8:00-9:30.

FOREMANSHIP PROBLEMS. Second semester. One and one-half hours.

This course follows Foremanship and covers the problems that confront the foreman. Presentation of methods by students of the class. W., 8:00-9:30.

INDUSTRIES. First semester. One and one-half hours.

The interrelationship of industries, showing the results of specialization and interdependence among workmen and managers. Each student will chart at least two industries. W., 6:20-7:50.

INDUSTRIAL ECONOMICS. Second semester. One and one-half hours. Principles of economics as they apply to industrial organization and management. Prerequisite, Industries or equivalent. W., 6:20-7:50.

## COMMERCE AND ADMINISTRATION

PROFESSOR LEIGH, ASSISTANT PROFESSOR MCKEE, MR. VAN METRE,  
MR. TINKLEPAUGH, MR. HALL, MR. LEWERS, MR. AMMERMAN,  
MR. POWERS, MR. DAVERIO

### AIM

Instruction is planned to meet the needs of the business man who desires a deeper knowledge of associated fields of business endeavor, and the student who is taking work toward a certificate or degree in Business Administration. All courses are designed to inform and prepare the student to handle practical situations. To accomplish this purpose, the instructors use textbooks, practical problems, reference and home work, and discussion. Any executive can profit from these studies.

### "STUDY WITH A PURPOSE"

Plan your study; then study your plan. A definite goal brings the best results from your application. If you are interested in Management, Accounting, Marketing, or Retailing, you can concentrate your efforts in that field by taking the basic subjects and electing the remaining hours in the option of your major interest. Thirty-six hours are required for a certificate; and fifty-two hours for an advanced certificate.

The plans are flexible and allow the student to pursue studies which will assist him in his profession.

### COURSES COUNTING TOWARD A COMMERCE DEGREE

Evening Session courses in commerce are applicable toward the Degree of Bachelor of Science in Business Administration. All students desiring to apply such courses toward a degree, however, must first matriculate in the College of Engineering and Commerce and undertake those subjects specifically recommended by the head of the Commerce Department.

### CERTIFICATE COURSES

To enable students to prepare themselves in some particular field of business endeavor the Commerce department is offering certificate courses in Accounting, Marketing, Advertising, Financial and Industrial Management. These courses contain only the fundamentals necessary for a thorough working knowledge in the given fields, but they give the student a planned program of study, which will assure definite accomplishment and progress toward a chosen goal.

## ACCOUNTING CERTIFICATE COURSE

This course is for the student preparing for a career in professional or industrial accounting. It is thorough, comprehensive and practical. The student or the practicing accountant will find in this series of courses a study plan suited to his needs. The financial, statistical, and managerial information so essential to the modern accountant. The Advanced Certificate Course prepares for professional accounting as far as theory and education are related to the professional practice.

Semester	FIRST YEAR	Sem. Cr.	Semester	THIRD YEAR	Sem. Cr.
1-2	Accounting, C21-22e .....	3	1-2	Cost Accounting, C33-34e .....	3
1	Public Speaking .....	2	1-2	Principles of Economics, A1e-2e	3
2	Rhetoric, A1e .....	3	FOURTH YEAR		
	or		1-2	Auditing, C35-36e .....	3
2	Business English .....	2	1	Business Law, 40e .....	2
SECOND YEAR			2	Business Correspondence, S13e	2
1-2	Accounting, C23-32e .....	3	1	Income Tax .....	1
1-2	Bus. Org. & Mgt. ....	3	2	C. P. A. Review .....	1

The Certificate is issued on the completion of three years of work; advanced certificate is issued upon the completion of the fourth year.

**C21-22de. ACCOUNTING.** Three credits each semester.

Accounting details of business management; recording of such transactions as acquisition of assets, borrowing of money, incurring of expenses, making of purchases and sales, issuing of stock and bonds, and the amortization of bond premium and discount. Book-keeping principles are mastered in practice sets of books. Three sections—M., W., 6:00-7:50; M., W., 8:00-9:50; T. Th., 6:00-7:50.

**20e. PRELIMINARY ACCOUNTING.** Second semester. Three hours. The fundamentals of bookkeeping and of business transactions. Use of modern business forms and modern machine equipment is explained. This course enables the student without previous experience or training to enter C21e. T., Th., 6:00-7:50.

**C23de. MANAGERIAL ACCOUNTING.** First semester. Three credits. This course summarizes, develops and analyzes accounting procedure. Financial statements are studied intensely. A concise working knowledge of more advanced accounting used in determining administrative, credit and expansion policies. T. Th., 6:20-7:50.

**C32e. ADVANCED ACCOUNTING.** Second semester. Three credits. In addition to the text, problems are used to illustrate the balance sheet and the profit and loss statement, analysis of profits, application of funds, capital expenditures and depreciation policies, determination of cost for inventory valuations, installment accounts, etc. T., Th., 6:20-7:50.

**C33-34de. COST ACCOUNTING.** Three credits each semester. Methods of collecting costs of materials, labor and burden, and incorporating them into the books of account; distributing burden costs and methods of cost control. T., Th., 6:20-7:50.

C35-36de. **AUDITING.** Three credits each semester. Investigations are made of special branches of industry such as banks, municipalities, and public utilities to fully equip the student with modern methods of audit procedure and analysis. T., Th., 8:00-9:30.

C60-63e. **BUSINESS ORGANIZATION AND MANAGEMENT.** Three credits each semester.

A proper perspective of the business organization. Departments and their functions. Class work, problems, and plant trips. Organization of a business; personnel management; the administration of company relations is discussed and analyzed by conferences and the case method. T., Th., 6:20-7:50.

**MANAGEMENT CERTIFICATE COURSE**

The forces of large-scale industry—finance, sales, advertising, purchasing, production—are directed, maintained and controlled by skilled specialists. Each phase of business is becoming a profession. The aspirant is required to speak and write accurately, to know the fundamental principles of economics and organization underlying business, and to use the tools of accounting and statistics. In addition, success in each field demands a fund of special knowledge. The various management options attempt to supply this special knowledge.

**INDUSTRIAL MANAGEMENT** acquaints the student with the cost, purchasing, and personnel problems of the factory.

**MARKETING MANAGEMENT** aims to equip the student with the knowledge of research, market planning, and advertising necessary to plan effectively and carry out any industrial or retail selling project. Men wishing to enter selling, retailing, advertising, or market research should finish this option.

**FINANCIAL MANAGEMENT** is planned to prepare for industrial finance or banking.

**PURCHASING MANAGEMENT** is intended to give the student something of the scope of importance of purchasing management.

Semester	FIRST YEAR	Sem. Cr.	MARKETING MANAGEMENT	Semester	OPTION	Sem. Cr.
1	Public Speaking .....	2	Marketing (1931-32)	1	Salesmanship .....	1½
2	Rhetoric, A1e .....	3	Marketing Problems	1	Retailing, C88e .....	2
	or			1	Advertising, C88e .....	3
2	Business English .....	2	Advertising Campaigns, 94e	2	Advertising Campaigns, 94e	3
1-2	Business Organization & Mgt. 3					
<b>SECOND YEAR</b>			<b>FINANCIAL MANAGEMENT</b>			
1-2	Principles of Economics, A1e-2e	3	<b>OPTION</b>			
1-2	Accounting .....	3	1-2	Financial Org. and Mgt. ....	3	
<b>THIRD YEAR</b>				Credits & Collections .....	3	
1-2	Bus. Facts & Forecasting .....	3	2	Investments .....	3	
1	Business Law, C40e .....	2		Budgets (1932-33)		
1-2	Business Correspondence, S13e	2		Problems in Finance (1932-33)		
<b>FOURTH YEAR</b>			<b>PURCHASING MANAGEMENT</b>			
<b>INDUSTRIAL MANAGEMENT</b>			<b>OPTION</b>			
1	Industrial Management .....	2	2	Purchasing (1931-32) .....	2	
1-2	Cost Accounting, C33e-34e	3	2	Products & Prices .....	2	
	Purchasing		1	Marketing (1931-32) .....	2	
1	Planned Marketing .....	2		Materials Control .....	2	
	Personnel Relations (1932-33)		1-2	Business Geography .....	3	
				Traffic Management .....	2	

88e. RETAILING. Second semester. Two credits.

The development, types and significance of the various retail institutions. The best practice of merchandising display and retail selling and the co-ordination of consumer needs and retail buying. T., 8:00-10:00.

80e. PLANNED MARKETING. First semester. Two credits.

The nature of customer demand, the function of middlemen, sale of consumer and industrial goods, pricing and price factors, and a study of the costs of marketing. Th., 8:00-10:00.

19-20e. BUSINESS GEOGRAPHY. Two credits each semester.

The products of trade, the factors that make for exchange and intercourse between nations, and trade channels are studied. A practical course for business men. M., 8:00-10:00.

87e. ADVERTISING. First semester. Three credits.

Principles and practices of advertising; market plans; appeals; advertisement writing; constructive criticism. Lectures are given by outside business and advertising specialists. M., W., 8:00-9:30.

94e. ADVERTISING CAMPAIGNS. Second semester. Three credits.

An advanced course. The principles established in Advertising C87e will be more intensely treated and the student will work out an advertising plan, and complete layouts and copy for a particular product. Media will be selected, copy scheduled and promotion activities drawn up. M., W., 8:00-9:30.

12-13e. ECONOMIC DEVELOPMENT OF THE UNITED STATES. Two credits each semester.

The industrial development of the American people; exploration and settlement; territorial acquisition; land policies; growth of commerce; crises, industrial combinations and conservation; development of banking institutions and railroad systems. W., 8:00-10:00.

SALESMANSHIP. Either semester. One and one-half credits.

Economic need of selling, the selling process, and the preparation of sales talks and plans; problems from actual sales experience, laboratory practice. M., 6:20-7:50.

C41-42de. BUSINESS LAW. Two credits each semester.

*Contracts and Agency*—contractual relationships; elements of a valid and binding contract; rights and obligations of the parties; the avoidance or discharge; appointment, duties and powers of an agent. *Sales and Negotiable Instruments*—rights of the parties to a sale; the Uniform Sales Act; negotiable paper; the rights and obligations of the maker, endorsers, and holders, for value; the Uniform Negotiable Instruments Act. Th., 8:00-10:00.

72-73e. FINANCIAL ORGANIZATION AND MANAGEMENT. Three credits each semester.

The development of a sound money system, use of credit instruments, the rise of a banking system, and the relation of the financial organizations to the business man. The economics of finance; procuring capital, its application, use and control. M., W., 6:20-7:50.

ASSOCIATION COURSES

The following Associations are co-operating with the Evening Session through their educational committees:

THE AKRON ADVERTISING CLUB

Advisory Committee: Earl E. Humphrey, Akron Typesetting Co., President of the Akron Advertising Club; Fred W. Danner, President, Akron Typesetting Co., Secretary of the Akron Advertising Club; Glenn L. Smith, Central Depositors Bank, Chairman of the Educational Committee of the Akron Advertising Club.

See the Marketing Management Certificate Course.

THE AKRON REAL ESTATE BOARD

Advisory Committee: C. D. Smith, President; C. K. Traxler, Secretary; F. G. Alexander, Chairman of the Educational Committee; C. W. Hall, D. W. Kaufman, R. K. Crawford, Walter Hall, George Clinton, Richard Herberich, C. A. Johns, Walter Fox, Forrest Myers.

CERTIFICATE COURSE: Required Subjects in logical order to be taken are:

Credits		Credits	
Real Estate, 1e .....	1½	Business Law 1, 40e .....	2
Economics, A1e .....	3	Real Estate Law, 43e .....	2
Real Estate Selling Institute .....	(1)	Business Correspondence, S5e .....	2
Growth of Cities .....	1½	Advertising, 87e .....	2
Real Estate Financing, 3e .....	1½	Salesmanship .....	1½
Real Estate Appraisals, 4e .....	1½	Electives approved by Head of Dept. 8	8
Public Speaking, 10e .....	2	<b>Total</b>	<b>30</b>

1e. FUNDAMENTALS OF REAL ESTATE PRACTICE. First semester. One and one-half credits.

Land and its use; history of land tenures and laws; the growth of cities; zoning and building regulations, subdividing and elementary appraisals. W., 6:20-7:50.

4e. REAL ESTATE APPRAISAL. Second semester. One and one-half credits.

A study of real estate values; appraisals such as improvements, income and leased properties, plottage, irregular lots, depreciation and obsolescence, and amortization of building costs sensing the market. Actual appraisals are made. W., 6:20-7:50.

THE AKRON PURCHASING AGENTS ASSOCIATION

Advisory Committee: George E. Price, Jr., The Goodyear Tire & Rubber Co., President; E. G. Hammack, The B. F. Goodrich Co., Secretary; C. F. Marshall, Seiberling Rubber Co., Chairman of Educational Committee; W. O. Hollister, Davey Tree Expert Co.; W. C. Mingle, Colonial Salt Co.

See Purchasing Management Certificate Course.

AKRON LIFE UNDERWRITERS

Advisory Committee: J. I. Thompson, Chairman, W. L. Hammerbeck, R. E. Kennedy (President, Akron Association of Life Underwriters), E. J. Publow, Nathan R. Smith, and Louis E. Zak.

The Essentials of Life Underwriting Institute. Th., 6:30-8:00. (First meeting October 15, 1931.)

The C. L. U. Coaching Institutes. T., 8:30-10:00 a. m. (First meeting October 13, 1931.)

The Life Underwriters Speakers' Institute. Th., 6:00-8:00. (First meeting October 15, 1931.)

Institutes for Life Underwriters continue for 30 weeks, and the fee is \$18.00 each. See special pamphlet and application for details.

## SECRETARIAL SCIENCE

MR. DOUTT, MISS FLINT, MISS TENNEY, MISS COHEN,  
MISS WAKEFIELD

### PURPOSE

The courses of study offered in the fields of Secretarial Service and Business English are designed chiefly for those whose work involves the use of letters, business reports, and other forms of English expression. All subjects listed in either of the certificate courses may be applied also toward the regular four-year degree in Secretarial Science, information concerning which will be found in the bulletin of the College of Engineering and Commerce.

### THE PRIVATE SECRETARY'S COURSE

The Private Secretary's Certificate Course is intended for stenographers and private secretaries who wish to perfect themselves in their work and who desire to prepare for greater responsibilities. Students need to have completed a standard course in shorthand theory and the equivalent of the usual high school or business college work in typewriting. Modern laboratory equipment in Secretarial Science is available, including the chief types of calculating machines and alphabetic, numeric, geographic, automatic, and subject systems of filing.

Semester	FIRST YEAR	Sem. Cr.	Semester	THIRD YEAR	Sem. Cr.
1-2	Shorthand, S23-24e .....	3	1	Business Correspondence .....	2
1	Business English .....	2	2	Office Management, S10e .....	3
2	Typing, S34e .....	(2)	1.2.	Approved Elective .....	3
SECOND YEAR					
1	Shorthand, S26e .....	3	Minimum total of credits required for the certificate, 32.		
1-2	Economics .....	3			
	or				
1-2	Accounting, C21-22e .....	3			

### GENERAL OFFICE COURSE

The General Office Certificate Course is designed to develop facility in the use of the English language in meeting business situations, to acquaint the student with the problems incident to modern office management, and to provide additional background material of value in preparing for larger opportunities.

Semester	FIRST YEAR	Sem. Cr.	Semester	THIRD YEAR	Sem. Cr.
1-2	Economics, A1-2e .....	3	1	Business Organization, C60e....	3
1	Business English, S11e .....	2	2	Office Management, S10e .....	3
2	Business Correspondence, S13e	2	1-2	Approved Elective .....	2 or 3
SECOND YEAR					
1-2	Business Writing, S17-18e .....	3	Minimum total of credits required for certificate, 32.		
1-2	Business Law, C40-41e .....	2			
	or				
1-2	Accounting, C21-22e .....	3			

3e. SECRETARIAL DUTIES. Either semester. Three credits. Origin, nature, and scope of secretarial work; handling and answering of mail; securing needed information; preparation of itineraries, budgets, speeches, reports, and documents; proofreading; writing of minutes; indexing and filing; and time-saving machines. T. Th., 8:00-9:30.

S21-22de. BEGINNING SHORTHAND. Three credits each semester. A thorough introduction in the Gregg system. The second semester completes Gregg theory and begins practice in dictation. While no attempt is made to secure speed, at the end of the year the student should be able to take dictation at a moderate rate of speed and to read notes accurately. T., Th., 8:00-9:30.

S23-24de. SHORTHAND. Three credits each semester. After a brief review of Gregg theory, dictation practice begins with simple letters and articles, and proceeds through increasingly difficult material, designed to develop speed, and to convey a broad understanding of business terminology. Open to those who have completed a standard course in theory. T., Th., 8:00-9:30.

S26de. SHORTHAND. First semester. Three credits. An advanced course that includes court practice covering all phases: testimonies, bankruptcy, jury charge, etc. Speed to 130 words a minute; taking and transcribing of lectures, etc. T., Th., 6:20-7:50.

S31-32de. BEGINNING TYPING. Two credits each semester. The touch system of typewriting, and care and use of the machine; practice in drawing up various business forms; drill in spelling, capitalization, and punctuation; use of carbon paper; simple tabulations, etc. M., 6:00-8:00 and T., Th., 6:20-7:50.

11e. BUSINESS ENGLISH. Either semester. Two credits. Various types of business writing are studied and illustrated. The aim is to establish, with material drawn from business, fundamental principles which enable the student to use the English language with a greater degree of accuracy, fluency, and precision. T., 5:50-7:50, Sec. B., and W., 5:50-7:50, Sec. A.

13e. BUSINESS CORRESPONDENCE. Either semester. Two credits. An advanced course in writing of sales, credit, collection, adjustment and miscellaneous letters; the form and content of the various types of letters; the psychology underlying sales, collection, and other letters. Emphasis on accuracy and conciseness of expression. Prerequisite, Business English, Rhetoric, or approved business experience. T., 8:00-10:00.

## THE TEACHERS COLLEGE

A. I. SPANTON, A. M., *Acting Dean*

## ART

ASSISTANT PROFESSOR BARNHARDT, MISS CABLE, MISS WHORL

The following certificate courses are planned for students wishing to take consecutive work along definite lines of study. For art teachers' courses leading to certification or degree, see Teachers College Bulletin.

FINE ARTS CERTIFICATE COURSE		ART APPRECIATION CERTIFICATE COURSE	
	Credits		Credits
Structural Art, 1 .....	2	History of Art, 25 .....	2
Technique of Mediums, 8 .....	2	History of Art, 26 .....	2
Free Sketch, 19 .....	2	Structural Art, 1 .....	2
Clay Modeling, 9 .....	2	Design, 2 .....	2
Still Life, 9 .....	2	Costume, 6 .....	2
Still Life, 10 .....	2	Stage Costume, 20 .....	2
Pose, 19 .....	2	Interior Decoration, 7 .....	2
Illustration, 12 .....	2	Interior Decoration, 21 .....	2
Illustration, 13 .....	2		
	18		16
ART DESIGN CERTIFICATE COURSE		STAGE DESIGN CERTIFICATE COURSE	
	Credits		Credits
Structural Art, 1 .....	2	Structural Art, 1 .....	2
Design, 2 .....	2	Mediums, 8 .....	2
Crafts, 3 .....	2	Clay Modeling, 9 .....	2
Crafts, 4 .....	2	Crafts, 3 .....	2
Crafts, 5 .....	2	Marionettes, 17 .....	2
Clay Modeling, 9 .....	2	Stage Costume, 20 .....	2
Marionettes, 17 .....	2	History of Art, 25 .....	2
Costume, 6 .....	2	History of Art, 26 .....	2
Interior Decoration, 7 .....	2		
Interior Decoration, 21 .....	2		
	20		16

A laboratory fee of \$3.00 is charged for all courses in the Art department except when otherwise stated in the course description.

T1de. STRUCTURAL ART. First semester. Two credits.

A study of the basic principles of art: design, color and composition. M., 6:30-9:30.

T3de. DESIGN. First semester. Two credits.

A study of modern design. Prismatic color theory is studied and application made to the several types of design for which it is adapted. Prerequisite, T2e Design. W., 6:30-9:30.

T4de. CRAFTS. First semester. Two credits.

Application of design to textiles of various textures and by different processes. Prerequisite, T3e Design. Th., 6:30-9:30.

T7de. ETCHING AND WOODBLOCK ILLUSTRATION. Second semester. Two credits.

Technique of drypoint and chemical etching. Cutting and printing of wood and linoleum blocks. Prerequisite, T6e or equivalent. Th., 6:30-9:30.

T9de. CLAY MODELING. First semester. Two credits.

Modeling in relief and the round from the abstract and natural forms. Simple pottery forms. W., 6:30-9:30.

T10de. MODELING. Second semester. Two credits.

Modeling from the head and the human figure. Group composition. Work in clay, plaster and wood. Prerequisite, T9e. W., 6:30-9:30.

T15de. ELEMENTARY ART. Second semester. Two credits.

A study of children's special interests and abilities. The use and source of reference material, the choice and use of suitable materials. The presentation of lessons in picture study. The correlation of Art and other studies in the curriculum. M., 6:30-9:30.

T19de. POSE. First semester. Two credits.

Drawing from the model. A careful study of form and its relation to the underlying structure of bones and muscles. Prerequisite, Still Life. W., 6:30-9:30.

T20de. POSE. Second semester. Two credits.

Pictorial and decorative treatment of the human figure. Portrait heads. Color rendition. Prerequisite, T19e. W., 6:30-9:30.

T25-26de. HISTORY OF ART. Two credits each semester.

A comprehensive history of European painting, sculpture, and architecture from the earliest time to the Italian Renaissance. Second semester: The history of European and American painting, sculpture and architecture from the Renaissance to the present time. M., 6:30-8:30. (No laboratory fee.)

T23-24de. COMMERCIAL ART. Two credits each semester.

Basic principles of lettering, layout, color, illustration, applied to practical problems. In the second semester a study is made of the technique of reproduction, and of drawing for definite problems in advertising. Prerequisite, T23e. Th., 6:30-9:30.

## EDUCATION

ASSISTANT PROFESSORS EVANS AND SMITH, MISS KEMLER,  
MR. SNYDER

T11-12e. STORY TELLING. Two credits each semester.

The selection, preparation, and telling of stories for children. Designed for all who would interest children through the story hour.

In the second semester special emphasis is placed on classification, adaptation, invention and grouping of stories. M., 5:50-7:50.

T36e. LANGUAGE, CONTENT AND METHOD. First semester. Two credits.

A study of the principles of teaching language in grades one to six, emphasizing self-expression, oral and written accuracy, appreciation, and remedial work. W., 5:50-7:50.

T35e. READING, CONTENT AND METHOD. Second semester. Two credits.

A study of the principles of the teaching of reading dealing with the development of reading abilities in children from the earliest through the more mature years. W., 5:50-7:50.

T37de. ARITHMETIC, CONTENT AND METHOD. Second semester. Two credits.

A study of the subject matter for grades one to six, principles of teaching, special methods and devices, course of study, and remedial work. W., 5:50-7:50.

T7e. EDUCATIONAL SOCIOLOGY. First semester. Two credits.

The data and principles derived from a study of social relationships are applied in educational problems. W., 5:50-7:50.

T3de. GEOGRAPHY OF NORTH AMERICA. First semester. Two credits.

Natural resources and climatic features as they influence life forms, industries, cities and chief historic events in North America. M., 8:00-10:00.

T1e. PRINCIPLES OF GEOGRAPHY. Second semester. Two credits.

A study of the natural environment in relation to life. The course will professionalize the subject matter by presenting methods of instruction with the content of the subject matter. M., 8:00-10:00.

T3de. HISTORY OF EDUCATION IN THE UNITED STATES. First semester. Three credits.

A study of the European background of American education and of the development of the public school system in the United States. T., Th., 8:00-9:30.

T31e. PERSONAL HYGIENE. Either semester. Two credits.

A scientific background for the various health activities of the school and the community; the important problem of the care of the body from both the individual and social viewpoints. T., 8:00-10:00.

T29-30de. SCHOOL HEALTH. Two credits each semester. School sites, drainage, sanitation; beautifying, efficiency; school furniture; gymnasium; health problems. Teaching health, needs, programs, organization, tests, materials. Th., 8:00-10:00.

T15de. SCHOOL MANAGEMENT AND ADMINISTRATION. Second semester. Two credits.

A course designed to acquaint teachers with problems relating to non-instructional responsibilities such as attendance, records, discipline, promotion, community relationship, and professional improvement. Th., 5:50-7:50.

## PUBLIC SCHOOL MUSIC

ASSISTANT PROFESSOR ENDE, MR. CHAPMAN, MISS RIDER

T1-2de. ELEMENTARY HARMONY. Two credits each semester. Intervals; scales; triads; inversions of triads; cadences; sequences; chords of the seventh and inversions; passing and auxiliary tones; simple modulations. Harmonization of melodies and basses. Keyboard work covering paper work. W., 5:50-7:50.

T35-36e. HISTORY AND APPRECIATION OF MUSIC. Two credits each semester.

Alien musical systems; mediaeval music; the epoch of vocal counterpoint; the development of monophony; Bach, Handel, Gluck; the perfection of the sonata form. The transition to the romantic style; the great nineteenth century romanticists; opera in the nineteenth century; other nineteenth century composers; recent and contemporary composers. Outside readings and reports. Fully illustrated. T., 8:00-10:00.

T21-22de. PUBLIC SCHOOL MUSIC METHODS. Two credits each semester.

First semester: Material of kindergarten and primary grades; methods of teaching; music appreciation. Second semester: Intermediate and upper grades; methods; music appreciation. W., 5:50-7:50.

RHYTHM BAND. First semester. Two credits.

A course in conducting rhythm with emphasis on the toy orchestra. Construction of a number of instruments is included. Th., 5:50-7:50.

ORCHESTRA. Both semesters.

This class is open to all Evening Sessions students without cost but if credit is desired the student must pay the one hour fee. Those students who wish to register for orchestra only must pay the regular fee and will receive credit. M., 6:00-8:00.

## INDUSTRIAL ARTS AND VOCATIONAL EDUCATION

ASSISTANT PROFESSOR GREENLY, MR. CONNER, MR. MOORE

## T27de. HISTORY AND PHILOSOPHY OF VOCATIONAL EDUCATION. First semester. Two credits.

A brief survey of the development of Vocational Education. Apprenticeship under the Guild system. Social and economic factors that have affected apprenticeship. Various types of organization. Theories underlying state and federal aid. Canton—10:00-12:00 p. m., Monday; Akron—4:00-6:00 p. m., Monday; Youngstown—3:00-5:00 p. m., Tuesday.

## 25e. ORGANIZATION OF INSTRUCTION MATERIAL. First semester. Two credits.

Sources of course content; principles governing curriculum construction; effective arrangement of teaching content; application of governing principles. East Liverpool—10:00-12:00 a. m., Wednesday.

## T15de. SHOP MANAGEMENT. First semester. Two credits.

Housing conditions and the installation of equipment. Problems of shop maintenance and the securing of equipment and supplies. The reaction of equipment on the whole vocational program. Educational abilities and preparation of students. Variations in course content to meet students' abilities. Forms are developed recording progress, ordering supplies, reporting to administrative officers, etc. Akron—4:00-6:00 p. m., Thursday, Hower Trade School.

## 29e. METHODS OF TEACHING OCCUPATIONAL SUBJECTS. First semester. Two credits.

Methods of instruction in occupational subjects are studied and evaluated in terms of analysis and organization of curricular content and psychological principles. Teaching devices are examined. Exemplary teaching plans are required and their use discussed. Cleveland—Friday, 4:00-6:00 p. m.

## T2de. OCCUPATIONAL ANALYSIS. Second semester. Two credits.

A comparative study of methods of occupational analysis for curricular purposes. Development of a standard technique to determine content of vocational courses. Analysis of any occupation for which there is educational demand, such as architecture, auto mechanics, carpentry, dressmaking, machinist trade, plumbing, retail selling, telegraphy, etc. Akron—Th., 4:00-6:00 p. m.

## T4de. EDUCATIONAL AND VOCATIONAL GUIDANCE. Second semester. Two credits.

An introductory course in guidance as an integrating influence in education. Youth must be oriented to social organization—a func-

tion as many phased as education itself. Guidance must be more than vocational, although the life career motive is the organizing factor. Canton—M., 10:00-12:00 p. m.

T32de. INDUSTRIAL AND EDUCATIONAL CO-ORDINATION. Second semester. Two credits.

The procedure necessary to arrive at the problems of the employed youth; type of information that may be given teachers; organizing, systematizing and filing information; investigation of the nature of individual and group conferences with employed youth; co-ordination as the special problem of harmonizing all efforts to promote the educational welfare of working youth. Youngstown—T., 3:00-5:00 p. m.

T23-24e. ORGANIZATION OF INSTRUCTION MATERIAL FOR INDUSTRIAL ARTS TEACHING. Two credits each semester.

The development and compilation of material to be used in classroom instruction. The work will consist of lesson planning, working out operation sheets, information sheets and job sheets for various industrial arts activities. W., 4:00-6:00.

## PSYCHOLOGY

PROFESSORS HAYES AND KUHNES, ASSOCIATE PROFESSOR WOOD

T1de. GENERAL PSYCHOLOGY. First semester. Three credits.

A course giving students a general understanding of the feelings and emotions, motives and reactions of themselves and others, to prepare for advanced courses. M., W., 8:00-9:30.

T3de. EDUCATIONAL PSYCHOLOGY. Second semester. Three credits.

For students who wish to meet state certification requirements and who have had no training in educational psychology. Attention to the native equipment of children and to the learning process. Prerequisite, T1e. M., W., 8:00-9:30.

T5e. CHILD PSYCHOLOGY. First semester. Two credits.

Pre-school child and early elementary grades; original tendencies; play attitudes and educational application; application of instinctive urges in training and control. Prerequisite, T1e. Th., 5:50-7:50.

T4de. PSYCHOLOGY OF THE EXCEPTIONAL CHILD. Second semester. Two credits.

Case studies of deviates; methods of treatment; methods of diagnosis; neural instability, precocity, backwardness, and feeble-mindedness. Prerequisite, T1e. Th., 5:50-7:50.

**T8e. PSYCHOLOGY OF ELEMENTARY SCHOOL SUBJECTS. Second semester. Two credits.**

A course founded on the results of experiment and scientific research. The concern is particularly with aims, abilities, laws of association, satisfaction and repetition and the location and elimination of errors in the selection of materials for the various grades. Prerequisite, T1e. S., 8:00-10:00.

### GRADUATE COURSES

PROFESSORS HAYES AND KUHNES, ASSOCIATE PROFESSOR WOOD,  
ASSISTANT PROFESSOR EVANS

The Teachers College offers graduate courses leading to the degrees of Master of Education (to candidates holding the B. E. degree), Master of Arts in Education (to candidates holding the A. B. degree), and Master of Science in Education (to candidates holding the B. S. degree). For details see Teachers College catalog.

### EDUCATION

**T101e. MODERN TENDENCIES IN EDUCATION. First semester. Two credits.**

A discussion of the outstanding tendencies in modern educational theory and practice. W., 5:50-7:50.

**T113e. EDUCATIONAL PHILOSOPHY. First semester. Two credits**  
The educational aims and ideals as determined by the educational process, the nature of mind and the ideals of the race. Th., 5:50-7:50.

**T114e. SUPERVISION OF STUDENT TEACHING. Second semester. Two credits.**

A study of current practices and specific methods of supervision and direction of student teaching. W., 5:50-7:50.

**T120e. PRINCIPLES AND TECHNIQUE OF RESEARCH AND INVESTIGATION. First semester. Two credits.**

This course introduces graduate students to the principles and practice of research. Meaning and purpose of research; study of typical researches; defining problems; planning; investigation; bibliographies; schedules, questionnaires and other instruments; organizing data; interpretation of results; forms of presentation; preparation of scientific papers. T., 5:50-7:50.

**T118e. EDUCATIONAL STATISTICS. Second semester. Two credits.**  
A course dealing with the statistical terms and concepts needed to interpret present-day literature. Teachers who construct new-type tests will be helped in validating their procedures. Designed for teachers, administrators, and research students. T., 5:50-7:50.

T122e. HISTORY AND PHILOSOPHY OF EDUCATION. Second semester. Two credits.

A study of the contributions of great thinkers, from Socrates to the present, showing the development of an educational philosophy. Th., 5:50-7:50.

#### PSYCHOLOGY

T102e. SOCIAL PSYCHOLOGY. First semester. Two credits.

The psychological bases of customs, social groups, mobs, superstitions, social control clubs, castes, publics and other social controls. Prerequisite, Psychology T1e and Educational Psychology T3e. T., 5:50-7:50.

T108e. PSYCHOLOGICAL SYSTEMS. Second semester. Two credits. The various theories, definitions and conceptions of psychology will be studied. Some library work is required in the field of psychic causation and the theories of the subconscious. Prerequisite, 7 hours of psychology. W., 5:50-7:50.

T114e. PSYCHOLOGY OF RELIGION. Second semester. Two credits. Religion as a normal part of human development. The phenomena of religious experience will be put on the same scientific footing as the phenomena of the other ranges of experience. No brief will be made for any form of religious faith nor for any form of anti-religious doctrine. W., 5:50-7:50.

T117e. PSYCHOLOGY OF CHARACTER TRAITS. First semester. Two credits.

The problem of character training is attacked systematically and without mixing of sentimentality and artificiality. Ideals and situations, trait actions and specific individual development receive particular attention. Prerequisite, 7 hours of psychology. W., 5:50-7:50.

#### SATURDAY CLASSES

##### EDUCATION

T117de. SUPERVISION OF INSTRUCTION. First semester. Two credits.

A study of the principles and scientific investigation which are related to the improvement of teaching. The work of the principal as supervisor is stressed. S., 8:00-10:00.

T112e. PUBLIC SCHOOL ADMINISTRATION. Second semester. Two credits.

A fundamental course in educational administration. Some of the topics considered are: selection, promotion, training, and salaries of teachers, budget-making and accounting, attendance, classification and progress of pupils. S., 8:00-10:00.

## PSYCHOLOGY

T103de. **ADVANCED PSYCHOLOGY.** First semester. Two credits. A general intensive survey of the fields of psychology especially for graduate students who are majoring in education. Prerequisite, 7 hours of psychology. S., 10:00-12:00.

T106de. **ABNORMAL PSYCHOLOGY.** Second semester. Two credits. A course of lectures, discussions and reports dealing with disorders of perception, association, memory, affliction, volition, personality, judgment and action, with respect to their respective normal phenomena. Prerequisite, 7 hours of psychology. S., 10:00-12:00.

T109de. **PSYCHOLOGY OF ADOLESCENCE.** First semester. Two credits.

Problems of pre-adolescence and the adolescent, physical and psychic changes, problems of differentiation, in junior and senior high school age. Social and moral changes. Prerequisite, 7 hours of psychology. S., 8:00-10:00.

## 1931 SUMMER SESSION

HOWARD R. EVANS, PH. D., *Director*

### GENERAL STATEMENT

The Summer Session of 1931 is the tenth annual summer session of the University of Akron. It is an integral part of the regular University organization with similar standards of academic and professional achievement. The courses are, with a few exceptions, the same as those offered during the regular school year. Credit obtained is fully recognized toward the various degrees and certificates which the University confers.

Credits obtained in the University of Akron will be accepted in all leading colleges and universities and State departments of Education.

### THE PURPOSES OF THE COURSES

The courses in the Summer Session are designed primarily for the following classes of students:

1. School superintendents, principals, and teachers or prospective teachers, who desire advance instruction in their professional fields or who seek necessary credits to meet the requirements for state certification.
2. Regular students of the University or other institutions, who desire to shorten the period required for obtaining a degree or to make up deficiencies.
3. Graduate students who wish to continue courses or pursue supervised research.
4. Special students who seek to improve their general or professional education, but who are not working toward a degree.

### LOCATION

The city of Akron, a city of more than one-quarter of a million people, is located about thirty miles south of Lake Erie and is about one hour's ride from Cleveland, Youngstown, and Canton. The Portage Lakes, parks, golf courses, tennis courts, and theatres offer an excellent opportunity for varied recreation.

If there is sufficient demand, tours will be organized to see places of interest, such as one of the great rubber industries or the world-famous Goodyear-Zeppelin hangar and dirigible.

### ADMISSION REQUIREMENTS AND REGISTRATION

There are no formal examinations for admission, but students under twenty-one years of age must have completed a four-year high school course of study. If the student wishes to apply the credit toward a degree or diploma from the University of Akron, he must meet the requirements for admission as outlined in the catalog of the college in which he is seeking the degree or diploma.

Students from other colleges should present a statement of good standing from the Registrar of the institution last attended.

Registration will be held in Rooms 37 and 38, Buchtel Hall, June 22 from 8:00 A. M. to 5:00 P. M. Any person registering after June 22 will be charged a late registration fee of \$5.00. All late registrants should report to the office of the Director. All changes in courses must pass through the Director's office.

All fees, including tuition and laboratory fees, must be paid to the Secretary of the University as a part of the registration. Registration and payment of fee should be made in person on June 22, or by mail in advance of the opening of the session.

### AUDITORS

There will probably be room in most classes for persons who want to audit the work. Auditors do not participate in class discussions or examinations and do not receive credit. The fee is the same as for regular enrollment.

### OFFICIAL SCHEDULE CHANGES

The University reserves the right to cancel courses where the registration is insufficient to warrant their continuance, to divide classes if the enrollment is too large for efficient instruction, and to change instructors when necessary.

### ACADEMIC CREDIT

The unit of credit is the semester hour which requires class meetings totaling fifteen clock-hours for lecture-discussion types of classes with additional time for laboratory classes.

All classes meet five days a week during the six weeks from June 22 to July 31. A one-hour class meets daily for three weeks. A two-hour class meets daily for six weeks. A three-hour class meets two times per day for three weeks and once a day for the other three weeks. The courses offered in Commerce meet daily for eight weeks. The course in Chemistry bears eight hours of credit and lasts nine weeks.

All courses offered in the Summer Session are credited in Teachers College. The courses which are accepted toward a degree in Buchtel College of Liberal Arts are indicated with an asterisk (\*) in the schedule of classes on the last page. All students will receive cer-

tificates indicating the quality of work done and the amount of credit granted.

No student will be allowed to enroll for courses aggregating more than seven semester hours, but a load of six hours should be considered normal for the regular session of six weeks.

### FEEES

A maintenance fee of \$6.00 per credit hour will be charged all students. The amount of credit granted is indicated for each course, so that each student can determine the cost.

In addition to the maintenance fee each student is charged a \$2.00 student activities fee.

A late registration fee of \$5.00 will be charged all students who register after June 22. Laboratory fees are indicated in the description of courses.

Refunds are made to students who are compelled to withdraw during the session, as follows: First week, 80% of fees; second week, 60%; third week, 40%; fourth week, 20%; after fourth week, no refund.

### CONSULTATION

All members of the Summer Session faculty will be glad to discuss problems with students at appointed times. The Director will maintain office hours each day to advise students concerning the selection of courses, certification, evaluation of credits, and other school problems. Students are invited to make use of these opportunities.

### APPOINTMENT BUREAU

The Director of the Summer Session is chairman of the Appointment Bureau for Teachers of the University. Summer Session students may enroll for appointment without extra fee. Many students are placed in desirable positions each year.

### PRACTICE TEACHING

All student teaching of the Summer Session will be done in Wadsworth and Barberton schools. Students will not be required to do class work on the campus if they are enrolled for student teaching. All requests for student teaching must be made before May 15 with the understanding that the students first enrolled for teaching will be assigned first. If more students are enrolled for teaching than can be accommodated, notification will be given early in June. A deposit of \$10.00 is required with each enrollment. This deposit will be refunded if assignment is not made.

### TESTS AND EXAMINATIONS

All students who have not already taken the Psychology test required by the Ohio College Association will be required to take this test.

Students taking methods courses will be given diagnostic tests as prescribed by the State Department.

Final examinations will be given in all classes on the final day of the Summer Session. All students who expect credit must take the final tests.

### ASSEMBLY

All students not excused by the Director are required to attend Assembly exercises. Assembly exercises will be held each Thursday at 11 o'clock in the Central High School Auditorium on Union Street. The public is invited to attend all programs.

Class periods on Thursday mornings will be: 7:00-7:55, 8:00-8:55, 9:00-9:55, 10:00-10:55, 12:05-1:00.

Special musical productions and other attractive features will be added to the following program:

June 25—"Are Schools and Colleges Meeting the National Need Growing Out of an Obvious Increase in Lawlessness and Crime?" Dr. J. O. Engleman, President of Kent State College.

July 2—Honorable Francis Seiberling, Congressman, 14th Congressional District. (Tentative date.)

July 9—Address. Dr. R. A. Kent, President, University of Louisville.

July 16—Musical Program.

July 23—Program by the department of vocal and dramatic expression, directed by Miss Carita McBright.

July 30—"Our Universe," Dr. A. M. Harding, Professor of Astronomy, The University of Arkansas.

### SPECIAL FEATURES

President Engleman and President Kent will hold conference hours at 9:00 on the days of their appearance on assembly programs. At 12:15 on June 25 a luncheon will be held at the University Club and a short after-dinner program will be presented and the afternoon turned into a get-acquainted meeting.

M. M. Proffitt, specialist from the United States Office of Education, will teach three-week courses the first half of the session.

Mrs. L. C. McNabb, Vice President of the Story Tellers League of the National Association of Teachers of Speech, will offer a course in Story Telling.

An eight-hour course in General Organic Chemistry will extend over a period of nine weeks.

The American Book Company will again have Miss Hanley assigned to the Summer Session to teach Methods in Reading.

### ANNUAL PICNIC

The regular annual summer picnic will be held sometime during the session. This is always an enjoyable affair. Announcement of arrangements will be made at the assembly.

### BOARD AND LODGING

The Director of the Summer Session has on file addresses of those who rent rooms with or without meals. These addresses will be furnished upon request.

### UNIVERSITY BOOK STORE

All texts used in the various classes will be on sale at the University Book Store.

### THE BUCHELITE

Summer Session issues of "The Buchelite," student newspaper of the University, are published by the class in journalism as a laboratory project.

### PROGRAMS OF STUDY

Teachers who are planning the completion of regular two-year courses for state certificates may complete this work in Summer Sessions at the University of Akron and in addition receive college credit toward the degree. The Teachers College bulletin outlining courses may be had upon request. Many subjects taught in the Summer Session are also credited toward degrees in the other colleges of the University.

Students desiring to do graduate work will find opportunity to earn graduate degrees in summer sessions.

For any further information, address Howard R. Evans, Director of the Summer Session.

## SUBJECTS OF INSTRUCTION

The building in which each class recites is indicated at the end of the course description according to the following system: B refers to Buchtel Hall; C to Curtis Cottage; S to Spicer School Building; P to Phillips Hall; O to Olin Hall; K to Knight Hall; M. H. to Music Hall; Gym. to Gymnasium. The number indicates the room in that building in which the class meets.

### ART

#### 1. STRUCTURAL ART. Two credits.

A study of the basic principles of design, color and composition. This course is a prerequisite for all advanced courses. Class meets from 9:35 to 11:45 in P-1. MRS. BARNHARDT

#### 2. DESIGN. Two credits.

A series of problems which will increase the student's understanding of good form, space, and line as a pattern for dark, light, and color. These principles will be applied to special designs in industrial problems. Class meets from 7:15 to 9:25 in P-1. MRS. BARNHARDT

#### 9. STILL LIFE. Two credits.

A course in drawing from common objects and natural forms, using different mediums, emphasizing the importance of composition, relation of forms, values and color harmony. Class meets from 10:45 to 12:55 in P-1. MRS. BARNHARDT

### BIOLOGY

#### 1s. ZOOLOGY. Four credits.

This course is the first half of General Zoology, formerly General Biology. It comprises treatment of general characteristics of organisms showing the essential unity of the animal kingdom, and a survey of the lower animal groups. It is prerequisite to Zoology 2. Class meets daily for lecture at 7:15 in O-25 and for laboratory from 8:25 to 11:45 in O-34. A laboratory fee of \$4.00 is charged. MR. KRAATZ

### CHEMISTRY

#### 7-8s. GENERAL ORGANIC CHEMISTRY. Six credits. Nine weeks.

This course is designed for pre-medical, pre-dental and home economics students. The work covered in the regular one-year course will be given, and six credits will be granted. Two lectures per day, one during the first period and one during the fourth period. The remaining three hours will be used for laboratory. Chemistry Majors may not enroll for this course. A laboratory fee of \$14.00 will be charged. Class meets daily at 7:15 in K-22. MR. COOK

## COMMERCE

30. ACCOUNTING. Two credits for six weeks; three credits for eight weeks.

An elementary course dealing with the opening of a set of books, recording of business transactions, taking off of statements, etc. Emphasis is placed upon the purposes which underlie accounting records and the designing of records to secure information. Class meets daily at 8:25 in C-15.

- 40s. BUSINESS LAW. Two credits.

The origin of commercial law, the operation and discharge of contracts, the law of sales, of agency, and of negotiable instruments, partnerships and corporations are studied, giving attention to the statutes which form the working machinery for economic activity. Class meets daily at 9:35 in C-15.

## ECONOMICS

- 1s. PRINCIPLES OF ECONOMICS. Two credits.

This course covers the basic principles and concepts in Economics; the production, consumption, and distribution of wealth. The course or its equivalent is required for entrance to any other course in Economics. Class meets daily at 9:35 in B-26. MR. DAVIS

- 2s. PRINCIPLES OF ECONOMICS. Two credits.

This is a continuation of 1s, and covers labor organization and labor problems, money, credit and banking, business cycles, international trade and foreign exchange, agricultural problems, social programs, transportation, insurance and taxation. Courses 1s and 2s may be taken at the same time. Class meets daily at 10:45 in B-37. MR. DAVIS

## EDUCATION

- 3s. HISTORY OF EDUCATION IN THE UNITED STATES. Three credits.

A study of the European background of American education and of the development of the public school system in the United States. Class meets two periods daily, at 7:15 in B-38 and at 8:25 in B-38, first three weeks, and one period daily, at 7:15 in B-38 last three weeks. MR. SNYDER

- 6s. TESTS AND MEASUREMENTS FOR ELEMENTARY SCHOOLS. Two credits.

A brief study is made of school marks as compared to the marks given in standard tests. The elements of statistical measurements, administration and marking various types of tests, and the possible use of such marks, are studied. Special emphasis will be given to the construction and use of new-type tests. A laboratory fee of \$1.00 will be charged. Class meets daily at 7:15 in S-212. MR. BATES

**9s. PRINCIPLES OF EDUCATION. Three credits.**

A discussion of the principles of educational practice and their evaluation in the light of educational psychology. The aim is to help the teacher deduce educational principles in school management and instruction. The class will recite two periods a day the last three weeks so that three credits may be given to satisfy state requirements for certification. Class meets one period daily, at 9:35 in B-37, first three weeks, and two periods daily, at 8:25 in B-37 and at 9:35 in B-37, last three weeks.

MR. LIGHT

**13s. HIGH SCHOOL METHODS. Two credits.**

A detailed study of the directed learning of high school pupils. Application of principles to specific subject matter. Thesis: principles applied to the student's major. Class meets daily at 9:35 in B-11.

MR. KUHNES

**15s. CORRELATIVE EDUCATION. One credit.**

This course for elementary teachers and supervisors gives a background for the understanding of pupil-problems. The relation between physical and mental development; changes in mental functions, interests, attitudes, and methods of learning; the relation of mental and physical development to school progress; and problem-cases in instruction and discipline. Class meets daily at 8:25 in B-37 first three weeks only.

MR. PROFFITT

**1s. PLAY MATERIALS. Two credits.**

Materials, tools, purposes, and techniques in the use of clay, blocks, sand, paper, wood, roving, cloth, odds and ends; standards for judging work; equipment for indoor and outdoor play. Class meets daily at 8:25 in S-212.

MISS HOWES

**4s. TECHNIQUES AND PRINCIPLES OF KINDERGARTEN - PRIMARY EDUCATION. Two credits.**

A study of content and technique for evaluation of child growth. Correlation of various school subjects in relation to experiences, activities and interests of children. Socialization—its meaning in civic life and uses in education at large. Primary-kindergarten unit, parental education, classroom materials, community agencies, training of personality, character, and individuality. Class meets daily at 11:55 in S-212.

MISS HOWES

**14s. CHILDREN'S LITERATURE. Two credits.**

Children's interests; presentation of literature to children; Mother Goose; poetry and rhymes; stories; creative returns; books suitable for kindergarten, first, second and third grades. Class meets daily at 9:35 in S-212.

MISS HOWES

**5s. TEACHING OF ARITHMETIC. Two credits.**

The course deals with subject matter for grades one to eight; social values, course of study, principles of teaching, special methods and devices for securing best results, and a program of diagnostic and remedial teaching. Class meets daily at 10:45 in B-13. MR. CLOSE

**8s. TEACHING OF SOCIAL STUDIES. Two credits.**

A study of special methods used in correlating the subject matter of history, civics, and geography. An attempt will be made to professionalize the content of these subjects. Class meets daily at 11:55 in K-22. MR. CLOSE

**10s. PRINCIPLES OF HUMAN GEOGRAPHY. Two credits.**

This is primarily a subject matter course but some attempt is made to professionalize the content. Emphasis is on factors of climate, soil and minerals, bodies of water, land forms, and their relationship to man and his needs. Class meets daily at 10:45 in S-212.

MR. BRYANT

**13s. STORY TELLING. Two credits.**

Selection, preparation, and interpretation of adult and children's stories for recreational, educational, and religious purposes. Fundamentally cultural and designed to meet the needs of such persons as teachers, recreational directors, and interpreters. Class meets daily at 7:15 in B-22. MRS. MC NABB

**21s. SCHOOL MANAGEMENT. Two credits.**

This course is designed for elementary teachers. Classroom management and general problems of school management are discussed. Class meets daily at 8:25 in B-15. MR. FLICKINGER

**24s. STUDENT TEACHING. Four credits.**

Barberton and Wadsworth have offered the use of their schools for student teaching. All grades and high school will be available. The work will be done under the supervision of competent supervising teachers. Those who desire to do student teaching should make application before May 15. A deposit of \$10.00 is required with the application. Students in this course must take Classroom Procedure and Observation. MR. EVANS

**25s. CLASSROOM PROCEDURE AND OBSERVATION. Three credits.**

This course accompanies Student Teaching. Careful study of classroom procedure with observations of teaching. Students will be expected to do assigned readings and meet with supervising teacher for class discussion and individual conferences. MR. EVANS

**37s. READING METHODS. Two credits.**

A careful study of the underlying principles of the teaching of reading. Work includes demonstration lessons and discussion of problems. Special emphasis on Do and Learn Series. Class meets daily at 9:35 in S-112.

MISS HANLEY

**101s. PRINCIPLES OF SECONDARY EDUCATION. Two credits.**

This is a study of the literature dealing with secondary education. Special attention is given to the high school as an institution, its purposes and relationship to higher and lower schools and the character of its population. Graduate students will be admitted to this class upon consultation with the instructor. Class meets daily at 10:45 in S-112.

MR. EVANS

**GRADUATE COURSES**

Seniors may be admitted to these courses by permission of the Instructor and the Director.

**103s. TESTS AND MEASUREMENTS FOR SECONDARY SCHOOLS. Two credits.**

This course is designed for high school teachers. Need for standards in grading, simple statistical methods, history of mental and educational tests, standard criteria for making and judging tests, and latest practical tests for use in high schools. A laboratory fee of \$1.00 will be charged. Class meets daily at 9:35 in O-25.

MR. BATES

**106s. MODERN TENDENCIES IN EDUCATION. Two credits.**

A discussion of the outstanding tendencies in modern educational theory and practice. Class meets daily at 11:55 in B-22.

MR. KUHNES

**109s. HIGH SCHOOL ADMINISTRATION. Two credits.**

An analysis of the activities of junior and senior high school principals, and an intensive study of the major problems that are revealed. Scientific studies bearing upon these major problems furnish the main body of materials. Class meets daily at 10:45 in S-113.

MR. EVANS

**113s. EDUCATIONAL PHILOSOPHY. Two credits.**

The educational aims and ideals as determined by the educational process, the nature of mind and the ideals of the race. Class meets daily at 10:45 in C-15.

MR. KUHNES

**116s. EXPERIMENTAL EDUCATION. One credit.**

Training in the technique of research studies in education and a study of the principles governing experimental studies. Each student will be required to carry on some problems. The class will be sectioned so as to care for both advanced and beginning students. Class meets daily at 11:55 in S-113.

MR. PROFFITT

**120s. PRINCIPLES AND TECHNIQUE OF RESEARCH AND INVESTIGATION. Two credits.**

The purpose of this course is to introduce graduate students to the principles and practice of research. Meaning and purpose of research; study of typical researches; locating and defining problems; planning a research; technique of investigation; bibliographies; constructing schedules, questionnaires and other instruments; organizing data; interpretation of results; forms of presentation; preparation of scientific papers. Required of all candidates for graduate degrees in education and open to other students on approval of instructor. Will take place of first half of thesis seminar. Class meets daily at 9:35 in S-113.

MR. PROFFITT, first three weeks  
MR. EVANS, last three weeks

**130s. ADVANCED EDUCATIONAL SOCIOLOGY. Two credits.**

An intensive study of the principles underlying Sociology as they apply to the field of public education. Class meets daily at 10:45 in B-22.

MR. SNYDER

**RESEARCH PROBLEMS.**

Students who are interested in some educational investigation may enroll for one of the courses listed below. Careful assistance will be given the student in the solution of these and credit of one to two hours granted according to merit.

1. PROBLEMS IN CURRICULUM
2. PROBLEMS IN SCHOOL ADMINISTRATION
3. PROBLEMS IN METHOD
4. PROBLEMS IN SUPERVISION

**ENGLISH**

**1s. RHETORIC. Three credits.**

This course is designed for basic instruction in English composition with practice in effective expression of original ideas and with emphasis on elementary principles such as simplicity of structure and concreteness of wording. Attention particularly to sentence and paragraph, structure of short expository compositions. Class meets two periods daily, at 7:15 in B-26 and at 10:45 in B-32, the first three weeks, and one period daily, at 7:15 in B-26, the last three weeks.

MISS MITCHELL

**2s. RHETORIC. Three credits.**

A continuation of Rhetoric 1, with attention to main types and functions of prose writing. The written work includes exercises in the types of exposition, description, characterization, and narrative; applied work in outlining, paraphrasing, and the making of briefs and abstracts. Prerequisite, Rhetoric 1. Class meets one period daily, at 8:25 in B-11, the first three weeks, and two periods daily, at 8:25 in B-11 and at 11:55 in B-26, the last three weeks.

MR. STICKNEY

**46s. AMERICAN LITERATURE. Three credits.**

This course undertakes a survey of the literature of the United States between 1850 and 1925, comprising the leading works of the major authors, their tendencies in thought and style, and the relation of our literature to the political and social development of the period. Class meets one period daily, at 8:25 in B-26, first three weeks, and two periods daily, at 8:25 in B-26 and at 10:45 in B-32, last three weeks. This is a continuation of last summer's course.

MR. PEASE

**30s. HISTORY OF THE ENGLISH LANGUAGE. Three credits.**

The aim of this course is to study significant phases of language history that have influenced the development of present-day English. Among other matters, such a study will include changes in pronunciation, spelling, and grammar; literature of the different periods; methods of proper word study, etc. Class meets two periods daily, at 7:15 in B-32 and at 9:35 in B-32, first three weeks, and one period daily, at 9:35 in B-32, last three weeks.

MR. PEASE

**31s. SHAKSPERE. Three credits.**

The purpose of this course is (1) to acquaint the student with Shakspeare as a dramatist, and his place in the Elizabethan Age and in English literature and (2) to make known to him the great dramatist's best work so that he will not only enjoy the plays read in the course, but will also do further reading. Fifteen or more of the best plays are read. Class meets daily at 10:45 in B-26, first three weeks, and two periods daily, at 7:15 in B-32 and at 10:45 in B-26, last three weeks.

MR. SPANTON

**38s. TENNYSON AND BROWNING. Two credits.**

Reading and study of the best work of these two poets. Considerable outside reading is required. The aim of the course is to help the student to read Tennyson and Browning more intelligently and with greater pleasure and profit, and to show the significance and power of their work. Class meets daily at 8:25 in B-32 and at 11:55 in B-26, first three weeks, and at 8:25 in B-32, last three weeks.

MR. SPANTON

**15s. JOURNALISM. Two credits.**

This is a general course in contemporary journalism, including a study of the construction and style of news stories, editorials, and feature articles, and a practical application of rules studied. Students will write and edit a summer session newspaper and may also write for Akron newspapers. Class meets daily at 10:45 in B-11.

MR. VANCE

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## HISTORY

4s. LATER MEDIEVAL CIVILIZATION. Two credits.  
Beginning with the Crusades a study is made of the problems and institutions which led to the formation of modern western civilization. Class meets daily at 10:45 in B-25. MR. GARDNER

12s. AMERICAN HISTORY SINCE THE CIVIL WAR. Two credits.  
This course deals with such problems as reconstruction, western expansion, civil service, tariff, trusts, monetary affairs, imperialism, showing their relation to events of the twentieth century, particularly the post-war period. Class meets daily at 9:35 in B-25. MR. GARDNER

## HOME ECONOMICS

15s. CLOTHING SELECTION. Two credits.  
A consideration of what it means to be well dressed. A study of suitable lines, colors and textures for individuals of varying types, figures, and coloring. Accessories and their use in the costume. Clothing budgets with suggestions for proportionate amounts to be spent for various articles of the wardrobe. Class meets daily at 7:15 in C-8. MISS LATHROP

17s. SELECTION OF HOUSE FURNISHINGS. Two credits.  
A study of the factors involved in the selection of a site for a house and suitable types of architecture. House plans from the standpoint of economy of space, attractiveness of room arrangement and efficiency in performing the work of the household. Selection of furnishings. Class meets daily at 9:35 in C-8. MISS LATHROP

## LATIN

51s. TECHNIQUE OF EPIC POETRY IN ANTIQUITY. Two credits.  
A general study of the technique of epic poetry from Homer to Virgil will be made by lectures, reading and reports. Class meets daily at 11:55 in B-32. MR. YOUNG  
Other courses in Latin will be offered upon request of sufficient number of students.

## MATHEMATICS

1s. ALGEBRA. Four credits.  
The course includes a review of elementary algebra, and takes up the study of surds, linear and non-linear equations, proportion, variation, progressions, mathematical induction, binomial theorem, permutations, and combinations. Class meets two periods daily, at 9:35 and at 11:55, in B-13. MR. JONES

## MODERN LANGUAGES

1s. BEGINNING GERMAN. Four credits.  
Reading, conversation and grammar. Class meets two periods daily, at 8:25 and at 9:35, in B-22. MR. BULGER

## NATURE STUDY

## 1s. NATURE STUDY. Two credits.

For elementary school teachers. Care will be taken to present the subject matter, including hikes, field specimens and methods, in such a manner as to appeal to more formal organization in city platoon schools, outlying or consolidated school system and rural school instruction. Training in technique of field trips and ways and means of correlating nature instruction with other school work. Class meets daily at 8:25 in O-25.

MR. BRYANT

## PHYSICAL EDUCATION AND HEALTH

## 4s. PERSONAL HYGIENE. Two credits.

The aim of this course is to give a scientific background for the various health activities of the school and the community. Care of the body from both the individual and the social viewpoints is studied. Class meets daily at 7:15 in S-113.

MR. SMITH

## 9s. PLAY AND GAMES. One credit.

Theory of play and practice of games with emphasis on how to teach them. This course is devoted to games of low and middle organization. For both men and women. Students must come prepared with gymnasium equipment, ready for work the first day. Class meets daily at 10:45 in Crouse Gymnasium.

MISS DUNCKLEY

## 10s. PLAY AND GAMES. One credit.

Theory of play and practice of games with emphasis on how to teach them. Games of higher organization and minor sports. For both men and women. Students must come prepared with gymnasium equipment, ready for work the first day. Class meets daily at 11:55 in Crouse Gymnasium.

MISS DUNCKLEY

## 11s. FOLK GAMES. Two credits.

One-hour lectures are given each week on characteristics and customs of various countries, the history of dancing, and method of presentation of dancing and rhythmical work. Typical folk dances, singing games and action games are given as practice. Students must come prepared with gymnasium equipment, ready for work the first day. Class meets daily from 7:15 to 9:25 in Crouse Gymnasium.

MISS DUNCKLEY

## 29s. ORGANIZATION OF PHYSICAL EDUCATION ACTIVITIES. Two credits.

The organization of physical education activities to meet the needs of teachers who must assist in physical education work. A study of modern aims and new principles. Emphasis is on local needs. Class meets daily at 8:25 in S-113.

MR. SMITH

**30s. SCHOOL HEALTH. Two credits.**

The course deals with school sites, drainage, sanitation; beautifying; efficiency, school buildings, lighting, heating, sanitation; school furniture; seat equipment; gymnasium, size, care; school health problems, detection, remedies. Class meets daily at 10:45 in C-8.

MR. SMITH

**POLITICAL SCIENCE****1s. PROBLEMS OF CITIZENSHIP. Two credits.**

A survey of the social, economic, and political aspects of American citizenship. A group of selected problems is the basis of classroom discussions and assigned readings. Class meets daily at 7:15 in B-15.

MR. CRECRAFT

**2s. AMERICAN GOVERNMENT. Two credits.**

An introductory survey of the basic principles and the practical administration of the American Government. Although required only of Teachers College and Commerce freshmen, the course may be taken by Arts students and be counted toward a major or minor requirement in political science. Class meets daily at 8:25 in B-25.

MR. CRECRAFT

**25s. INTERNATIONAL RELATIONS. Two credits.**

An introductory treatment of modern topics in international relations, including the latest developments in world politics. Class meets daily at 10:45 in B-15.

MR. CRECRAFT

**PSYCHOLOGY****1s. GENERAL PSYCHOLOGY. Three credits.**

A foundation of the facts, principles and theories of human psychology that will function either in pursuing more advanced courses or in reacting successfully to situations not common to the classroom. Class meets one period daily, at 8:25 in S-112, first three weeks, and two periods daily, at 8:25 in S-112 and at 9:35 in S-213, last three weeks.

MR. WOOD

**4s. CHILD PSYCHOLOGY. Two credits.**

The child as the product of instincts and emotions, the epochs of ontogenetic development, the origin and significance of play and other social activities. The aim is to give a psychological basis for the intelligent management of the pre-adolescent child. Class meets daily at 10:45 in S-213.

MR. HAYES

**GRADUATE COURSES****106s. ABNORMAL PSYCHOLOGY. Two credits.**

Lectures, discussions and reports dealing with disorders of perception, association, memory, affection, volition, personality, judgment and action, with respect to their various normal phenomena. Class will visit institutions which treat mentally ill patients. Class meets daily at 8:25 in S-213.

MR. HAYES

**102s. SOCIAL PSYCHOLOGY. Two credits.**

The psychological bases of customs, social groups, mobs, superstitions, social control, clubs, castes, publics and other social controls. Prerequisites: Psychology 1 and Educational Psychology 3. Open to seniors and graduate students. Class meets daily at 7:15 in S-213.

MR. HAYES

**117s. ADVANCED EDUCATIONAL PSYCHOLOGY.**

A critical examination of the various views of the field of Educational Psychology, including the principles involved in the solution of educational problems. The emphasis will be upon psychological principles and their relation to the problems of education. Prerequisites: General Psychology 1 and Educational Psychology 3. Class meets two periods daily, at 7:15 in S-112, and at 9:35 in S-213, first three weeks, and one period daily, at 7:15 in S-112, last three weeks.

MR. WOOD

Students who are interested in some psychological investigation may enroll for one of the courses listed below. Careful assistance will be given the student in the solution of these and credit of one to two hours granted according to merit.

1. PROBLEMS IN GENERAL PSYCHOLOGY.
2. PROBLEMS IN EDUCATIONAL PSYCHOLOGY.

### PUBLIC SCHOOL MUSIC

**37s. APPRECIATION OF MUSIC. Two credits.**

The aim of this course is to develop intelligent listeners. Lectures with musical illustrations, outside readings, written and oral criticisms, and the use of the best records, make the student familiar with important works of musical literature. Study of graded material and the methods of presenting the work to children. Class meets daily at 7:15 in Music Hall.

MR. ENDE

**9s. PUBLIC SCHOOL MUSIC (Primary Grade). One credit.**

This course is devoted to the study and demonstration of materials and methods for kindergarten and the first four years in music. Special attention to the presentation of tonal and rhythmic problems as they are taken up in the successive years. Class meets daily at 10:45 in Music Hall.

MR. ENDE

**10s. PUBLIC SCHOOL MUSIC (Upper Grade). One credit.**

This course is devoted to the teaching of music in the upper grades, from the fifth to the eighth inclusive. The work of each year is taken up in detail. Class meets daily at 9:35 in Music Hall.

MR. ENDE

**1s. VOICE. One credit.**

Two half-hour private lessons and one hour Master class lesson per week. Classic and standard songs. A working knowledge of the use of the voice is developed. In the Master class the anatomy of

the parts used in producing voice is explained. Vocal technique, song analysis, interpretation and repertoire. Each pupil must attend the Master class to receive credit. Private lessons are Monday and Thursday, from 9:00 to 3:00 o'clock. Time of Master class to be arranged. Cost of course, \$30.00. MR. STRASSNER

1s. PIANO. One credit.

The work in piano will be devoted to repertoire with special care and emphasis on matters pertaining to technique. Six weeks; two lessons per week; Master class one hour per week. Time to be arranged to suit students. Cost of course, \$30.00. MR. DE LEONE

1s. VIOLIN. One credit.

The work in violin will be devoted to technique. Six weeks; two lessons per week; Master class one lesson per week. Time to be arranged to suit students. Cost of course, \$30.00. MR. CHAPMAN

1s. THEORY.

Additional work in organ and theory may be arranged with Professor Ende. Time and credit to be arranged.

## SOCIOLOGY

1s. GENERAL SOCIOLOGY. Two credits.

This course includes a study of the nature of society, and nature and scope of sociology, the evolution of social forms and activities, the development and functions of the state, the social phases of industry, the evolution of ethics and religion, the socialization of mankind, and the methods of social control. Class meets daily at 9:35 in B-38. MR. DE GRAFF

5s. SOCIOLOGY OF PERSONALITY AND LEADERSHIP. Two credits.

Sociological factors in the formation of personality, struggle for psychic survival and self-hood, prestige, bases and methods of leadership, conservation of genius and talent, defeated and maladjusted personalities, will be considered in this course. Class meets daily at 11:55 in B-38. MR. DE GRAFF

11s. THE FAMILY. Two credits.

A systematic study of the sociological and psychological processes entering into modern family life. Special emphasis is upon sociological and psychological processes by which family unity is established and maintained and the processes which lead to disorganization and disintegration of family life. Class meets daily at 10:45 in B-38. MR. DE GRAFF

## SPEECH

1s. INTERPRETATION, AND READING REHEARSALS. Three credits. Inflection, tone color, grouping, and tempo, as means of vocal expression, and as modes of expression, simplicity, responsiveness, and abandon, are studied in this course. Plays are rehearsed. Class meets one period daily, at 10:45, first three weeks; and two periods daily, at 9:35 and at 10:45, last three weeks, in B-12.

MISS MC EBRIGHT

2s. VOICE AND SPEECH. Three credits.

This course includes physical exercises for normal carriage and gestures. Personality is studied and preserved, while the appearance and address are aided in the process of development toward the normal type of cultivated manhood and womanhood. Class meets two periods daily, at 8:25 and at 9:35, first three weeks; and one period daily, at 8:25, last three weeks, in B-12.

MISS MC EBRIGHT

Students desiring private lessons may secure them of Miss McEbright.

35s. DRAMATIC PRODUCTION. Two credits.

This course will involve the general problem of putting a play upon the stage, and will, therefore, include attention to acting, directing, stagecraft, organization, selection of plays, business management and kindred topics. Assigned readings, reports and practical laboratory work on plays. Class meets daily at 11:55 in B-12.

MR. MC NABB

1s. PUBLIC SPEAKING. Two credits.

This course is designed to give the student a preliminary survey of the subject of public speaking, the fundamentals of speech preparation, etc., and to develop simple and direct speaking. Required readings. Class meets daily at 7:15 in B-12.

MR. MC NABB

## VOCATIONAL EDUCATION

3s. EDUCATIONAL AND VOCATIONAL GUIDANCE. Two credits.

A basic course in guidance as an integrating influence in education. Youth must be oriented to school organization—a function as many phased as education itself. Guidance must be more than vocational, although the life career motive is the organizing factor. Class meets daily at 8:25 in B-13.

MR. GREENLY

16s. SHOP MANAGEMENT. Two credits.

A study of housing conditions and the selection and installation of equipment. Problems of shop maintenance. The effect of equipment on the course of study and choice of problems. Individual and quantity methods of production. Attention will be given to the educational abilities and preparation of students. Forms will be developed recording progress, ordering supplies, reporting to administrative officers, etc. Class meets daily at 11:55 in S-112.

MR. GREENLY

## SCHEDULE OF 1931 SUMMER SESSION CLASSES

All courses are credited in Teachers College; those starred (\*) receive credit in Buchtel College of Liberal Arts.

B refers to Buchtel Hall; C to Curtis Cottage; S to Spicer School Building; P to Phillips Hall; O to Olin Hall; K to Knight Hall; M. H. to Music Hall; Gym. to Crouse Gymnasium. The number after each subject indicates the room in which the class will recite.

## 7:15 to 8:15

*Advanced Educational Psychology	S-112
Appreciation of Music	M. H.
*Chemistry	K-22
*Citizenship	B-15
*Design	P-1
Folk Games	Gym.
*History of Education	B-38
*History of English Language (First three weeks)	B-32
*Home Economics (S-15)	C-8
Personal Hygiene	S-113
*Public Speaking	B-12
*Rhetoric 1	B-26
*Shakspeare (Last three weeks)	B-32
Story Telling	B-22
*Social Psychology	S-213
Tests and Measurements (Elem.)	S-212
*Zoology	O-25

## 8:25 to 9:25

*Abnormal Psychology	S-213
*Accounting	C-15
*American Government	B-25
*American Literature	B-26
Correlative Education (First three weeks)	B-37
*Design	P-1
Educational and Vocational Guidance	B-13
Folk Games	Gym.
*General Psychology	S-112
*German	B-22
*History of Education (First three weeks)	B-38
Nature Study	O-25
Organization of Physical Education Activities	S-113
Play Materials	S-212
Principles of Education (Last three weeks)	B-37
*Rhetoric 2	B-11
School Management	B-15
*Tennyson and Browning	B-32
*Voice and Speech	B-12

## 9:35 to 10:35

*Advanced Educational Psychology (First three weeks)	S-213
*American History	B-25
*Business Law	C-15
Children's Literature	S-212
*College Algebra	B-13
*General Psychology (Last three weeks)	S-213
*General Sociology	B-38
*German	B-22

*History of English Language	B-32
*Home Economics (S-17)	C-8
*Interpretation and Reading Rehearsals (Last three weeks)	B-12
*Principles of Economics 1	B-26
Principles of Education	B-37
Public School Music (Upper)	M. H.
Reading (Do and Learn)	S-112
Research and Investigation	S-113
Secondary School Methods	B-11
*Structural Art	P-1
*Tests and Measurements for Secondary Schools	O-25
*Voice and Speech (First three weeks)	B-12

## 10:45 to 11:45

*Advanced Educational Sociology	B-22
*American Literature (Last three weeks)	B-32
*Chemistry	K-22
*Child Psychology	S-213
High School Administration	S-113
*Interpretation and Reading Rehearsals	B-12
*International Relations	B-15
*Journalism	B-11
*Later Medieval History	B-25
*Philosophy of Education	C-15
Play and Games 9	Gym.
*Principles of Economics 2	B-37
Principles of Human Geography	S-212
Principles of Secondary Education	S-112
Public School Music (Primary)	M. H.
*Rhetoric 1 (First three weeks)	B-32
School Health	C-8
*Shakspeare	B-26
*Structural Art and Still Life	P-1
Teaching of Arithmetic	B-13
*The Family	B-38

## 11:55 to 12:55

*College Algebra	B-13
Experimental Education	S-113
General Technique and Principles of Kindergarten-Primary Education	S-212
*Latin (S-51)	B-32
Modern Tendencies in Education	B-22
Play and Games 10	Gym.
*Play Production	B-12
*Rhetoric 2 (Last three weeks)	B-26
Shop Management	S-112
Sociology of Personality	B-38
*Still Life	P-1
Teaching of Social Studies	K-22
*Tennyson and Browning (First three weeks)	B-26

## COMMUNITY CO-OPERATION

The work in community co-operation has been undertaken for the purpose of bringing the University in all its departments into close touch with the activities of the city of Akron. The Directors of the University feel that an institution of higher learning, supported in large part by municipal taxation, should give freely to the city all possible practical aid by means of its instructors and equipment.

While the work of community co-operation is not primarily organized for the purpose of teaching, yet one of its important objects is to bring students into contact with the work of the city and to train them along various lines of practical usefulness to the community. Whenever possible, the actual problems of civic life and administration are substituted in the various courses for purely theoretical work, since the University considers this training as one of the most important branches of its activity.

### DIVISIONS OF CO-OPERATIVE WORK

The work properly falls under two heads:

- I. Special organizations or Bureaus.
- II. Co-operative work by various departments of the University.

#### I. SPECIAL ORGANIZATIONS THE CITY TESTING LABORATORY

E. F. SCHAEFER, B. E. M., *Director*

In accordance with the proposal made by the Directors of the University and accepted by the Akron City Council, the University assumes entire charge of the chemical and physical testing work of the city. The Testing Laboratory was created and took charge of this work January 1, 1914. All analytical and diagnostic work of the city was done by the Laboratory until November, 1916, when a diagnostic bacteriological laboratory was created at the Board of Health office and assumed this work.

The Laboratory is a part of the Knight Chemical Laboratory and co-operates with the Department of Chemistry in bringing students in advanced courses in chemistry into touch with the city work by giving them actual problems of the city for solution as a part of their regular class work.

#### II. CO-OPERATIVE WORK BY DEPARTMENTS

The following list covers activities of the past few years:

##### DEPARTMENT OF BIOLOGY

Close affiliation is maintained with the City Health Department. Bacteriological and serological testing and investigations are carried

on in connection with the various clinics and hospitals. A "blood squad," composed of selected students, is held in readiness for emergency transfusions. Facilities are provided for research work on the part of some of the surgeons of the city. Numerous lectures and informal talks have been given before luncheon clubs and other organizations, in Akron and in nearby towns.

#### DEPARTMENT OF CHEMISTRY

Fellowships in the chemistry of india rubber, open to graduates of standard American colleges, have been established at the University by Akron rubber companies, for the purpose of training men for service in their laboratories.

#### DEPARTMENT OF ENGLISH

Field work in journalism for local newspapers and other publications.

#### DEPARTMENT OF PHYSICAL EDUCATION

Summer camp work for boys in Akron by Director and students.

#### HOME ECONOMICS

Arrangements have been made with the City Hospitals by which especially prepared students may take student training courses in dietetics.

#### COLLEGE OF ENGINEERING AND COMMERCE

Engineering students work alternate nine-week periods in foundries, machine shops, rubber factories, and on construction and railroad work. Arrangements have been made to provide outside work on an alternate semester basis for commerce students. Civil engineering students are assigned to municipal work under direction of city service departments.

Engineering instructors make numerous tests of materials and machines for local industries. Technical men in local organizations use facilities of the engineering laboratory for testing purposes.

#### THE TEACHERS COLLEGE

The work of the Teachers College is specifically organized for the preparation and training of teachers for the Akron Public School system, the professional improvement of teachers already engaged in the Public School service, and the study of educational problems.

The first purpose the Teachers College is expected to achieve is the affiliation of teacher training with the various colleges of the University, which gives opportunity to all teachers in training to receive academic preparation with the professional training.

The second purpose is to increase very considerably the opportunities for continued training to teachers already in service. Late afternoon, evening and Saturday courses are offered.

The third purpose is to bring teacher training into closer contact with the instructional, supervisory, and administrative forces of the city. The real, vital problems of education may thus be studied by all who represent these forces. In this way the progressive phases of school work in the city will be reflected in the training courses,

and the study of these problems by the Teachers College will bring suggestions for methods in teaching, for new forms of training, and for various modifications of school work. Students are required to do practice teaching for one semester.

#### THE EVENING SESSION

In addition to duplicating courses of study which are a part of the Day Session curriculum by offering these subjects as "University Training at Night," the Evening Session assists the various business associations of Akron to organize courses of college grade. Each course is organized separately with a guiding committee of association members and educational counselors including the head of the Department of Commerce and Administration. Each committee plans definite objectives for its course of study. The Evening Session supplies the teaching staff and place of meeting, and is responsible for the administration of the educational program as planned. The following associations have used this service with varied success:

- The Akron Real Estate Board
- The Akron Purchasing Agents Association
- The Akron Retail Merchants Association
- The Akron Advertising Club
- The Akron Life Underwriters Association

See the Evening Session section for the committees and courses offered.

#### SHORT COURSES AND INSTITUTES

The Committee on Extension Lectures functions to provide clubs, business organizations and associations with lectures based on a definite objective developed by a survey or an apparent need. The lectures and study may be presented in series of from two to ten lectures, or in one or two day institutes as the organization desires. The Institutes so far organized by this committee have been for ten lectures, one each week for a period of ten weeks. The following institutes have been carried on the past year:

- Merchandising
- Life Underwriting
- The C. L. U. Coaching Institute
- The Essentials of Life Underwriting
- Nature Study
- Bird Study
- Parental Education
- Child Welfare
- Industrial Foremanship

#### THE LIBRARY

The resources of the Library are open to citizens of the city of Akron for reference during the regular library hours, and for circulation in so far as the demands of classwork upon the collection will permit.

## REGISTER OF STUDENTS

1930-31

## BUCHTEL COLLEGE OF LIBERAL ARTS

## GRADUATE STUDENTS

Braden, Orvan Everett	Akron
B. S., College of Wooster.	
Brubaker, Irene	Akron
B. E., The University of Akron.	
Dobberstein, Arthur Wesley	New Effington, S. D.
B. S., South Dakota State College.	
Goodman, Nettie Nora	Akron
M. A., The Ohio State University.	
Hayes, Merlin Lewis	Akron
B. E., A. B., The University of Akron.	
Hottenstein, Howard W.	Akron
M. D., Western Reserve University.	
Lin, Wen-piao	China
B. S. in Chem. Eng'g., Drexel Institute.	
McFadden, Robert Stephen	Austin, Colorado
A. B., University of Denver.	
Meyer, Josephine Smith	Akron
A. B., Oberlin College.	
Morris, Harold Bertson	Youngstown
B. S., Gettysburg College.	

Men 7; Women 3; Total 10

## SENIOR CLASS

	Major Subject	
Averell, Priscilla	History	Akron
Bailey, Mary Nininger	English	Norfolk, Va.
Barnhoith, Claude Robert	Math.	Akron
Belohlavek, Vlasta Marie	Biol.	Akron
Bendure, Myrtelle	English	Akron
Berloff, Morris	Biol.	Akron
Bitner, Walter David	Chem.	Akron
Blackman, Allan Carpenter	History	Akron
Bliss, Raymond Charles	Sociology	Akron
Bump, Flora Margaret	Spanish	Akron
Caldwell, John Richard	Chem.	Akron
Clark, Elizabeth Margaret	Speech	Cuyahoga Falls
Coates, Mary	Speech	Oklahoma City, Okla.
Connelly, B. Franklin	Econ.	Akron
Connelly, Cecil Frost	Pol. Sci.	Akron
Cooper, Graydon Phillips	Sociology	Akron
Cox, Homer Theodore	Speech	Akron
Creighton, Ruth C.	Math.	Akron
Daily, Robert M.	Econ.	Akron
Decker, Faith	Latin	Akron
Dete, Leo Joseph	Chem.	Akron
Doerler, Charles Edward	Biol.	Akron
Dunwiddie, D. Stanley	Econ.	Akron
Emerick, William John	Physics	Akron
Fischer, Alberta Clara	English	Tallmadge
Fitzharris, Cletus James	Phil.	Akron
Flickinger, Helen Louise	English	Cuyahoga Falls
Flickinger, Eleanor Kathryn	Hist.	Barberton
Foutts, James C.	Econ.	Akron
Frederick, Lois Irene	Home Ec.	Akron
Fulton, Robert Palmer	Biol.	Akron
Germann, Paul Peter, Jr.	Econ.	Akron
Gettins, Patricia	French	Akron
Gregg, Judson Wilford	Pol. Sci.	Akron

Gregory, Dorothy Winifred	Spanish	Akron
Gwaltney, Ralph	Chem.	Akron
Hall, William Newton	Econ.	Akron
Hamilton, Gertrude Morrow	Home Ec.	Akron
Hartz, Ralph William	Biol.	Akron
Hazlett, Charles Brown	Pol. Sci.	Akron
Himebaugh, Lucille	Phil.	Akron
Honeywell, Arvine Joseph	Econ.	Akron
Jackson, Mary Elizabeth	Sociology	Akron
Jenkins, James A.	Econ.	Akron
Jones, Cyril	Econ.	Akron
Joy, Marjorie Josephine	English	Cuyahoga Falls
Kastner, Lena Marie	Biol.	Akron
Kaufmann, Frank Philip	Pol. Sci.	Akron
Keck, Virgil Lowell	Math.	North Canton
Keister, Don Adams	English	Barberton
Kinnan, Esther Ruth	Latin	Akron
Kroeger, Arthur Paul	Chem.	Akron
Krohmer, Jesse Gordon	English	Akron
Ladrach, Roy Clinton	Pol. Sci.	Akron
Laudenbach, Elizabeth Adele	Latin-German	Dramond
Lewin, Charles A.	Chem.	Akron
Lieberman, Harry	Pre-med.	Akron
Link, Mary Kay Jane	Econ.	Akron
MacKenzie, Mary Sue	Biol.	Greenville, S. C.
McGrath, Helen R.	Spanish	Akron
McShaffrey, Rita Rose	Speech	Akron
Maloney, Robert	Pol. Sci.	Akron
Maxwell, Boyd Walden	Physics	Akron
Maxwell, Otis Grayden	Pol. Sci.	Akron
Miller, Arthur N.	Phil.	Akron
Mostenic, Mary Ruth	Latin	Akron
Murdoch, John Kenneth	Econ.	Akron
Nagy, Louis	Chem.	Akron
Neff, William Edward	Pol. Sci.	Bellaire
Newton, Frank H.	Chem.	Akron
O'Neil, Mary Catherine	English	Akron
Peabody, Donald Webb	Chem.	Akron
Phelps, Kenton Robinson	Pre-med.	Kent
Pittenger, Doris Kathleen	German	Akron
Pittenger, John Marquis	English	Akron
Poppenger, Grace Elizabeth	Hist.	Akron
Reed, Margaret Lyle	Hist.	Barberton
Reymond, Guy Maxwell	Chem.	New Philadelphia
Ruby, Edith Mary	Home Ec.	Akron
Sacks, Leon J.	Pre-med.	Akron
Schmaltz, Robert Morris	Econ.	Akron
Schneider, Dorothy Jeanne	Biol.	Akron
Shank, Donald Jay	English	Akron
Smith, Mildred Eugenia	Home Ec.	Akron
Snyder, Kathryn Elizabeth	French	Akron
Sonnhalter, Mary Eleanor	Latin	Barberton
Stewart, Chalmers K.	Econ.	Akron
Walker, Sidney Roland	Pol. Sci.	Akron
Waller, Gerald Charles	Hist.	Burlington, Vt.
Wells, Edward William	Econ.	Akron
Wilhelm, Grace Julia	Home Ec.	Fairlawn
Winans, Irene Marion	Hist.	Akron
Wirz, Elizabeth Ida	German	Akron
Zeis, Ruth Marie	Hist.	Akron
Zellinger, Bella Rebecca	German	Akron

Men 53; Women 42; Total 95

## JUNIOR CLASS

Alexander, Donald Wilbur	Econ.	Akron
Alexander, Joseph	Econ.	Akron
Anderson, Alfred Verner	Chem.	Rittman
Arnette, Rexford R.	Econ.	Mogadore
Bartlett, Jean Henrietta	English	Akron
Bergin, Preston Barrett	Pol. Sci.	Flushing
Bernard, Madeline Marie	Hist.	Barberton
Binet, Anna	Latin-French	Akron
Bitcon, Leroy	Biol.	Akron
Blair, Curtis L.	Biol.	Akron
Botzum, Albert Conrad	Econ.	Akron
Bryant, Charles Edmund	Econ.	Akron
Cogan, Madeline Mary	English	Akron

Cook, Fritzi	Speech	Akron
Corbett, Laurene D.	Home Ec.	Akron
Courtney, Maude Teresa	Home Ec.	R. D., Akron
DeCamp, Emily	Spanish	Akron
Dice, Lucille Elizabeth	Hist.	Akron
Dietrich, Mildred Elizabeth	Pol. Sci.	Akron
Dietz, LeRoy Edward	Hist.	Akron
Duell, Nap Robertson	Chem.	Malvern
Duncan, Wilma Urilla	French	Akron
Earley, Lawrence Terence	Econ.	Akron
Engstrom, Ruth Isabelle	English	Akron
Falor, Clyde Forest, Jr.	Econ.-Sociol.	Akron
Ferguson, Dan Chayne	Chem.	Akron
Fischer, Jesse Harry	Biol.	Akron
Fletcher, Josephine Stanley	English	Akron
Fulton, Harrison R.	Econ.	Akron
Galleher, Ed Lucky	Pol. Sci.	Akron
Galloway, Robert William	Pol. Sci.	Akron
Gause, Russell H.	Chem.	Deerfield
German, James William	Pre-med.	Cuyahoga Falls
Goff, Helen Bernadine	Speech	Akron
Goff, William	Biol.	Akron
Green, Albert L.	Chem.	Akron
Griffiths, Esther Elizabeth	French	Akron
Gustafson, Harriet Marie	Home Ec.	Akron
Harrington, Mary Grace	Hist.	Akron
Harris, Adda Maude	Math.	Akron
Heisel, Eldred Benjamin	Econ.	Akron
Hildreth, Verna Engle	English	Akron
Hoffman, William Earle	Biol.	Akron
Kinney, Charles William	Math.	Akron
Ladd, Helen Louise	English	Akron
Laurence, James	Physics	Akron
Lombardi, Louis Frederick	Biol.	Akron
Lowen, Ellis Edgar	Biol.	Akron
McCaughey, Amy	Hist.	Akron
McDonald, Ruth	English	Akron
McDowell, Arthur Joseph	Math.	Akron
McDowell, Edwin Lincoln	Chem.	Akron
Maynard, Edward Alfred	Biol.	Akron
Merrill, Mildred	Latin	Akron
Mills, Vera Kathrine	Hist.	Mogadore
Myers, Elizabeth Prince	French	Akron
Nolley, Gilbert Talmadge	Chem.	Akron
Owsley, Ruth Virginia	French	Akron
Pardee, Carline Julia	French	Akron
Pfeifer, Wilbur Frank	Biol.	Akron
Rabe, Herman Ernest	Pol. Sci.	Akron
Radam, David	Econ.	Akron
Reaven, Shirley	Speech	Akron
Reinker, Erwin Ellsworth	Pol. Sci.	Akron
Robb, James Edward	Econ.	Akron
Robertson, Mervin Paul	Biol.	Akron
Roseman, Hyman	Math.	Akron
Rutherford, James E.	Pol. Sci.	Akron
Schoch, Otto Ferdinand	German	Akron
Shannon, Floyd Eugene	Speech	Akron
Smith, Mary Heller	French	Akron
Smith, Sydney	Pol. Sci.	Akron
Stadtmiller, Alvin Andrew	Pre-med.	Akron
Stoddard, Louis	Econ.	Akron
Straw, Clayton LeRoy	Physics	Akron
Thompson, Aida Beth	Speech	Akron
Trafford, Helen Carver	French	Akron
Tucker, Margaret Routh	Hist.	Akron
Turner, John Donald	Phil.	Akron
Van Sickle, Thomas Edwin	Biol.	Akron
Voige, Suzanne	French	Akron
Wainer, Elliot	Econ.	Akron
Wallace, Mary E.	Home Ec.	Akron
Wentsler, Norman Edgar	Biol.	Akron
Wilde, Bertha Marie	English	Akron
Williams, Mathew O.	Chem.	Akron
Wilson, Herman Stewart	Phil.	Akron
Wise, Miriam Lucille	English	Mogadore
Wright, Harry Lavern	Chem.	Akron
Young, Geraldine Carolyn	French	Akron

Men 53; Women 37; Total 90

## SOPHOMORE CLASS

Affleck, Caroline Amelia	French	Akron
Bailey, Howard E.	Chem.	Akron
Bailey, John	Pol. Sci.	Akron
Barnes, Wilbur Lancaster	Math.	Akron
Benedict, Lucius Claude	Pol. Sci.	Akron
Bent, Jane	Math.	Akron
Bishop, Deane Hamilton	Econ.	Akron
Blackman, Ruth Jeanette	Speech	Akron
Blair, Warren Smith	Physics	Akron
Bonhard, Edith Louise	Phil.	Akron
Bowen, Bertha Gertrude	English	Akron
Bowman, Richard Rodman	Econ.	Akron
Brouse, Marjorie Eleanor	Biol.	Akron
Brunswick, Paul Edward	Econ.	Akron
Buckey, Jay Clark	English	Akron
Burke, Charles Mayhew	Chem.	Akron
Cheyney, LaVerne Emerson	Chem.	Akron
Cohen, Abe Stanley	Math.	Akron
Crane, Mary Esther	Home Ec.	Barberton
Creps, Roy C.	Physics	Martinsburg, Pa.
Cronan, Gertrude Elizabeth	Pol. Sci.	Akron
Dameron, James Edwin	English	Akron
Deetjen, Jack Van Der Wart	Pol. Sci.	Akron
Diehl, Miriam Alverda	English	Akron
Easton, James William	Biol.	Akron
Eckard, Arlene Velda	Latin	Akron
Eiber, Alvin George	Pre-med.	Cuyahoga Falls
Erwine, Robert Martin	Math.	Akron
Fanning, James Joseph	Econ.	Akron
Folb, Bernard	Biol.	Akron
Galehouse, Jean Utilla	Latin	Akron
Gay, Kenneth Stull	Econ.	Akron
Giegel, John Stanley	Chem.	Akron
Glennen, James William	French	Akron
Goddard, Mac Lee	Econ.	Akron
Goodman, Leo Mathias	Pre-med.	Akron
Hackett, Phyllis Elizabeth	English	Akron
Halliwell, Marjorie Eleanor	Math.	Akron
Hoffman, Catherine C.	Hist.	Akron
Hooper, John L.	Biol.	Akron
Houser, Kermit J.	Biol.	Akron
Houston, Violet Bates	English	Akron
Hull, Agnes Amanda	Phil.	Akron
Hummel, Richard Charles	Econ.	Akron
Hutchinson, James Paul	Pol. Sci.	Akron
Jahant, Charles Augustine	Econ.	Akron
Jenkins, Edward Charles	Econ.	Akron
Jones, James Marland	French	Akron
Kaplan, Hirsh	Sociol.	Cleveland
Kempel, George Paul	Econ.	Akron
Kinney, Robert Amendt	Hist.	Akron
Knecht, Lawrence G.	Pol. Sci.	Akron
Kodish, Abe	Econ.	Akron
Kruck, William Carl	Econ.	Akron
Linder, Lloyd Gerber	Econ.	Everett
Lowen, Seymour S.	Biol.	Akron
McClelland, Charles	Pre-med.	Akron
Maryanski, William Howard	Pre-med.	Akron
Mikolashek, Harold Rudolph	Pol. Sci.	Akron
Minnich, Pauline Ione	Hist.	Barberton
Moran, Kathryn Mary	Hist.	Akron
Mowery, Robert Marshall	Pre-med.	Akron
Murdoch, Robert Charles	Econ.	Akron
Nostwich, Mildred Joan	English	Akron
Packan, William Charles	Chem.	Akron
Pamer, John Andrew	Econ.	Akron
Pearson, Norman S.	Econ.	Akron
Powell, Sara Valerie	Math.	Akron
Price, Sara Elizabeth	Pol. Sci.	Akron
Putt, Charles Edward	Econ.	Akron
Read, Helen Elizabeth	French	Akron
Rector, Billie Inez	Speech	Akron
Ruffing, Jean Elizabeth	French	Akron
Ryan, William John	Pre-med.	Akron
Salyerds, Robert John	Chem.	Akron
Schlegel, Alfred Parker	Pol. Sci.	Akron
Schultz, Ernest John	Pol. Sci.	Akron

Scott, Ella Mildred	Latin	Akron
Shaul, Rex Kennedy	Biol.	Akron
Shibley, Grant O.	Pre-med.	Akron
Short, Eleanor Justina	Math.	Akron
Shriber, Portia Arlene	Hist.	Akron
Simmons, Catherine Whiton	Phil.	Akron
Smith, George Phillips	Biol.	Akron
Smith, Henry Clay	Latin	Akron
Smith, Mina Elizabeth Ross	French	Akron
Snider, Mark	English	Akron
Solomon, Sidney Milton	Biol.	Akron
Soper, Cleveland Conner	Pre-med.	Kent
Sowers, Thelma Kathryn	Math.	Akron
Spade, Ralph Irvin	Math.	Akron
Stebick, Harold Anthony	Pol. Sci.	Barberton
Stillman, Laura Jane	English	Akron
Stombaugh, Dean Rudolph	Pre-med.	Akron
Van der Hulse, Kenneth I.	Econ.	Akron
Waldsmith, Bernice Elizabeth	Hist.	Akron
Weiler, John Earl	Chem.	Barberton
Wheeler, Vaughn V.	Chem.	Akron
Widick, Branko John	Pol. Sci.	Akron
Williams, Terrence Ellsworth	Chem.	Akron
Winer, Ralph	Econ.	Akron
Wood, Kenneth Irving	Chem.	Akron
Zeis, Paul M.	Pol. Sci.	Akron

Men 71; Women 32; Total 103

FRESHMAN CLASS

Allen, Estelle, Jr.	Akron	Gates, Dorothy Allene	Akron
Arenson, Ardell Judith	Akron	Gellatly, Anne	Akron
Atkinson, David Brown	Akron	Gettins, Georgia Serephine	Akron
Augsburger, Alice Margaret	Akron	Gilcher, Leslie David	Canal Fulton
Bailey, William Albert	Akron	Gilleland, Belva Elizabeth	Akron
Baltes, Herman Charles	Akron	Gillette, Marjorie Jane	Akron
Berry, Lillian	Akron	Glass, Oscar	Barberton
Bertsch, George Henry	Akron	Goldberg, Harvey	Akron
Blalock, James Carlton	Akron	Gough, Wilfred Robert	Akron
Bowman, Robert Ellsworth	Akron	Greenberger, Harold	Wadsworth
Bowman, Viva Mae	Akron	Greenberger, Morton S.	Akron
Breneman, Frank Butzer	Akron	Griffith, Joseph Arthur	Akron
Burd, Roy Addeson	Akron	Griffith, Bonar Evan	Akron
Burson, Donald Maitland	Hendrepburg	Gurin, Emanuel	Akron
Bushnell, Margaret Ellen	Akron	Gutierrez, Fernando I.	Akron
Butcofer, Victor Herbert	Akron	Hahn, Charles Henry	Fallen Timber, Pa.
Buzzelli, Arthur Albert	Akron	Hall, John Davies	Akron
Cahill, Janice Louise	Akron	Hamann, Rhea Marie	Akron
Chambers, Lenore	Canfield	Hanna, Catherine Marie	Barberton
Chassagne, Harold James	Akron	Harman, Martha McKnight	Akron
Chenoweth, Geraldine Faye	Akron	Harnar, Mildred Elizabeth	Akron
Chenoweth, Howard Taft	Akron	Harrington, Julia Christine	Akron
Collins, William Martin	Akron	Hartman, Robert	Akron
Connelly, Howard Allison	Akron	Hatzis, Lulla	Akron
Corwin, Harold D.	Akron	Herman, Norbert John	Akron
Courtney, Grace Gladys	Akron	Hofer, John William	Akron
Cranmer, William Howard	Akron	Hoffmaster, Ruth Adele	Akron
Crawfis, Rosemary	Akron	Hoover, Melba Mae	Akron
Crosby, Gulia Velma	Akron	Horning, Martha Margaret	Akron
Crum, Charles	Akron	Hosfield, William Howard	Akron
Davis, Earl Henry	Akron	Hoskin, Ralph Gray	Akron
Davis, Hazelbelle	Akron	Huston, Fred Arland	Akron
Devlin, Henry Wilbert	Akron	Jameson, George M.	Akron
D'Ianni, James Daniel	Akron	Jeter, Almonta Lothair	Akron
Dunford, Louise Anne	Akron	Johns, Cornelius George	Akron
Dyer, Hobson Lafayette	Dahlonga, Ga.	Jones, Marjorie Isabelle	Akron
Eden, Kenneth Homer	Akron	Joseph, Joe A.	Youngstown
Egan, William John	Akron	Katz, Evelyn	Akron
Eshack, Marion Louise	Akron	Kazan, Marvin	Akron
Falor, William Henry	Akron	Kidder, John Howard	Akron
Fenneman, Harriett Madge	Akron	Kindig, Harold Clyde	Akron
Ferguson, Gilbert Gray	Akron	Kirk, Winston Hunter	Akron
Feudner, John Lloyd	Akron	Kitselman, Betty May	Akron
Fouse, James Austin	Akron	Kreighbaum, Maynard Stanley	Akron
Franklin, Frederick Francis	Uniontown	Kyle, Stanley Emerson	Akron
Frantz, Eli Martin	Akron	Lee, Margaret Lucille	Akron
Gangler, Floyd Russell	Akron	Leibole, Vivian Madge	Akron

## THE UNIVERSITY OF AKRON

Leibovitz, Armond Leo .....	Akron	Simpson, Ellen .....	Akron
Long, Walter C. ....	Wadsworth	Smith, Jane E. ....	Akron
McDonald, Virginia .....	Akron	Sonnhalter, John Jacob .....	Barberton
McDonnell, Frank Harold .....	Akron	Sowers, Ruth Mildred .....	Akron
McDonough, Mary E. ....	Akron	Sparhawk, Winnifred Emma .....	Akron
McDougald, Aldiva Edwards .....	Akron	Spuller, Mildred Elizabeth .....	Akron
Maloney, Eugene Thomas .....	Akron	Stahl, Richard Holmes .....	Akron
Mancovitz, Samuel Morris .....	Akron	Staley, Robert Arthur .....	Akron
Marshall, Chester Ralph .....	Akron	Stambaugh, James Douglas .....	Akron
Martucci, Lebia .....	Akron	Stanford, Gwendolyn Pauline .....	Akron
Mason, Wellington William .....	Akron	Starbird, Norman Hoyt .....	Lodi
Maynard, Norman Henry .....	Akron	Starkey, Geraldine A. ....	Akron
Metzger, Mary Elizabeth .....	Akron	Stevens, Haywood Weston .....	Akron
Miller, Sam Constantine .....	Akron	Stuart, Mary Elizabeth .....	Akron
Miller, Virginia May .....	Akron	Suppes, Dorothy Clarissa .....	Akron
Mills, Robert Edward .....	Akron	Swain, Elsie .....	Akron
Montgomery, Virginia Statler .....	Piqua	Swinehart, Josephine Louise .....	Akron
Morris, Gerald Marceilus .....	Akron	Switzer, Ruth Irene .....	Cuyahoga Falls
Moyer, Maurice Lloyd .....	Akron	Syracopoulos, Nick C. ....	Akron
Newton, Marjorie Carolyn .....	Akron	Tausch, Harry William .....	Akron
Osmun, Marguerite Campbell .....	Akron	Thomann, Michael William .....	Akron
Palmer, Clare Louise .....	Akron	Thompson, Doris Anne .....	Akron
Palmer, Mary Ethel .....	Akron	Trenner, Zelda .....	Akron
Patten, Marian .....	Akron	Tucker, Charles Stanley .....	Akron
Pitkin, Pauline Elizabeth .....	Akron	Ufford, Laurence Lee .....	Akron
Powelson, Pauline Grace .....	Akron	Van Doros, Nick Denis .....	Akron
Pratt, Evelyn Marie .....	Akron	Van Kirk, Samuel Carey .....	Akron
Proehl, Harold Clayton .....	Barberton	Vest, George Robert .....	Akron
Rabe, Ruth Anne .....	Akron	Victor, William Henry .....	Akron
Ream, Charles Frederick .....	Akron	Waldron, Patricia .....	Akron
Reynolds, James LeRoy .....	Akron	Walker, Charles Emil .....	Akron
Rhoads, Margaret Louise .....	Akron	Walker, Donald Henry .....	Akron
Richards, Romola Ruth .....	Akron	Walker, Howard Ray .....	Akron
Rifkin, Helen .....	Akron	Wall, John Daniel .....	Akron
Rosenfeld, Louis .....	Akron	Warner, Wilbert Andrew .....	Louisville
Schulman, Ruth .....	Akron	Welch, Beatrice Virginia .....	Akron
Schwartz, Albert Frederick .....	Akron	Wheeler, Helen Torane .....	Akron
Sector, Julian Victor .....	Akron	Wood, Arthur Dakes .....	Akron
Seeger, Howard John .....	Akron	Zarich, Leposava .....	Akron
Shepard, Bruce Alfred .....	Columbus	Zemlansky, Mildred .....	Akron
Sherman, Nelson Robert .....	Akron	Zintel, Harold Albert .....	Akron
Silvester, Ruth Elinor .....	Akron		

Men 102; Women 75; Total 177

## IRREGULAR STUDENTS

Blank, William K. ....	Akron	Looker, Jack Byrd .....	Akron
Dinger, Harold Eugene .....	Akron	Maloney, Cecil Richard .....	Akron
Dobie, Robert B. ....	Akron	Price, Jesse Ray .....	Akron
Gilhooly, James Edward .....	Akron	Ramsay, Dwight M. ....	Akron
Harman, Allan M. ....	Akron	Roussert, Sister M. Bernice .....	Akron
Hiss, Louise .....	Akron	Spratt, James Arlington .....	Akron
Hodge, James Winston .....	Akron	Ward, Verner George .....	Akron
Kneale, William Edwin, Jr. ....	Akron	Weisberg, Hymen .....	Akron
Kulikof, James Vladimir .....	Akron	West, Julia Ida .....	Akron

Men 15; Women 3; Total 18

## SPECIAL STUDENTS

227-20 Bergin, Edmund Robert .....	Akron	Mizel, Ben .....	28-29 Akron
227-21 Bronson, Victoria .....	Akron	Morgan, James Edwin .....	29-30 Akron
227-22 Diaconoff, Andre .....	Akron	Smith, Robert Melville .....	Akron
227-23 Dostal, William Louis .....	Akron	Sykes, Harry Allen .....	28-29 Akron
227-24 Foltz, Bessie Mildred .....	Akron	Ward, Vernon M. ....	28-29 Akron
227-25 Frierson, Eugene Clomer .....	Akron	Wortley, Marjorie .....	28-29 Akron
227-26 McConaughy, Thomas B. ....	Akron		

Men 10; Women 3; Total 13

COLLEGE OF ENGINEERING AND COMMERCE

DEPARTMENT OF ENGINEERING

- C. E.—Civil Engineering
- E. E.—Electrical Engineering
- I. E.—Industrial Engineering
- M. E.—Mechanical Engineering
- Engr.—Course not elected

SENIOR CLASS

Auten, Delbert E.	M. E.	Akron
Badonsky, Paul	C. E.	Akron
Brennon, Louis Joseph	E. E.	Akron
Buckley, Alan Gillan	M. E.	Akron
Buckley, John Harrison	M. E.	Akron
Buffington, Gerald Edward	E. E.	Vicco, Kentucky
Chenot, John R.	E. E.	Akron
Christoff, Elias Constantin	E. E.	Akron
Dickinson, Neil Kenneth	E. E.	Medina
Durant, Arthur H.	M. E.	Akron
Hanna, Elmer Elias	E. E.	Akron
Hunt, Allison Orvis	M. E.	Wooster
Kochler, Henry	E. E.	Akron
Kraft, Theodore Andrew	E. E.	Akron
Lindholm, Jalmer John	C. E.	Dorset
Manson, Finley James	M. E.	Akron
Medvedeff, Nicholas Sergius	E. E.	Akron
Moore, James Russell	C. E.	Kent
Nye, Benjamin Elmer	M. E.	Sharon, Pa.
Ransom, Jay William	M. E.	Bryan
Richardson, John	C. E.	Akron
Sawdy, Gordon F.	M. E.	Andover
Scharenberg, Elmer Milton	C. E.	Everett
Schroeder, Ben G.	I. E.	Akron
Schroeder, Harold Henry	E. E.	Freelandville, Indiana
Schutz, Emil	E. E.	Akron
Seifried, Anton George	E. E.	Akron
Shively, Harmon G.	E. E.	Akron
Snyder, Millard Sylvester	M. E.	Akron
Springston, Clifford Dennis	E. E.	Cuyahoga Falls
Stafford, Francis William	C. E.	Akron
Suloff, Karl Frank	M. E.	Akron
Symns, Samuel Young	C. E.	Peterstown, W. Va.
Walker, Charles Edward	M. E.	Cleveland
Walters, Ellsworth Clement	M. E.	Tallmadge
Woodrow, Ernest John	C. E.	Washington, D. C.
Total, 36 Men		

JUNIOR CLASS

Arnold, George William	I. E.	Buffalo, New York
Bair, Lawrence Vernon	E. E.	Medina
Bechtol, Paul Shreckengast	E. E.	Bellwood, Pa.
Christman, Kermit Orison	I. E.	Cuyahoga Falls
Davis, Robert Martin	M. E.	Akron
DeYoung, Russell	I. E.	Akron
Dice, William Merrill	M. E.	Akron
Falls, Eugene Kelty	M. E.	Kent
Gerber, Russell Arthur	E. E.	Akron
Germann, William Joseph	I. E.	Akron
Hunn, William Robert	M. E.	Sleepy Eye, Minn.
Ippoliti, Joseph Emil	C. E.	Akron
Johnson, Wallace Harold	M. E.	Akron
Kochel, Robert Kenneth	M. E.	Orrville
Krause, Floyd Carl	M. E.	Akron
Leibowitz, Sol	E. E.	Akron
Leshinsky, Isadore	I. E.	Akron

## THE UNIVERSITY OF AKRON

MacFadyen, William Robertson	C. E.	Cameron, N. C.
Major, Robert Lee	M. E.	Akron
Major, Thomas Elwood	M. E.	Peninsula
Marcinkoski, Frank	E. E.	Akron
Miletti, Louis Fred	E. E.	Akron
Moody, Ralph James	M. E.	Akron
Murphy, George Patrick	C. E.	Akron
Poole, Donald S.	M. E.	Akron
Ream, Frank Edwin	M. E.	Akron
Salner, Eugene Victor	E. E.	Akron
Schubert, John Arnold	M. E.	Akron
Schwarzmueller, Harry	C. E.	Buffalo, N. Y.
Shively, Russell Dewitt	E. E.	Akron
Smeal, Maldine Wayne	M. E.	Akron
Stine, William Virgil	C. E.	Litchfield
Watson, John Graham	M. E.	Akron
Woodward, Foster R.	M. E.	Kent
		Total, 34 Men

## PRE-JUNIOR CLASS

Allard, Carroll Preston	C. E.	Sharon Center
Andrus, Jack LeRoy	M. E.	Akron
Bachtel, Kenneth Edward	C. E.	Akron
Boyd, William John	E. E.	Cuyahoga Falls
Bunts, Louis Edward	M. E.	Akron
Carillon, Frank R.	E. E.	Apple Creek
Chittenden, Walter William	E. E.	Akron
Conger, Arthur Boylan	M. E.	Peninsula
DeLano, Chester Camp	M. E.	Akron
Fink, Herbert Henry	C. E.	Akron
Frampton, Theodore Rowles	M. E.	Akron
Fuller, Max Parkerson	E. E.	Hudson
Galloway, Francis LaVerne	M. E.	Peninsula
Gangl, Eugene	E. E.	Akron
Grosjean, Ralph	E. E.	Orrville
Higgins, Bernard James	M. E.	Orrville
Higgs, Harold Thomas	C. E.	Akron
Kamp, Virgil Richard	M. E.	Akron
Long, Maurice Edwin	M. E.	Akron
Lorenz, Walter Arthur	E. E.	Mantua
McCullough, Harry Alexander	M. E.	Akron
McMichael, Bryce Delos	M. E.	Meadville, Pa.
Martz, Ronald Berdett	C. E.	Akron
Preusse, Robert Ernest	M. E.	Akron
Quinn, Gerald Summers	M. E.	Akron
Renninger, Terry Donald	I. E.	Uniontown
Resseger, Bernard Peter	I. E.	Akron
Ries, Robert Albert	E. E.	Akron
Roesch, Harold Adam	E. E.	Sandusky
Rokus, Frank George	M. E.	Akron
Sagadencky, Samuel Thomas	C. E.	Akron
Salyerds, Ronald Clifford	E. F.	Akron
Schapiro, Norbert Jacob	C. E.	Wadsworth
Schmittgen, Willard John	I. E.	Elyria
Serfass, Charles Richard	C. E.	Akron
Shelestovich, Leo	M. E.	Akron
Shook, Donald Hartman	M. E.	Akron
Spade, Russell E.	C. E.	Akron
Spicer, Alvin Whitelaw	M. E.	Akron
Surbey, Charles Wade	C. E.	Akron
Suttkus, Henry	M. E.	Orrville
Syracopoulos, Philip C.	E. E.	Akron
Thomas, Harold Glenn	E. E.	Akron
Waddell, Robert Grove	I. E.	Akron
Wansky, Morris Harold	M. E.	Akron
Wansky, Simon	I. E.	Akron
Watkins, Henry Fred	M. E.	Canton
Weltzien, Victor	M. E.	Wadsworth
Werner, Howard Louis	M. E.	Lorain
Williams, Paul Armstrong	C. E.	Akron
Wykoff, Ralph Charles	I. E.	Akron
		Total, 51 Men

## SOPHOMORE CLASS

Allen, John William	C. E.	Akron
Beck, Howard George	C. E.	Akron
Britsch, Donald Theodore	I. E.	Akron
Buchtel, Kenneth Albert	M. E.	Akron

Campbell, William Lisle	I. E.	Brilliant
Chesnut, Norman O'Neal	C. E.	Akron
Christman, Francis Sherman	C. E.	Akron
Clark, Maurice Davis	C. E.	Akron
Coorsh, Daniel	E. E.	Akron
Davidson, Wilbur George	I. E.	Akron
DuPratt, Norman Edmond	M. E.	Akron
Fesler, James Clifford	E. E.	Danville
Gerin, Harry	I. E.	Akron
Gilletly, Maynard William	E. E.	Cuyahoga Falls
Graham, William Ralph	E. E.	Virginia Beach, Va.
Hagans, Carl	E. E.	Akron
Hall, Clifford John	M. E.	Akron
Hartz, Raymond Joseph	C. E.	Akron
Jones, James Edward	E. E.	Massillon
Katz, Albert	I. E.	Akron
Keller, Russel Jacob	M. E.	Akron
Legar, Frank T.	I. E.	Parrish, Ala.
Lovering, Joseph Gerald	M. E.	Naukin
Luyster, Harry Oliver	I. E.	New Philadelphia
MacFarland, Robert Malcolm	C. E.	Cleveland
Mavropoulos, Arthur Earnest	M. E.	Akron
Metzger, Alfred Henry	M. E.	Akron
Miller, Lemuel Ellison	C. E.	Akron
Moeller, Howard Louis	M. F.	Akron
Myers, George John	C. E.	Akron
Nixon, Boris Chester	M. E.	Akron
Patterson, Robert Elder	I. E.	Akron
Pero, George F.	M. E.	Suffield
Perry, Gordon Wilbur	M. E.	Akron
Peterson, Walter K.	C. E.	Akron
Renninger, Ronald Cyrus	I. E.	Uniontown
Reynolds, Wade Whipple	C. E.	Elyria
Ripley, Glenn Spartan	C. E.	Canal Fulton
Ritzert, James Francis	E. E.	Akron
Roos, Carl L.	M. E.	Sharon, Pa.
Ruch, John Earl	E. E.	Barberton
Saß, Edward	C. E.	Akron
Salber, Joseph Patrick	M. F.	Akron
Sheffield, Vernon Lee	E. E.	Ravenna
Simon, Victor Howard	M. E.	Orrville
Slider, Robert A.	M. E.	Mogadore
Sparks, Paul Emerson	C. E.	Akron
Strahl, Frank Hazlett	M. E.	Ravenna
Symns, Clarence, Jr.	C. E.	Peterstown, W. Va.
Triplett, Dean Franklin	M. E.	Akron
Trombley, Russell Cleveland	E. E.	Akron
Unser, Clifford Waldo	M. E.	Tiffin
Viers, Glenn Raymond	C. E.	Akron
Waldman, Jack Louis	I. E.	Akron
Yarian, Harold David	E. E.	Rootstown
Zabel, Albert	I. E.	Cleveland
		Total, 56 Men

## FRESHMAN CLASS

Barber, George Judson	E. E.	Williamstown, Mass.
Barkwill, Harold Kester	M. E.	Akron
Bozick, Max	I. E.	Akron
Bricker, Carl Edward	Engr.	Akron
Browne, Clyde Archie	M. E.	Brockport, N. Y.
Brumley, Joseph William	Engr.	Akron
Buxton, J. Radcliffe	E. E.	Akron
Caldwell, George Hessert	M. E.	Barberton
Carlton, Jack	E. E.	Akron
Christman, William Rawle	Engr.	Akron
Coorsh, Harry	E. E.	Akron
Couts, Robert James	C. E.	Akron
Dannemiller, William Edward	M. E.	Doylestown
Falk, Franklin John	M. E.	Orrville
Felver, Richard Irving	E. E.	Akron
Flanigan, Gerald Patrick	M. E.	Akron
Fricke, Frank Fred	C. E.	Akron
Gantz, Donald Kohr	C. E.	Doylestown
Gill, John Augustus	Engr.	Akron
Goddard, Frank Atwood	M. E.	Akron
Green, Carl Cathon	M. E.	Atwater
Griffiths, Dave Walter	Engr.	Akron

Grogan, Richard	E. E.	Akron
Gross, Arthur George	Engr.	Akron
Gutsow, Alex	M. E.	Akron
Haley, Charles Dayton	C. E.	Akron
Hammett, Frank Webster	C. E.	Barberton
Hamontree, Raymond Woodrow	M. E.	Alliance
Henderson, Ned A.	Engr.	South Bend, Pa.
Heyburn, Richard David	Engr.	Akron
Jaques, Robert Blair	Engr.	Akron
Jauchem, Gilbert Harry	Engr.	Akron
Jordan, Jack Russell	Engr.	Akron
Kamin, Nathan Henry	E. E.	Akron
Kautz, John Howard	C. E.	Akron
Kerber, Henry John	C. E.	Sandusky
Kovach, Ivan Jim	E. E.	Akron
Kruse, Carl Edward	M. E.	Akron
Kuhns, William Rush	Engr.	New Bethlehem, Pa.
Lange, Melvin Sylvanus	E. E.	Akron
Laubach, Donald Edward	E. E.	Akron
Leach, Norris Henry	M. E.	Litchfield
Leavenworth, William Clifton	M. E.	Akron
Ley, Harry E.	M. E.	Akron
Ley, William	E. E.	Akron
Littrick, Harold Maxwell	Engr.	Akron
Livingston, James Austin	Engr.	Akron
Loveridge, James	E. E.	Cuyahoga Falls
McCormick, Edward Russell	E. E.	Akron
McMasters, Melvin Thomas	Engr.	Akron
Matti, Glenn Dale	M. E.	Akron
Medis, Daniel J.	Engr.	Akron
Metzger, Henry George	C. E.	Akron
Mitchell, William Mark	M. E.	Akron
Mondl, Thomas James	E. E.	Akron
Moore, John Richard	C. E.	Akron
Munson, Robert Alvin	Engr.	Akron
Murphy, John Cornelius	I. E.	New York, N. Y.
Oldham, Vern Lawrence	M. E.	Akron
Olson, Irving J.	Engr.	Akron
Oplinger, Fred Koch	C. E.	Akron
Ostroff, Jacob	Engr.	Akron
Rawls, Ben Henry	Engr.	Akron
Robinson, Glen Clifford	Engr.	Akron
Roundy, Elmer Olin	M. E.	Atwater
Roundy, Norman Olin	M. E.	Akron
Rush, Foster Milton	E. E.	Akron
Saus, Frank John	M. E.	Alliance
Schiepan, Henry Diem	M. E.	Akron
Schultz, Max Elmer	I. E.	Akron
Simmons, George Hezzleton	E. E.	Akron
Snyder, Stanley Wilson	M. E.	Barberton
Soper, Gilbert Vernon	I. E.	Kent
Steinmetz, Harold Clement	Engr.	Akron
Stratton, Edgar H.	M. E.	Cuyahoga Falls
Tarbox, Frederick Chalmers	C. E.	Akron
Tittle, Everet Ray	I. E.	Fairlawn
Wagner, Paul George	M. E.	Akron
Walker, Alexander George	I. E.	Cuyahoga Falls
Weiss, Julius	E. E.	Cleveland
Werner, Glenn Charles	Engr.	Kane, Pa.
Wetzel, Robert Henry	M. E.	Akron
Willey, Francis Elbin	E. E.	Akron
Willey, Kenneth Lewis	E. E.	Akron
Wilson, James Oswald	E. E.	Akron
Wormald, Willis Raymond	M. E.	Akron
Wurzbacher, Ford George	Engr.	Peninsula
Yenicky, Peter John	C. E.	Akron
Yount, Earl A.	E. E.	Akron
		Total, 89 Men

## SPECIAL STUDENTS

Huffman, Edward Barrington	E. E.	Elyria
Sweet, Leo M.	E. E.	Bassarabia, Romania

COMMERCE  
GRADUATE STUDENT

Tinklepaugh, Ward L. .... Akron  
B. S. in Bus. Adm., Syracuse University.

SENIOR CLASS

Adams, James F. .... Akron	Meadows, James Rufus .... Akron
Black, Robert Elmer .... Akron	Myers, Donald H. .... Akron
Booth, Richard Francis, Jr. .... Akron	Ostroff, Samuel .... Akron
Demko, Michael Paul .... Akron	Porter, John Edwin .... Akron
Ensign, Hadley N. .... Akron	Rogers, Cecil Albert .... Akron
Gordon, Jacob .... Akron	Savage, Harold William .... Akron
Harding, Clarence G. .... Akron	Schlemmer, Robert Meade .... Akron
Hunter, Harold Robert .... Cuyahoga Falls	Suitt, Samuel R. .... Akron
Kodish, Louis .... Akron	Turina, Irvin Walter .... Akron
McCallops, David Albert .... Akron	Walkup, William Edmund .... Akron
Meadows, Rodger McMorgan .... Akron	
	Total, 21 Men

JUNIOR CLASS

Frantz, Harry Wilbur .... Akron	Nelson, Richard Thomas .... Akron
Gharky, Irving S. .... Akron	Ott, Albert M. .... Kent
Hamlin, Robert Evans .... Akron	Roberts, Kenneth .... Akron
Hazlett, Harry Richard .... Akron	Secrest, Burt Theodore .... Akron
Hennessey, Harold Francis .... Akron	Smelser, Eugene Richard .... Akron
Holcomb, Herbert Leslie .... Akron	Weber, Fred Charles .... Akron
Jones, Paul J. .... Akron	Witwer, Frank Cyrus .... Akron
LoCascio, Joseph .... Brooklyn, N. Y.	Zettle, Glenn Franklin .... Akron
Moore, John Weil .... Medina	
	Total, 17 Men

SOPHOMORE CLASS

Abood, Albert .... Akron	Plumer, Robert Norman .... Akron
Aidmon, Max .... Akron	Powell, Frederick W. .... Akron
Alexander, Jay Park .... Copley	Rolph, Harold William .... Akron
Brown, Adolph .... Akron	Roth, Earl Albert .... Akron
Carrier, James Harvey .... Akron	Schuster, Robert .... Akron
Clare, W. James .... Akron	Shaffer, Emmert Samuel ....
Flaugher, Frank Vernol .... Akron	..... Hollidaysburg, Pa.
Gilbride, Edward J. .... Akron	Speck, Leroy Alfred .... Akron
Harry, Winchester .... Akron	Stelzer, Frederick Carl ....
Hartz, Gilbert A. .... Akron	..... Los Angeles, Calif.
Horn, Frederick Ernest .... Akron	Strickler, Paul Wood .... Cuyahoga Falls
Hudson, Harold Lawrence ....	Stull, Richard Elmer .... Akron
..... Brooklyn, N. Y.	Susko, Gregory .... Akron
Killian, Gerald Michael .... Akron	Venner, Harry Eugene .... Akron
Kistler, Eugene Waitn .... Akron	Warden, Ralph Park .... Akron
Lockert, Robert Parker .... Akron	Wolfe, William Earl .... Bedford, Pa.
MacGregor, James Robert .... Akron	Woodward, Kent W. .... Akron
Mendelson, Morris .... Akron	Yasosky, George James .... Wallington, N. J.
	Total, 33 Men

FRESHMAN CLASS

Adams, William E. .... Uniontown	Lenk, Martin George .... Fairchance, Pa.
Amspoker, Dwight Ellston .... Akron	Levin, Harold Arthur .... Akron
Anthony, Arthur H. .... Massillon	Lord, Carleton .... Akron
Appelhans, Iris Dorothy .... Cuyahoga Falls	Macbrair, William Courtney .... Akron
Appleby, Robert George .... Akron	Mahan, Fulton S. D. .... Akron
Auler, Paul Charles .... Akron	Miller, Edwin Elwood .... Akron
Black, James Forrest .... Akron	Mills, Howard Eugene .... Mogadore
Brady, George James .... Akron	Moore, Floyd Allen .... Lafayette, Indiana
Bridenthal, Dale Wesley .... Greensburg	Mougey, Mary Catherine .... Sterling
Brommelhaus, Vincent Henry .... Akron	Mowrer, Ralph .... Akron
Cooper, John Griffin .... Akron	Nigh, Jack D. .... Akron
Danesis, George Helie .... Pireaus, Greece	O'Neil, Charles Herbert .... Akron
Descutner, Nesbit Burns .... Akron	Oribel, Michael Paul .... Akron
Finney, Mary Carolyn .... Akron	Ott, Howard Charles .... Akron
Grady, John Edward .... Akron	Rockwell, John Clark .... Akron
Gray, Howard Adrian .... Akron	Root, Richard Carl .... Akron
Hartig, John August .... Akron	Rosenzweig, Oscar .... Akron
Jackson, George Henry .... Akron	Ruff, Richard William .... Akron
Jessop, Charles Augustus .... Akron	Sankey, Eugene William .... Akron
Johnson, Vincent .... Akron	Sheard, Richard David .... Akron
Kannel, Harold Joseph .... Akron	Sloat, Ralph Monroe .... Akron
Korman, George .... Akron	Smith, Ralph Edward .... Akron
Kosch, Kermit Lawson .... Akron	Starkweather, Lucile Coy .... Akron

## THE UNIVERSITY OF AKRON

Stehle, John Louis .....	Akron	Unverzagt, George Philip .....	Akron
Stoffer, John Franklin .....	Akron	Voltz, J. Paul .....	Canton
Stowe, Anthony Huntly .....	Akron	Wetzel, Paul Bash .....	Akron
Titmas, Albert .....	Akron	Whitson, Robert Neil .....	Orrville
Triplet, Bruce R. ....	Akron	Wile, Carl Luther .....	Akron
			Men 52; Women 4; Total 56

## SPECIAL STUDENTS

Aberth, George H. ....	Copley	Buckmaster, Robert Norwin .....	Akron
Bird, Thomas Whittier .....	Akron	Gruccio, Joseph .....	Akron

## IRREGULAR STUDENTS

Palmer, William Edward .....

## SECRETARIAL SCIENCE

## SENIOR CLASS

Armstrong, Catherine Jane .....	Akron	Schlemmer, Josephine E. ....	Akron
Orr, Grace .....	S. Attleboro, Mass.	Starner, Geraldine Leona .....	Akron
			Total, 4 Women

## JUNIOR CLASS

Danford, Dorothy M. ....	Akron	Gangl, Ethel Helen .....	Akron
Flint, Anna Mae .....	West Webster, N. Y.	Myers, Wayne Leone .....	Akron
Funk, Cleo .....	Akron	Stall, Laura Elaine .....	Akron
			Men 1; Women 5; Total 6

## SOPHOMORE CLASS

Ayer, Annetta Louise .....	Tallmadge	Keiser, Etha Mae .....	Akron
Bishop, Lois Eleanor .....	Akron	Kelly, Eileen Louise .....	Akron
Boyer, Mary Virginia .....	Portland, Oregon	Kopi, Margaret Ernestine .....	Akron
Deacon, Dawne Elsie .....	Akron	Leavenworth, Helen Porter .....	Akron
Flint, Bernice Geraldine .....		Manthey, Mathilde Catherine .....	Akron
	West Webster, New York	Schaeffer, Elizabeth .....	Akron
Heller, Marion Arland .....	Akron	Smith, Helen Mae .....	Akron
Hine, Hazel Ecker .....	Akron	Souers, Gertrude .....	Akron
Hoopes, Lois Eleanor .....	Akron	Stedman, Marion Edith .....	Akron
Jenkins, Margaret Ellen .....		Wilson, Ellen Mary .....	Akron
	New Philadelphia		Total, 19 Women

## FRESHMAN CLASS

Ault, Kathryn Douglas .....	Akron	Houghton, Betty Merriam .....	Akron
Billman, Dorothy Leila .....	Akron	Mohler, Pearl Hilda .....	Killbuck
Black, Alice Evelyn .....	Akron	Myers, Virginia Ann .....	Akron
Cohen, Sayde .....	Akron	Prentice, Faye Louise .....	Akron
Crafts, William Henry .....	Mantua	Purviance, Helen Elizabeth .....	Smithfield
Darulis, Ardella Marie .....	Akron	Sonnhalter, Mary Margaret .....	Barberton
Dickinson, Esther Gordon .....	Pittsburgh	Stewart, Marjorie Irene .....	Akron
Ewerth, Irene Mildred .....	Akron	Stokich, Violet Louise .....	Akron
Ferguson, Bernice Gibson .....	Akron	Thompson, Helen Gladys .....	Akron
Gregory, Ruby Christine .....	Akron	Wolfe, Dorothea Blanche .....	Akron
Hall, Lucille Anne .....	Akron		Men 1; Women 20; Total 21

## IRREGULAR STUDENT

Troesch, Marie A. ....

## THE TEACHERS COLLEGE

## GRADUATE STUDENTS

Amer, Josephine Rose .....	Akron
A. B., The University of Akron, 1928.	
Bawden, Dorothea Caroline .....	Akron
Ph. B., Denison University, 1927.	
Bishop, Donald G. ....	Akron
A. B., The University of Akron.	
Brown, Jerome Melvin .....	Barberton
A. B., The Ohio State University.	
Close, Alice Josephine .....	Akron
B. E., The University of Akron, 1930.	
Bordner, Paul William .....	Akron
A. B., The University of Akron, 1929.	
Cable, Rena Nancy .....	Akron
B. E., The University of Akron, 1928.	
Dasch, Anna May .....	Akron
A. B., The University of Akron, 1930.	
Dasch, Richard E. ....	Akron
B. S., The University of Akron, 1927.	
Harding, Mrs. Meredith V. ....	Cuyahoga Falls
B. Mus., Oberlin College.	
Hay, Lloyd Q. ....	New Industry
B. S., College of Wooster.	
Henry, Frances Swan .....	Akron
B. S. in Home Economics, The University of Akron, 1927.	
Hunsicker, Dorothy Alice .....	Akron
A. B., The University of Akron, 1930.	
Leach, Lucile .....	Akron
A. B., The University of Akron, 1930.	
Leacoma, Nicholas Edwin .....	Akron
A. B., Fordham University, 1930.	
Parenti, Juliette .....	Akron
A. B., The University of Akron, 1930.	
Roth, Ray .....	Akron
B. S., Denison University.	
Stump, Carl M. ....	Akron
A. B., The University of Akron, 1925.	
Terrass, Milford E. ....	Akron
A. B., The University of Akron, 1927.	
Thiehoff, Eleanor Long .....	Akron
M. A., Teachers College, Columbia University.	
Tucker, John Richard .....	Litchfield, Me.
B. S., Bates College.	
Waite, Thelma A. ....	Akron
B. Mus., Eastman School of Music, 1929.	
Witzeman, Evangeline .....	Akron
B. S. in Home Economics, The University of Akron, 1929.	

Men 10; Women 13; Total 23

## SENIOR CLASS

Allen, Grace Victoria .....	Akron	Hoffman, Elizabeth Margaret .....	Akron
Armcast, Mildred Elsie .....	Akron	Jones, Sarah Helen .....	Akron
Besse, Helen Elizabeth .....	Uniontown	Kepler, Beatrice .....	Akron
Bergen, Elizabeth .....	Akron	Mahoney, Elizabeth .....	Akron
Bolinger, Ruth M. ....	Flinton, Pa.	Myers, Donna Maefred .....	Wooster
Brauenstein, Anna .....	Akron	Nathanson, Albert Edward .....	Akron
Brooker, Harriet Elisabeth .....	Akron	Palmer, Ellen Frances .....	Akron
Buntz, Wava Andrene .....	Akron	Pearce, Verena Queen .....	Akron
Carey, Alice Beatrice .....	Akron	Petley, Harriet Louise .....	Akron
Cochrane, Kenneth .....	Akron	Plum, Esther Irene .....	Akron
Cooper, Alice Margaret .....	Akron	Rahner, Donna Frances .....	Akron
Currie, Beatrice Elizabeth .....	Akron	Rians, Dorothy Jane .....	Akron
Daitch, Harry Jack .....	Akron	Rinaldo, Joseph Nicholas .....	Magnolia
Davenport, Winifred .....	Silver Lake Village	Rollins, Virginia Mae .....	Akron
Deck, Frances Margaret .....	Akron	Sarchet, Elizabeth Fae .....	Akron
Dickinson, Vivian Mae .....	Peninsula	Schiller, Florence J. ....	Akron
Dienoff, Philip .....	Akron	Schultz, Rosalind Pearl .....	Cuyahoga Falls
Elliott, Elizabeth Iris .....	Cuyahoga Falls	Schwartz, Irene Lillian .....	Akron
Frye, Harold Eugene .....	Akron	Seikel, Lucile Riley .....	Akron
Griffin, Alice Helen .....	Akron	Spessard, Carl Dick .....	Akron
Griffith, John C. ....	Akron	Stedman, Virginia Martha .....	Akron
Haines, Ruth Elizabeth .....	Akron	Trommer, Ruth Marie .....	Akron
Hammond, Wayne Celian .....	Akron	Walsh, Marian Margaret .....	Akron
Haskins, Robert Freeman .....	Akron	Washburn, Betty .....	Elyria
Hawkins, Edna Marie .....	Akron	Wharton, Kathryn Elizabeth .....	Akron
Heintz, Eleanor May .....	Akron	Wozniak, Genevieve Margaret .....	Akron
Hinkle, Lawrence J. ....	Akron	Zahniser, Kenneth Clair .....	Akron
Hoch, Louise Conrath .....	Akron	Zahniser, Robert Elmer .....	Akron

Men 12; Women 44; Total 56

## JUNIOR CLASS

Apel, Doris Jean .....	Akron	McGailey, Bernadette Marie .....	Akron
Avery, Virginia Harriet .....	Akron	McGuire, Ruth Elizabeth .....	Akron
Axel, Goldie .....	Akron	Mascola, Josephine Anna .....	Akron
Beims, Sophie Marie .....	Akron	Miller, Lucille Marie .....	Akron
Bell, Roscoe Roland .....	Barberton	Moore, Nellie Jane .....	Akron
Berglund, Edwin G. ....	Akron	Mosher, Elizabeth Louise .....	Akron
Boyd, Antoinette Laura .....	Akron	Oldham, Mary Josephine .....	Akron
Boyd, Virginia Mae .....	Akron	Patton, Ruth Emma .....	Akron
Burch, Thelma Lucile .....	Cuyahoga Falls	Piazzi, Josephine Agnes .....	Akron
Casenhiser, William Clifford .....	Akron	Porter, Mary Elizabeth .....	Akron
Church, Mary Eloise .....	Akron	Reed, Helen Elizabeth .....	Akron
Crececius, Ross E. ....	Akron	Rudy, Frieda C. ....	Akron
Cunningham, Dortha May .....	Akron	Schaefer, Orien Clifford .....	Akron
Davis, Anna Louise .....	Akron	Seenberg, Ada .....	Akron
DeLaney, Edith Estelle .....	Akron	Sharp, David B. ....	Akron
Dix, Ruth Stevenson .....	Akron	Shaw, Edrie E. ....	Akron
Dobbins, Anne Margaret .....	Akron	Shaw, Henry K. ....	Akron
Ellis, Nina Minnie .....	Akron	Sloop, Harold .....	Akron
Fassnacht, Edward Albert .....	Akron	Snyder, Margaret Emma .....	Akron
Felger, Mary Maurer .....	Akron	Stahl, Katherine Mary .....	Akron
Florin, Ignatius Joseph .....	Akron	Switzer, Ronald Earl .....	Akron
Funk, David Stanley .....	Akron	Talis, Ida .....	Akron
Goehler, Charles Ralph .....	Akron	Thomas, Marion Gertrude .....	Akron
Grimshaw, Lily .....	Cleveland	Tragler, Marjorie Ruth .....	Akron
Haas, Eva Cherryholmes .....	Barberton	Vaughan, Elizabeth Lawton .....	Akron
Halter, Marie Agnes .....	Akron	Wade, Margaret Elizabeth .....	Akron
Hamlin, Margaret Jane .....	Akron	Waugh, Nina Aldene .....	Cuyahoga Falls
Harwell, Mary Juliett .....	Akron	Wells, Arland Raymond .....	Akron
Johnson, Edith Victoria .....	Akron	Wise, Raymond Shirey .....	Akron
Karlo, Alice Ruth .....	Mogadore	Woofter, Margaret Louise .....	Akron
Kennedy, Pauline Lucille .....	Akron	Woolcock, Cyril William .....	Akron
Kepler, Dorothy .....	Akron	Zemlansky, Olga Magdalene .....	Akron
Kerr, Mida Betty .....	Akron		
Lundeen, Hazelle Matilda .....	Akron		

Men 16; Women 50; Total 66

## SOPHOMORE CLASS

Armcast, Mary Elizabeth .....	Akron	Buckmaster, Dorothy .....	Akron
Armogida, Katherine Mary .....	Canton	Burnham, Genevieve Roberta .....	Akron
Bailey, Edna Alice .....	Akron	Camp, Verda Ruth .....	Barberton
Balasco, Thresa J. ....	Akron	Carey, Ruth Miriam .....	Akron
Barack, Emma .....	Columbus	Caton, Elizabeth Kathryn .....	Akron
Bartlett, Emory Samuel .....	Akron	Chordar, Angelin .....	Akron
Bordner, Sara .....	Akron	Chordar, Milan Bereth .....	Akron
Bourquin, Margaret May .....	Akron	Cleary, Aileen Marie .....	Akron
Browne, Dorothy Hannah .....	Akron	Cohen, Celia .....	Akron

Crabb, Dorothy Esther	Akron	Markley, Wyomia Regenia	Akron
Crow, Elenor Jeannette	Akron	Metz, Dorothy Elizabeth	Akron
Davis, Loraine Sarah	Akron	Miller, Alice Elizabeth	Akron
Disler, Gladys Gross	Akron	Motz, Ruth Elizabeth	Akron
Eshleman, Romaine Louise	Akron	Mullin, Virginia Rachel	Akron
Fitterman, Sophie	Akron	Perks, Elizabeth Lore	Akron
Fletcher, Ruth Mildred	Akron	Pritchard, Muriel Frances	Akron
Friedman, Evelyn Hilda	Akron	Rowland, June Virginia	Akron
Fry, Ethel	Akron	Rugers, Irma Carol	Akron
Gifford, Florence Ecrement	Akron	Rushton, Eileen Freda	Akron
Gordon, Jewell	Akron	Russell, Henrietta Irene	Akron
Gruner, Elvira	Akron	Saladna, Louis Stephen	Akron
Hanson, Alice	Akron	Sapp, Esther	Akron
Hardman, Martha	Akron	Schwartz, Marie Lucille	Akron
Harper, Wylanne	Akron	Selzer, Mary Margaret	Akron
Harry, Marjorie Louise	Akron	Sholtis, Mary	Akron
Heepe, Betty Jane	Akron	Singer, Pauline Pearl	Akron
Hercek, Catherine Margaret	Akron	Smith, Betty Haines	Akron
Hornberger, Aurelia Esther	Akron	Smith, Ruth Gladys	Warsaw
Humbelbau, Helen K.	Akron	Sparhawk, Wilson A.	Akron
Jeppeson, Julia Marie	Lincoln, Neb.	Speelman, Kathryn Lucille	Akron
Jones, John William	New Philadelphia	Stansfield, Helen Franc	Copley
Jones, Marie Kathryn	Akron	Straub, Ruth Mildred	Akron
Kanaga, Nancy Leeper	Akron	Summy, Mae Elizabeth	Akron
Kirn, Dorothy Elizabeth	Akron	Tapper, Esther	Akron
Kohl, Henry Wilbur	Akron	Tedrich, Helen Irene	Akron
Kingman, Max H.	Elyria	Thomas, Harold Ray	Akron
Lasher, Dorothy Mary	Akron	Trenner, Mollie Louise	Akron
Lee, Frances Amelia	Akron	Vallen, Richard Keith	Ghent
LeRoy, Margaret Jane	Akron	Webster, Vashni Edward	Akron
Lightle, Ruth Elizabeth	Fairlawn	Whittaker, Nellie	Akron
Llewellyn, Lois Verna	Akron	Wigley, Virginia Jean	Akron
McGowan, Agnes Mary	Akron	Wilson, Miles	Urbana
Malamatinis, Kaliop P.	Akron	Wright, Ida Mae	Akron

Men 11; Women 75; Total 86

## FRESHMAN CLASS

Abramson, Janet Ann	Akron	Hansen, Margaret Fay	Akron
Allen, Troy Virginia	Akron	Harper, Susan Frances	Akron
Anderson, Evelyn Ruth	Akron	Heisser, Leo Edward	Lodi
Barthol, Mildred Hilker	Atwater	Hesidence, Arthur John	Akron
Bennett, Leonard J.	Akron	Hensal, Grace Virginia	Akron
Billings, Alva Faith	Akron	Honeywell, Jane G.	Akron
Biondo, Vincent Joseph	Akron	Johnston, Phyllis Louise	Akron
Bode, Marguerite Alice	Akron	Kindig, Howard	Akron
Brod, Elizabeth Marion	Akron	Kirkpatrick, Kathryn	New Holland
Brooks, Jacob Charles	Akron	Klein, Herman Fred	Akron
Brown, Mary Eleanor	Akron	Kmentt, Hildegard	Akron
Butler, Virginia Caroline	Akron	Koledin, Ladonna	Akron
Caler, Homer Roy	Sand Patch, Pa.	Krumroy, Arlene Mae	Akron
Campbell, Jean Marjorie	Akron	LeMaster, Grace Irene	Akron
Chalk, Geraldine	Akron	Lundeen, Maybelle Irene	Akron
Chiaromonte, Carrie	Akron	MacWhinnery, Mary Jane	Akron
Chordar, George	Akron	McShaffrey, Alice Marie	Akron
Clark, Evelyn	Akron	Mackey, Charlotte Irene	Akron
Conkel, Bernice Eloise	Akron	Massar, Eleanor Rose	Akron
Cookro, Anthony	Akron	Massey, Virginia Esther	Akron
Cooper, Donna Iva	Akron	Moore, Arthur	Akron
Cope, Ruth Cecelia	Akron	Morgan, Ruth Helen	Akron
Darling, Ethelyn Elaine	Akron	Nye, Jane Elizabeth	Akron
Darulis, William Anthony	Akron	Pansler, Frances Irene	Akron
DeLong, Robert Oral	Otway	Peterson, Idabelle K.	Akron
Dickie, Mary McKnight	Akron	Porter, Frances Elberta	New London
Dietz, Eleanor Alyce	Akron	Rector, Mary Elizabeth	Akron
Driesbach, Eleanor	Cairo, W. Va.	Reed, Helen Veronica	Toledo
Driesbach, Farrell Elton	Akron	Richards, Violet Mae	Akron
Ellery, Lucy Alene	Akron	Rosenberg, Dorothy	Cambridge
Fleming, Doris Lawrence	Akron	Rosenthal, Jeanette	Akron
Gammeter, Geraldine Marie	Akron	Schlegel, Avis	Tallmadge
Gandy, Al Johnson	Barberton	Sears, Marjorie States	Akron
Geis, John Philip	Akron	Shenk, Frances M.	Akron
Gilcrest, Martha Frances	Pittsburgh	Smith, Elinor	Akron
Goldberg, Rhoda	Akron	Smith, Winifred	Akron
Gray, Charlotte Neal	Barberton	Solomon, Mabel	Akron
Growdon, Thelma Cecile	Akron	Stevens, Mary Jane	Akron
Gurin, Evelyn	Akron	Sutherland, Vivian Ella	Nancy, Va.
Hamilton, Bernadette Marie	Akron	Sweeney, George Richard	Akron

## THE UNIVERSITY OF AKRON

Taylor, Essie Jane .....	Akron	Volz, Edward John .....	Akron
Testa, Nancy Mary .....	Akron	Watters, Geraldine Pearl .....	Akron
Townsend, Mary Anne .....	Akron	Weeks, Martha Irene .....	Copley
Trainer, Alice Catherine .....	Akron	Welling, Harold Eugene .....	Akron
Tranter, Dorothy Eveline .....	Akron	Wentsler, Cathryn Marie .....	Akron
Trew, Ethel Graber .....	Akron	Wiener, Betty .....	Akron
Tritt, Emily Altha .....	Akron	Wilson, Howard James .....	Akron
Tucciaronne, Marguerite L. ....	Hubbard	Wilson, Madeleine Lorraine .....	Akron
Tuckman, Lena Mae .....	Akron	Zeno, Charles Vincent .....	Akron
Tyson, Isaac .....	Akron		Men 22; Women 77; Total 99

## IRREGULAR STUDENTS

Cormany, Charles I. ....	Barberton	Marconi, Albert Anthony .....	Akron
Eckroad, Mildred Alice .....	Akron	Meyer, Ray Catherine .....	Akron
Engler, Leo Joseph .....	Akron	Robertson, James Harvey .....	Akron
Johnson, Catherine Rose .....	Akron	Trexler, Jerry William .....	Akron
Keller, Sister Agatha .....	Akron	Wade, Mildred Opal .....	Akron
Kincaid, Harriet Burt .....	Akron	Wales, Harriet Spring .....	Nelsonville
Klipstein, Edward E. ....	Akron	Willis, Hazel McDermott .....	Canton
Levy, Isadore .....	Akron	Wright, E. Lois .....	Canton
			Men 7; Women 9; Total 16

## SPECIAL STUDENTS

Buticofer, Hester Ida .....	Akron	Miller, Alwilda Kathryn ..	Meyersdale, Pa.
Fishman, Pearl .....	Akron	Obenour, Wilma H. ....	Akron
Frye, Paul Leroy .....	Akron	Paridon, Sister M. Florentine ..	Akron
Holzberg, Edna .....	Akron	Whittle, Marion Helen .....	Akron
Jones, Constance Hall .....	Akron	Wolfe, Paul Hereford .....	Akron
			Men 2; Women 8; Total 10

## THE EVENING SESSION

Abel, I. J.	Armstrong, Charles E.	Bassler, John H.
Acken, Ralph	Armstrong, Mary	Battistelli, P. E.
Adams, Charles W.	Asher, Naoma	Baughin, Maude
Adams, Ella C.	Atchley, Mary Mason	Bauman, Louis E.
Adams, J. H.	Atwell, Gladys V.	Beam, Wayne D.
Adams, T. Davies	Ault, Eva D.	Bean, Verna L.
Adams, Virginia M.	Auten, Josephine E.	Beck, Emma E.
Adamson, Carl B.	Ayers, Louis H.	Beck, Julia G.
Aidmon, Max	Ayres, Beatrice G.	Beck, William G.
Albright, Mary N.	Aylor, Kirby L.	Becker, Harold D.
Alexander, Arvin J.	Babb, Lois Leonard	Becker, John
Alexander, Della	Bachman, Mary	Bedell, Alta M.
Alexander, Ernest W.	Backderf, L. H.	Behling, Grace A.
Alexander, F. Glenn	Baird, Ray H.	Behling, Herbert C.
Alexander, Harriet B.	Baker, Geraldine	Belesky, Wencil C.
Allen, Dwight	Baldwin, Cecile	Bell, Dudley
Allen, Margaret J.	Baldwin, Edith F.	Belohlovek, Rudolph
Allen, Ora	Baldwin, Ivan R.	Bennett, James R.
Allen, Ruth B.	Baltz, Robert E.	Benson, George H.
Alspach, Grace F.	Bangs, Florence E.	Benson, William N.
Alspach, Martha E.	Barker, Clara	Bercaw, Mary E.
Alspaugh, Robert O.	Barker, Lillian	Berchold, Frank H.
Ammerman, H. E.	Barkey, Florence	Bereit, Ernest F. O.
Ammon, Erwin E.	Barna, Edward W.	Bergen, Virginia J.
Amos, Jennie	Barnes, Carl S.	Berger, June
Amos, Mary Lorraine	Barnes, Ennice	Berghind, Florence
Amrein, Florence	Barnes, Eunice	Berloff, Samuel H.
Anderson, G. L.	Barnes, Mabel	Bernard, Sister M. Clarita
Anderson, O. M.	Barnhart, Sarah J.	Bessay, R. S.
Anderson, Roe G.	Barnhill, Otis J.	Besse, Anne E.
Anderson, W. M.	Barrackman, Lulu	Bey, Albert P.
Andes, Martha E.	Barrick, Angeline	Bey, Arthur E.
Andrews, Harold E.	Barrett, Gertrude H.	Biasella, Connie M.
Andrus, Kathryn M.	Barry, Lena	Bickel, Irene E.
Anthony, Lillian C.	Bartholomew, L. R.	Bierly, Mrs. Helen
Archer, Edna K.	Bartholomew, Pearl J.	Bietz, Kathryn H.
Armbruster, Ralph E.	Bartlett, Don	Bing, D. L.
Armogido, Katherine	Barton, Anna	Black, Robert E.
Armstrong, Alice	Bass, Alice S.	Blacketter, Louis M.

Blake, Hazel M.  
 Blank, Ruth E.  
 Blazek, Lydia A.  
 Bleichrodt, Fred  
 Bliss, Raymond  
 Blumenstein, Irving B.  
 Bock, George A.  
 Boden, Marjorie S.  
 Boedicker, Howard R.  
 Boehringer, Carl W.  
 Bohan, Edward  
 Bolen, Esta E.  
 Bolton, Alice Close  
 Bonar, Lottie M.  
 Bond, Robert K.  
 Boosinger, Albert O.  
 Booth, Ralph C.  
 Boots, Glenn L.  
 Borchers, Elizabeth E.  
 Bordner, Ada E.  
 Bowdle, Esther  
 Bowen, Achsah  
 Bowen, Beatrice  
 Bower, Minnie E.  
 Bower, Orpha S.  
 Bowman, Wallace F.  
 Boyle, Curtis  
 Boyle, Ida Dyer  
 Brahms, Faye  
 Brandon, Richard P.  
 Brant, Ray  
 Brazelton, John W.  
 Brean, J. S.  
 Brewbaker, C. E.  
 Bricker, Charles H.  
 Bricker, Helen R.  
 Bricker, Richard H.  
 Bricker, Ruth  
 Briggs, Jeanette E.  
 Briggs, V. C.  
 Briggs, Vivian R.  
 Brittain, George William  
 Brock, Fred J.  
 Brock, Grace H.  
 Brockett, Warren  
 Brough, Ella H.  
 Brous, Samuel R. Jr.  
 Brown, G. E.  
 Brown, Helyn M.  
 Brown, Jerome M.  
 Brown, Mary M.  
 Brownsword, Ray A.  
 Brubaker, Irene  
 Bruce, Elizabeth W.  
 Bruederlein, Rilla  
 Brune, Adelaide M.  
 Brune, Kathryn A.  
 Brust, Harold E.  
 Bryant, Paul S.  
 Bucher, Elaine  
 Buckley, J. B.  
 Bucklin, Isabel  
 Buckwalter, Emory T.  
 Bugh, John B.  
 Bunnell, W. J.  
 Bunts, Harold A.  
 Burge, Ralph L.  
 Burgess, Otis E.  
 Burgner, Hazel  
 Burnham, Everaldo A.  
 Burson, Mildred  
 Buss, Jennie  
 Butcher, Charles E.  
 Butler, Ruth Mae  
 Butler, Worton C.  
 Butters, Harriet E.  
 Butterworth, Mary E.  
 Byerly, Raymond R.

Byers, R. B.  
 Cable, Rena Nancy  
 Cadden, Pauline  
 Cain, Sara E.  
 Cain, Sidney  
 Callaghan, Ruth E.  
 Callahan, Margaret  
 Callahan, Mary Ellen  
 Callentine, John A.  
 Callow, Harriet T.  
 Campbell, J. M.  
 Cannon, Emma B.  
 Capps, Amy A.  
 Carlisle, C. L.  
 Carmany, Ralph E.  
 Carnes, Jeannette I.  
 Carpenter, Lester W.  
 Carpenter, William R.  
 Carper, Frank W.  
 Carroll, George  
 Carson, Frances W.  
 Carson, Olive  
 Carter, Anthony G.  
 Cater, Paul  
 Cech, Frank C.  
 Chamberlain, Armin C.  
 Chamberlain, Georgia E.  
 Chamberlin, Ruth  
 Chambers, H. L.  
 Chandler, Gertrude  
 Chapes, Helen Johnson  
 Chermonte, Mary G.  
 Choban, John J.  
 Chapel, Ruth E.  
 Chappell, Christine  
 Christiansen, Edward  
 Christman, Helen L.  
 Coborek, John W.  
 Clapper, D. W.  
 Clark, M. A.  
 Clarke, Orville  
 Clawson, Elizabeth B.  
 Clemenson, E. M.  
 Click, Thelma Mae  
 Close, F. H.  
 Cloyd, Ida E.  
 Coates, C. F.  
 Coates, Gladys M.  
 Cobak, George J.  
 Coburn, John F.  
 Coburn, Roscoe G.  
 Cockrell, Helen  
 Coe, Mildred I.  
 Cohen, Jeanne E.  
 Cohen, Mary  
 Coke, Charles D.  
 Cole, Elsie  
 Cole, Lytle W.  
 Cole, R. J.  
 Collier, Vineta B.  
 Collins, Harold E.  
 Collins, R. E.  
 Collins, Lillian H.  
 Coman, Jean  
 Compher, Beatrice  
 Compher, Stanley C.  
 Condra, Charles E.  
 Conklin, Mattie V.  
 Conley, Margaret  
 Conley, Walter J.  
 Connelly, Charles E.  
 Connelly, Peter F.  
 Conner, S. Grant  
 Conti, D. P.  
 Cook, Tevous R.  
 Cooper, Eloise  
 Cooper, B. F.  
 Cooper, Dorothy A.

Cooper, Robert W.  
 Cope, Marion G.  
 Corman, Eleanor  
 Cottle, William A.  
 Coudrey, R. M.  
 Coughenour, Glenn O.  
 Cox, Frank H.  
 Craig, David  
 Cratty, Stella  
 Crawford, M. Lee  
 Croach, Frieda F.  
 Crooks, E. J.  
 Cross, Wanda L.  
 Crotty, M. C.  
 Crow, Lucille  
 Crow, Victor E.  
 Crummel, Lulu M.  
 Culbertson, Mrs. Vera  
 Cultrona, James  
 Culver, Lawrence C.  
 Cunin, Lowell  
 Cunningham, Gerard J.  
 Curran, Flo B.  
 Curry, Wade H.  
 Curtis, Mary E.  
 Cusack, Margaret E.  
 Cutler, Thomas E.  
 Dabney, James C.  
 Dales, Anita E.  
 Damann, George  
 Dambach, Mary E.  
 Dandrea, Carl  
 Dandridge, Mildred L.  
 Dannemiller, Cornelius J.  
 Danzig, Celia  
 Darkow, Grace M.  
 Darrah, Russell D.  
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 Davidson, Henry F.  
 Davis, C. A.  
 Davis, Esther R.  
 Davis, Hazelbelle  
 Davis, Olive E.  
 Davis, Richard L.  
 Davis, Ruby L.  
 Davison, Lucille  
 Deal, Roy T.  
 Dean, Ova P.  
 Debes, Mrs. Kate  
 Debes, Mrs. Reinhold  
 Deck, John F.  
 Decker, Margaret  
 Deeds, Rebah  
 Delaney, W. F.  
 DeLine, Helen G.  
 DeLong, Dorothy M.  
 Delp, Mrs. Gertrude  
 Delp, I. W.  
 Dennis, Isadore R.  
 Derer, Gustav  
 Derr, Margaret S.  
 DeShon, Clara E.  
 Dettling, Emma L.  
 Devoe, Geraldine  
 Dice, Dorothea E.  
 Dickas, Kathryn E.  
 Dies, Lucile G.  
 Diller, Goldie M.  
 Dillworth, Charles E.  
 Dimmette, Charles L.  
 DinusScio, Phil N.  
 Dittmore, James A.  
 Dobkin, Ida S.  
 Doran, Helen  
 Dorman, May L.  
 Dougherty, S. S.  
 Dow, Stewart  
 Dowthard, Clarence D.

Drake, Lena M.  
 Dreisbach, Eliver C.  
 Driscoll, Kathryn  
 Drummond, Willa  
 Dudgeon, Luverne  
 Duncckley, Sarah E.  
 Dunkel, Charles  
 Dunmire, Florence W.  
 Durkee, F. W.  
 Durling, G. K.  
 Durst, Georgiana  
 Duvall, Lucille F.  
 Dwyer, Kathaleen  
 Eagle, Richard  
 Eagon, Reva M.  
 Eakin, Leila H.  
 Eason, Nedra C.  
 Easterday, Hazel V.  
 Eaton, Hugh M. Jr.  
 Eberts, Edna Jae  
 Eckert, Clara A.  
 Eckler, Julia L.  
 Eckroad, Frank E.  
 Ecrement, Lloyd L.  
 Edgar, Grace  
 Edwards, Harold L.  
 Edwards, Ruth  
 Egington, Elizabeth C.  
 Eiber, Alvin G.  
 Eiber, Russell  
 Eichelberger, O. P.  
 Ekblom, Rachel  
 Ekelberry, Lucy M.  
 Elderkin, Cecil O.  
 Elderkin, Pauline  
 Elinoff, Joseph A.  
 Ellis, J. Betty  
 Ellis, Howard A.  
 Elmore, Estella B.  
 Elmore, William  
 Emerson, R. W.  
 Emmons, Virginia Lois  
 Enos, Louis H.  
 Erich, Rudolph  
 Ervin, Lillian G.  
 Erwin, Mary E.  
 Etling, Mary H.  
 Eulitt, Roy O.  
 Everson, Cora E.  
 Evitt, Claude M.  
 Eyre, Minnie  
 Fackler, Mary  
 Failor, J. W.  
 Fain, Ellis W.  
 Fairbanks, Helen G.  
 Fankbonner, Doris K.  
 Farber, Himon  
 Farber, Sam  
 Farr, Ada L.  
 Farrell, Katherine  
 Farrington, R. A.  
 Farver, Ethel  
 Farver, Warren L.  
 Fasig, Jack B.  
 Feldman, Anna  
 Felix, Jane E.  
 Felmy, Esther M.  
 Fenner, Esther H.  
 Ferguson, Gilbert F.  
 Fetherson, Margie  
 Fetter, Marian E.  
 Fetter, Mary I.  
 Feigly, Alice J.  
 Field, Geneva  
 Fielding, John H.  
 Fields, F. J.  
 Finnan, Alice E.  
 Firick, Florence L.  
 Fish, P. J.  
 Fisher, Marie K.  
 Fisher, Violet  
 Fitterman, Frank E.  
 Fitzgerald, Ila  
 Flanders, Stanley  
 Flanigan, Mary V.  
 Fladco, Carl J.  
 Flaughter, Vernol  
 Fleming, Robert H.  
 Fletcher, Edwin D.  
 Fletcher, Ruth W.  
 Flickinger, Bessie  
 Flower, Edward O.  
 Fogarty, Bernice  
 Fogle, W. G.  
 Poland, Ruth M.  
 Foltz, Esgar B.  
 Forbes, Herman L.  
 Fornwalt, Roy A.  
 Fossum, Gladys O.  
 Foster, Linny M.  
 Fouse, Russell L.  
 Foust, Edith  
 Foutts, James C.  
 Fowls, Carl F.  
 Fox, Lee  
 Fraley, Dallas  
 Francis, Mildred M.  
 Frater, Lulu L.  
 Frederick, Florence  
 Freeborn, Glenn A.  
 Freedman, Ann  
 Frey, Margaret F.  
 Friccius, Dina  
 Frieden, Nina  
 Fritchman, James B.  
 Fritsch, Elva Margaret  
 Frost, Alma V.  
 Frost, Cecil  
 Frost, Marena E.  
 Fry, Nora  
 Frye, Irene  
 Fuller, Belle  
 Fuller, Claude D.  
 Fuller, May L.  
 Fullerton, F. S.  
 Fulton, Charles E.  
 Fulton, Fay E.  
 Funk, Howard E.  
 Funk, J. C.  
 Gaffin, Herschel C.  
 Gahagan, Don R.  
 Gahring, Hinda W.  
 Gallets, Sophia G.  
 Galloway, F. T.  
 Galloway, William G.  
 Gamble, C. A.  
 Gammeter, Edward C. Jr.  
 Gardner, Francis A.  
 Gardner, R. Luther  
 Garrison, Bernice S.  
 Garver, Charles L.  
 Gaul, Maud  
 Gaylord, Dorothy H.  
 Gedeon, Irene A.  
 Geer, H. B.  
 Geiger, James C.  
 Geoger, Merle J.  
 Geis, Geraldine  
 Geis, Katherine  
 Geis, R. James  
 Gentry, Ruth A.  
 Gerberick, Frances F.  
 Gerloch, Ethel G.  
 Gibbons, Addison S.  
 Gibbs, Janet A.  
 Gibbs, Orville E.  
 Gibson, Emily R.  
 Gibson, Sarah  
 Giessen, Dorothy E.  
 Gilbert, F. E.  
 Gilbert, Jacob  
 Gilham, Clarence T.  
 Gill, Ollie Mae  
 Gilhooly, J. F.  
 Giroux, Henri A.  
 Giroux, Rachel Mayo  
 Glick, Eva G.  
 Glanville, Olive  
 Glasgow, Lillian A.  
 Glover, Dorothy H.  
 Goltz, Thaddeus  
 Goodman, Teresa C.  
 Gorette, Nicholas J.  
 Goss, Clara  
 Graf, Lottie E.  
 Graham, Malcolm M.  
 Graham, Mary Lou  
 Graham, Luella  
 Grannel, Virginia  
 Grant, Bess M.  
 Grant, Catherine  
 Grant, Claudia  
 Grant, Cornelia C.  
 Grant, Glennie  
 Grassbaugh, Robert  
 Green, Alice L.  
 Green, Gordon  
 Green, Richard  
 Greenly, Russell J.  
 Greenwood, Edward M.  
 Greenwood, Mrs. Mark G.  
 Gregory, John C.  
 Grensler, Harry R.  
 Griffith, Fred H.  
 Griffith, Harry D.  
 Grimm, Mary L.  
 Groack, James P.  
 Grooscup, Ruth  
 Gruner, Albert  
 Grunwald, Harvey D.  
 Guisewite, Lee E.  
 Gurino, Florence  
 Gustafson, Hugo F.  
 Gutierrez, Fernando I.  
 Gwaltney, Ralph  
 Haberkost, Eunice K.  
 Hackett, Elizabeth E.  
 Hageman, H. L.  
 Hagenbush, Frank  
 Hall, Lois  
 Hall, Marjorie E.  
 Hall, Vida I.  
 Hamilton, Thomas  
 Hand, Evelyn  
 Handler, Arthur C.  
 Hanlon, Eunice A.  
 Hansen, John A.  
 Hansen, Nora F.  
 Hanson, C. Arnold  
 Hapfner, Mabel  
 Hardesty, June V.  
 Hardy, Leslie P.  
 Hamack, Pearl E.  
 Harnish, Lena S.  
 Harper, LaVonne B.  
 Harr, Leitha A.  
 Harrah, Edyth  
 Harrington, Fay B.  
 Harrington, G. B.  
 Harrington, Vera M.  
 Harris, Agnes M.  
 Harris, Mary Louise  
 Harris, Robert L.  
 Harrison, J. S.

Hartenstein, Archer J.  
 Hatfield, Dora B.  
 Hassler, Doris J.  
 Hartung, R. H.  
 Hatter, Pearl J.  
 Hauck, Laura N.  
 Hauenstein, Robert J.  
 Hawk, C. L.  
 Hay, A. R.  
 Hay, Helen  
 Hayes, Merlin L.  
 Hayworth, Jane S.  
 Head, Charles  
 Heed, Harmon E.  
 Heilman, Loretta  
 Heineman, Marguerite M.  
 Heinzman, Fern K.  
 Heisel, Eldred B.  
 Helwig, Corinne C.  
 Hendershot, Belle B.  
 Henderson, Carrie M.  
 Henderson, Virginia  
 Hendrickson, Elizabeth  
 Henley, Vida  
 Henry, Bernice E.  
 Henry, C. M.  
 Henry, Dorothy  
 Henry, George L.  
 Hensley, Dawsie  
 Henthorne, Anna Belle  
 Hepner, Eva L.  
 Herbert, Mary Jane  
 Herceg, Joseph  
 Herholz, Richard C.  
 Herman, Hazel G.  
 Hermantus, Otto  
 Herriot, Clayton E.  
 Herrick, Earl V.  
 Hershberger, Verda  
 Herz, Ella E.  
 Heskett, Grace M.  
 Hess, Paul E.  
 Hetrick, Arthur C.  
 Hetrick, Elizabeth  
 Hetzel, Marguerite  
 Hiener, George H.  
 Hilbish, W. A.  
 Hildreth, G. S.  
 Hildreth, Verna E.  
 Hill, Charles J.  
 Hill, Stella A.  
 Hillard, Harriet  
 Hillard, Rose A.  
 Himmelright, Carl  
 Hinks, Amos E.  
 Hinman, Elsie  
 Hirlleman, Adeline A.  
 Hobach, George A.  
 Hoffam, W. Ray  
 Hoffman, Elizabeth  
 Hoffman, Thelma M.  
 Hagsett, Marie  
 Holcomb, Cornelia  
 Holl, Lois  
 Hollingsworth, Edith  
 Holloway, Chester  
 Holloway, Lowell H.  
 Holsler, Rose  
 Holt, Homer  
 Holub, Miriam A.  
 Holub, Naomi  
 Hoobler, Paul  
 Hoover, Katherine Lee  
 Hoover, Walter L.  
 Hopfner, Mabel  
 Horner, Fayette H.  
 Horning, Leone M.  
 Horst, Harriet  
 Horst, Henry M.  
 Hoskin, Walter E.  
 Hostetler, Vida  
 Hottenstein, Frances C.  
 Hottenstein, Howard W.  
 Hough, Cynthia M.  
 Hower, Pauline  
 Hudak, Michael A. Jr.  
 Hudzik, Sophia R.  
 Hudgens, William B.  
 Hudgins, Ersell  
 Huff, Paul  
 Hugel, Emil  
 Hugg, Matilda G.  
 Huhn, Floyd  
 Hummel, E. Harry  
 Humphrey, Nina S.  
 Hunsicker, E. G.  
 Hunsicker, Juanita C.  
 Hurst, C. Benson  
 Hyatt, Eulalia C.  
 Hyre, R. G.  
 Ilg, Bernadine  
 Ion, Grace  
 Irish, Vera L.  
 Irvin, George  
 Irwin, Nova N.  
 Jackson, Wallace W.  
 Jacob, Gladys O.  
 Jacobs, Harry N.  
 Jacobs, Paul A.  
 James, Calvin J.  
 James, Iva B.  
 Jarrett, Hilda  
 Jeffrey, Eleanor  
 Jenkins, W. G.  
 Jenkins, William H.  
 Jenny, Alfred J.  
 Jentsch, T. S.  
 Jeppesen, Helen L.  
 Jikutz, Alexander  
 Jobs, Algier G.  
 Joel, William A.  
 Johns, Louis R.  
 Johnson, B. T.  
 Johnson, C. W.  
 Johnson, Dearnis  
 Johnson, Edna E.  
 Johnson, Ethel M.  
 Johnson, Marvin L.  
 Johnson, L. M.  
 Johnson, Maurice M.  
 Johnson, Olga R.  
 Johnson, Oscar W.  
 Johnson, Vera A.  
 Johnston, Dorothea M.  
 Jones, Irene M.  
 Jones, Pratt  
 Jones, Richard C.  
 Jones, Robert B.  
 Jones, Thomas E.  
 Jordan, Lillian W.  
 Joyce, Alfred  
 Kahler, Della M.  
 Kahn, Dora  
 Kahn, Edward  
 Kahne, Gertrude M.  
 Kamin, Merle  
 Karavasiles, S. G.  
 Karl, Edwin  
 Karlavac, James L.  
 Kaufman, Ezra E.  
 Kay, Althea  
 Kasch, John R.  
 Keck, Helen M.  
 Keenan, Mabel C.  
 Kehoe, B. T.  
 Keller, Ruth  
 Kelley, J. A.  
 Kelly, John B.  
 Kendall, Elizabeth  
 Kennedy, Leah  
 Kennedy, E. Virginia  
 Kepler, Beatrice  
 Kerst, Harry F.  
 Kidder, G. F.  
 Kiefer, Eva J.  
 Kieferle, Albert C.  
 Kiesselhorst, Earl H.  
 Kimmel, Lyle V.  
 Kincaid, Lester H.  
 King, Chester  
 King, David  
 King, Jerome H.  
 King, Peggy  
 Kirchsclager, Ludwig V.  
 Kirk, Claire M.  
 Kirk, J. J.  
 Kirtley, L. E.  
 Kittredge, Lois A.  
 Klein, Jennie M.  
 Klein, M. R.  
 Kline, Lois E.  
 Kline, Paul M.  
 Kline, W. Spencer  
 Klinker, Enid  
 Knabe, Leona  
 Knapp, Audrey I.  
 Kneale, F. Edna  
 Knepper, Bryant  
 Knight, Mabel  
 Knoll, John  
 Knorr, E. S.  
 Knorr, Mrs. E. S.  
 Koester, Lillian  
 Koll, J. Clifford  
 Koege, William  
 Koerber, Martha  
 Koontz, Esther  
 Koontz, Mary E.  
 Kosch, Kermit L.  
 Kosick, Benjamin B.  
 Kostelnik, John  
 Kraft, Antoinette  
 Kraft, Marguerite  
 Krager, Lillian G.  
 Kosma, Mary  
 Kostolny, Joseph  
 Kraus, Alice B.  
 Kreider, Kathryn  
 Krueger, Inez C.  
 Kruger, Oliva A.  
 Krupp, Ilma I.  
 Kuhlke, Walter H.  
 Kuhn, Buttra  
 Kummer, Florida R.  
 Kuntzleman, Roy A.  
 Kupelian, Mary  
 Kurtz, Helen M.  
 Kuthan, Ida  
 Kyle, John C.  
 Kyle, Josephine  
 Labbe, Bettie A.  
 Labbe, Hilda R.  
 Ladd, Alfred D.  
 Ladislow, L.  
 Lamp, Arthur W.  
 Lane, Helen F.  
 Lang, Alma J.  
 Lang, Pauline  
 Lang, Wilhelmina  
 Lantz, William R.  
 Larson, Antoinette  
 Latimer, Lucretia B.  
 Latshaw, Mildred  
 Lauby, Myrtle E.

Lauby, Ralph  
 Lauck, Dorothy L.  
 Lauck, Earl  
 Laughlin, H. G.  
 Laushell, Edward L.  
 Leach, Doris  
 Lebo, C. R.  
 Lee, Clair L.  
 Lee, Esther Means  
 Lehman, Evelyn  
 Lehr, Beulah E.  
 Leib, Edith M.  
 Leib, Goldie A.  
 Leigh, Harry L.  
 Leigh, Ralph H.  
 Leight, Vesta M.  
 Leighton, G. A.  
 Lemmer, Augusta C.  
 LeMott, Earl H.  
 Lengyel, Helen  
 Lesley, C. D.  
 Letts, Meade  
 Levit, Sidney  
 Lewis, J. Albert  
 Ley, Bernard W.  
 Lightner, Beryl  
 Liles, Susan B.  
 Lind, Kathryn E.  
 Linkie, James T.  
 Little, William O.  
 Litzinger, Josephine  
 Llewellyn, Lois  
 Lloyd, Eleanor R.  
 Loeber, William G.  
 Long, Carl W.  
 Long, Velma D.  
 Loomis, Olin W.  
 Loose, C. E.  
 Lorenz, Ellen Jane  
 Lott, R. Lucile  
 Lovas, L.  
 Love, Luther  
 Lovell, Eleanor  
 Lower, Daisy F.  
 Lowrey, G. A.  
 Lucal, R. A.  
 Luck, Beulah  
 Ludwig, May E.  
 Ludwigsen, O. T.  
 Lutz, Carl O.  
 Lynch, V. H.  
 Lynn, Dillard  
 Lynn, Orrien K.  
 Lytle, Belle  
 McAuliffe, Alice  
 McCafferty, Regis  
 McCarty, Herschel B.  
 McClure, Juanita  
 McClure, Reed C.  
 McConaughy, Joseph D.  
 McCormick, Beatrice M.  
 McCready, Mary  
 McCue, Marge  
 McCullough, Mabel C.  
 McCune, Gertrude  
 McCune, Grace  
 McDougal, John T.  
 McDowell, Isabelle C.  
 McFadden, Marion B.  
 McFarlin, Edna  
 McGee, Lillian E.  
 McGinnis, Mrs. Ruth  
 McGinnis, William H.  
 McGlinchy, Vernon  
 McIlvoy, Daniel T.  
 McIntosh, Hazel M.  
 McIntosh, W. C.  
 McIntyre, Mildred V.  
 McKavich, John  
 McKee, George J.  
 McKee, Rebecca  
 McKenzie, Mrs. Zelna  
 McKibben, Margaret  
 McKinnon, R. A.  
 McLaughlin, Loretta  
 McLean, Dwight  
 McLean, Walter R.  
 McMullen, Anna M.  
 McNeese, Carl P.  
 McNulty, Patrick  
 McPeck, John K.  
 Mabry, Winnefred M.  
 MacAfee, William J.  
 MacClellan, Malcolm  
 MacDonald, Belle A.  
 Mace, Mabel  
 MacGregor, Elizabeth  
 Macy, Norman  
 Maddox, Herbert V.  
 Magenau, William  
 Maggar, Mike  
 Maier, Edward L.  
 Mallarnee, Eunice  
 Malo, John A.  
 Malo, Margaret  
 Maloney, Robert J.  
 Manor, Joseph F.  
 Mark, Norman J.  
 Markle, E. M.  
 Marks, Benjamin H.  
 Marley, Margaret  
 Marriott, Elizabeth W.  
 Marshall, D. F.  
 Marshall, Ida P.  
 Martin, Aaron  
 Martin, Cletion  
 Martin, Glenn  
 Martin, Jane  
 Martin, Julia C.  
 Martin, Rose  
 Mase, Arch H.  
 Mason, Anita L.  
 Mason, Clement L.  
 Mason, Frances H.  
 Masteller, O. G.  
 Matherly, Marian W.  
 Matick, Pauline E.  
 Matson, Cora R.  
 Mathew, William  
 Matthews, Earl D.  
 Mavropoulos, Arthur  
 Mayhew, Clarkson J.  
 Maynier, J. C.  
 Meyer, Elfrieda  
 Mears, Charles A.  
 Medvedeff, N. S.  
 Meier, Ruth R.  
 Melander, Amanda C.  
 Meller, Eugene S.  
 Meredith, Juanita G.  
 Metz, Joseph  
 Meyer, A. F.  
 Meyer, Gertrude  
 Meyers, Paul E.  
 Michel, A. Mae  
 Michalec, Leo M.  
 Michelson, Louis F.  
 Middleton, Donald  
 Miller, David L.  
 Miller, Dorothy L.  
 Miller, Eugene S.  
 Miller, Helen Evans  
 Miller, Lawson E.  
 Miller, Ray L.  
 Miller, Sara S.  
 Mills, Kathleen  
 Mills, Marian F.  
 Mills, Robert C.  
 Mimms, William Z.  
 Minchal, John D.  
 Minter, Irene  
 Misamore, Ina  
 Misner, Jack E.  
 Mitchell, Florence A.  
 Moats, Emerald R.  
 Mochel, Arthur  
 Moen, Thelma A.  
 Mohler, Robert E.  
 Mohler, Alfred  
 Mohler, Huber L.  
 Monahan, Belle  
 Monasky, J. A.  
 Monroe, Mabelle H.  
 Montgomery, Edwin A.  
 Montgomery, Russell E.  
 Mooney, Sara M.  
 Moore, Alice  
 Moore, Florence D.  
 Moore, James M.  
 Moore, John F.  
 Moore, Lena  
 Moore, Lodean M.  
 Moore, Mary M.  
 Moore, Maude E.  
 Moore, Norman G.  
 Morgan, Charles K.  
 Mori, Albert  
 Morris, Ara A.  
 Morris, Donald R.  
 Morris, Vera I.  
 Morrison, Janet E.  
 Morrow, Anna L.  
 Morrow, Donald C.  
 Moseley, Roland  
 Moss, Jack A.  
 Moyer, Mildred A.  
 Moyer, Wade  
 Mueller, Alfred W.  
 Mugrage, Francis P.  
 Mullett, Evelyn E.  
 Mullikin, Alice  
 Myers, Donald H.  
 Myers, Emma L.  
 Myers, Forrest D.  
 Myers, Ruth M.  
 Myers, Ruthanne  
 Naumer, Lora I.  
 Neal, Edith L.  
 Neal, Winifred  
 Nedrou, Hildreth  
 Niederhouse, Anna  
 Nelcamp, Paul M.  
 Nesthus, Nora B.  
 Newhall, Clifton M.  
 Newhall, Elizabeth  
 Newman, Arthur P.  
 Newman, Helen  
 Nichols, Martha O.  
 Nicholson, Laura M.  
 Nickerson, Joanne G.  
 Nighman, Miriam  
 Nikolich, Milena  
 Norman, Myrtle L.  
 Norris, R. C.  
 Norton, C. Helen  
 Notter, Caroline M.  
 Nottingham, Margaret  
 Nuzum, M. G.  
 Nye, Maurice E.  
 Oberdeck, Lydia  
 Oberdoerster, Carl A.  
 Oberholtz, Edwin C.  
 Ohl, Bernice  
 Olden, Morris

Oliver, Lloyd M.  
 O'Meara, Paul  
 Olmstead, Bernice  
 Onderak, George W.  
 Onderak, John N.  
 O'Neal, Allan M.  
 O'Neil, Eugene J.  
 O'Neil, William J.  
 Ormeroid, Moulton  
 Ormsby, Ross R.  
 Orr, Cletus  
 Osborne, Cordelia  
 Ostenson, Ruth  
 Osthaus, Ned  
 Ostrov, Jeannette  
 Paine, R. E.  
 Palmer, Francis W.  
 Pamer, Edward J.  
 Pangburn, Gregory H.  
 Parenti, Juliette  
 Parker, Fern C.  
 Parker, Harriet J.  
 Parker, Marilla A.  
 Parpart, Roy B.  
 Parsell, C. W.  
 Parsons, J. Walter  
 Parsons, L. E.  
 Patterson, Vernon C.  
 Patterson, W. Robert  
 Paxton, W. H.  
 Peacock, Kathryn E.  
 Pearce, W. J.  
 Pease, Ruth P.  
 Pelfrey, William O.  
 Peltz, Joseph P.  
 Pembroke, Beatrice  
 Penrose, Margaret  
 Perault, Mrs. Laura  
 Peterson, Howard G.  
 Peterson, Ivan  
 Petrou, John D.  
 Peyton, Myron P.  
 Pfeister, Sevilla  
 Phillips, J. T.  
 Phillips, Lennie  
 Pickton, Jeanne L.  
 Pickton, Robert J.  
 Piehl, H. C.  
 Pilkey, Marcia  
 Pisciotta, Philip  
 Plane, Mary M.  
 Pleasants, Elizabeth  
 Pluntze, Jane  
 Poe, Helen F.  
 Pofahl, Ray H.  
 Polm, James G.  
 Poore, Marian  
 Popadick, William  
 Poppenger, Blanche  
 Porter, Florence C.  
 Porter, Nellie  
 Powers, Emma D.  
 Powers, Thomas M.  
 Prentiss, Esther Hoff  
 Prentiss, Z. R.  
 Presswell, Cosette  
 Presswell, Lucile M.  
 Preto, J. V.  
 Price, James R.  
 Primm, Frieda L.  
 Procter, Harrington L.  
 Proehl, Bessie L.  
 Pruner, Charles A.  
 Pugh, Paul R.  
 Pullen, Perves  
 Pulos, George  
 Purdy, Veda H.  
 Pusateri, Mary A.  
 Putnam, Grace M.  
 Putt, Jeanette M.  
 Quaintance, Elsie  
 Ouell, Tressa  
 Quinn, Paul N.  
 Quirk, John C.  
 Rafferty, Virginia L.  
 Rainey, Edna  
 Raish, Paul L.  
 Rall, Thelma I.  
 Ransay, Lenora  
 Randall, Blanche L.  
 Randall, Lawrence S.  
 Randall, Nora E.  
 Rausch, Calvin P.  
 Raynow, Robert T.  
 Ream, Charles F.  
 Reaven, Saul D.  
 Redinger, Catherine  
 Reed, Edith H.  
 Reed, Eunice H.  
 Reeves, Bertha L.  
 Regal, A. P.  
 Rehman, Isabel  
 Reidenbach, Dorothy  
 Reiff, Anne C.  
 Rennecker, Gertrude I.  
 Reuss, Mary H.  
 Rex, LeRoy  
 Rhilander, Edna  
 Rhodes, Marguerite F.  
 Rice, Gladys K.  
 Richard, Gerald A.  
 Richards, Elsie T.  
 Richards, George E.  
 Richards, Violet  
 Richardson, Forrest  
 Rickey, Edna  
 Ricksecker, Cleve W.  
 Riedinger, Mabel M.  
 Rieger, Paul A.  
 Riel, W. Raymond  
 Ries, Russell J.  
 Riley, Vincent R.  
 Risser, Harry W.  
 Rist, O. S.  
 Ritchie, Donald  
 Ritzert, Regina B.  
 Ritzman, Robert  
 Roberts, Harry N.  
 Robertson, Christine  
 Robey, Columbia  
 Robinson, Bernice M.  
 Robinson, Julia B.  
 Robinson, Margaret  
 Rock, Anthony  
 Rock, Lela V.  
 Roe, Emily  
 Roetzel, Ruth L.  
 Rogers, Arden V.  
 Rogers, Sophia E.  
 Roll, Thelma I.  
 Rook, Margaret L.  
 Root, Richard E.  
 Rose, Albert C.  
 Roseman, Fanny  
 Rosenberger, Gwendolyn  
 Rosenfield, Sam  
 Rosker, Morris  
 Ross, Mary  
 Ross, Sarah  
 Ross, Thelma C.  
 Rothermel, Bernard P.  
 Rowe, Grace  
 Royer, John O.  
 Rubright, Naomi W.  
 Rumbaugh, Lillis F.  
 Rummell, Edward E.  
 Rumsey, Maude E.  
 Rumsey, Rebecca  
 Russell, Effie M.  
 Russell, Mildred  
 Russell, Ronald F.  
 Rutherford, Robert J.  
 Ryan, Margaret M.  
 Ryder, Gail H.  
 Rylander, Martha O.  
 Sanders, Sam  
 Sapp, Louis R.  
 Sausaman, Carl  
 Santrock, Nora  
 Satteson, Carrie I.  
 Saxman, Grace M.  
 Saxman, Theodore E.  
 Schafer, Parker  
 Schaefer, Helen G.  
 Scharfe, R. F.  
 Schell, Burton W.  
 Schlappi, Marion E.  
 Schmeidel, Mildred  
 Schmucker, Leroy L.  
 Schnegg, Helen B.  
 Schnegg, Wilma  
 Schneider, Frederick  
 Schnitzer, W. J.  
 Schoner, Donald D.  
 Schopke, Eleanor A.  
 Schow, A. H.  
 Schrader, Emily S.  
 Schraidt, Hilda T.  
 Schray, Ralph R.  
 Schroeder, B. G.  
 Schroeder, Helen E.  
 Schroeder, Joseph J.  
 Schubert, H. L.  
 Schultz, Clara B.  
 Schwartz, Arthur W.  
 Schwindling, Frances  
 Scott, Charles P.  
 Scott, F. W.  
 Scourfield, Nelson O.  
 Seaton, James R.  
 Seaton, Pearl  
 Sechrist, Belmont  
 Sedgwick, Stanley R.  
 Seifert, Florence  
 Selby, Florence  
 Selch, Howard I.  
 Sellers, M. K.  
 Serfass, Addie M.  
 Serfass, Charles R., Jr.  
 Setsler, Mrs. G. D.  
 Shade, M. Elta  
 Shaeffer, Clifton R.  
 Shaeffer, Lucille  
 Shafer, Elsa  
 Shafer, Emiline M.  
 Shafer, Ralph N.  
 Shallenberger, A. L.  
 Shank, Mark  
 Shank, Ruth  
 Shannon, Lillian  
 Shannon, Lulu S.  
 Sharpe, Nelle C.  
 Shaw, George E.  
 Shen, J. W.  
 Sheafer, Grace L.  
 Shepard, Mary E.  
 Sheppard, Cora  
 Sherman, Edna S.  
 Sherman, Louise  
 Shick, Chester A.  
 Shields, Myrna  
 Shollenberger, A. L.  
 Shondel, J. Stanley  
 Shover, Rebecca

Shrigley, Mynetta  
 Siegrist, Ward F.  
 Siff, Mina R.  
 Sigler, Landon J.  
 Sigler, Ward W.  
 Silashki, Dushan S.  
 Sillito, Lucile W.  
 Sills, Evelyn R.  
 Simon, Catherine  
 Simm, Mary  
 Simpson, Mary L.  
 Simpson, Norris L.  
 Simpson, William H.  
 Skidmore, Mrs. David  
 Skinner, K. C.  
 Slee, Victoria I.  
 Sleep, Ronello M.  
 Slevin, Beatrice E.  
 Slevin, Harry  
 Sloan, Emma E.  
 Slusser, E. C.  
 Smiley, John C.  
 Smith, A. L.  
 Smith, Barbara G.  
 Smith, Blanche L.  
 Smith, Dorothy E.  
 Smith, Douglas D.  
 Smith, E. Leland  
 Smith, Edna Mae  
 Smith, Ethel K.  
 Smith, Harry L.  
 Smith, Hazel van L.  
 Smith, Jane M.  
 Smith, Jessie G.  
 Smith, John D.  
 Smith, Joseph B.  
 Smith, L. E.  
 Smith, Lula H.  
 Smith, Mona  
 Smith, Myron M.  
 Smith, Ruth  
 Smucker, Frederick  
 Snipes, Julia B.  
 Snyder, Ann  
 Snyder, Anne  
 Snyder, Elmer  
 Snyder, Nellie  
 Snyder, Robert  
 Snyder, Wayne K.  
 Sollers, Charles E.  
 Somogy, Chris  
 Sours, H. Gladys  
 Sords, Otto E.  
 Sorn, Grace M.  
 Spacht, Paul E.  
 Spafford, Beryl  
 Spindler, Mabel M.  
 Soratt, W. U., Jr.  
 Sponseller, Mary W.  
 Sprunger, Vernon J.  
 Schraidt, H. T.  
 Squires, H. D.  
 Stadtmiller, Ruth  
 Stabb, Marguerite  
 Staley, Wilmette  
 Stall, Margaret  
 Stallsmith, Edwin O.  
 Stanger, Rose M.  
 Stanley, Hilah G.  
 Standbury, Mary  
 Stebbins, Mildred E.  
 Steeves, M. E.  
 Stehmeyer, Fred  
 Steigmer, Ora M.  
 Steitz, Ariel M.  
 Stevenson, Lura  
 Stewart, Marjorie  
 Stilwell, Byron W.  
 Stilwell, Clair E.  
 Stilwell, Marie B.  
 Stockman, Emma  
 Stone, Goldie M.  
 Stone, Arvetta  
 Stoner, Frank O.  
 Storts, Adaline M.  
 Stout, Edward C.  
 Stowe, Margaret  
 Strauss, Ruth  
 Strauss, Sam  
 Strong, Stewart  
 Stuart, R. A.  
 Studebaker, Ernest B.  
 Stump, William H.  
 Stuntz, George H.  
 Sturges, Elizabeth L.  
 Suddleson, Jacob  
 Suhadolink, Lawrence  
 Sugden, John Henri  
 Sullivan, Marnette  
 Sullivan, Nora E.  
 Sulzbach, Esther M.  
 Swank, Garwood R.  
 Swanson, Carl J.  
 Sweeten, Mrs. Grace  
 Switzer, Happy  
 Tait, Leonard G.  
 Tatch, Freda  
 Taylor, Harold J.  
 Taylor, Harry A.  
 Taylor, Owen R.  
 Teeple, Lucyle  
 TenBroeck, Walter T.  
 Tennissen, Ann M.  
 Tenny, Gladys M.  
 Testa, James  
 Thatch, John  
 Theiss, Myrtle  
 Thoma, Mrs. Harmon E.  
 Thoma, Margaret M.  
 Thomas, Esmond  
 Thomas, Frank H.  
 Thomas, Lillian G.  
 Thomas, Rose  
 Thomas, William G.  
 Thompson, Frances M.  
 Thompson, Grace  
 Thompson, Jennie L.  
 Thompson, Magnus  
 Thompson, Mildred B.  
 Thornton, Olive L.  
 Thourot, Mary Grace  
 Thrasher, Amanda L.  
 Tidrick, LaVon E.  
 Timberlake, Lucille  
 Timmons, Ethel K.  
 Todd, Leslie E.  
 Todd, S. Herman  
 Tollafield, Charles G.  
 Tollafield, Maisie B.  
 Topinges, Cordelia G.  
 Tothy, Irene  
 Trainer, Grace  
 Trainer, John R.  
 Travis, Flora G.  
 Treffinger, Carolyn E.  
 Treloar, Philippa  
 Treiber, Frederick A.  
 Irishman, Ruth L.  
 Troupe, Adeline E.  
 Trussell, Francis  
 Tschantz, Helen  
 Tucker, Lotta Phillips  
 Tyler, Lloyd E.  
 Ulmer, Stanley T.  
 Unobsky, Ann  
 Upstill, Helen  
 Urpman, Nina  
 Vaczi, Ethel  
 Vanatta, Ralph E.  
 Vance, Odessa L.  
 Vance, Otto K.  
 Vandersall, Olen B.  
 VanDis, Elizabeth  
 VanKirk, B.  
 VanSickle, John  
 Vaughn, Althea  
 Vaughan, Hannah M.  
 Vaughn, M. M.  
 Vaught, Ada  
 Velte, Margaret  
 Verheyden, Germaine  
 Vermillion, Gertrude  
 Vincent, Tracy  
 Vines, Leona A.  
 Vittorella, Lewis F.  
 VonGunten, W. E.  
 Voris, Marion  
 Vredenburg, Cornelia E.  
 Vredenburg, Veren E.  
 Wachter, Rose C.  
 Wadsworth, J. F.  
 Wagner, Anna M.  
 Wagner, Leo  
 Wagstaff, Nelda  
 Wainer, Sara  
 Walcott, Fannie J.  
 Waldkirch, Gladys  
 Waldkirch, Earl  
 Walker, Sidney  
 Wall, Ruth E.  
 Walsh, Helen M.  
 Walter, Harold N.  
 Walz, R. A.  
 Warner, Rose  
 Warren, Ruby  
 Washburn, Betty  
 Watson, Charles R.  
 Watson, William, Jr.  
 Watt, George A.  
 Waxler, Perl E.  
 Waxman, Carl R.  
 Waxman, Louis  
 Weaver, Burdette S.  
 Weaver, Charlotte R.  
 Weaver, Lowell A.  
 Weber, George F.  
 Weber, John H., Jr.  
 Weber, Merrill S.  
 Weckerly, Robert E.  
 Wehner, Marcus J.  
 Weiler, Julianna  
 Weisman, Garnet L.  
 Welker, H. Melvin  
 Weller, William M.  
 Wells, Raymond B.  
 Weltner, Dora  
 Welty, Henry D.  
 Wenger, C. H.  
 Wenk, Russell W.  
 Werner, Henry, Jr.  
 Werner, Ivan O.  
 Wessel, Helen M.  
 West, Beulah  
 Westfall, Stella B.  
 Westlake, Marguerite E.  
 Weston, Dorothy E.  
 Wetz, H. H.  
 Wetzl, George E.  
 Wetzl, Pauline C.  
 Weygand, Edna B.  
 Wheatley, Harold R.  
 Wheatley, Robert  
 Whelan, Gerald E.  
 Whipple, C. V.

White, Kathryn C.	Wilson, Alexander	Worthington, R. S.	
White, L. P.	Wilson, B. V. L.	Wright, Louise J.	
White, Tyrus	Wilson, Stella H.	Wright, W. H.	
White, W. J.	Windsch, Eva P.	Wuegler, Matilda M.	
White, Weston	Windsor, Frederick	Wybel, Grace	
Whiteman, Henry	Winkler, Virginia	Wynkoop, Margaret L.	
Whitestine, Robert E.	Winland, J. Van	Wynne, Elizabeth	
Whittemore, Robert C.	Wise, Mabel	Yanley, F. Wilson	
Whyler, Corinne A.	Witthoef, Dorothy	Yeager, Judd	
Whyler, Frank E.	Wolfe, Homer G.	Yoakum, Cleora M.	
Widmyer, Harvey R.	Wolfe, H. Vernon	Yockey, J. A.	
Wiener, J. Sanford	Wolfe, Raymond F.	Yost, Harriet M.	
Wilcox, Irma D.	Wolford, Mary E.	Yost, Henrietta M.	
Wilcox, Richard P.	Wolverton, Iva M.	Young, Beatrice	
Wilhelm, Norman	Wood, Ida S.	Young, Harriet	
Willaman, D. F.	Wood, Leona R.	Young, Roy F.	
Williams, Beatrice	Wood, Thomas B.	Yount, James	
Williams, O. D.	Wood, Winnigene I.	Zalob, Stanley G.	
Williams, Clarence	Woodard, Harriet E.	Zeis, Gerald	
Williams, Cora E.	Woodfill, Helen	Zeis, Mary	
Williams, Edward L.	Woods, Alice C.	Zents, Bernard A.	
Williams, Evelyn M.	Woodward, Harry E.	Zepp, Marguerite E.	
Williams, Hazel	Wootton, Nina	Zettle, Ethel H.	
Williams, Luella E.	Work, Owen J.	Ziegler, F. C.	
Williams, Robert S.	Workman, Lucille K.	Zimmerman, Homer E.	
Williams, Vivian	Worrell, Mayme	Zinninger, Alma M.	
Willis, Hazel K.	Worrell, Virginia	Zotterman, John	
Willmott, Leo J.	Worthen, Samuel K.	Zuelsdorf, Ruth R.	
Willson, Edward A.	Worthington, Olga	Zushin, Louis J.	
			Total
			Men 757; Women 814; 1571
Day Session students not listed—			Men 78; Women 82; 160
			<hr/>
			835                      896    1731

## 1930 SUMMER SESSION

Adamson, Vera	Binet, Anna Edith	Cole, Pearl
Adelman, Sara	Black, Margaret Alvina	Conklin, Mattie V.
Ahern, Rose Louise	Blake, Hazel Moomaw	Conner, S. Grant
Albers, Alta	Black, Paul E.	Cooper, Alice M.
Alexander, Joseph	Blaser, Wayne C.	Cooper, Beatrice Evelyn
Alexander, Maude Mae	Bliss, Raymond	Cori, Helen Marie
Allaman, Loudora Mae	Booth, Richard F.	Cowie, Esther Irene
Allbright, Kathryn E.	Bowen, Beatrice	Cox, Theodore
Allen, Anne (Mrs. W. C.)	Boyd, Helen F.	Cramer, Octave Teague
Allen, Sam Harper	Boyd, Leona R.	Crane, Lionel
Allison, Birdine	Boyle, Curtis	Crane, Mary C.
Amos, Jennie	Braunstein, Anna	Crummel, Lula M.
Anderson, Clara Belle	Brooker, Harriet E.	Cunningham, E. N.
Anthony, Lillian Constance	Brown, Florence W.	Curnow, Harry T.
Armocost, Kathryn G.	Browne, Dorothy Hannah	Currie, Beatrice
Armstrong, Edith	Brubaker, Irene	Cusack, Margaret
Arnold, Victoria Ulrich	Bruce, Elizabeth W.	Damann, George A.
Ashburn, Glenn	Bryant, Charles Edmond	Dameron, James E.
Ashburn, Mildred	Bucklin, Isabel	Darkow, Grace M.
Atwell, Gladys Viola	Cain, Harold Charles	Davis, Hazel Belle
Axel, Goldie	Camp, Glenn	Davis, Richard L.
Banks, Byron A.	Camp, Verda Ruth	Day, Gertrude Ethel
Barry, Harriet Elizabeth	Campbell, James Martin	Decker, Faith
Bartholomew, Luther R.	Canans, E. R.	Deering, Grace Marie
Baughin, Maude	Cannon, Virginia Ruth	Deloche, Julia
Baumert, Paul	Carman, David Ewart	Delp, Mrs. I. W.
Baumgardner, Edna	Carr, Mary	Delp, Irwin W.
Bean, Gladys Elizabeth	Carson, Olive G.	Denning, Muri Irene
Becker, Harold David	Chamberlain, Georgia E.	DeShon, Clara Edna
Becker, Marie T.	Chambers, Auten	Dete, Leo J.
Becker, Paul	Chance, Gladys D.	Dice, Dorothea Esther
Beitzel, Verna M.	Cheyney, LaVerne Emerson	Dieckman, Florence
Belohlavek, Vlasta Marie	Clapp, Suvila	Diller, Goldie M.
Bendell, Helene	Clapp, William M.	Dittemore, James A.
Benson, H. George	Clark, Evelyn	Dobias, Helen
Bergen, Elizabeth	Clemenson, Edwin M.	Dull, Bernice Irene
Berloff, Morris	Clouse, Miriam	Dumm, Marie
Bey, Albert P.	Cockrell, Helen Elisabeth	Dyson, Phyllis W.

Ecrement, Florence N.  
 Ecrement, Lloyd L.  
 Eginton, Elizabeth C.  
 Eick, Mildred B.  
 Ekelberry, Lucy Margaret  
 Elliott, Eleanor Eileen  
 Ellis, Nina  
 Emley, Cataldi Josephine  
 Emmons, Virginia Lois  
 Engstrom, Ruth Isabelle  
 Epler, Frances  
 Etling, Mary Helen  
 Evans, Celia S.  
 Ewing, Ruth  
 Fachler, Mary  
 Fair, Wade Burkhardt  
 Fankbonner, Doris Kathryn  
 Farrington, R. A.  
 Felsted, L. F.  
 Fenstermaker, Miriam Ruth  
 Ferrell, Hazel Kreiter  
 Firick, Florence L.  
 Fischer, J. H.  
 Fitterman, Sophie  
 Fletcher, Josephine Stanley  
 Fletcher, Ruth  
 Flickinger, Helen Louise  
 Fogarty, Bernice M.  
 Foote, Clifford Lee  
 Foust, Edith  
 Frater, Lula L.  
 Frazier, Dorothy  
 Frazier, Ruth  
 Frisby, Josie Bernice  
 Frye, Irene  
 Fuller, May L.  
 Gannon, Josephine  
 Gates, Franklin Henry  
 Gettins, Patricia  
 Gibbs, Edna Antoinette  
 Gibson, Gertrude Mabelle  
 Geissen, Dorothy Elizabeth  
 Gilgen, Anna  
 Gilham, Clarence T.  
 Giroux, Rachel Mayo  
 Glover, Dorothy Holmes  
 Goddard, Mae L.  
 Goldin, Mayme Winifrede  
 Gordon, Louise H.  
 Goss, Clara  
 Graham, Ruth E.  
 Graham, Thelma  
 Greenly, Russell J.  
 Greer, Ruth C.  
 Griffin, Dora F.  
 Groves, Mary Beulah  
 Gruccio, Joseph  
 Gwaltney, Ralph  
 Haefele, Pluma Verne  
 Hahn, Helen Hamilton  
 Hammerbeck, W. Lloyd  
 Hanks, Jessie M.  
 Haren, Agnes  
 Harmish, Lena S.  
 Harrington, Fay  
 Harrington, Gudin Bean  
 Harris, Agnes Margaret  
 Harris, Helen B.  
 Harris, Mary Louise  
 Hart, Mary  
 Hartman, Clara D.  
 Haskins, Robert Freeman  
 Hassler, Doris J.  
 Hawk, C. L.  
 Hay, Edna  
 Heilman, Loretta  
 Heintz, Eleanor May  
 Heinzman, Fern K.  
 Henry, Winnie  
 Hepner, Eva L.  
 Herres, Katherine Ann  
 Hershberger, Ralph William  
 Hill, Charles John  
 Hill, Italia Elizabeth  
 Hill, Marjorie N.  
 Hillock, Amy Osborn  
 Hirtleman, Adeline A.  
 Hoch, Louise C.  
 Hoffman, Catherine C.  
 Hoffman, Lela E.  
 Hoohler, Paul  
 Horning, Leone M.  
 Hottenstein, Frances C.  
 Houglan, Mary  
 Houser, Mildred F.  
 Houser, Ruth Louise  
 Hubbard, Audree  
 Huber, Ann Nina  
 Hunsberger, W. D.  
 Hunsicker, Dorothy Alice  
 Hunt, Anne B.  
 Hurst, Olive W.  
 Hurst, Robert Erskine  
 Hutz, Elonet A.  
 Hyatt, Eulalia C.  
 Inches, Eleanor Mae  
 Inks, Reva Elenor  
 Irvin, Gladys A.  
 Irwin, Vera  
 Jaccaud, Elma T.  
 Jackson, Helen Jean  
 Jacobs, John Hall  
 James, Iva B.  
 James, Ruth E.  
 Jennings, Dorothy  
 Jeppeson, Helen Louise  
 Jerkovich, Gizella  
 Johnson, C. R.  
 Johnston, Elizabeth D.  
 Johnston, J. G.  
 Jones, Irene  
 Jones, Paul J.  
 Keach, Agnes  
 Keck, Isa  
 Keck, Kenneth  
 Keck, Olive  
 Keister, Don Adams  
 Kelly, Kathryn U.  
 Kennedy, Isabel  
 Kenney, Kathryn J.  
 Kenrick, Lorena R.  
 Kepler, Beatrice  
 Kepler, Dorothy  
 Kerr, Betty  
 Kindig, Ruth M.  
 Kinney, Robert A.  
 Kirk, Clara L.  
 Kirk, Mary J.  
 Kirtley, Lorin E.  
 Kittredge, Lois A.  
 Klein, Max Ralph  
 Klinker, Enid Grace  
 Knapp, Audrey  
 Knecht, Cloda  
 Kolb, Mac L.  
 Kopf, Margaret E.  
 Kopf, William Henry  
 Kramer, Inez K.  
 Kramer, John E.  
 Krebs, Walter F.  
 Kroeger, Ruth E.  
 Krupp, Ilma  
 Kuehnle, Charles H.  
 Kupelian, Mary  
 Lachman, William  
 Ladd, Alfred D.  
 Lann, Viola M.  
 Lariman, Elizabeth Ruth  
 Lauby, Myrtle Estella  
 Laurence, James  
 Leigh, Ralph H.  
 Leighty, Alice Stansberry  
 Levy, Isadore  
 Lewis, Lois Sampler  
 Lloyd, Eleanor Ruth  
 Loeber, William  
 Lowen, Ellis  
 Lowen, Seymour L.  
 Lowrey, Kathryn Mae  
 Lynch, Verna H.  
 McAtee, Elizabeth C.  
 McAuliffe, Alice  
 McBee, Bernard L.  
 McBride, Evelyn M.  
 McClintock, Anna Elizabeth  
 McCormick, Beatrice M.  
 McCrea, Berneice LaNier  
 McCune, Grace E.  
 McDonald, Rose Ellen  
 McFadden, Marion B.  
 McGuire, Ruth  
 McLees, Ethel  
 McShaffrey, Rita  
 Machamer, Edmund Wm.  
 Mahan, Fulton S.  
 Mahoney, Elizabeth  
 Maier, Bertha L.  
 Maillard, Mary L.  
 Manor, J. F.  
 Marggraf, Edward E.  
 Markley, Regenia  
 Mason, Anita Louise  
 Masquellier, Florence H.  
 Mast, Florence Lucille  
 Maxwell, Boyd  
 Mayfield, E. A.  
 Means, Emily S.  
 Medvin, Lewis  
 Metzger, Frances  
 Miller, Marie D.  
 Miller, Marie Elizabeth  
 Miller, Sam  
 Mills, Kathleen  
 Mills, Marian  
 Minter, Irene  
 Mitchell, Thelma  
 Monegan, Berenice  
 Montgomery, Edwin A.  
 Moon, Marie Virginia  
 Moon, Mildred R.  
 Mooney, Sara  
 Moore, John F.  
 Moorehead, Alta Timlin  
 Morrill, Kathryn Lee  
 Morris, Donald Robert  
 Mostenic, Mary  
 Motmiller, Neva D.  
 Mowrer, E. O.  
 Moyer, Wade  
 Mullett, Evelyn  
 Muskoff, Jeannette  
 Myers, Verna A.  
 Myers, Wayne L.  
 Naumer, Lora Irene  
 Naylor, Grace  
 Nichols, Martha O.  
 Nickles, Mary Jane  
 Nolley, Gilbert T.  
 Northy, Gertrude M.  
 Nottingham, Margaret  
 Noyes, Eugene C.  
 Odenbach, Mary W.  
 O'Molloy, Margaret Mary  
 Oplinger, Clyde

Orin, James L.  
 Ormeroid, Moulton  
 Orr, Grace  
 Orth, Marion Estelle  
 Osmun, Marguerite  
 Owens, Olive Jean  
 Pansler, Irene Frances  
 Pardee, Helen L.  
 Parker, Fern Cochran  
 Parker, Harriet J.  
 Parker, Hartwell Ruedy  
 Parker, Marilla A.  
 Parks, Helen  
 Parks, Marjorie C.  
 Parr, Lunetta Viola  
 Patton, Ruth Emma  
 Pearce, Edgar Maurice  
 Pease, Ruth Penfield  
 Peoples, Jessie  
 Perault, Laura  
 Perry, Rose Collin  
 Perry, William F.  
 Petrou, John D.  
 Pfouts, Katherine  
 Phillip, Carrie  
 Phillips, Agnes S.  
 Piatt, Jennie Larson  
 Piazza, Agnes Josephine  
 Pittenger, Doris  
 Plum, Esther Irene  
 Points, Florence  
 Poore, Marian E.  
 Porter, Frances Elberta  
 Porter, John Edwin  
 Porter, Mary Elizabeth  
 Porter, Nellie Thornburgh  
 Price, Alice E.  
 Pugh, Paul R.  
 Purdy, Vada H.  
 Putnam, Grace Miller  
 Queen, Harold E.  
 Randall, Blanche Lee  
 Ransom, Mildred Eleanor  
 Rea, Helen Eloise  
 Reed, Betty  
 Reed, Edith  
 Reed, Martha Virginia  
 Reeves, Howard E.  
 Reynolds, Myrtle  
 Rice, Esther Fisher  
 Rice, Gladys Keith  
 Richards, Edith  
 Rider, Carrie  
 Rider, Genevieve  
 Riehl, Doris L.  
 Rininger, Lottie Diehl  
 Ritzman, Catherine  
 Robb, James Edward  
 Roberts, E. Lloyd  
 Robertson, Lowell E.  
 Robinson, Euna M.  
 Robinson, Helen Faye  
 Robinson, Margaret  
 Rodda, Herbert  
 Roll, I. Clifford  
 Roller, Luella  
 Rolli, E. Elsie  
 Root, J. R.  
 Ross, June  
 Rossetti, Carnegie  
 Ruttman, Josephine Dietz  
 Ruttman, D. Walter  
 Ryan, Margaret M.  
 Rylander, Martha O.  
 Saunders, Esther Fern  
 Schade, Winifred Isabel  
 Schiller, Mareta Grace  
 Schlemmer, Josephine E.  
 Schmidt, Elisabeth P.  
 Schnegg, Helen Beatrice  
 Schopke, Eleanor A.  
 Schorle, Dorothy  
 Schweisberger, Harold C.  
 Schweisberger, Nancy Helen  
 Scott, Grace Doris  
 Sector, Julian Victor  
 Seenberg, Ada  
 Seikel, Lucile Riley  
 Shaeffer, Marie W.  
 Shaffer, Charles W.  
 Shaffer, Emmert  
 Shamlin, Lee B.  
 Shank, Donald J.  
 Sharp, David Benjamin  
 Shaw, Sadie  
 Shields, Myrna B.  
 Shondel, J. Stanley  
 Shook, Lois Addie  
 Shotwell, Mary F.  
 Shoyer, Rebecca  
 Shrigley, Mynetta  
 Sigmon, Lucy E.  
 Sills, Evelyn R.  
 Simpson, Mary L.  
 Simpson, William C.  
 Singer, Beatrice E.  
 Sister M. Clarita Bernard  
 Sister M. Bernice Roussert  
 Sister M. Paschal Dillon  
 Sister M. Florentine Paridon  
 Sister M. Helen  
 Sister M. Petronilla Gosser  
 Sister M. Roselyn Weigand  
 Skidmore, Lauretta S.  
 Smiley, William Lee  
 Smith, Blanche Flaherty  
 Smith, Florence M.  
 Smith, Henry C.  
 Smith, Jane E.  
 Smith, Lucille Jessie  
 Snidle, Edith Rukgaber  
 Snyder, Kathryn Elizabeth  
 Snyder, Leonard F.  
 Snyder, Margaret  
 Somers, Gertrude  
 Spacht, E. Paul  
 Speelman, Kathryn  
 Speicher, Joseph Lewis  
 Sperry, Helen A.  
 Spoo, Ellen Witters  
 Stabb, Marguerite  
 Stahl, Katheryne  
 Stanley, Sarah  
 Stansberry, Ada E.  
 Stansberry, M. Callie  
 Starner, Geraldine  
 Starr, Ethel Marie  
 Stauffer, Blanche Verena  
 Stebick, Harold Anthony  
 Steever, Mildred  
 Stehle, John Louis  
 Steigner, Ora M.  
 Stetler, Meta Anne  
 Stevenson, Lura  
 Stevenson, Martha  
 Stock, Laverna Mae  
 Stoffer, John  
 Stone, Goldie May  
 Storts, Adaline Maria  
 Strong, Cordella Ruth  
 Stump, Carl M.  
 Sturdevant, Martha  
 Suitt, Sam R.  
 Sullivan, Ellen F.  
 Sullivan, Helen Jane  
 Sullivan, Marnette  
 Sullivan, Nora E.  
 Sulzbach, Esther Mae  
 Switzer, Happy M.  
 Taylor, John E.  
 Tedrick, Helen  
 Tennissen, Ann Marie  
 Theakston, Angie  
 Thomas, Esmond  
 Thomas, Faye  
 Thompson, Flossie  
 Thornhill, Gladys  
 Thourot, Mary Grace  
 Todd, Elsie Claire  
 Tothy, Irene Gertrude  
 Tracy, L. Alice  
 Trainer, Alice  
 Trainer, M. Grace  
 Treloar, Philippa  
 Tschantz, Helen Pauline  
 Ulmer, Amy  
 Vale, Orra Hudson  
 Van Noate, Metta F.  
 Venner, Harry  
 Vermillion, Gertrude  
 Vincent, Clarence Hall  
 Vittorella, Lewis  
 Voris, Marion  
 Waldron, Patricia  
 Waller, Florence  
 Washburn, Betty  
 Waxman, Louis H.  
 Weachter, Evelyn Mae  
 Weaver, Burdette S.  
 Wentsler, Norman Edgar  
 Wert, Ruth Wentworth  
 Wessel, Helen M.  
 Wetzel, Pauline Carolyn  
 White, Lloyd P.  
 Whiteman, Frank Martin  
 Whiteman, Henry H.  
 Williams, Irene  
 Wiles, Bernice C.  
 Williams, Robert R.  
 Williamson, Odas D.  
 Willis, Hazel Kathryn  
 Wilson, Hannah Jane  
 Wilson, O. Gladys  
 Wilson, Herman Stewart  
 Wilt, Olive M.  
 Windisch, Eva Pauline  
 Wise, Mabel K.  
 Wise, Miriam L.  
 Wise, Nettie  
 Witzeman, B. Evangeline  
 Wolfe, Harry E.  
 Wolford, E. Mary  
 Wood, R. T.  
 Woodworth, Florence  
 Woolcock, Cyril William  
 Wooliscroft, Arthur E.  
 Workman, Lucille K.  
 Worrell, Mayme  
 Worrell, Virginia Mae  
 Wozniak, Genevieve Mary  
 Wright, Earl C.  
 Wyatt, Birchard Elton  
 Wybel, Grace A.  
 Yates, Dora S.  
 Yeager, Judd D.  
 Yost, Claire Biles  
 Young, Miranda J.  
 Zahniser, Robert E.  
 Zak, L. E.  
 Zang, Charles Wm.  
 Zeis, Mary  
 Zellinger, Bella  
 Zirkle, Elva

Men 161; Women 420; Total 581

## SUMMARY OF STUDENTS IN DAY CLASSES

## BUCHTEL COLLEGE OF LIBERAL ARTS

	Men	Women	Total
Graduate Students .....	7	3	10
Seniors .....	53	42	95
Juniors .....	53	37	90
Sophomores .....	71	32	103
Freshmen .....	102	75	177
Irregular Students .....	15	3	18
Special Students .....	10	3	13
	<u>311</u>	<u>195</u>	<u>506</u>

## COLLEGE OF ENGINEERING AND COMMERCE

	Men	Women	Total
Graduate Students .....	1	.....	1
Seniors .....	57	4	61
Juniors .....	52	5	57
Pre-Juniors .....	51	.....	51
Sophomores .....	89	19	108
Freshmen .....	142	24	166
Irregular .....	1	1	2
Special .....	6	.....	6
	<u>399</u>	<u>53</u>	<u>452</u>

## Distribution by Departments

Engineering .....	268	.....	268
Commerce and Business Administration .....	129	4	133
Secretarial Science .....	2	49	51
	<u>399</u>	<u>53</u>	<u>452</u>

## THE TEACHERS COLLEGE

	Men	Women	Total
Graduate Students .....	10	13	23
Seniors .....	12	44	56
Juniors .....	16	50	66
Sophomores .....	11	75	86
Freshmen .....	22	77	99
Irregular Students .....	7	9	16
Special Students .....	2	8	10
	<u>80</u>	<u>276</u>	<u>356</u>

## SUMMARY OF ALL STUDENTS IN THE UNIVERSITY

	Men	Women	Total
Graduate Students .....	18	16	34
Seniors .....	122	90	212
Juniors .....	121	92	213
Pre-Juniors .....	51	.....	51
Sophomores .....	171	126	297
Freshmen .....	266	176	442
Irregular Students .....	23	13	36
Special Students .....	18	11	29
	<hr/>	<hr/>	<hr/>
Total in Day Session .....	790	524	1314
Total in Evening Session .....	835	896	1731
Total in Summer Session (1930) .....	161	420	581
	<hr/>	<hr/>	<hr/>
	1786	1840	3626
Less duplications .....	153	242	395
	<hr/>	<hr/>	<hr/>
	1633	1598	3231
Extension classes, off the campus .....	30	14	44
	<hr/>	<hr/>	<hr/>
Total net enrollment .....	1663	1612	3275
Total net enrollment reduced to full-time student basis, evaluating five part-time (evening, summer and extension) students as equivalent to one full-time student .....			
			1706

## DEGREES CONFERRED JUNE 17, 1930

<p>BUCHTEL COLLEGE OF LIBERAL ARTS</p> <p><i>Bachelor of Arts</i></p> <p>Loudora Mae Allaman Olga Binet William Blair Boblett Beatrice P. Boyd Robert Johnston Brown Harold M. Cochran Dorothy Louise Conley Irvin Stanley Corman Arthur George Croysdale Byron Holvey Darst Anna M. Dasch Maxwell Haydn Davies Howard MacKenzie Douth Charles D. Fink Mary Kathryn Foster Corinne France Harold Edward Gaskill Joseph Ellsworth Gilleland Robert Bruce Graham Merlin Lewis Hayes Dorothy Alice Hunsicker Ruth Elizabeth Johnson Irene Moredock Jones Louise Koegel Mary Elizabeth Kroeger Arthur Henry Kruse Inga Thelma Lansinger Lucile Leach †John Bernard Lewis John Paul Mahoney Marian Estelle Northy Juliette Parenti William Thomas Perry Lowell Emmitt Robertson Harriet Anne Rockwell Joseph Marion Rogers Elliott Herron Shuman †Ruth McNeil Sloan Martha Sturdevant Rufus Lee Thompson Charles David Tripp Charles William Ufford Florence Josephine Waller Eugene Calvin Warner Frank Martin Whiteman Edwin Arthur Young</p> <p><i>Bachelor of Science</i></p> <p>Lawrence Maywood Baker Elmer C. Brueggeman *Agnes Evelyn Burns Norman Gail Fisher Frederick M. Galloway George B. Lenhart Claude Welton Mottinger Reubin Robert Pliskin Russell Field Snyder</p> <p>CURTIS SCHOOL OF HOME ECONOMICS</p> <p><i>Bachelor of Science in Home Economics</i></p> <p>Janet Read</p>	<p>COLLEGE OF ENGINEERING AND COMMERCE</p> <p><i>Civil Engineer</i></p> <p>Merland Henry Benedict Volco Talisman Carl Sylvester Viall John Forest Wagner Frank Merlin Williams</p> <p><i>Electrical Engineer</i></p> <p>William Benseler George Gerald Clark Glenn Oberlin Hite Wilbur Hoffman Lester Theodore Rang Wendall Oliver Wilson William Brooks Woodward</p> <p><i>Mechanical Engineer</i></p> <p>Robert Edgar Broxon Leland Vernon Fisher Harold Earl Hilbish Clinton Aloysius Hodson Harlin Glenroy Sisler</p> <p><i>Bachelor of Science in Business Administration</i></p> <p>John Peter Hlas William Owen Little David Crum Rogers</p> <p><i>Bachelor of Science in Commerce</i></p> <p>Maurine Chapin Allen Samuel Crum Clarence Means Favinger Vincent Walter Godlesky Louis Frederick Hampel James Charles Neil Frederick A. Place, Jr.</p> <p><i>Bachelor of Science in Secretarial Science</i></p> <p>Dora Vida Sapp</p> <p>THE TEACHERS COLLEGE</p> <p><i>Bachelor of Education</i></p> <p>Jennie Hanson Adams Rose Louise Ahern Gertrude Cecilia Allen Sara Geraldine Allen Sara Beatrice Apel Kathryn G. Armacost Doris Elizabeth Baughman Lillias Bishop Bissell Ruth Esther Blank Blanche E. Bolinger Alice Close Bolton Katie Braunstein John Henry Bunnell Anne Josephine Cardarelli Jennie H. Cardarelli Bernice Ruth Christenson Ruth M. Dorn Paulyne Drabelle Emmons Marguerite Minnick Enter Dorothy Marie Ewing Mary Louise Fischer Mary Virginia Flanigan Eldora Helen Flint Jennie Fox Virginia Wilcox Fox Mabel Frase</p> <p>Lucy Hadley Dora Browne Hatfield Ethel Marie Heepe Roy Onis Hinch Margaret Helen Hood Carl Laurence Hopkins Henry Luther Hosfield, Jr. Olive Wilson Hurst Flonet Amelia Hutz Margaret Annabelle Jones Thomas Edwin Jones Haskell Harold Keep Ruth Loretta Keifer Ruth Edna Keller Emily Virginia Kennedy Dorothy Estell Kline Leona Ruth Knabe Louise Koegel Lillian A. Koester Marie J. Koester Hamann Lyon Dorothy Zoe McCallops Mary Ervilla McCormick Isabelle Allen McLean Ethel Adalaide Moore Vera Irene Morris Janet E. Morrison Pauline Orin Mahala Jane Pees Rhea G. Pfaff Irene T. Poole Bertha Blanche Poppenger Florence C. Porter Bessie Pyers Alma Mary Reiter Marie Louise Richards Dorothy Chloral Sanderson Katherine Sheinin Edith Flay Shields Anna Simpson Anne Snyder Harold L. Snyder Charlotte Emma Steckhan Doris Akers Stroman Sarah Elizabeth Thompson Mollie Toharsky Muriel Hughes Walker Pauline Lucille Watkins Fanny Margaret Weber Evelyn Maye Williams Margaret Isabella Wilson Mary Catherine Wilson Margery Jane Winter Ruth DuShane Young Sister M. Helen, O. S. D.</p> <p><i>Master of Arts in Education</i></p> <p>Gaynelle Lisle Hanna Mary Jane Hassenflue Harrison Allison Heskett John Paul McDowell Walter T. Swearengin</p> <p><i>Master of Science in Education</i></p> <p>Kathryn Mary Andrus Clarkson J. Mayhew</p> <p><i>Master of Education</i></p> <p>Jane Sargent Barnhardt Roy Thomas Daily William J. Irwin Lawrence D. Ricker Marie Louise Richards</p>
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\*In Combination Arts-Nursing Course with Western Reserve University.

†Honors Course Student.

## TEACHERS COLLEGE CERTIFICATES GRANTED IN JUNE, 1930

## THREE-YEAR

## ELEMENTARY

Clara Black  
Virginia L. Emmons  
Mary Rife

## TWO-YEAR ELEMENTARY

Walter E. Bankes	Elizabeth MacGregor
Lorena E. Barnes	Dorothy W. Lutz
Edna R. Beaver	Ruby F. Lynn
Dolores Dye	Martha J. Myers
Helen B. Farnsworth	Nellie Thornburg Porter
Elizabeth B. Grosh	Grace M. Sorn
Vesta Gladys Hall	Juanita Sumtimer
Irene M. Harshbarger	Mabel A. Thompson
Marian E. Koehler	Ada L. Vaught
Goldo M. Kunkel	Margaret Woodburn

## ASSEMBLY SPEAKERS AND ENTERTAINERS 1930

- January 10 .....Mr. John G. Bucher, Bureau of Commercial Economics, Washington, D. C.
- January 17 .....Professor O. E. Olin—Founder's Day Address.
- February 7 .....Mr. Bennett Chapple, Advertising Manager, American Rolling Mill Co.—"Industry."
- February 14 .....Mr. Robert L. Ripley, cartoonist.
- February 21 .....Dr. Robert Parker Miles, "Tallow Dips."
- February 28 .....Senior Ashton Contest.
- March 7 .....Mr. Edward Tomlinson, Specialist on South American Affairs.
- March 14 .....Dr. John Milton Phillips, Pastor of the First Congregational Church, "What is a College Education?"
- March 21 .....Memorial Assembly for Dr. J. C. Rockwell—Mr. Clyde Beery and Mr. Fred Schnee.
- March 28 .....Count Von Luckner, "Experiences."
- March 31 to April 4.....Religious Emphasis Week, Speaker, Dr. Chester B. Emerson, Congregational Church of Detroit, Michigan.
- April 18 .....Dean F. E. Ayer, "Human Engineering."
- April 25 .....Mr. David Dietz, F. R. A. S., Journalist and Lecturer, Illustrated Talk.
- May 2 .....Mr. Harold Gaskill, '30, "The Courage of 1787."
- May 9 .....Dr. Franco Bruno Averardi, "Italy Today."
- May 16 .....Student Council sponsored a musical program.
- June 6 .....Professor F. B. DeLeone.
- June 15 .....Dr. Joel Hayden, Baccalaureate Sermon, "Everett."
- June 17 .....Dr. Stephen S. Wise, Commencement Address, "The College as a Factor in American Education."
- June 26 .....Dr. Frank N. Freeman, University of Chicago.
- July 3 .....Akron Symphonic Orchestra.
- July 10 .....Dr. E. E. Lewis, Department of School Administration, Ohio State University, "Heightening the Morale of Teachers."
- July 17 .....Chalmers Art Trio.
- July 24 .....Hon. William John Cooper, U. S. Commissioner of Education, "Developing a Human Personality."
- July 31 .....Miss Carita McEbright sponsored a program by the department of vocal and dramatic expression of the Summer Session.
- September 19 .....President George F. Zook address to Student Body.
- September 26 .....Mr. Fred C. Kelly, Peninsula, Ohio, "Our Debt to the Stupid."
- October 3 .....Major John L. Griffith, "Athletics."
- October 10 .....William Oxley Thompson, President Emeritus of The Ohio State University.
- October 17 .....Student Council program.
- October 24 .....Attorney Robert Guinther, "Our Constitution."
- October 31 .....Dr. Bernard Fay, French author and Literateur, Exchange Professor, Kenyon College, "The United States of Europe."
- November 7 .....Mr. Chester M. Sanford, "You and Your Job."
- November 14 .....The University Musical Organizations.
- November 21 .....Dr. Harry F. Ward, "Our Economic Morality."
- December 5 .....Mr. Vachel Lindsay, American Poet.
- December 12 .....The University Band.
- December 19 .....Mr. Elwood T. Bailey, lecturer, "Full Speed Ahead."

## PRIZES AND HONORS

## ASHTON CONTEST PRIZES

No Junior and no Sophomore Contests in 1930.  
Senior Ashton Prize Contest, February 28, 1930. First Prize awarded to Louis F. Hampel. Second Prize to Rufus L. Thompson.

## THE SENIOR ALUMNI PRIZE

The Senior Alumni Prize was awarded to Joseph Marion Rogers.

## THE TOMLINSON PRIZES

The Tomlinson Essay Prizes were awarded to the following students: Wallace H. Wulfek, first prize; Norman Fisher, second prize.

## HONORS COURSE STUDENTS IN THE CLASS OF 1930

John Bernard Lewis, in Latin and Greek; Thesis, "Greek and Roman Masiacs of the Classic Periods."

Ruth McNeil Sloan, in History; Thesis, "A Guide to American History Through the Civil War."

HONOR GRADUATE IN RESERVE OFFICERS TRAINING CORPS  
UNIT IN 1930

Henry Reining.

## THE INDIA RUBBER AND TIRE REVIEW SCHOLARSHIPS

Students of junior rank giving the most promise of successful careers in business and journalism:

First, Myrtelle Bendure; second, Richard Francis Booth, Jr.; third, Harold R. Hunter.

## KAPPA DELTA PI PRIZE

Alpha Theta Chapter of Kappa Delta Pi prizes to a freshman and a sophomore in Teachers College:

Freshman prize awarded to Gladys Disler in 1930; no sophomore prize awarded.

## THE ELIZABETH A. THOMPSON CUP

The winners of the Tomlinson cup donated by Mrs. Irving Tomlinson in 1925 and known as The Elizabeth A. Thompson Cup are as follows:

1924-25, North High School	1927-28, Central High School
1925-26, Central High School	1928-29, South High School
1926-27, West High School	1929-30, Central High School

The Cup became the permanent possession of Central High School in 1930.

## THE JOHN R. BUCHEL CUP

The awarding of the John R. Buchtel Cup was discontinued in 1929. It becomes the property of the University.

## THE LOOMIS CUP

The third Loomis Cup, donated by Mrs. J. P. Loomis, was won in 1925-26 by Central High School; in 1926-27 by North High School; in 1927-28 by Garfield High School; in 1928-29 by West High School; in 1929-30 by West High School.

## PHI SIGMA ALPHA

Students elected to membership in the Phi Sigma Alpha Fraternity in March, 1930, from the senior and junior classes were, in accordance with the rules:

Seniors: Joseph Rogers, Howard M. Douth, Ruth McNeil Sloan, John Lewis, Juliette Parenti, Charles Ufford, Louise Koegel, Nellie Croft, Ethel Wells Hollinger.

Juniors: Priscilla Averell, Elizabeth Laudenbach.

## SIGMA TAU

The students elected to membership in Sigma Tau from the junior class of the Department of Engineering were Leland Fisher, William Woodward, Alan Buckley, Russell DeYoung, Eugene Falls, James Russell Moore, Ben Schroeder, Clifford Springston, Francis Stafford, Charles Walker.

## SIGMA PI EPSILON

Students elected to membership in Sigma Pi Epsilon from the class of 1930 in the Teachers College were Rose Louise Ahern, Dorothy Kline, Mary McCormick, Pauline Orin, Sarah Thompson.

## THE UNIVERSITY OF AKRON ALUMNI ASSOCIATION 1931-32 DIRECTORY

### OFFICERS OF THE GENERAL ASSOCIATION (1931-32)

President .....William Knowlton, '21    2nd V.-Pres. ....Carl Stump, '25  
1st V.-Pres. ....Arbie Carlton, '17    Hon. Treas. ....Charles Bulger, '08  
Secretary .....S. O. Schumacher, '27

### EXECUTIVE COMMITTEE

William Knowlton, '21; Arbie Carlton, '17; Carl Stump, '25; Dr. Charles Bulger, '08; C. R. Olin, '85; Mrs. William Fleming, '11 and the Alumni Secretary.

### ALUMNI BOARD OF TRUSTEES

Term expires June, 1932	Term expires June, 1933
J. Clarence Frank, '99	Dr. E. B. Foltz, '96
Miss Marion Voris, '14	Mrs. William Fleming, '11
K. Dolbeer Smith, '13	Leroy Barnette, '14
Rolland Fox, '21	Arthur Haley, '20

Term expires June, 1934  
Frances C. Hottenstein, '21  
Irene T. Jackson, '08  
William Sawyer, '89  
Don VanBuskirk, '24

### ASSOCIATION BRANCHES

Chicago—President, Honor C. Fouch, '09, 4122 Grand Ave., Western Springs, Ill.  
Cleveland—President, Harris W. Holsinger, '24, 819 Ulmer Bldg, Cleveland, O.  
Michigan—President, W. P. Putnam, '93, 554 Bagley Ave., Detroit, Mich.  
Pittsburgh—President, Robert Crist, '05, 408 Brilliant St., Aspinwall, Pittsburgh, Pa.  
Southern California—President, DeForest Rood, ex. '17, 6904 Pacific Bldg., Huntington Park, Calif.

### THE ALUMNI ASSOCIATION

The Alumni Association is the official organization of alumni to advance the interests of the University through its graduates and former students, all of whom are members of the Association. Only those who have paid their dues are eligible to vote or hold office.

The officers are president, two vice-presidents, treasurer, and secretary. The Association is governed by a Board of Alumni Trustees composed of twelve alumni and the Association Officers elected by general vote. Subject to the approval of the Alumni Trustees, power to act for the Association is vested in an executive committee composed of the General Association officers, the treasurer of the University, and one member of the Alumni Trustees.

The three forms of membership dues in the Alumni Association are as follows:

Annual dues and subscription to the Akron Alumnus \$2.00.  
Life Membership Pledge (paid in three installments of \$10 each) \$30.00.  
Alumni Loyalty Bond (paid in five annual installments of \$10 each).

The first three installments on these \$50.00 bonds are paid to the Alumni Association in full payment of a life membership in said association and the last two installments are paid to the University of Akron to be applied on an Alumni Loyalty Fund in said University, to be used for capital investment or endowment purposes as the Board of Directors of the University may deem best.

Checks for dues should be made payable to the University of Akron Alumni Association.

The University has graduated 1,733 students. (Class of 1931 not included.)

#### THE ALUMNI OFFICE

The Alumni Office, headquarters of the Alumni Association on the campus, is in charge of the Alumni secretary and is located in Phillips Hall. Here are kept all the records of the Association, files, biographical and historical data.

The secretary edits the Akron Alumnus, official publication of the Association, and the Alumni Register; has charge of Homecoming and Migration Days and assists in the celebration of Founder's Day. All alumni events at Commencement, the organization of alumni clubs, and alumni publicity work, are taken care of in the Alumni Office.

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THE UNIVERSITY OF AKRON  
AKRON, OHIO

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1931 PUBLICATIONS

Annual Reports of President, Clerk, and Bureau of City Tests.

General Catalog.

Special Bulletins—

Buchtel College of Liberal Arts.

College of Engineering and Commerce.

Teachers College.

General Information.

Summer Session.

Evening Session.

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For copies address: Miss Ethel E. Smith, Administration Office  
The University of Akron  
Akron, Ohio

*The*  
UNIVERSITY OF AKRON

AKRON, OHIO

JUNE, 1931

COLLEGE OF ENGINEERING AND COMMERCE

1931 BULLETIN

WITH

ANNOUNCEMENTS FOR 1931-32



PUBLISHED BY  
THE UNIVERSITY OF AKRON, AKRON, OHIO

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## UNIVERSITY CALENDAR

1931

- JANUARY 5, MONDAY .....Class work resumed in all departments.
- JANUARY 12-17, INCLUSIVE .....Classification for second semester, students in all day sessions except Co-operative Engineering.
- JANUARY 16, FRIDAY .....Observance of Founder's Day (January 18).
- JANUARY 26 TO JANUARY 31.....Final examinations.
- JANUARY 29, 30 AND 31 .....Classification for second semester for Co-operative Engineering students (Division B).
- JANUARY 30 AND 31 .....Registration and classification of new students for second semester.  
FRIDAY, 9 A. M.-4 P. M.  
SATURDAY, UNTIL NOON
- FEBRUARY 2, MONDAY, 5 P. M.....Registration closes for new students except those re-entering or transferring from other colleges.
- FEBRUARY 2 AND 3 .....Classification of Division A, Co-operative Engineering students.
- FEBRUARY 3, TUESDAY .....Freshman Program. Last day for payment of fees without penalty of late registration fee.
- FEBRUARY 4, WEDNESDAY .....Class work begins for all day sessions.
- FEBRUARY 5, 6, AND 7 .....Registration and classification for Evening Session.  
THURSDAY, FRIDAY AND  
SATURDAY, 9 A. M.-9 P. M.
- FEBRUARY 9, MONDAY .....Class work begins for Evening Session.
- MARCH 28, SATURDAY .....Easter recess begins.  
12:00 NOON
- APRIL 6, MONDAY .....Class work resumed.
- APRIL 13, MONDAY .....Final classification of Co-operative Engineering students (Division B).
- MAY 29, FRIDAY .....Tree Day.
- MAY 30, SATURDAY .....Memorial Day—a holiday.
- JUNE 8-13 .....Final examinations.
- JUNE 14, SUNDAY .....Baccalaureate exercises.
- JUNE 16, TUESDAY .....Commencement.

## THE UNIVERSITY OF AKRON

- JUNE 22, MONDAY .....Registration and classification for Summer Session in Teachers College and Co-operative Engineering (Division B).
- JUNE 23, TUESDAY .....Class work begins in Summer Sessions.
- JULY 20, MONDAY .....Classification for Summer Session in Co-operative Engineering (Division A).
- JULY 31, FRIDAY .....Summer Session in Teachers College closes.
- AUGUST 15, SATURDAY .....Summer Session for Co-operative Engineers closes
- AUGUST 17, MONDAY .....Registration and classification begins for fall semester for new resident and non-resident students in all departments of the day session.
- SEPTEMBER 8, TUESDAY .....Registration and classification closes for new students, except those transferring from other colleges.  
UNTIL 12:00 NOON
- SEPTEMBER 8-11, INCLUSIVE .....Freshman Week, compulsory for all Freshmen entering in September, 1931.
- SEPTEMBER 11 AND 12 .....Registration and classification for upper-classmen in all departments (Divisions A and B for Co-operative Engineers).  
FRIDAY, 8:30 A. M. TO 4:30 P. M.  
SATURDAY, 8:30 A. M. TO 4:30 P. M. AND 7-9 P. M.
- SEPTEMBER 14, MONDAY .....Class work begins in all departments of the Day Session (Division A for Co-operative Engineers).
- SEPTEMBER 24, 25, AND 26 .....Registration and classification for Evening Session.  
THURSDAY, FRIDAY AND SATURDAY, 9 A. M.-9 P. M.
- SEPTEMBER 28, MONDAY .....Class work begins in Evening Session.
- OCTOBER 2, FRIDAY .....General Student Election.
- NOVEMBER 16, MONDAY .....Final classification of Co-operative Engineering students (Division B).
- NOVEMBER 17, TUESDAY .....Class work begins for Co-operative Engineering students (Division B).
- NOVEMBER 26, 27 AND 28 .....Thanksgiving Recess.  
THURSDAY, FRIDAY AND SATURDAY
- DECEMBER 19, SATURDAY .....Christmas vacation begins for all departments.  
AT NOON
-

1932

- JANUARY 4, MONDAY .....Class work resumed in all departments.
- JANUARY 11-16, INCLUSIVE .....Classification for second semester, students in all day sessions except Co-operative Engineering students in Division A.
- JANUARY 18, MONDAY .....Observance of Founder's Day.
- JANUARY 25 TO JANUARY 30.....Final examinations.
- JANUARY 28, 29 AND 30 .....Classification for second semester of Co-operative Engineering students (Division B).
- JANUARY 29 AND 30 .....Registration and classification of new students  
FRIDAY, 9 A. M.-4 P. M. for second semester.  
SATURDAY, UNTIL NOON
- FEBRUARY 1, MONDAY, 5 P. M.....Registration closes for new students except those re-entering or transferring from other colleges.
- FEBRUARY 1 AND 2 .....Classification of Co-operative Engineering students (Division A).
- FEBRUARY 2, TUESDAY .....Freshman Program. Last day for payment of fees without penalty of late registration fee in day sessions.
- FEBRUARY 3, WEDNESDAY .....Class work begins for all day sessions.
- FEBRUARY 4, 5 AND 6 .....Registration and classification for Evening Session.  
THURSDAY, FRIDAY AND  
SATURDAY, 9 A. M.-9 P. M.
- FEBRUARY 8, MONDAY .....Class work begins for Evening Session.
- MARCH 19, SATURDAY .....Easter recess begins.  
12:00 NOON
- MARCH 28, MONDAY .....Class work resumed.
- APRIL 11, MONDAY .....Final classification of Co-operative Engineering students (Division B).
- MAY 27, FRIDAY .....Tree Day.
- MAY 30, MONDAY .....Memorial Day—a holiday.
- JUNE 6-11 .....Final examinations.
- JUNE 12, SUNDAY .....Baccalaureate exercises.
- JUNE 14, TUESDAY .....Commencement.
- JUNE 20, MONDAY .....Registration and classification for Summer Session in Teachers College and Co-operative Engineering (Division B).
- JUNE 21, TUESDAY .....Class work begins in Summer Sessions.
- JULY 18, MONDAY .....Classification for Summer Session in Co-operative Engineering (Division A).
- JULY 29, FRIDAY .....Summer Session in Teachers College closes.
- AUGUST 13, SATURDAY .....Summer Session in Co-operative Engineering closes.

## BOARD OF DIRECTORS

J. GRANT HYDE .....	Term expires 1932
B. A. POLSKY .....	Term expires 1932
JOHN W. THOMAS .....	Term expires 1932
P. W. LITCHFIELD .....	Term expires 1934
GEORGE T. RANKIN (Died, May, 1931) .....	Term expires 1934
HURL J. ALBRECHT .....	Term expires 1934
CLETUS G. ROETZEL .....	Term expires 1934
L. E. JUDD .....	Term expires 1936
MRS. T. A. CHITTENDEN .....	Term expires 1936
JAMES W. SCHADE .....	Term expires 1936

## OFFICERS FOR 1931

JOHN W. THOMAS .....	<i>Chairman</i>
B. A. POLSKY .....	<i>Vice-Chairman</i>
C. R. OLIN .....	<i>Clerk</i>

## COMMITTEES FOR 1931

*Committee on Finance:* POLSKY, RANKIN, SCHADE.  
*Committee on Investment:* HYDE, JUDD, MRS. CHITTENDEN.  
*Committee on Buildings and Grounds:* THOMAS, LITCHFIELD, ROETZEL.

ADMINISTRATIVE OFFICERS OF THE UNIVERSITY  
1930-31

GEORGE F. ZOOK, PH. D. ....	<i>President of the University</i>
CHARLES R. OLIN, M. S. ....	<i>Secretary of the University</i>
MAXWELL P. BOGGS, A. B. ....	<i>Assistant Secretary</i>
GLADYS P. WEEKS .....	<i>Registrar</i>
OSCAR E. OLIN, LL. D. ....	<i>Vice-President of the Faculty</i>
ALBERT I. SPANTON, A. M. ....	<i>Dean of Buchtel College of Liberal Arts</i>
FRED E. AYER, C. E. ....	<i>Dean of the College of Engineering and Commerce</i>
W. J. BANKES, A. M. ....	<i>Dean of Teachers College</i>
ELIZABETH A. THOMPSON, A. M. ....	<i>Dean of Women</i>
DONFRED H. GARDNER, A. M. ....	<i>Dean of Men</i>
FREDERICK S. SEFTON, M. Ed. ....	<i>Physical Director</i>
JOSEPHINE A. CUSHMAN, B. L. S. ....	<i>Librarian</i>
LOWELL L. HOLMES, M. A. ....	<i>Director of Evening Session</i>
U. S. VANCE, A. B. ....	<i>University Editor</i>
R. H. SCHMIDT, A. M. ....	<i>University Examiner</i>
SHERMAN O. SCHUMACHER, A. B. ....	<i>Alumni Secretary</i>
WILBUR C. ROBART, M. D. ....	<i>University Physician</i>

GENERAL FACULTY AND OFFICERS OF INSTRUCTION  
1930-1931

GEORGE FREDERICK ZOOK, *President of the University*  
A. B., A. M., University of Kansas; Ph. D., Cornell University, 1914.  
265 Merriman Road

## PROFESSORS

JOHN ADENDORFF, *Professor of Industrial Engineering*  
M. E., Cornell University, 1907. 346 Union Place

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C. E., Lafayette College, 1900. Tallmadge, Ohio

WALTER J. BANKES, *Dean of Teachers College*  
A. M., Clark University. Graduate study, Clark University, 1914-15.  
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Graduate, Infantry School, Fort Benning, Ga., 1923; The Command and General  
Staff School at Fort Leavenworth, Kan., 1929. Major, Infantry, U. S. A. (D. O. L.).  
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Ph. B., University of Wisconsin, Ph. D., 1922. Graduate study Harvard University,  
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B. S., Ohio Wesleyan University; A. M., Harvard University, Ph. D., 1905.  
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589 Sunset View Drive

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B. S., Buchtel College; M. S., University of Pennsylvania, 1912.  
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283 East Buchtel Avenue

\*Deceased March 30, 1931.

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JOHN T. WALTHER, *Professor of Electrical Engineering*  
B. S. in E. E., University of Michigan, 1909.

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A. B., A. M., Harvard University, Ph. D., 1930.

1517 Chestnut Blvd., Cuyahoga Falls, Ohio

## ASSOCIATE PROFESSOR

CARY C. WOOD, *Associate Professor of Educational Psychology*

B. S., Ohio University; A. M., Columbia University, Ph. D., University of Cincinnati, 1928.

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## ASSISTANT PROFESSORS

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486 Roslyn Avenue

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B. S., Ohio State University, 1923; A. M., Columbia University, 1927.

1416 Delia Avenue

JOHN W. BULGER, *Assistant Professor of Civil Engineering*

B. C. E., Ohio State University, 1918.

368 Sherman Street

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B. A., University of Cincinnati, M. A., 1922, Ph. D., 1924.

382 East York Street

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ELMER ENDE, *Assistant Professor of Organ and Theory of Music*

B. Mus., American Conservatory of Music, Chicago, 1915; M. A., Ohio State University, 1930.

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283 East Buchtel Avenue

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B. S., The University of Akron, M. S., 1923; Director of the Division of Laboratories, Akron Health Department.

499 Malvern Road

- DONFRED H. GARDNER, *Assistant Professor of History, and Dean of Men*  
A. B., Princeton University, 1922, A. M., 1923.  
841 Merriman Road
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B. S., Pennsylvania State College, 1930.  
455 Letchworth Drive
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S. B. in Engineering Administration, Massachusetts Institute of Technology; M. A. in Economics, University of Pittsburgh, 1930.  
453 Malvern Road
- FLORA J. HOOVER, *Assistant Professor of Education*  
B. A., Michigan State Normal College, 1920. Graduate study, The University of Akron, 1923-24; Michigan State Normal College, six-weeks Summer Session.  
Taylor Hotel
- WALTER C. KRAATZ, *Assistant Professor of Zoology*  
B. A., University of Wisconsin; M. A., Ohio State University, Ph. D., 1923.  
957 Mercer Avenue
- HAROLD T. MCKEE, *Assistant Professor of Business Administration*  
B. S., University of Pittsburgh, M. A., 1929.  
525 Roslyn Avenue
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157 Casterton Avenue
- LEWIS S. NORMAN, *Assistant Professor of Military Science and Tactics*  
LL. B., Chattanooga College of Law, 1917. Captain, Infantry, U. S. A. (D. O. L.).  
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- KATHARINE M. REED, *Assistant Professor of Modern Languages*  
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900 Elmore Avenue
- AIMAR H. ROLLEFSON, *Assistant Professor of Physics*  
B. A., M. A., University of Wisconsin, Ph. D., 1928; Symposium on Theoretical Physics (eight weeks), University of Michigan, 1929.  
The University Club
- ERNEST F. SCHAEFER, *Director of Testing Laboratory, and Assistant Professor of Chemistry*  
B. E. M., Ohio State University.  
590 Vinita Avenue
- RICHARD H. SCHMIDT, *Assistant Professor of Chemistry, and University Examiner*  
A. B., Wesleyan University; M. A., Columbia University, 1915; graduate study at Columbia, 1915-16 and Summer Session of 1930.  
Liberty Road, Stow, Ohio; P. O., R. D. 3, Kent, Ohio

- SAMUEL SELBY**, *Assistant Professor of Mathematics*  
A. B., University of Manitoba, A. M., 1926; Ph. D., University of Chicago, 1929.  
214 North Portage Path
- ROY V. SHERMAN**, *Assistant Professor of Political Science*  
A. B., State University of Iowa, A. M., 1926, Ph. D., 1927.  
283 East Buchtel Avenue
- RODNEY A. SLAGG**, *Assistant Professor of Botany*  
B. A., University of Wisconsin, M. S., 1924, Ph. D., 1930.  
404 Mell Avenue
- HARRY A. SMITH**, *Assistant Professor of Physical Education*  
B. E., The University of Akron, 1928, M. Ed., 1929.  
898 Peckham Street
- ROBERT E. SWAB**, *Assistant Professor of Military Science and Tactics*  
Graduate of Infantry School, Fort Benning, Ga.  
567 Aqueduct Street
- CLARENCE R. UPP**, *Assistant Professor of Mechanical Engineering*  
M. E., Ohio State University, 1910.  
888 Oakland Avenue

## INSTRUCTORS

- DAVID E. ANDERSON**, *Instructor in Chemistry*  
A. B., Augustana College; M. S., University of Chicago, 1923.  
900 Portage Trail, Cuyahoga Falls, Ohio
- RENA NANCY CABLE**, *Instructor in Art*  
B. E., The University of Akron, 1928; Summer Session of six weeks at Columbia University; Harvard Summer Session, 1930.  
473 East Buchtel Avenue
- J. GARFIELD CHAPMAN**, *Part-time Instructor in Violin*  
Director of the Violin Department, The Cleveland School of Music since 1900.  
3101 Prospect Avenue, Cleveland, Ohio
- SAMUEL GRANT CONNER**, *District Apprentice Co-ordinator in Industrial Teacher Training*  
B. S., Pennsylvania State College, 1929.  
425 Letchworth Drive
- BEATRICE S. COUNTS**, *Instructor in Home Economics*  
A. B., Ohio Wesleyan; B. S., Simmons College; M. S., Teachers College, Columbia University, 1926.  
607 East Buchtel Avenue
- HOWARD M. DOUTT**, *Head of the Department of Secretarial Science, and Part-time Instructor*  
A. B., The University of Akron, 1930.  
1921 Goodyear Blvd.
- SARAH E. DUNCKLEY**, *Director of Physical Education for Women*  
Graduate, Arnold College of Physical Education and Hygiene, 1915; B. S., The University of Akron, 1923.  
390 Berry Avenue
- MAXINE M. DYE**, *Instructor in Speech*  
A. B., Penn College, 1927; M. A., University of Wisconsin, 1930.  
72 Everett Avenue
- MARGARET FLORENCE FANNING**, *Instructor in Modern Languages*  
A. B., The University of Akron; A. M., Radcliffe College, 1926; graduate study, University of Toulouse, France, 1926-27.  
1241 Delia Avenue

**ELDORA FLINT, *Instructor in Secretarial Science***

B. E., The University of Akron, 1930.

1130 Avon Street

**OMER R. FOUTS, *Instructor in Physics***

A. B., Wittenberg College; A. M., Ohio State University, 1925; Ohio State University, Summer Quarter, 1927; Summer Sessions at the University of Michigan, 1928, 1929 and 1930.

741 Noble Avenue

**ROSE E. GOODMAN, *Instructor in Mathematics***

A. B., Otterbein College; A. M., Ohio State University, 1927.

1154 Johnston Street

**EUGENE GEORGE HAAS, *Instructor in Chemistry***

B. S., The University of Akron, 1920; M. S., The University of Toronto, 1922.

25 Franklin Street

**MERLIN L. HAYES, *Assistant in Biology***

B. E., The University of Akron, 1929, A. B., 1930.

348 North Firestone Blvd.

**ROSALIND FREEDLANDER IRISH, *Instructor in English***

B. S., in Home Economics and B. A., The University of Akron; A. M., Columbia University, 1924.

46 Fifth Avenue, Barberton, Ohio

**JOHN A. KELLEY, *Instructor in Modern Languages***

B. A., Lawrence College, 1926; M. A., University of Wisconsin, 1927.

275 South Main Street

**CLARA M. KEMLER, *Director of Kindergarten-Primary Training***

A. M., Wittenberg College; Summer Session at University of Chicago, 1928.

Taylor Hotel

**DAVID KING, *Instructor in Political Science***

A. B., Maryville College; A. M., University of Chicago, 1925; University of Chicago, 1926-27 and Summer Sessions of 1928, 1929 and 1930.

Y. M. C. A.

**STEVE KISH, *Instructor in Military Science and Tactics***

Sergeant, U. S. A. (D. E. M. L.).

1173 East 87th Street, Cleveland, Ohio

**ELIZABETH A. LATHROP, *Instructor in Home Economics***

B. S., Columbia University, 1926, A. M., 1927.

186 South Union Street

**JULIA REGER LEIGH, *Instructor in Mathematics***

B. A., University of Iowa, M. S., 1926; six-weeks Summer Session at University of Chicago.

84 Casterton Avenue

**WALTER CONRAD LIPPS, *Instructor in Physical Education***

B. E., The University of Akron, 1928.

528 Brown Street

**MISS WILL H. LIPSCOMBE, *Instructor in Mathematics***

B. S., Florida State College; M. S., Ohio State University, 1926; one Summer Session at the University of Michigan.

996 Dayton Street

**CARITA MCEBRIGHT, *Instructor in Speech***

A. B., Cornell University, 1887; Emerson College of Oratory, 1895; American Academy of Dramatic Art, New York, six weeks, 1924; Columbia College of Oratory, two four-weeks Summer Sessions on Shakspeare with Robert Mantell, 1925 and 1926.

396 East Market Street

- RUTH K. McPEAKE, *Part-time Instructor in History*  
A. B., The University of Akron, 1928. 715 West Market Street
- FRANK J. S. MATURO, *Instructor in Spanish*  
A. B., Mount Union; M. A., Columbia University, 1923; candidate for Ph. D. degree at George Peabody College for Teachers. 355 Firestone Blvd.
- HENRY METZGER, *Instructor in Military Science and Tactics*  
Master Sergeant, U. S. A., Retired. 307 Grace Avenue
- LUTHER A. PARK, *Part-time Instructor in Commerce and Business Administration*  
A. B., Roanoke College; A. M., University of Pennsylvania, 1915; Summer Sessions at the University of Michigan and University of Chicago. 889 Fried Street
- THEODORE HANFORD POND, *Instructor in Art*  
Attended Pratt Institute. Route 8, Akron, Ohio
- RUTH MARGUERITE RAW, *Instructor in English*  
A. B., A. M., Hiram College; A. M., Columbia University, 1924; Summer Sessions at University of Washington, 1927 and 1929. 317 Rhodes Avenue
- GENEVIEVE RIDER, *Instructor in Public School Music*  
B. M. Ed., Northwestern University, 1925. 135 South Union Street
- EDGAR C. ROBERTS, *Instructor in English*  
B. S. in Educ., Ohio State University, M. A., 1924; Summer Sessions at Ohio State University, 1928, 1929 and 1930. 187 Elwood Avenue
- FRANCIS J. SADLIER, *Director of Glee Clubs, Part-time Instructor in Voice*  
Metropolitan School of Opera, New York; Certificate, Royal High School of Music, Berlin, Germany. 1523 East Boulevard, Cleveland, Ohio
- RUTH McNEIL SLOAN, *Part-time Instructor in History and Secretarial Science*  
A. B., The University of Akron, 1930. 62 Metlin Avenue
- PAUL C. SMITH, *Instructor in Electrical Engineering*  
B. S. in E. E., Purdue University, 1917. 179 Ido Avenue
- NELSON S. SNYDER, *Instructor in Education*  
A. B., Mount Union College; A. M., The University of Akron, 1927; Summer Session at Ohio State University, 1928. 1214 16th Street, N. W., Canton, Ohio
- ELIZABETH D. STEVENSON, *Instructor in English*  
B. A., University of Pittsburgh; M. A., Columbia University, 1929. 105 South Balch Street
- CLIFFORD STICKNEY, *Instructor in English*  
B. A., University of Illinois, 1923, M. A., 1928. Route 4, Akron, Ohio

- WILLIAM E. STRASSNER, *Part-time Instructor in Band and Voice*  
 Round Lake Summer Sessions; Chicago Musical College; Skidmore School of Arts;  
 DeReszki-Seagle School; Director of Thayer Military Band since 1923.  
 703 4th Street, N. W., Canton, Ohio
- AUDRA TENNEY, *Part-time Instructor in Secretarial Science, and Secretary to  
 the University Examiner*  
 A. B., The University of Akron, 1926. 754 Glendora Avenue
- WARD L. TINKLEPAUGH, *Instructor in Commerce and Business Administration*  
 B. S. in Bus. Adm., Syracuse University, 1926; graduate study at Syracuse and  
 New York Universities. 275 South Main Street
- ULYSSES S. VANCE, *Instructor in Journalism, and University Editor*  
 A. B., State University of Iowa, 1923. 232 Oakdale Avenue
- RALPH M. VAN METRE, *Instructor in Business Administration*  
 B. S. in Bus. Adm., Ohio State University, 1929. 115 Hamilton Avenue
- EARL R. WILSON, *Instructor in Engineering Drawing*  
 B. M. E., Ohio State University, 1916. 1026 Marion Place

## LIBRARY STAFF

- JOSEPHINE A. CUSHMAN, *Librarian*  
 Ph. B., The University of Akron; B. L. S., University of Illinois. 517 Crosby Street
- ETHEL S. KLAHRE, *Assistant Librarian*  
 A. B., The University of Akron, 1927; B. S. in L. S., Western Reserve University,  
 1928; graduate study at Columbia University Summer Session in 1929. 881 Berwyn Street
- MATILDE LOWERY, *Assistant Librarian*  
 B. L. S., Carnegie Library School, Pittsburgh, Pa., 1930. 506 Crosby Street
- VIVIEN MCCARTHY SUTTON, *Assistant Librarian*  
 Certificate, Tuscarawas County Normal School, 1923; Diploma, Chautauqua School  
 for Librarians, 1927. 180 North Portage Path
- NORMA RUTH OLIN, *Assistant Librarian*  
 A. B., The University of Akron; B. S. in L. S., Western Reserve University, 1929. 662 Weber Avenue
- FRANCES CLARK, *Assistant in the Library*  
 1651 Battery B

## REGISTRAR'S STAFF

- GLADYS P. WEEKS, *Registrar*  
 Two years, The University of Akron. 565 East Buchtel Avenue
- EBBA LARSON, *Assistant Registrar*  
 655 East Buchtel Avenue
- JEANNE COHEN, *Assistant*  
 Student, The University of Akron. 45 Borton Avenue

## FELLOWS IN CHEMISTRY

ARTHUR W. DOBBERSTEIN, B. S., *South Dakota State College.*  
The B. F. Goodrich Company

ROBERT S. MCFADDEN, A. B., *University of Denver*  
The Goodyear Tire and Rubber Company

HAROLD B. MORRIS, B. S., *Gettysburg College*  
The Firestone Tire and Rubber Company

## ASSISTANTS

FRANCIS HOLMES, *Assistant in the Department of Physical Education*  
1222 Florida Avenue, Kenmore Station

CHARLES LEWIN, *Assistant in Testing Laboratory*  
2171 10th Street, S. W., Kenmore Station

FRANK H. NEWTON, *Student Assistant in the Testing Laboratory, Summer of 1930.*  
367 Carroll Street

SAM OSTROFF, *Part-Time Instructor in Accounting*  
212 East Crosier Street

THOMAS E. VAN SICKLE, *Student Assistant in Biology*  
455 Hickory Street

BETTY WASHBURN, *Assistant in Physical Education*  
329 East Buchtel Avenue

## OTHER PART-TIME INSTRUCTORS AND LECTURERS

1930 SUMMER SESSION (not on the regular Day Session staff).

E. D. BATES, A. M., *Instructor in Education*  
Principal of David Hill School

MAXWELL P. BOGGS, A. B., *Instructor in Economic Geography*

CHARLES E. BRYANT, A. B., *Instructor in Education*  
Principal of South High School

FRANK H. CLOSE, PH. B., *Instructor in Education*  
Superintendent of Schools, Wadsworth, Ohio

CHARLES W. COOKSON, A. M., *Instructor in Education*  
Superintendent of Schools, Urbana, Ohio

## THE UNIVERSITY OF AKRON

RUSSELL H. ERWINE, A. M., *Instructor in Education*  
Assistant Superintendent of Akron Schools

C. A. FLICKINGER, *Instructor in Education*  
Superintendent of Summit County Schools

MARIE L. HANLEY, *Instructor in Reading Methods*

A. D. LADD, PH. B., *Instructor in Education*  
Principal of Garfield High School

U. L. LIGHT, A. B., *Instructor in Education*  
Superintendent of Barberton Schools

M. M. PROFFITT, A. M., *Instructor in Education*  
Specialist in Industrial Education,  
U. S. Office of Education

ADA B. WEYER, *Instructor in Beacon Reading*

EVENING SESSION, 1930-31 (not on the regular Day Session staff).

H. E. AMMERMAN, *Instructor in Salesmanship*  
A. B., Franklin and Marshall Colleges.  
513 Vinita Avenue

CLARA BARKER, *Instructor in Art*  
800 Roslyn Avenue

F. J. BAILEY, *Instructor in Mathematics*  
M. E., and M. S. in Electrical Engineering, Bucknell College  
471 Beechwood Drive

G. W. DAVERIO, *Instructor in Accounting*  
B. S. in Bus. Admin., Ohio State University.  
833 Orlando Avenue

EDMUND BURROUGHS, *Instructor in Real Estate Law*  
A. B., Oberlin College; LL. B., Harvard.  
206 Sunset View Drive

JEANNE COHEN, *Instructor in Business English*  
Student, The University of Akron.  
45 Borton Avenue

GIRARD V. DONLEY, *Instructor in Psychology, Philosophy and Comparative  
Religion*  
A. B., Hiram; B. D., Oberlin College.  
Tallmadge, Ohio

- R. H. ERWINE, *Instructor in Education*  
B. L., Ohio Wesleyan; M. A., Wittenberg College.  
803 Bloomfield Avenue
- C. W. HALL, *Instructor in Real Estate*  
M. A., Yale University.  
627 West Market Street
- MRS. DONALD HAYWORTH, *Instructor in Spanish*  
A. B., Westminster College; M. A., Wisconsin.  
283 East Buchtel Avenue
- OSCAR A. HUNSICKER, *Instructor in Business Law*  
B. A., University of Akron; LL. B., Western Reserve Law School.  
217 Kenwick Drive
- OLGA JOHNSON, *Instructor in Typing*  
Three-year Diploma, State Teachers College, Whitewater, Wisconsin.  
160 Fir Street
- NAT LEWERS, *Instructor in Advertising*  
1203 Lexington Avenue
- FRANK MOORE, *Instructor in Industrial Arts*  
A. B., University of Michigan.  
Cleveland, Ohio
- THOMAS M. POWERS, *Instructor in Business Law*  
A. B., Cornell University; LL. B., Cleveland Law School.  
University Club
- J. J. SPEARMAN, *Instructor in Investments*  
B. S., Grove City College; M. B. A., Harvard.  
496 Roslyn Avenue
- LEWIS C. TURNER, *Instructor in Business Speaking*  
A. B., Hiram College; M. Ed., The University of Akron, 1929.  
795 Roslyn Avenue
- MARIE WAKEFIELD, *Instructor in Shorthand*  
B. A., Illinois Wesleyan.  
439 Roslyn Avenue
- RUTH WHORL, *Instructor in Art*  
B. S. in Education, Ashland College. One summer at Boothbay Studio, Boothbay, Me.; student at School of Applied Art and Design, New York City; and Snow-Froehlich School of Industrial Art, Chicago.  
53 Harcourt Drive

PUBLIC SCHOOL OFFICERS AND TEACHERS  
CO-OPERATING WITH THE TEACHERS COLLEGE

THOMAS W. GOSLING, PH. D. .... *Superintendent of Schools*

CRITIC TEACHERS

	School
MINA L. ADAMS, PH. B. ....	<i>Henry</i>
MRS. JENNIE H. ADAMS, B. E. ....	<i>Laundale</i>
W. E. ANDERSON, B. A. ....	<i>South High</i>
LOIS BABB, PH. B. ....	<i>South High</i>
CLARA BARKER .....	<i>Crouse</i>
HILDA BERGLUND, B. S. ....	<i>Goodrich</i>
ELEANORE BOWMAN, M. A. ....	<i>North High</i>
RUTH BRADLEY, B. E. ....	<i>Garfield High</i>
MRS. BLANCHE BRADY, PH. B. ....	<i>Central High</i>
C. E. BUTCHER, B. S. IN COM. ....	<i>West High</i>
HARRIET CALLOW, B. S. ....	<i>Hotchkiss</i>
LEONORE EMRICK, B. S. IN ED. ....	<i>East High</i>
MARY FINNEY, B. A. ....	<i>Smith</i>
A. J. GERBER, M. A. ....	<i>West High</i>
MARIAN HARDING, B. S. IN ED. ....	<i>Robinson</i>
EDITH HARRIS, PH. B. ....	<i>South High</i>
H. M. HORST, PH. B. ....	<i>West High</i>
MRS. ERCELL S. HUDGINS, B. A. ....	<i>Jackson</i>
ROBERT B. JONES, B. ED. ....	<i>Highland</i>
VESTA LEIGHT .....	<i>Leggett</i>
WILLIAM LOEBER .....	<i>South High</i>
DAISY LOWER .....	<i>Garfield High</i>
GENEVA MCCOID, B. A. ....	<i>West High</i>
NADINE MICHAEL, B. A. ....	<i>Garfield High</i>
BURNICE MOORE, B. MUS. ....	<i>Bryan</i>
JANET MORRISON, B. E. ....	<i>Barber</i>
LYDIA OBERDECK, B. A. ....	<i>West High</i>
GLADYS PARSHALL, A. B. ....	<i>Central High</i>
INEZ PARSHALL, A. B. ....	<i>Central High</i>
STELLA POTSCHNER, B. ED. ....	<i>Schumacher</i>
PAUL PUGH, B. S. IN CHEM. E. ....	<i>Garfield High</i>
HARRY E. REED, B. A. ....	<i>South High</i>
MRS. GRACE RICHARDSON, B. S. ....	<i>Central High</i>
L. D. RICKER, M. ED. ....	<i>East High</i>
MRS. RUTH D. SAMPSON, M. ED. ....	<i>Central High</i>
MRS. EVELYN R. SILLS .....	<i>Music Methods</i>
MRS. VELMA P. SMITH, B. E. ....	<i>Findley</i>
ELSA SHAFFER, B. E. ....	<i>Central High</i>
MABEL TODD, B. A. ....	<i>Central High</i>
MABEL URQUART .....	<i>Harris</i>
MRS. DOROTHY Q. WALDSMITH, A. B. ....	<i>Crosby</i>
GEORGE F. WEBER, A. B. ....	<i>King</i>
RUTH WHEELER, B. S. ....	<i>East High</i>
D. B. ZOOK, M. A. IN ED. ....	<i>South High</i>

COMMITTEES OF THE GENERAL FACULTY  
1930-31

*Executive:* ZOOK, O. E. OLIN, SPANTON, AYER, BANKES, SIMMONS, WEEKS (Secretary).

*Admissions and Advanced Standing:* SCHMIDT, SPANTON, AYER, BANKES, GARDNER, MITCHELL.

*Classification:* *Buchtel College of Liberal Arts*—CHARLES BULGER AND HEADS OF DEPARTMENTS; *College of Engineering and Commerce*—CHARLES BULGER, AYER, GILMOUR AND DEPARTMENT HEADS; *Curtis School of Home Economics*—CHARLES BULGER, MAXWELL, LATHROP, COUNTS; *Teachers College*—CHARLES BULGER, BANKES, AND ALL MEMBERS OF THE TEACHERS COLLEGE FACULTY; *Evening Session*—HOLMES, BANKES, HAYES, KUHNES, AND HEADS OF DEPARTMENTS OF LIBERAL ARTS COLLEGE AND COLLEGE OF ENGINEERING AND COMMERCE.

*Social:* THOMPSON, MITCHELL, GARDNER, NORMAN, REED, GRIFFIN, MAXWELL, FOX, W. W. LEIGH, GREENLY, TINKLEPAUGH.

*Holiday Observance:* JOHN BULGER, *Chairman*; DELEONE, BARNHARDT, DUNCKLEY, MCKEE, LIPPS, BLAIR, FANNING, PAUL SMITH, SHERMAN, RAW, AND CLASS ADVISERS.

*Athletics:* AYER, C. R. OLIN, SEFTON, DEGRAFF, VAN METRE.

*Student Affairs (Council, Elections, Advisers, Advertising, Etc.):* SIMMONS, MITCHELL, GILMOUR, EVANS, LATHROP, GARDNER, VANCE AND CLASS ADVISERS.

*Library:* PEASE, CUSHMAN, KRAATZ, W. W. LEIGH, KUHNES, J. BULGER, PACKARD.

*Scholarship and Honors:* YOUNG, HOOVER, JONES, DURST, HOUSEHOLDER, KELLEY.

*University Assembly and Public Speaking:* HAYWORTH, DELEONE, WILSON, STICKNEY, ROBERTS, MCEBRIGHT, KING, AND ENDE.

*Examinations:* HAYES, DAVIS, O. E. OLIN, PEASE, COOK, UPP, BENDER, FLINT, WOOD AND DEGRAFF.

*Personnel:* GARDNER, HAYES, MITCHELL, GILMOUR, GREENLY.

FACULTY REPRESENTATIVES FOR UNIVERSITY ACTIVITIES

FRESHMAN CLASS .....	SLAGG	PANHellenic ADVISER .....	MITCHELL
SOPHOMORE CLASS .....	H. A. SMITH	INTERFRATERNITY COUNCIL .....	GARDNER
JUNIOR CLASS .....	CRECRAFT	WOMEN'S LEAGUE AND ROOMS .....	MITCHELL
SENIOR CLASS .....	SCHMIDT	UNIVERSITY PUBLICATIONS .....	VANCE
MUSIC .....	DELEONE	UNIVERSITY PRODUCTIONS .....	HAYWORTH
EVENING SESSION STUDENT BODY .....			HOLMES, VANCE

## THE UNIVERSITY OF AKRON

The University of Akron was created as a municipal institution by an ordinance of the Akron City Council, passed on August 25, 1913. This ordinance accepted in behalf of the city the offer of the Trustees of Buchtel College to give to the city the entire plant and endowment of the college as the nucleus of a municipal university, the Council promising in behalf of the city to support properly the new institution thus created. After the transfer of property had been completed by President Kolbe and Secretary Olin for the Trustees of Buchtel College, Mayor Rockwell on December 15, 1913, together with City Solicitor Taylor accepted the deeds of transfer in behalf of the city and appointed nine citizens of Akron as members of the Board of Directors of the Municipal University of Akron.

Buchtel College, the institution thus turned over to the city of Akron, was founded in 1870 by the Ohio Universalist Convention and took its name from its most generous benefactor, Hon. John R. Buchtel, who consecrated his life and his wealth to its support. It was chartered by the Ohio Legislature in the same year as a College of Liberal Arts and Letters and first opened its doors for the admission of students in September, 1872.

By the terms of transfer to the City of Akron, provision was made that Buchtel College retain its name and identity as Buchtel College of Liberal Arts of the Municipal University.

In October, 1926, by action of the Board of Directors, the name of the university was changed to The University of Akron.

The University of Akron, being supported in large part by public taxation, is entirely non-sectarian. The City of Akron has, however, agreed to carry out all provisions made by donors of funds to Buchtel College. Such funds were given in most cases to establish professorships and scholarships in the College of Liberal Arts.

## DEPARTMENTS, EQUIPMENT AND STANDARDS

### BUCHTEL COLLEGE OF LIBERAL ARTS

The College of Liberal Arts endeavors to carry out the wishes of the founder of Buchtel College, namely, "to secure the highest grade of classical, scientific and literary culture." Four-year courses are offered leading to the degrees of Bachelor of Arts, Bachelor of Science, and Bachelor of Science in Home Economics.

### THE COLLEGE OF ENGINEERING AND COMMERCE

The College of Engineering and Commerce offers courses in various branches of engineering, in commerce and finance, and in secretarial science. All engineering courses are on the co-operative basis. Commerce courses are on the full-time basis. A certificate course and a four-year secretarial course are offered.

Five years of eleven months each are required to complete an engineering course. A school, work and vacation calendar appears in the outline of engineering courses.

### TEACHERS COLLEGE

Teachers College was organized in 1921 in co-operation with the Akron Board of Education. The work is specifically organized for the preparation and training of teachers for the Akron Public School System, the professional improvement of teachers already in the service, and the study of educational problems.

### THE EVENING SESSION

All colleges of the University offer courses in the Evening Session. Credit is given toward a degree for regularly prescribed college subjects. Candidates for a degree must satisfy the entrance requirements of the University.

Students are admitted by examination, high school certificate, or honorable dismissal from other colleges or universities, or if over twenty-one years of age, as special students not in candidacy for a degree.

Besides offering the prescribed subjects leading to a degree, the various colleges have developed certificate courses which require approximately thirty-six hours of college work. The following certificate courses are offered:

BUCHTEL COLLEGE OF LIBERAL ARTS: Writers Course.

COLLEGE OF ENGINEERING AND COMMERCE: Municipal Engineering, Industrial Electricity, Industrial Production, Management, Accounting, Association Courses in Advertising, Real Estate, Purchasing, and Secretarial Courses.

THE TEACHERS COLLEGE: Art Appreciation, Fine Arts, Stage Design, Art Design; two and three year elementary courses with planned study leading to certification by the State Department of Education.

#### THE SUMMER SESSION

A Summer Session of six weeks in the Teachers College furnishes instruction to teachers and other persons who seek opportunities for training. Courses are also offered to meet the needs of university students.

#### BIERCE LIBRARY

The University Library had its origin in a collection donated in 1874 by the late General L. V. Bierce and, during the early days of Buchtel College, the library was augmented by purchases from the proceeds of a bequest received from General Bierce's estate. In recognition of this gift, the library has been called Bierce Library. It occupies all of the main floor and most of the basement of Carl F. Kolbe Hall.

The Library contains about 32,224 cataloged volumes, about 12,180 pamphlets and about 5,000 mounted pictures in addition to several hundred volumes of miscellaneous books and public documents as yet uncataloged; also a considerable number of paper bound serials and pamphlets as yet uncounted. Departmental libraries are maintained in Olin Hall for both the Biology and Physics Departments, and in the Engineering Building for the Department of Engineering.

The resources of Bierce Library are open to citizens, and the students of the University are privileged also to use the Akron Public Library.

#### COMBINATION COURSES

To students wishing to enter the profession of law, the College of Liberal Arts offers the opportunity of a combination Arts-Law course with the Law School of Western Reserve University, and also holds itself ready to consider, in individual cases, similar combination courses with other high-grade professional schools which require at least three years of liberal arts work for entrance.

### EQUIPMENT

At the time of the foundation of Buchtel College in 1870 a plot of six acres of ground was purchased at the outskirts of the village of Akron on a hill overlooking the valley. The growth of the city has included this site, so that now the University campus lies at the head of College Street, only a short distance from the business center of the city.

In 1899 the old main building was destroyed by fire and in 1901 Buchtel Hall was completed as the first of a modern group of college buildings. From earlier times there already existed on the campus Crouse Gymnasium and the President's residence, now used for a recitation and office building and known as Phillips Hall. Since the completion of Buchtel Hall there have been constructed Olin Hall, occupied by the departments of biology and physics; the central heating plant; Curtis Cottage, used as the home of the School of Home Economics; the Knight Chemical Laboratory, toward the construction of which Andrew Carnegie gave \$25,000; the Carl F. Kolbe Hall, the gift of Mr. F. A. Seiberling and Mr. F. H. Mason; and the engineering building. In 1927, one of the houses on the southwestern corner of the campus was made available for the use of the Music Department. Through the courtesy of the Akron School Board, the Teachers College occupies a part of the Spicer School Building for classroom and office purposes.

### STANDARDS

The University of Akron maintains in all its departments courses of standard grade and is in every sense a standard American college, as is evidenced by its membership in such standardizing organizations as the Ohio College Association, the North Central Association of Colleges and Secondary Schools, and the American Council on Education. It is included in the approved list of the Association of American Universities for recommendation of the bachelor's degree to foreign universities, and is approved for premedical work by the American Medical Association. Its women graduates are eligible to membership in the American Association of University Women.

## ADMISSION

## METHODS OF ADMISSION

Students are admitted by examination, high school certificate, or honorable dismissal from other colleges or universities, or if over twenty-one years of age, as special students not in candidacy for a degree.

## ENTRANCE REQUIREMENTS

1. Graduation from an accredited four-year high school.
2. For admission to the University of Akron the average of the work done by the student during his last two years of high school shall be the passing grade of that school plus one-third the interval between the passing grade and 100.
3. Distribution of units in accordance with the following table:

	Liberal Arts	Home Economics	Engineering	Commerce and 4-yr. Secretarial	2-yr. Secretarial	Teachers	Maximum No. of Units Allowed
English .....	3	3	3	3	3	3	4
Foreign Language .....	2	2	0	2	2	2	4
History .....	1	1	1	1	1	1	4
Science .....	1	1	1	1	1	1	4
Algebra .....	1½	1	1½	1½	1	1	4
Pl. Geometry .....	1	1	1	1	1	1	2
Solid Geometry .....	0	0	1	0	1	1	1
Vocational .....	0	0	½	0	0	0	½
Total .....	9½	9	8	9½	7 or 8	9	—

In addition to these, enough additional units are required to make a total of 15 units without exceeding the maximum allowed in any one group.

<sup>1</sup>One unit of plane geometry or 2 units of foreign language are required.

<sup>2</sup>Not required for the Commercial Teachers and the Industrial Arts and Vocational Education courses.

<sup>3</sup>1½ units of algebra are required for the Industrial Arts and Vocational Education courses.

<sup>4</sup>Of the elective units accepted for the two-year secretarial course, six units may be in vocational subjects distributed as follows:

If 6 units are offered, at least 4 units should be commercial.

If 5 units are offered, at least 3 units should be commercial.

If 4 units are offered, at least 2 units should be commercial.

No student from an Akron high school who is not a graduate will be admitted with less than 16 units except upon recommendation of the Superintendent of Schools.

## REGISTRATION AND CLASSIFICATION

Students who wish to gain admission by certificate should ask the principal of the high school to mail a statement of high school record on a blank supplied by the University Examiner upon request. If the certificate is satisfactory the applicant is notified, and is expected to present himself in person to register between August 17 and September 5. **ENTERING FRESHMEN ARE NOT ALLOWED TO REGISTER AFTER NOON OF SEPTEMBER 5.** A \$5.00 deposit is required at the time of registration which is applied on semester fees.

Registration of entering freshmen for the second semester is on January 29, 1932, from 9:00 to 4:00 and January 30 from 9:00 to 12:00.

## FRESHMAN WEEK

The University of Akron in 1926 adopted a plan to aid the Freshman in adjusting himself to university life. The week preceding the opening of the regular sessions is devoted to a program consisting of a general assembly, tests, physical examination, lectures, payment of fees, and concluding with a mass meeting. At the time of registration each student is assigned to a section and carries out the schedule as outlined by the Director of Freshman Week on a printed program.

For the first semester, 1931-32, all entering freshmen are required to report at 8:00 a. m. on Tuesday, September 8, and attend all sessions of the week, Tuesday to Friday, inclusive.

For the second semester, only one day, Tuesday, February 2, 1932, will be devoted to a freshman program.

Students transferring from any college to the University of Akron are required to take the psychological tests given during Freshman Week.

## REGISTRATION DAYS

The registration days for upper classmen for 1931-32 are:

Day Session in all departments of the University, September 11 and 12; Friday, 8:30 a. m.-5:00 p. m., and Saturday, 8:30 a. m.-5:00 p. m., and 7:00-9:00 p. m. for the first semester. For the second semester, January 11 to 16, inclusive, with final registration and classification on February 1 and 2.

Evening Session, September 24, 25 and 26, 9:00 a. m. to 9:00 p. m. for the first semester; February 4, 5 and 6, 9:00 a. m. to 9:00 p. m. for the second semester.

*A late registration fee of \$5 will be charged after these dates.*

## ADMISSION FROM OTHER COLLEGES

The student who wishes to enter the University of Akron with advanced standing should ask the Registrar of the institution from which he is transferring to send to the University Examiner a transcript of his record.

Advanced credit will not in general be granted in excess of 16 credit hours per semester nor will the total number of hours granted

exceed the total number of quality points earned. Evaluations of work taken elsewhere are tentative until a year of residence work has been completed at the University of Akron.

Evaluations of work taken elsewhere and statements of work required for a degree or diploma shall not be considered valid for indefinite periods. In general, such statements presuppose that the course will be completed in the minimum period of time.

No student will be received on transfer from another college or university who does not meet the scholastic requirements of the University of Akron, or who is ineligible to re-enter the institution from which he desires to transfer.

A degree will not be granted a student entering with advanced standing from another college unless he spends a full year in residence and completes 32 credit hours of work. Except in Buchtel College of Liberal Arts, three-fourths of this must be professional work done in the college granting the degree.

### SPECIAL STUDENTS

Students who have not fulfilled the entrance requirements, and who are 21 years of age or more, are known as special students. Such students are not admitted in candidacy for degrees, but are permitted to enter any classes for which they may be prepared.

### IRREGULAR STUDENTS

Students who have fulfilled the entrance requirements, but who are not pursuing a regular course in candidacy for a degree, are known as irregular students.

### SUBJECTS REQUIRED FOR ADMISSION

For the subjects, required or accepted, for admission to the several colleges of the University, see the entrance requirements of these colleges in the general catalog or respective bulletins.

### SUBJECTS ACCEPTED FOR ADMISSION

The subjects from which choice may be made, and the number of units which will be accepted in each subject, are as follows:

English .....	3	or 4	units
History, Social Sciences and Civics (not more than 4 units in all) .....			
Adv. U. S. History .....	$\frac{1}{2}$	or 1	unit
English History .....	$\frac{1}{2}$	or 1	unit
General History .....	1		unit
Ancient History .....	1		unit
Med. and Mod. History .....	1		unit
Civics .....	$\frac{1}{2}$		unit
Political Economy .....	$\frac{1}{2}$		unit
Sociology .....	$\frac{1}{2}$		unit
Languages, Foreign (not more than 6 units in all) .....			
French .....	1	to 4	units
German .....	1	to 4	units
Greek .....	1	or 2	units
Latin .....	1	to 4	units
Spanish .....	1	or 2	units

## Mathematics (2 to 4 units)

Algebra .....	1	to 2	units
Geometry, Plane .....		1	unit
Geometry, Solid .....		$\frac{1}{2}$	unit
Trigonometry .....		$\frac{1}{2}$	unit

## Science (not more than 4 units in all)

Biology .....		1	unit
Botany .....	$\frac{1}{2}$ or 1		unit
Chemistry .....		1	unit
General Science .....		1	unit
Physics .....		1	unit
Physiography .....	$\frac{1}{2}$ or 1		unit
Physiology .....		$\frac{1}{2}$	unit
Zoology .....	$\frac{1}{2}$ or 1		unit

## Vocational Subjects (not more than 3 units in all)

Agriculture .....	1	to 3	units
Art .....	1	to 3	units
Commercial Subjects .....	1	to 3	units
Domestic Science .....	1	to 3	units
Manual Arts .....	1	to 3	units
Music .....	1	to 3	units

## ENTRANCE AT MID-YEAR

Students graduating from high school at mid-year may enter any classes in first year work not already filled to capacity, subject to scholarship requirements already stated.

One day, Tuesday of the first week of the semester, is devoted to a freshman orientation program. All entering freshmen are required to attend all sessions.

At the beginning of the following fall the student will be assigned to the regular freshman work of one of the courses and can pursue his studies without irregularity.

## PSYCHOLOGICAL TESTS

Psychological tests are given to new students at the beginning of each semester to aid in determining the amount of work students should be permitted to carry, in advising the amount of outside work students may undertake, in deciding the dismissal or suspension of students, in considering the reinstatement of suspended students, in appointing student assistants, in determining admission to certain advanced courses, and in sectioning classes.

All new students including specials are required to take the psychological tests unless excused by the Dean of the college in which they are enrolled.

All seniors are given opportunity to take psychological tests during the week of their final examinations with the understanding that each senior who takes these tests will be given a complete statement of grades made in all psychological tests taken during his college course.

## EMPLOYMENT AND LIVING CONDITIONS

### THE BUREAU OF STUDENT EMPLOYMENT

This bureau is established for the purpose of aiding self-supporting students in finding part-time work during the school year. Its organization is directed by the University and its services are free to all students.

### SELF HELP

A large proportion of the men of the institution are self-supporting. Akron offers a great variety of work for men students. The University maintains a Bureau of Student Employment which helps new students in getting work for odd hours, evenings and on Saturdays.

No student, however, should enter without sufficient money for payment of term bills and for living expenses for a semester, since too much outside work often seriously hampers the beginning of a college course.

The opportunity for women in the matter of self help is more limited. It consists largely of work during certain hours of the day in private families in return for board and room, clerking, and, to a limited extent, work in offices or libraries.

The University offers a number of student assistantships in various departments to upper classmen. Such positions pay thirty-five cents per hour for time spent. All inquiries regarding self help for men and women should be addressed to Dean D. H. Gardner.

### LIVING CONDITIONS

The University maintains no dormitories, but lists of rooms for men may be found at the office of the Dean of Men. All women attending the University are under direct charge of the Adviser of Women. No non-resident woman is allowed to select a rooming place not on the approved list of the Adviser of Women. Non-resident women intending to enter the University should write beforehand to the Registrar, who will gladly assist them in obtaining suitable living quarters.

Board may be secured in private families (often in connection with room), in boarding houses near by or at the Y. M. C. A. or Y. W. C. A.

## FEES AND EXPENSES

All fees are payable at the Secretary's office before the student enters classes.

## SUMMARY STATEMENT

- (A) *Tuition* is free to citizens of Akron.  
Tuition charges for those not citizens of Akron are shown below.
- (B) *A Maintenance Fee* is paid by all students. The amount of the fee depends upon the number of credit hours taken.
- (C) *Laboratory Fees and Breakage Deposits* are charged in some courses, to cover the materials used.
- (D) *Student Activity Fee* is charged students taking eight credit hours or more. It includes student athletic ticket.
- (E) *Graduation Fee*, in connection with Bachelor's degree and Master's degree.
- (F) *Other Small Fees*.
- (G) *Refunds*.

## TUITION

Rules adopted January 12, 1926:

Citizens of the City of Akron shall not be charged tuition in any school or department of the University.

In applying this rule, the following persons, if citizens of the United States, shall be deemed to be citizens of Akron unless the circumstances of any particular case may show the fact to be otherwise, viz.:

1. Any unmarried person under 21 years of age living within the City of Akron with his parents, if Akron is the place of domicile of such parents.
2. An unmarried person over 21 years of age who has resided in the City of Akron continuously for one year or more immediately prior to registering in the University for any semester, and who has chosen Akron as the place of his domicile.
3. A husband living with his wife, or a wife living with her husband, within the City of Akron, when such husband and wife have chosen Akron as the place of their domicile.

In every other case the burden of proving citizenship in the city of Akron shall rest with the person claiming the right of free tuition.

Any person enjoying the right of free tuition shall forfeit the right upon abandoning the city of Akron as his place of domicile, but may regain the right upon re-establishing his domicile in Akron.

Any person living outside of Akron but owning property within the city of Akron, which is taxed, may receive credit on tuition of his child or children during any semester to the extent of taxes actually paid by him for that half-year towards the University levy, by presenting receipted tax bill for that half year.

#### TUITION FEES

Payable only by students who are not citizens of Akron:

College of Engineering and Commerce, co-operative students:	
First and second semesters, each .....	\$60.00
Summer Session .....	25.00
College of Liberal Arts, Teachers College, and full-time students in the College of Engineering and Commerce, per semester:	
For 8 hours or more .....	\$90.00
For less than 8 hours, per hour .....	10.00
Summer Session and Evening Session .....	Free

#### MAINTENANCE FEE

Payable by all students in day and evening sessions.

Summer Session, per semester hour (Teachers College) .....	\$ 6.00
All other sessions of the University.	

For 1 or 2 credit hours .....	12.00
For 3 credit hours .....	18.00
For 4 credit hours .....	24.00
For 5 credit hours .....	30.00
For 6 credit hours or more (residents) .....	35.00
For 6 credit hours or more (non-residents) .....	6.00 per credit hour
Evening Session, Institute Lectures:	
For a two evening course .....	2.00
For more than a two evening course, in addition to the \$2.00, 50c per evening.	
In laboratory courses \$3.00 is charged for each actual hour of class work in excess of the number of credit hours.	

#### GRADUATION FEE

(Payable at least ten days before graduation day)

Bachelor's degree .....	\$ 5.00
Master's degree .....	10.00

#### STUDENT ACTIVITIES FEE

Payable by all students taking 8 credit hours or more, excepting those the major part of whose work is in the Evening Session.

First semester (including a student athletic ticket for the entire academic year) .....	\$ 9.00
Second semester, to students enrolled the preceding semester	6.50
Second semester, to new entrants (including student athletic ticket) .....	9.00
Summer Session (Teachers College) .....	2.00

## LABORATORY FEES

All laboratory fees are payable strictly in advance before entering classes.

(Per semester unless otherwise stated.)

Bacteriology 19, 20 .....	\$ 7.50
*Bacteriology deposit for breakage .....	5.00
Biology 3, 4, 19, 20, each .....	7.50
Biology 1, 2, 6, each .....	4.00
Biology 23, 24, per semester hour, each .....	1.00
Botany 31, 32, each .....	4.00
Concrete Laboratory, C. E. 24 .....	2.00
Chemistry 1, 2, each .....	7.00
Chemistry 3, 4, 5, 6, 7, 8, 9, 10, each .....	10.00
Chemistry 32, 33, Engineering, each .....	7.00
Chemistry 13, 14, 103, 104, 107, 108, each .....	8.00
Chemistry 15, 16, each .....	15.00
Chemistry 115, 116, each .....	12.00
*Deposit for breakage (all laboratory courses in Engineering and each Chemistry course) .....	5.00
Dietetics and Advanced Nutrition 32 .....	2.75
Electrical Laboratory, E. E. 7, 8, 10, 13, 14, 22, 61, 62, each .....	3.00
Food Economics .....	2.50
Foods 15, 16, each .....	4.50
Foods 13, 14, each .....	4.50
Foods, general (Teachers College), 13, 14, each .....	4.50
Foods (Evening Session) .....	3.75
Foods for Special Occasions 33, 34 (Evening Session), each .....	5.00
Home Economics 23, 24, each .....	1.00
Make-up 22 .....	2.50
Marketing 26 .....	2.50
Materials Laboratory, C. E. 18 .....	2.00
Materials Laboratory, M. E. 24, 61, each .....	3.00
Mechanical Laboratory, M. E. 62 .....	2.00
Metallurgy 34 .....	5.00
Physics 3, 4, 5, 6, 7, 9, 10, 19, 51, each .....	4.00
Physics 1, 2, 52, 53, 54, 55, 56, each .....	2.00
Radio Communication, E. E. 45 .....	2.00
Radio Speaking 9 .....	2.50
Railroads, C. E. 20 .....	1.00
Research Problems (Teachers College) .....	5.00
†R. O. T. C. (Basic Course) deposit .....	5.00
†R. O. T. C. (Advanced Course) deposit for uniform .....	10.00
Speech 3 .....	1.25
Stagecraft 21de .....	2.50
Steam Power Plants, M. E. 46 .....	2.00
Surveying, C. E. 1 .....	3.00
Surveying, C. E. 4 .....	2.00
Thesis, Teachers College .....	10.00
Typewriting 31, 32, 33, 34, 39, each .....	1.00
Zoology 1, 2 .....	4.00

\*The unused portion of the breakage deposit will be returned to the student.

†This deposit is returnable at the end of the semester, less charges for lost or damaged articles.

MUSIC

Piano Practice, per semester .....	\$ 5.00
Two private lessons per week, each semester, in Piano, Voice, Violin and Organ .....	60.00

Students who wish to take short courses of ten lessons each may do so by special arrangement with the Director of Music.

LATE REGISTRATION FEE

A fee of \$5 will be charged students who have not completed registration, classification *and payment of fees* before the class work begins in the school in which they are registered.

The dates on which this fee will first be payable each semester, 1931-32, are as follows:

FALL SEMESTER, 1931

Monday, September 14 .....	All Departments of the Day Session
Monday, September 21 .....	The Evening Session
Tuesday, November 17 .....	Division B, Co-operative Engineering students

SPRING SEMESTER, 1932

Wednesday, February 3 .....	All Departments of the Day Session
Monday, February 8 .....	The Evening Session
Tuesday, April 12 .....	Division B, Co-operative Engineering students

SUMMER SESSION, 1932

Tuesday, June 21 .....	The Teachers College
Tuesday, June 21 .....	Co-operative Engineering students (Division B)
Tuesday, July 19 .....	Co-operative Engineering students (Division A)

MISCELLANEOUS FEES

One free transcript of record will be furnished a student. A fee of \$1 will be charged for each additional copy.

After a student has been classified a charge of \$1 will be made for any change in his program which is not made at the instance of the University authorities.

A fee of \$1 per subject with a maximum of \$5 will be charged for entrance examinations taken on days other than those specified, and a fee of \$5 will be charged for each examination in college work not taken in course.

All students, both resident and non-resident, are required to pay a maintenance fee covering registration and incidentals. An advance deposit of \$5 on the maintenance fee is required of all new students at the time of registering. This fee will be applied on fees at entrance

All students taking a total of eight semester hours or more in one or more schools of the University are required to pay the student activities fee.

All students graduating from the University are required to pay a graduation fee, payable at least one week before graduation.

Persons are permitted to audit classroom work. Auditors do not participate in class discussions or examinations, and do not receive credit. The fee is the same as for regular enrollment.

### REFUNDS

Tuition and fees are not returnable, except for withdrawal on account of sickness, when doctor's certificate may be required, or other cause entirely beyond the control of the student.

No refunds will be made of late registration fees, transfer fees, examination fees, nor advance deposit if the student is eligible to enter the University.

To be entitled to refund, certain statements are required which may be learned at the Secretary's office.

Fees paid for evening courses offered but not given will be refunded.

Advance deposit will be refunded if student is not eligible to enter the University.

When students are entitled to other refunds, the University will retain a proportion and return to the student the balance paid, as stated below :

<i>Time of Withdrawal</i>	<i>Amount Retained by University</i>
Before entering classes .....	\$2.50 of evening session fees or \$5.00 of day session fees.
During 1st or 2nd weeks .....	20% of semester charge.
During 3rd or 4th weeks .....	40% of semester charge.
During 5th or 6th weeks .....	60% of semester charge.
During 7th or 8th weeks .....	80% of semester charge.
After 8th week .....	Full amount paid.

## FUNDS, PRIZES, SCHOLARSHIPS AND HONORS

### THE KATHERINE CLAYPOLE LOAN FUND

This fund has been established by a number of women's organizations of the city and dedicated as a memorial to Mrs. Katherine Claypole, wife of Dr. E. W. Claypole, former Professor of Natural Science at Buchtel College. Mrs. Claypole was the founder of organized women's work in Akron and always manifested a deep interest in the young people of the College.

The principal of the fund is loaned to students "who in mid-term, as often happens, find themselves without sufficient means to complete the year's work." Application should be addressed to Miss Marion Voris, Treasurer, 369 East Buchtel Avenue.

### SCHOLARSHIP LOAN FUNDS

The Akron College Club maintains a loan fund known as the Elizabeth A. Thompson Scholarship Fund, amounting to \$300 a year. Loans are made to deserving women students of the University.

The Akron Panhellenic Association offers a scholarship of \$150 a year to deserving women students.

### THE ASHTON PRIZES

A fund consisting of \$3,000 was established by the late Oliver C. Ashton, endowing the O. C. Ashton Prizes for excellence in reading and recitation.

The annual income of this fund is paid, one-third to competitors from the senior class, one-third to competitors from the junior class, and one-third to competitors from the sophomore class, in a first and second prize to each class, in proportion of two to one.

These are public exercises, and will take place at stated times during the year.

### THE SENIOR ALUMNI PRIZE

A fund has been established by the Alumni Association for the purpose of awarding an annual cash prize of \$50 to that senior student in the University of Akron who has completed the regular four-year course with the highest average grade. Only students who have taken their entire course in the University of Akron are eligible.

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## THE TOMLINSON PRIZES

Through the kindness of Rev. Irving C. Tomlinson, Class of '80, of Boston, Mass., two prizes of \$30 and \$20 respectively will be offered each year to those two students of the University who present the best papers on a subject related to the work of the University of Akron. The subject is to be treated with especial reference to broadening the field and increasing the usefulness of the University, to its true character as a municipal university, and to its value, and need by the city.

## THE ELIZABETH A. THOMPSON CUP

The Elizabeth A. Thompson Cup, named in honor of the Dean of Women, is a silver cup to be awarded each September to that Akron high school whose graduates attending the University of Akron made the best record in literary attainments during the preceding college year. It will become the permanent property of the first school which wins it three times. This cup was donated in 1925 by Mrs. Irving C. Tomlinson of Boston, Mass. The winner of the cup for 1924-25 was North High School; for 1925-26, Central High; for 1926-27, West High; for 1927-28, Central High; for 1928-29, South High; for 1929-30, Central, and it became the permanent possession of Central High School.

## THE JOHN R. BUCHTEL CUP

The John R. Buchtel Cup, donated in 1925 by Rev. Irving C. Tomlinson, Class of '80, is a silver cup awarded annually to that high school whose graduates, during the preceding year, have made the best athletic record at the University of Akron, the cup to become the permanent property of the school which wins it three times. This cup was awarded for 1925-26 and again for 1926-27 to East High School; for 1927-28 to North High; for 1928-29 to Garfield; 1929-30 to Garfield. The cup will not be awarded after 1929-30 and will become the property of the University.

## THE LOOMIS CUP

In 1916 Mr. James P. Loomis of Akron donated a silver cup to be held annually by that high school in Akron whose graduates during the preceding year had made the best scholastic record at the University. By the terms of the gift, the cup became the permanent property of the school which first won it three times. Later Mr. Loomis donated a second, and a third cup has been donated by Mrs. Loomis. Contests are now being held for it. The winners of all contests are as follows:

The First Loomis Cup: 1915-16, West High School; 1916-17, South High School; 1917-18, South High School; 1918-19, won permanently by South High School.

The Second Loomis Cup: 1919-20, West High School; 1920-21, South High School; 1921-22, West High School; 1922-23, South High School; 1923-24, North High School; 1924-25, won permanently by South High School.

The Third Loomis Cup: 1925-26, Central High School; 1926-27, North High School; 1927-28, Garfield High School; 1928-29, West High School; 1929-30, West High.

#### FRED C. KELLY PRIZE

For the academic year 1930-31, Mr. Fred C. Kelly of Peninsula, Ohio, author and lecturer, offered a prize of \$50 to be administered by the English Department and to be awarded to students of Freshman Rhetoric.

#### KAPPA DELTA PI PRIZES

Alpha Theta Chapter of Kappa Delta Pi has established two prizes of \$25 each in Teachers College, one for freshmen and one for sophomores. The following rules govern the awarding of these prizes:

- I. Rules for freshman award.
  1. The student must have completed thirty-two semester hours of work.
  2. The thirty-two hours must include required subjects for Teachers College freshmen.
  3. There must be no failing grades.
  4. The total number of grades shall be averaged.
  5. The student must have entered Teachers College within three years after being graduated from high school.
- II. Rules for sophomore award.
  1. The student must have completed sixty-four semester hours of work.
  2. The sixty-four hours must include required freshman and sophomore work.
  3. There must be no failing grades in either the freshman or sophomore years.
  4. The total number of grades shall be averaged.
  5. The student must have entered the sophomore class within one year after completing the freshman year.

#### THE DR. E. B. FOLTZ PRE-MEDICAL PRIZE

The Dr. E. B. Foltz Pre-Medical Prize of One Hundred Dollars to be awarded each year to that member of the graduating class who made the highest average grade in all work taken in the four-year Pre-Medical Course.

(The name of the winner shall be announced at Commencement, but the actual award shall not be made until the winner has enrolled in medical college.)

The prize will be awarded for the first time in June, 1931.

## RHODES SCHOLARSHIPS

Men who have completed their sophomore year in Buchtel College are eligible to compete for the Cecil Rhodes Scholarships, tenable for three years at Oxford University, England, with a stipend of \$2,000 each year. These scholarships are awarded on the combined basis of character, scholarship, athletics, and leadership in extra-curricular activities. Further information may be obtained from the dean of the College of Liberal Arts.

## THE AKRON SMITH CLUB FELLOWSHIP

A fellowship amounting to \$500 is offered by the Akron Smith Club to a member of the graduating class of the Liberal Arts College who may desire to attend Smith College. Selection is made by a committee.

## FELLOWSHIPS IN RUBBER CHEMISTRY

Three fellowships have been established in the Department of Chemistry, one by the Goodyear Tire & Rubber Company, one by the Firestone Tire & Rubber Company, and one by the B. F. Goodrich Company, for the study of chemistry of india rubber. These fellowships are open to graduates of standard American colleges and are of the value of \$1,000 per year each, with remission of all University fees. The B. F. Goodrich Company Fellowship will be discontinued after June, 1931.

## FRANK PIXLEY MEMORIAL FUND

The Frank Pixley Memorial Fund was established in 1931 by the will of Isabel McRoy Pixley, wife of Frank Pixley, class of 1887. The fund amounts to \$50,000, the income from which is to be used for the establishment of scholarships in drama, music and literature. Graduate scholarships in literature and drama are worth \$400 to \$500 a year; undergraduate scholarships, \$50 per semester. Music scholarships for students who are taking one or more courses in Buchtel College of Liberal Arts are worth \$40 per semester.

## PHI SIGMA ALPHA

Phi Sigma Alpha is an honorary fraternity founded to encourage high scholarship among the students of the Liberal Arts College. The requirements are as follows:

1. Only such courses as are taken in the Liberal Arts College or such courses as are regularly accredited in that college may be counted for standing in the fraternity.
2. A minimum of 112 hours for three and one-half years for those completing the regular four-year course, or of 80 hours for two and one-half years for students who have spent one year at another institution, are required.
3. Only scholarship hours are counted—not hours made for good attendance.

4. All seniors who have maintained an average grade of not less than 90% during their three and one-half years are eligible for membership, provided that at least two and one-half years have been taken in Buchtel College of Liberal Arts.

5. Beginning at mid-year, 1927, and thereafter, all juniors who have completed two and one-half years of work in Buchtel College of Liberal Arts with the average grade not less than 92% shall be eligible for membership.

6. Those seniors who may have entered the institution at mid-year as freshmen and who have remained three years in Buchtel College are also eligible, the required number of scholarship hours being 96.

7. Average scholarship is reckoned as a whole, not specialization.

#### THETA PHI

Theta Phi is a commercial honorary fraternity founded in 1918 for the purpose of encouraging high scholarship in commerce courses. Students who have an average of 85% or better in all subjects and at least 80 hours of credit are chosen in the second semester of the junior year. The purposes of the fraternity are:

1. To raise the standards of scholarship in the Department of Commerce.
2. To provide recognition for outstanding students in the Department of Commerce.
3. To further co-operation between the student body and the faculty of the Department of Commerce.

#### PHI CHAPTER OF SIGMA TAU

Sigma Tau is a national honorary engineering fraternity. Phi Chapter was established at the University of Akron in December, 1924, the charter being granted to the local honorary fraternity O. H. M. which was founded in 1919. Sigma Tau elects its men on the basis of scholarship, sociability, and practicality. Any Senior or Junior engineer is eligible whose scholastic average for all his previous college work ranks him in the upper third of the combined Junior and Senior students. The aim of the fraternity is to improve scholarship, foster a better spirit among engineering students, and help members to become better citizens.

#### SIGMA PI EPSILON

Sigma Pi Epsilon is an honorary fraternity, founded for the purpose of promoting scholarship, citizenship and artisanship among the students of the Teachers College. Candidates must earn an average grade of 89% during the three and a half years in Teachers College, and their rank must place them in the upper 15 per cent of the graduating class. Six semesters' work must be in Teachers College. The citizenship record is determined by a vote of the faculty of Teachers College, and the artisanship record by the student's practice teaching.

## HONORS COURSES

As a special opportunity for the exceptional student, the faculty has established what is known as Honors Courses. Students eligible to apply for these courses are chosen by the faculty council each year from the list of the juniors and seniors in accordance with their records in the Registrar's office. Such students are notified to this effect and may then, if they so desire, apply for the privilege of working in Honors Courses. From these candidates the faculty council selects a definite number of those deemed best fitted to take advantage of this opportunity.

The privilege of being eligible to Honors Courses consists in the fact that to such a student the limitation of the number of term hours does not apply, but he may elect as he and the committee may choose. Attendance of students so chosen is optional at any and all lectures and recitations.

The head of each department personally or by deputy supervises such work elected in his department. For each student in Honors Courses individual final examinations are held which consist of an oral examination before the entire committee in charge of such courses, a written examination within the major department, and a thesis which takes the form of a comprehensive study on work done.

The faculty committee in charge of Honors Courses is composed of the heads of departments in which Honors students elect majors. It consists of at least three members, the chairman being the faculty member appointed as director of Honors Courses. All Honors students meet with this committee once every two weeks in seminar.

At the close of each semester a student may for unsatisfactory work or for misconduct be deprived of Honors privileges and reduced to the rank of regular student. The faculty council may then choose another student to fill the place of one so demitted.

## COMPREHENSIVE EXAMINATIONS

Beginning with the senior class of 1931, a general final examination of at least three hours' duration, covering all courses taken in major subjects, will be required in many of the departments of instruction (not including Co-operative Engineering).

This requirement is optional with the departments and the examination may be oral or written or both.

## GENERAL REGULATIONS

**THE SEMESTER HOUR**—The unit of instruction is one hour per week for one semester. Three hours of laboratory work (including time for writing reports) shall be considered as equivalent to one recitation hour with preparation therefor. This unit is known as a "semester hour."

**REQUIRED FOR DEGREE**—128 semester hours, except in the co-operative courses of the College of Engineering and Commerce; 270 hours on the co-operative basis are required for the degree of Civil, Electrical, Industrial or Mechanical Engineer.

Candidates for a degree are required to file an application with the Registrar by February 15 of their senior year preceding graduation.

**ELECTION OF SUBJECTS IN OTHER SCHOOLS OF THE UNIVERSITY**—No student in one school or college shall be allowed to elect subjects in other schools until all freshman and entrance requirements are satisfied.

Students in Buchtel College may elect a total amount of not more than twenty hours' work in other schools or colleges of the University to be applied toward the requirements for graduation from Buchtel College. Work thus elected must not interfere with required major and minor studies, nor can it be substituted for them. All work elected in other colleges is subject to the approval of the Classification Committee.

### GRADING SYSTEM

93-100 inclusive .....	Excellent .....	A
85-92 inclusive .....	Good .....	B
77-84 inclusive .....	Fair .....	C
70-76 inclusive .....	Poor .....	D
Below 70 .....	}	Conditioned .....
		Failed .....
Incomplete .....		I

"Conditioned" means that although the semester's work is not of passing grade the deficiency may be made up without repeating the course in class. Failure to remove the deficiency satisfactorily by the close of the student's next semester in the University shall convert the grade to F. No higher grade than "D" shall be given for the removal of a "Condition."

The grade "Conditioned" may be given only for the first semester's work in a subject extending through two or more semesters, such as first-year chemistry or first-year foreign language.

"Incomplete" means that the student has done passing work in the course, but some part, for good reason, has not been completed. Failure to make up the omitted work satisfactorily within the first 6 weeks of the student's next semester in the University shall convert the grade to F.

### QUALITY REQUIREMENT

The student must present for graduation quality points equal in number to 1.1 times the total number of semester hours passed as shown on his record in the Registrar's Office. Quality points are given as follows:

- For each credit hour of A, 3 quality points.
- For each credit hour of B, 2 quality points.
- For each credit hour of C, 1 quality point.
- For each credit hour of D, 0 quality points.

Effective September, 1931, for all work taken after that date:

- For each credit hour of F, -1 quality point.
- For each credit hour of F (second failure in same course), -2 quality points.
- For each credit hour of F (third failure in same course), -3 quality points.

### RULES REGARDING FAILURE

#### FIRST YEAR STUDENTS

Any first year full-time student failing to receive credit for at least 8 semester hours (not including sub-freshman courses) with a grade other than E or F at the end of any semester shall become a probationary student; co-operative students shall receive credit for 15 co-operative hours the first semester and 10 co-operative hours the second semester.

Any first year full-time student failing to receive credit for at least 11 semester hours (not including sub-freshman courses) with a grade other than E or F at the end of the first semester, shall become a probationary student at the end of the second semester unless he receives credit for at least 11 semester hours with a grade other than E or F for that semester.

#### UPPER CLASSMEN

Any full-time student who has been in attendance at the University of Akron for one year or more who fails, at the end of any semester, to receive credit for 11 semester hours with a grade other than E or F shall become a probationary student. For co-operative students the following number of credit hours apply, exclusive of home study courses:

Sophomores .....	12 hours
Pre-Juniors .....	13 hours
Juniors .....	14 hours

#### PROBATIONARY STUDENTS

A probationary student shall be required to take a definite program of studies, from 8 to 16 hours on full-time basis (14-22 hours, co-operative basis), the exact number of hours depending upon his rating in the psychological test on entering the University. He must pass in all the work taken or be dropped from the University. He continues to be a probationary student until he passes all his work in a semester with the grade of C or higher.

The re-admission of students dropped shall rest with the Committee on Admissions. Such students, however, will not be considered for re-admission within less than one year from the time they have been dropped from the University.

## DEGREES

A statement of degrees conferred upon completion of courses, is given under the descriptive matter of each college. To receive a second degree in course from the University of Akron, the student must complete all requirements for the degree with a minimum of 32 semester hours of work not counted for the first degree.

## ABSENCE AND TARDINESS

Students are expected to be present at all meetings of classes for which they are registered, and may be dropped by the Dean from a course at any time for absence on recommendation of the instructor.

Two tardinesses shall count as one absence.

In case of prolonged absence, students may be reinstated in classes only by the Dean on recommendation of the instructor, and the work omitted shall be made up at the discretion of the instructor.

Three absences from assembly each semester shall be allowed. For each additional absence one-sixth of one semester hour shall be added to the student's requirements for graduation.

Faculty members are required to report to the respective Deans absences which are continuous for one week; at the end of each semester, absences of each student shall be reported with his final grade.

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## COLLEGE OF ENGINEERING AND COMMERCE

FRED E. AYER, C. E., *Dean*

### GENERAL INFORMATION

The Directors of the University of Akron established the College of Engineering in 1914, and adopted the five-year co-operative course patterned after the "Cincinnati Plan."

In 1921 the Department of Commerce and Administration became a department of the Engineering College and the name of the latter was changed to the College of Engineering and Commerce. In January, 1926, a department of Secretarial Science was created.

Akron is a manufacturing center in whose industries there is a constant demand for men with engineering training who will interest themselves in the problems of factory production and management rather than those of engineering design and construction. In order to furnish such training, the College of Engineering and Commerce offers a course in Industrial Engineering which includes both engineering and commerce subjects.

The "Cincinnati Plan" aims to give the student a thorough training in both theory and practice by requiring the practice to be learned under actual commercial conditions in local industrial and business organizations, and the underlying science to be studied in the University under trained educators. To accomplish this the students are grouped in two divisions, one of which is at work and the other in attendance at the University. For example, A who is in division A, attends classes at the University for nine weeks while B, who is paired with A and who is in division B, is at work. Then they change places, and B attends the University for nine weeks while A is at work. This necessitates the giving of all university work twice—once for each division.

Five years of eleven months each are required to complete the course. Freshman engineers spend the first semester at the University full time, after which twenty-two weeks of each year are spent in the classroom.

*While a student is at work he is subject to all rules and regulations imposed by his employer upon the other employees. All existing labor laws and conditions, including those pertaining to liability for accident, apply to the student in the same way as to any other employee.*

In order to conduct a co-operative course, the college must be located in or near an industrial center, and, while there are over six hundred colleges and universities in the United States, yet comparatively few of them are so located that such a course is practicable. Akron is essentially a manufacturing center, and this type of vocational education was selected as being the latest and the one best adapted to the city's needs; therefore no other courses in Engineering are offered.

### OUTSIDE WORK

The Department of Co-ordination and the employer so plan the work that the student gets a carefully graded training, beginning with work requiring no skill or experience and ending with actual professional work.

The outside work is considered such a vital part of the co-operative program that the student is expected to alternate between his classroom work in college and his practical work in industry according to a prescribed schedule. Any student who has deviated from this schedule without written permission from the Co-ordination Department will not be recommended for a degree.

Each student's work assignment is an individual problem. Scholastic records, work reports, conferences, and shop visits are all utilized by co-ordinators in an effort to give each student the type of practical experience which best suits his particular needs.

While at work, co-operative students are kept in constant touch with the college by means of home study courses, work reports, and co-ordinators' shop visits. The home study courses consist of weekly assignments in engineering problems which preserve continuity in the study habit. Weekly work reports are prepared in diary form and contain a daily account of the student's practical experience. These reports provide a constant check upon the student's progress on his outside employment.

The outside work, properly co-ordinated with the University training, furnishes a large part of the technical detail required in professional subjects.

### WAGES

The object of requiring outside work is to give the student practical experience and not to enable him to earn money. The student's earnings are not sufficient to pay his expenses. The student is frequently called upon to change practice jobs where the change means a decrease in salary.

Engineering students are paid for their outside work the same as other employees. Beginners are paid a little more than apprentices and are increased according to a rate agreed upon by the employer and the Department of Co-ordination. Students are paid only for the time actually employed, and receive their wages direct, as does any other employee.

## DEGREES

The degrees of Civil Engineer, Mechanical Engineer, Electrical Engineer, Industrial Engineer, Bachelor of Science in Business Administration, and Bachelor of Science in Secretarial Science, will be granted to those students who satisfactorily complete the required work of the respective courses of study. In addition to his diploma, each co-operative student will receive a certificate showing in detail his practical experience.

## MILITARY TRAINING

Military training under the direct supervision of the United States Government is required of all male students physically fit. Men entering the College of Engineering and Commerce are exempt only if they have been two years in attendance at another institution of collegiate grade. It takes two years to complete the basic course on the co-operative or part-time plan. All freshmen are urged to attend the basic camp at the end of the freshman year and satisfactory arrangements have been made in the summer school for such attendance.

Students pursuing advanced R. O. T. C. are allowed to substitute military training (not over 12 co-operative hours of credit) for courses in the curriculum. These courses shall be selected by a committee composed of the Dean, head of the department in which the student is classified, and the professor of co-ordination.

## ADMISSION

The following supplements the statement of general entrance requirements made on introductory pages.

Candidates for admission must be at least sixteen years of age, and must present fifteen units of secondary school work. Students will be admitted with entrance conditions amounting to not more than one unit. Such conditions must be removed during the freshman year.

## ENTRANCE REQUIREMENTS

The following supplements the statement of general entrance requirements made on introductory pages.

The requirement for unconditional entrance is 15 units.

The specific requirements for entrance to this college are as follows:

	Engineering	Commerce and Secretarial
English .....	3 units	3 units
Mathematics (Algebra 1½, Plane Geometry 1) .....	2½ units	2½ units
Solid Geometry .....	½ unit	
American History and Civics .....	1 unit	1 unit
Science (must include laboratory work) .....	1 unit	1 unit
Foreign Language .....		2 units
Electives (not more than 3 units in vocational subjects) .....	7 units	5½ units

ENTRANCE REQUIREMENTS FOR  
TWO-YEAR COURSE IN SECRETARIAL SCIENCE

The specific requirements for entrance to the two-year course in Secretarial Science are as follows:

English .....	3 units
Algebra .....	1 unit
Geometry .....	1 unit
or Foreign Language .....	2 units
U. S. History and Civics .....	1 unit
Science (Physics, Chemistry, or Biology) .....	1 unit
Electives .....	7 or 8 units

Minimum total credits required ..... 15 units

Of the elective units accepted, six units may be in vocational subjects distributed as follows:

- If 6 units are offered, at least 4 should be commercial.
- If 5 units are offered, at least 3 should be commercial.
- If 4 units are offered, at least 2 should be commercial.

Students enrolled in the two-year Secretarial Course may transfer to other departments of the University with the permission of the University Examiner and the Deans of the respective colleges concerned, but only after all entrance requirements have been satisfied for the course to which transfer is desired.

ESTIMATED EXPENSE OF FRESHMAN YEAR

FIRST SEMESTER

	Resident	Non-Resident
Tuition .....	Free	*\$ 90.00
Fees .....	\$56.00	56.00
Books and Drawing Instruments .....	40.00	40.00
Total .....	\$96.00	\$186.00

SECOND SEMESTER

	Resident	Non-Resident
Tuition .....	Free	*\$ 90.00
Fees .....	\$48.50	48.50
Books .....	8.00	8.00
Total .....	\$56.50	\$146.50

SUMMER SESSION

	Resident	Non-Resident
Tuition .....	Free	\$ 25.00
Fees .....	\$ 2.00	2.00
Books .....	5.00	5.00
Total .....	\$ 7.00	\$ 32.00

Board and room can be obtained for approximately \$10 per week.

\*The tuition is \$60.00 for co-operative students when attending the University half time.

## DEPARTMENTS OF INSTRUCTION

Letters prefixed to course numbers indicate that these courses are given in the respective colleges or departments as follows:

- A.—College of Liberal Arts.
- C.—Commerce.
- C. E.—Civil Engineering.
- E. E.—Electrical Engineering.
- M. E.—Mechanical Engineering.
- I. E.—Industrial Engineering.
- S.—Secretarial Science.

The general arrangement of courses on the following pages is according to this order:

ENGINEERING: Civil Engineering, Electrical Engineering, Mechanical Engineering, Industrial Engineering, General Courses for Engineering students.

COMMERCE: Business Administration, General Courses for Commerce students.

SECRETARIAL SCIENCE.

MILITARY AND PHYSICAL TRAINING.

MUSIC.

**ENGINEERS'  
WORK CALENDAR**

1931	S	M	T	W	T	F	S	1932	S	M	T	W	T	F	S
<b>APR.</b>	.....	.....	.....	.....	9	10	11		11	12	13	14	15	16	17
	12	13	14	15	16	17	18		18	19	20	21	22	23	24
	19	20	21	22	23	24	25		25	26	27	28	29	30	31
	26	27	28	29	30	1	2	<b>NOV.</b>	1	2	3	4	5	6	7
<b>MAY</b>	3	4	5	6	7	8	9		8	9	10	11	12	13	14
	10	11	12	13	14	15	16		15	16	17	18	19	20	21
	17	18	19	20	21	22	23		22	23	24	25	26	27	28
	24	25	26	27	28	29	30	<b>DEC.</b>	29	30	1	2	3	4	5
<b>JUNE</b>	31	1	2	3	4	5	6		6	7	8	9	10	11	12
	7	8	9	10	11	12	13		13	14	15	16	17	18	19
	14	15	16	17	18	19	20		20	21	22	23	24	25	26
	21	22	23	24	25	26	27		27	28	29	30	31	1	2
<b>JULY</b>	28	29	30	1	2	3	4	<b>JAN.</b>	3	4	5	6	7	8	9
	5	6	7	8	9	10	11		10	11	12	13	14	15	16
	12	13	14	15	16	17	18		17	18	19	20	21	22	23
	19	20	21	22	23	24	25		24	25	26	27	28	29	30
	26	27	28	29	30	31	1	<b>FEB.</b>	31	1	2	3	4	5	6
<b>AUG.</b>	2	3	4	5	6	7	8		7	8	9	10	11	12	13
	9	10	11	12	13	14	15		14	15	16	17	18	19	20
	16	17	18	19	20	21	22		21	22	23	24	25	26	27
	23	24	25	26	27	28	29	<b>MAR.</b>	28	29	1	2	3	4	5
<b>SEPT.</b>	30	31	1	2	3	4	5		6	7	8	9	10	11	12
	6	7	8	9	10	11	12		13	14	15	16	17	18	19
	13	14	15	16	17	18	19		20	21	22	23	24	25	26
	20	21	22	23	24	25	26		27	28	29	30	31	1	2
<b>OCT.</b>	27	28	29	30	1	2	3	<b>APR.</b>	3	4	5	6	7	8	9
	4	5	6	7	8	9	10		10	11	12	13	14	.....	.....

Dates in light face type indicate work periods for Division B.

Dates in bold face type indicate work periods for Division A.

**CALENDAR  
FOR  
CO-OPERATIVE ENGINEERS  
1931-32**

**Division A**

April 13 to July 18, 1931 .....In Industry  
July 20 to August 15.....In School  
August 17 to September 12 .....Vacation  
September 14 to November 14 .....In School  
November 16 to January 30, 1932 ....In Industry  
February 1 to March 19 .....In School  
March 21 to March 26 .....Vacation  
March 28 to April 9 .....In School

**Division B**

April 13 to June 13, 1931 .....In School  
June 15 to June 20 .....Vacation  
June 22 to July 18 .....In School  
July 20 to November 14 .....In Industry  
November 16 to December 19 .....In School  
December 21 to January 2, 1932 .....Vacation  
January 4 to January 30 .....In School  
February 1 to April 9 .....In Industry

## ENGINEERING

## OUTLINE OF COURSES FOR FRESHMEN

The freshman courses listed below are the same for all departments of engineering. All freshmen attend the University full time (18 weeks) during the first semester, and half time (9 weeks) during the second semester. The other 9 weeks of the second semester are spent in engineering practice.

Students entering in February may overtake September freshmen by remaining in class full time for two semesters.

Students will be granted credit for only one summer military camp. This camp should be attended during the summer following the freshman year.

## FRESHMAN YEAR

## FIRST SEMESTER

	First 9 weeks Cr. Hrs.	Second 9 weeks Cr. Hrs.
Military Training .....	2	2
Physical Training .....	1	1
Orientation Co-ord. 1-2 .....	1	1
Mathematics 51 (no credit first 9 weeks) .....	(5)	5
English Composition 80-81 .....	4	4
Physics 51 .....	4	4
Elementary Engineering Drawing 1-3 .....	2	4
Surveying C. E. 1 .....	3	

## SECOND SEMESTER

	First or Second 9 weeks Cr. Hrs.
Military Training .....	2
Physical Training .....	1
Mathematics 52 .....	5
Physics 52 .....	5
Projection Drawing M. E. 4 .....	4
English Composition 82 .....	4
Co-ordination 22 .....	2

## SUMMER SESSION

	Hrs. per week
Elective .....	6
Surveying C. E. 4 .....	14
Inspection Trips, Co-ordination 71 .....	2

## CIVIL ENGINEERING

The 22 hours for each Summer Session are equal to 10 semester credit hours (Co-operative basis).

## FRESHMAN YEAR

(See General Outline of Engineering Courses for Freshmen on preceding pages.)

## SOPHOMORE YEAR

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Military Training .....	2	Military Training .....	2
Physical Training .....	1	Physical Training .....	1
Mathematics 53 .....	4	Mathematics 54 .....	4
Physics 53 .....	6	Physics 54 .....	6
Descriptive Geometry M. E. 8 .....	6	Physics 55 .....	5
Public Speaking 91 .....	2	Public Speaking 92 .....	2
Engineering Problems, Co-ord. 31 .....	2	Engineering Problems, Co-ord. 32 .....	2

## SUMMER SESSION

Hrs. per week

Structural Drawing C. E. 10 .....	14
Mathematics 55 .....	6
Inspection Trips, Co-ordination 72 .....	2

## PRE-JUNIOR YEAR

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Chemistry 32 .....	6	Bacteriology 80 .....	3
Mathematics 56 .....	4	Mathematics 57 .....	4
Power Plants M. E. 21 .....	5	Strength of Materials C. E. 16 .....	6
Roofs and Bridges C. E. 12 .....	6	Materials Laboratory C. E. 18 .....	3
Engineering Problems, Co-ord. 41 .....	2	Roofs and Bridges C. E. 14 .....	2
		Engineering Problems Co-ord. 42 .....	2
		Elective .....	3

## SUMMER SESSION

Hrs. per week

Railroads C. E. 20 .....	10
Reinforced Concrete C. E. 22 .....	8
Concrete Laboratory C. E. 24 .....	4
Inspection Trips, Co-ordination 73 .....	2

## JUNIOR YEAR

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Highways and Airports C. E. 30 .....	5	Hydraulics M. E. 75 .....	5
D. C. Theory E. E. 5 .....	6	A. C. Theory E. E. 6 .....	6
D. C. Laboratory E. E. 7 .....	4	A. C. Laboratory E. E. 8 .....	4
Design of Concrete Structures C. E. 26 .....	7	Design of Steel Structures C. E. 28 .....	7
Engineering Problems, Co-ord. 51 .....	2	Engineering Problems, Co-ord. 52 .....	2

## SUMMER SESSION

Hrs. per week

Physics 56 .....	10
Engineering Geology C. E. 32 .....	7
Inspection Trips, Co-ordination 74 .....	2
Elective .....	3

## SENIOR YEAR

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Industrial Engineering I. E. 2 .....	6	Accounting C. 28 .....	6
Sewerage C. E. 34 .....	6	Water Supply C. E. 38 .....	6
Economics A. 23 .....	5	Economics A. 24 .....	5
Engineering Design—Airplane Structures C. E. 36 .....	2	Engineering Design C. E. 40 .....	2
English Literature 85 .....	2	English Literature 86 .....	2
Engineering Problems, Co-ord. 61 .....	2	Engineering Problems, Co-ord. 64 .....	2

The above courses comprise the subjects required for the Degree of Civil Engineer. In no case, however, will a degree be awarded until the student has passed, with necessary quality points, a total of 280 credit hours.

## CIVIL ENGINEERING

PROFESSOR DURST, ASSISTANT PROFESSOR BULGER

1. SURVEYING. First semester. Three credits.  
Correct use of the tape, level, and transit. A study of compass surveying, computing areas and note keeping. Making of maps and profiles. MR. DURST
3. ELEMENTS OF STRUCTURAL DESIGN. First semester. Six credits.  
Stresses in simple roof and bridge trusses are analyzed. The theory of reinforced concrete is illustrated by problems involving the design of slabs, beams, and columns. MR. BULGER
4. SURVEYING. Summer session. Fourteen hours per week.  
Surveying and computation of areas, tests and adjustments of instruments, stadia and plane table work and contour mapping. At least one Polaris observation is made. Most of the work is done away from the campus. Prerequisite, 1. MR. DURST
10. STRUCTURAL DRAWING. Summer session. Fourteen hours per week.  
Students are taught some of the conventional methods of representing structural shapes. Exercises on the detailing of riveted joints, beams, girders, columns and roof trusses. Prerequisite, Descriptive Geometry. MR. GRIFFIN
- 12-14. ROOFS AND BRIDGES. Six credits first semester; two credits second semester.  
The calculation of stresses in several types of roof trusses for dead, snow and wind loads are made analytically and checked by graphics. Stresses are calculated under dead and live loads. MR. BULGER
16. STRENGTH OF MATERIALS. Second semester. Six credits.  
Classroom work is given in tensile, compressive, and shearing stresses, riveted joints, torsion, bending moments, stresses and deflections of beams. A study is made of end conditions and formulas for columns. Prerequisites, Physics and Calculus. MR. BULGER
18. MATERIALS LABORATORY. Second semester. Three credits.  
Steel tests in compression, tension and torsion. Compression tests of brick, concrete, wood, and cast iron. Beams of steel and wood are tested. A 200,000-pound Olsen Universal testing machine, a 100,000-pound Riehle vertical screw testing machine and a 60,000-inch-pound Riehle torsion machine are used. Prerequisite, 16. MR. BULGER
20. RAILROADS. Summer session. Ten hours per week.  
An intensive course in railroad construction and surveying. Field and office work in simple, compound, and spiral curves. Text: Searles and Ives. Prerequisite, 4. MR. DURST
-

22. REINFORCED CONCRETE. Summer session. Eight hours per week. Instruction in the properties of plain and reinforced concrete, the design of mixtures, and the theory of stresses in reinforced concrete. Practice in the design of beams and columns. Text: Urquhart and O'Rourke. Prerequisite, 16. MR. BULGER

24. CONCRETE LABORATORY. Summer session. Four hours per week. The standard laboratory tests on cement, sand, and concrete are conducted in accordance with A. S. T. M. standards. Experimental investigations are made. Actual manufacture of cement is studied at a cement plant. MR. DURST

26. DESIGN OF CONCRETE STRUCTURES. First semester. Seven credits.

Practice in designing various concrete structures such as buildings, beam and slab bridges, and retaining walls. Text: Urquhart and O'Rourke. Prerequisite, 22. MR. BULGER

28. DESIGN OF STEEL STRUCTURES. Second semester. Seven credits. Practice in designing and computing costs of steel structures such as mill and office buildings, warehouses, and bridges. Prerequisite, 16. Text: Ketchum's Structural Engineers Hand Book. MR. BULGER

30. HIGHWAY AND AIRPORTS. Second semester. Five credits. Construction, cost, and advantages of various types of hard surfaced highways. City paving and street designing. Traffic is studied by the use of traffic census. Bituminous material is tested. Airport runways and airport development. Text: Agg's Roads and Pavements, and Government Bulletins. MR. DURST

32. ENGINEERING GEOLOGY. Summer session. Six hours per week. A survey of dynamic, structural, and economic geology. The relation of geology to the engineer and his work. Classroom work is supplemented by an excellent collection of Ward's minerals, rocks, coals, etc., and by several other collections. Text: Ries and Watson. MR. DURST

34. SEWERAGE. First semester. Six credits. The first part of this course takes up sewer design. Each student is required to design a complete sewer system. Sewage disposal is taken up in the second part, including a comparative study of the various types of plants, and the visiting of several plants. Text: Metcalf and Eddy. Prerequisite, Hydraulics, M. E. 75. MR. DURST

36. ENGINEERING DESIGN (AIRPLANE STRUCTURES). First semester. Two credits.

The purpose of this course is to extend the students' knowledge of stress analysis and strength of materials. MR. BULGER

**38. WATER SUPPLY.** Second semester. Six credits.

After a review of formulæ, methods, and practice, each student is required to design a complete water system. An inspection trip to the Akron Pumping Station and Treatment Plant at Kent is arranged. Text: Babbitt and Doland. Prerequisite, Hydraulics, M. E. 75.

MR. DURST

**40. ENGINEERING DESIGN.** Second semester. Two credits.

Special problems in design are selected. This course gives the student an opportunity to do extra work along the particular line in which he wishes to specialize.

MR. BULGER

Mu1-2e. SURVEYING. Three hours each semester. No credit.

Mu5-6e. STRENGTH OF MATERIALS. Two hours each semester. No credit.

Mu10e. REINFORCED CONCRETE. Second semester. Two hours. No credit.

**ELECTRICAL ENGINEERING**

The 22 hours for the Summer Session are equal to 10 semester credit hours (Co-operative basis).

**FRESHMAN YEAR**

(See General Outline of Engineering Courses for Freshmen on preceding pages.)

**SOPHOMORE YEAR**

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Military Training .....	2	Military Training .....	2
Physical Training .....	1	Physical Training .....	1
Mathematics 53 .....	4	Mathematics 54 .....	4
Physics 53 .....	6	Physics 54 .....	6
Descriptive Geometry M. E. 8 .....	6	Physics 55 .....	5
Public Speaking 91 .....	2	Public Speaking 92 .....	2
Engineering Problems, Co-ord. 31 ....	2	Engineering Problems, Co-ord. 32 ....	2

**SUMMER SESSION**

	Hrs. per week
Mathematics 55 .....	6
Machine Drawing M. E. 14 .....	10
Mechanical Engineering Laboratory M. E. 24 .....	4
Inspection Trips, Co-ordination 72 .....	2

**PRE-JUNIOR YEAR**

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Mathematics 56 .....	4	Mathematics 57 .....	4
Chemistry 32 .....	6	Chemistry 33 .....	6
English Literature 85 .....	2	English Literature 86 .....	2
D. C. Theory E. E. 5 .....	6	A. C. Theory E. E. 6 .....	6
D. C. Laboratory E. E. 7 .....	4	A. C. Laboratory E. E. 8 .....	4
Engineering Problems, Co-ord. 41 ....	2	Engineering Problems, Co-ord. 42 ....	2

**SUMMER SESSION**

	Hrs. per week
Physics 56 .....	10
Advanced Electrical Theory E. E. 9 .....	4
Advanced Electrical Laboratory E. E. 10 .....	6
Inspection Trips, Co-ordination 73 .....	2

**JUNIOR YEAR**

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Economics A. 23 .....	5	Economics A. 24 .....	5
Adv. Electrical Theory E. E. 11 .....	5	Adv. Electrical Theory E. E. 12 .....	5
Adv. Electrical Lab. E. E. 13 .....	6	Adv. Electrical Lab. E. E. 14 .....	2
Elementary Power Plants M. E. 21 .....	5	Strength of Materials C. E. 16 .....	6
Engineering Problems, Co-ord. 53 ....	2	Materials Laboratory C. E. 18 .....	3
		Engineering Problems, Co-ord. 54 ....	2

SUMMER SESSION		Hrs. per week
Advanced Electrical Theory E. E. 20	.....	12
Advanced Electrical Laboratory E. E. 22	.....	8
Inspection Trips, Co-ordination 74	.....	2

## SENIOR YEAR

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Thermodynamics M. E. 82	5	Hydraulics M. E. 75	5
Adv. Elec. Theory E. E. 28	5	Elec. Power Transmission E. E. 41	3
Spec. Elec. Probs. E. E. 61	6	Radio Communication E. E. 45	4
Industrial Engineering I. E. 2	6	Special Electrical Probs. E. E. 62	4
Engineering Problems, Co-ord. 67	2	Accounting C. 28	6
		Engineering Problems, Co-ord. 68	2

The above courses comprise the subjects required for the Degree of Electrical Engineer. In no case, however, will a degree be awarded until the student has passed, with necessary quality points, a total of 280 credit hours.

## ELECTRICAL ENGINEERING

PROFESSOR WALTHER, MR. SMITH

5. DIRECT CURRENT THEORY. First semester. Six credits.  
Elementary electrical engineering. A study of the principles of electricity and magnetism, electric and magnetic circuits, direct current generators and motors, and storage batteries. MR. SMITH
6. ALTERNATING CURRENT THEORY. Second semester. Six credits.  
Elementary electrical engineering and a study of alternating electromotive force and current, resistance, inductance, and capacity in alternating current circuits, and the theory of alternating current generators, motors, instruments, and transformers. MR. SMITH
7. DIRECT CURRENT LABORATORY. First semester. Four credits.  
This course includes elementary exercises in electricity and magnetism, various practical tests on direct current machines, and supplements the theoretical work given in 5. MR. SMITH
8. ALTERNATING CURRENT LABORATORY. Second semester. Four credits.  
Elementary experimental study of alternating current circuits, and various practical tests on alternating current machines, supplementing the theoretical work given in 6. MR. SMITH
- 9-11-12-20-28. ADVANCED ELECTRICAL THEORY. First and second semesters and the preceding and intermediate summer terms. Five credits each semester, and four and twelve credits for summer terms.  
A continuation of 6. More thorough study of the theory and construction of electrical machines and appliances and a large number of problems. MR. WALTHER

10-13-14-22. ADVANCED ELECTRICAL LABORATORY. First and second semesters and preceding and following summer terms. Six credits first semester, two credits second semester, six and eight credits for summer terms.

This is a continuation of 8 and includes more advanced experimental study of direct and alternating circuits and equipment, and supplements the theoretical work given in 9-11-12-20.

MR. WALTHER, MR. SMITH

41. ELECTRIC POWER TRANSMISSION. Second semester. Three credits. A study of transmission and distribution of electrical power. The economic, mechanical, and electrical principles involved are considered for both underground and overhead systems. Prerequisite, E. E. 28.

MR. WALTHER

45. RADIO COMMUNICATION. Second semester. Four credits. This course covers the theory of medium and high frequency circuits, vacuum tubes and other radio equipment. Two recitations and four hours of laboratory work per week. Prerequisite, E. E. 12.

MR. SMITH

61-62. SPECIAL ELECTRICAL PROBLEMS. Six credits first semester, four credits second semester.

Designed to teach the seniors in electrical engineering to work independently. Special exercises are assigned such as advanced laboratory experiments or design and construction of special equipment.

MR. WALTHER

31-32e. INDUSTRIAL ELECTRICITY. Three hours per week. No credit.

ELEMENTS OF RADIO. Three hours per week. No credit.

MECHANICAL ENGINEERING

The 22 hours for the Summer Session are equal to 10 semester credit hours (Co-operative basis).

FRESHMAN YEAR

(See General Outline of Engineering Courses for Freshmen on preceding pages.)

SOPHOMORE YEAR

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Military Training .....	2	Military Training .....	2
Physical Training .....	1	Physical Training .....	1
Mathematics 53 .....	4	Mathematics 54 .....	4
Physics 53 .....	6	Physics 54 .....	6
Descriptive Geometry M. E. 8 .....	6	Physics 55 .....	5
Public Speaking 91 .....	2	Public Speaking 92 .....	2
Engineering Problems, Co-ord. 31 .....	2	Engineering Problems, Co-ord. 32 .....	2

SUMMER SESSION

Hrs. per week

Mathematics 55 .....	6
Machine Drawing M. E. 14 .....	10
Mechanical Engineering Laboratory M. E. 24 .....	4
Inspection Trips, Co-ordination 72 .....	2

## PRE-JUNIOR YEAR

First Semester		Second Semester	
	Cr. Hrs.		Cr. Hrs.
Mathematics 56	4	Mathematics 57	4
Chemistry 32	6	Chemistry 33	6
Elementary Power Plants M. E. 21	5	Strength of Materials C. E. 16	6
Mechanism M. E. 31	5	Materials Laboratory C. E. 18	3
English Literature 85	2	English Literature 86	2
Engineering Problems, Co-ord. 41	2	Engineering Problems, Co-ord. 42	2

SUMMER SESSION		Hrs. per week
Physics 56		10
Steam Power Plants M. E. 44		5
Machine Design M. E. 54		5
Inspection Trips, Co-ordination 73		2

## JUNIOR YEAR

First Semester		Second Semester	
	Cr. Hrs.		Cr. Hrs.
Metallurgy 34	6	Steam Power Plants M. E. 45	3
Mechanism Drawing M. E. 32	2	Machine Design M. E. 55	4
D. C. Electricity E. E. 5	6	A. C. Electricity E. E. 6	6
D. C. Laboratory E. E. 7	4	A. C. Laboratory E. E. 8	4
Economics A. 23	5	Economics A. 24	5
Engineering Problems, Co-ord. 55	2	Engineering Problems, Co-ord. 56	2

SUMMER SESSION		Hrs. per week
Machine Design M. E. 56		12
Mechanical Engineering Laboratory M. E. 61		8
Inspection Trips, Co-ordination 74		2

## SENIOR YEAR

First Semester		Second Semester	
	Cr. Hrs.		Cr. Hrs.
Heating & Ventilating M. E. 71	4	Hydraulics M. E. 75	5
Thermodynamics M. E. 82	5	Special Problems M. E. 88	5
Industrial Engineering I. E. 2	6	Gas and Oil Engines M. E. 38	5
Elective	5 to 7	Accounting C. 28	6
Engineering Problems, Co-ord. 65	2	Engineering Problems, Co-ord. 66	2

The above courses comprise the subjects required for the Degree of Mechanical Engineer. In no case, however, will a degree be awarded until the student has passed, with necessary quality points, a total of 280 credit hours.

## MECHANICAL ENGINEERING

PROFESSOR GRIFFIN, ASSISTANT PROFESSOR UPP, MR. WILSON

1 and 3. ELEMENTARY ENGINEERING DRAWING. First semester.

Two credits first nine weeks, four credits second nine weeks. This course trains the student in freehand sketching, lettering, and mechanical drawing. Special attention is given to the use and care of drawing instruments.

MR. GRIFFIN, MR. WILSON

4. PROJECTION DRAWING. Second semester. Four credits.

The representation of objects by showing the proper views. Assigned problems in orthographic projection, isometric, and oblique drawing, and the conventional methods of drawing bolts, nuts, and screw threads.

MR. GRIFFIN, MR. WILSON

8. DESCRIPTIVE GEOMETRY. First semester. Six credits.

The fundamental theory and the solution of problems concerning the graphical representation of points, lines, planes and surfaces. Prerequisites, 1, 3 and 4.

MR. WILSON

9. **DESCRIPTIVE GEOMETRY.** Second semester. Two credits.  
This course, a continuation of 8, consists of the graphical solution of practical problems pertaining to surfaces and solids. MR. WILSON

14. **MACHINE DRAWING.** Summer session. Ten hours per week. Modern drafting-room methods of making machine drawings. Students make freehand sketches of machine parts, detail and assembly drawings, tracings, and blue prints. Prerequisite, Drawing 1, 3, and 4. MR. GRIFFIN, MR. WILSON

21. **ELEMENTARY POWER PLANTS.** First semester. Five credits.  
A survey of the fundamental theory and design of some of the important power producing units such as steam boilers, steam, gas and oil engines, and their accessories. Prerequisite, Mathematics 52 and Physics 52. MR. GRIFFIN

24. **MECHANICAL ENGINEERING LABORATORY.** Summer session. Four credits.  
The calibration and the use of instruments and apparatus such as pressure and vacuum gauges, thermometers, steam and gas engine indicators and oil testing apparatus. MR. UPP

31. **MECHANISM.** First semester. Five credits.  
Various means of transmitting and modifying machine motions and the determination of the relative displacement, velocity, and acceleration of different machine parts. Prerequisite, Mathematics 54. MR. UPP

32. **MECHANISM DRAWING.** First semester. Two credits.  
Students make layout drawings of various methods of transmitting and modifying motion by means of links, cams, gears, and other common machine parts. Prerequisite M. E. 31. MR. UPP

38. **GAS AND OIL ENGINES.** Second semester. Five credits.  
Fundamentals involved in the theory, design, and operation of internal combustion engines are studied. Special attention to automotive, airplane, and oil engines. Prerequisite, M. E. 82. MR. UPP

44-45-46. **STEAM POWER PLANTS.** Summer session and first and second semesters. Five credits each for summer session and first semester; three credits for second semester.  
Combustion, steam boilers, properties of steam, and methods of burning coal and oil are studied during the summer and the first semester. In the second semester a study is made of steam engines, steam turbines, and their accessories with some laboratory exercises. MR. UPP

54-55. MACHINE DESIGN. Summer session and second semester. Five credits for summer session and four credits for second semester.

Fundamental principles involved in the design and operation of machinery, with problems on the design of riveted joints, keys and shafting, belting, chains and sprockets, gears, bearings, couplings, and other machine parts. Prerequisite, C. E. 16. MR. WILSON

56. MACHINE DESIGN. Summer session. Twelve hours per week. In this course the student applies the theory taught in 54-55 and makes a complete design and drawing of an assigned machine.

MR. GRIFFIN, MR. WILSON

61-62. MECHANICAL ENGINEERING LABORATORY. Summer session and first semester. Eight credits for summer session and two credits for first semester.

The work in the summer consists of tests on internal combustion engines and the use of the electric dynamometer. Experimental work in the first semester is devoted to hydraulics, steam engine and steam turbine tests, and the operation of accessories. MR. UPP

71. HEATING AND VENTILATING. First semester. Four credits.

This course presents the fundamental principles which apply in various systems of heating and ventilation and the methods of their construction. MR. GRIFFIN

75. HYDRAULICS. Second semester. Five credits.

Some topics studied are water pressure, stability of simple structures subjected to water pressure, the flow of water and its measurement and the fundamental principles of water pumps and motors. Prerequisite, Mathematics 54 and Physics 54. MR. GRIFFIN

82. THERMODYNAMICS. First semester. Five credits.

Transformation of heat into mechanical energy is studied with special reference to steam boilers, engines and turbines, internal combustion engines and refrigerating systems. Prerequisite, Mathematics 57, Physics 55 and M. E. 45. MR. UPP

88. SPECIAL MECHANICAL ENGINEERING PROBLEMS. Second semester. Five credits.

Each student works out a design or laboratory problem under supervision. The student is required to turn over to the department all data, drawings, etc., in the form of an engineering report.

MR. GRIFFIN, MR. UPP

1-2e. ENGINEERING DRAWING. Three hours a week. No credit.

12-13e. MACHINE DRAWING. Three hours a week. No credit.

## INDUSTRIAL ENGINEERING

The 22 hours for the Summer Session are equal to 10 semester credit hours (Co-operative basis).

## SOPHOMORE YEAR

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Military Training .....	2	Military Training .....	2
Physical Training .....	1	Physical Training .....	1
Mathematics 53 .....	4	Mathematics 54 .....	4
Physics 53 .....	6	Physics 54 .....	6
Descriptive Geometry M. E. 8 .....	6	Public Speaking 92 .....	2
Public Speaking 91 .....	2	Production Methods I. E. 1 .....	6
Engineering Problems, Co-ord. 31 .....	2	Engineering Problems, Co-ord. 32 .....	2

## SUMMER SESSION

	Hrs. per week
Mathematics 55 .....	6
Machine Drawing M. E. 14 .....	10
Business Law 40 .....	2
Inspection Trips, Co-ordination 72 .....	2

## PRE-JUNIOR YEAR

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Chemistry 32 .....	6	Chemistry 33 .....	6
Mathematics 56 .....	4	Physics 55 .....	5
Industrial Engineering I. E. 2 .....	6	Mathematics 57 .....	4
Mechanism M. E. 31 .....	5	Strength of Materials C. E. 16 .....	6
Mechanism Drawing M. E. 32 .....	2	Engineering Problems, Co-ord. 42 .....	2
Engineering Problems, Co-ord. 41 .....	2		

## SUMMER SESSION

	Hrs. per week
Physics 56 .....	10
Steam Power Plants M. E. 44 .....	5
Machine Design M. E. 54 .....	5
Inspection Trips, Co-ordination 73 .....	2

## JUNIOR YEAR

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
D. C. Electricity E. E. 5 .....	6	A. C. Electricity E. E. 6 .....	6
D. C. Laboratory E. E. 7 .....	4	A. C. Laboratory E. E. 8 .....	4
Materials Laboratory C. E. 18 .....	3	Personnel Relations I. E. 4 .....	3
Economics A. 23 .....	5	Production Methods I. E. 3 .....	3
Human Biology A. 14 .....	3	Economics A. 24 .....	5
Engineering Problems, Co-ord. 57 .....	2	Economic Geography C. 20 .....	3
		Engineering Problems, Co-ord. 58 .....	2

## SUMMER SESSION

	Hrs. per week
Machine Design M. E. 56 .....	12
Business Law C. 41 .....	2
Business Finance C. 73 .....	3
Inspection Trips, Co-ordination 74 .....	2

## SENIOR YEAR

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Industrial Management Probs. I. E. 5 .....	3	Statistics C. 57 .....	4
Elements of Structural Design C. E. 3 .....	6	Accounting C. 28 .....	3
Heating and Ventilating M. E. 71 .....	4	Problems in Finance C. 75 .....	3
Business Correspondence S. 5 .....	3	Sales Administration C. 86 .....	3
Marketing C. 80 .....	3	Psychology A. 1 .....	3
Sociology A. 1 .....	3	Machine Design M. E. 55 .....	4
Human Engineering I. E. 6 .....	3	Bacteriology A. 80 .....	3
		Seminar I. E. 7 .....	2

The above courses comprise the subjects required for the Degree of Industrial Engineer. In no case, however, will a degree be awarded until the student has passed, with necessary quality points, a total of 280 credit hours.

## INDUSTRIAL ENGINEERING

PROFESSOR ADENDORFF

1. **PRODUCTION METHODS.** Second semester. Six credits.  
Modern production methods of the woodshop, foundry, and machine shop are developed. Textbook used.
2. **INDUSTRIAL ENGINEERING.** First semester. Six credits.  
A brief history of industry leading up to the period of mass production and the development of aggregation, standardization, specialization and the division of labor. The scientific management movement. Fundamentals of industrial organization. Wage systems and bonus payments, management control, labor turnover, office management, administrative principles, sales engineering. Textbook used.
3. **PRODUCTION METHODS.** Second semester. Three credits.  
Modern production methods more especially relating to the rubber industry. Time, motion study and production problems.
4. **PERSONNEL RELATIONS.** Second semester. Three credits.  
This course is designed to consider the problems of the personnel department in industry. Textbook used.
- 5de. **INDUSTRIAL MANAGEMENT PROBLEMS.** First semester. Three credits.  
Industrial problems relative to plant, buildings, equipment, materials, organization, labor, wages, production control, quality control and co-ordination.
6. **HUMAN ENGINEERING.** First semester. Three credits.  
A course helping the student to know and understand his own values, and to give a scientific basis for selecting men and women for vocations. Lectures and recitations on executive ability, personal power, effective effort, stimulating and controlling others, personality, art in management, discipline, the executive's adaptability, coloration. Textbook used.
7. **INDUSTRIAL ENGINEERING SEMINAR.** Second semester. Two credits.  
This course takes up a study of industrial engineering publications and the writing and discussion of papers on allied subjects.

## GENERAL COURSES FOR ENGINEERING STUDENTS

The letter C prefixed to a course number indicates that the course is given in the Commerce Department; M. E., C. E., E. E., and I. E., in Mechanical, Civil, Electrical and Industrial Engineering Departments; A, in the Liberal Arts college; e, in the Evening Session; de, in both day and evening sessions.

## BIOLOGY

ASSISTANT PROFESSOR FOX

80. BACTERIOLOGY AND SANITATION. Second semester. Three credits.

A study of micro-organisms and their specific relations to the engineer and his problems. Water purification and sewage reduction receive special attention. Sufficient laboratory work is given to enable the student to solve problems of a practical nature.

## CHEMISTRY

ASSISTANT PROFESSOR SCHAEFER

32. ENGINEERING CHEMISTRY. First semester. Six credits.

Substances and properties, chemical change, combining proportions, atomic theory, valence, water, molecular weights, energy and chemical change, chemical equilibrium, acids, bases and salts and ionization. Laboratory work consists of experiments in these subjects.

33. ENGINEERING CHEMISTRY. Second semester. Six credits.

The second semester is a continuation of 32. Practically the entire semester is devoted to a study of solid, liquid and gaseous fuels, their use, efficiencies and the thermo chemistry of combustion. Attention is given to the combustion of coal. Laboratory work consists of the analysis of industrial gases and the determination of the calorific value of fuels.

34. METALLURGY OF IRON AND STEEL. First semester. Six credits. Recitations and lectures on the manufacture, properties and the uses of iron and steel. Laboratory work in heat-treating of steel and microscopic examination of metals and alloys. The steel and non-ferrous alloy requirements of the aircraft industry are studied.

## CO-ORDINATION

Courses 22-68, inclusive, are home study courses. During each working period, engineering students are given weekly assignments consisting of practical problems in mathematics, physics, economics and English as well as special problems in their particular fields.

1-2. ORIENTATION. First semester. One credit.

This course helps the entering student to decide what branch of engineering he wants. Lectures by prominent engineers are alternated with the showing of industrial pictures. MR. GILMOUR

22. MECHANICS PROBLEMS. Second semester. Two credits.  
Trigonometry is applied to practical problems in mechanics. Review is given in the resolution and composition of forces and velocities. Prerequisites, Mathematics 51 and Physics 51. MR. GILMOUR

31-32. MATHEMATICS AND PHYSICS PROBLEMS. Two credits each semester.

The problems in these courses involve trigonometry, algebra, concurrent and non-concurrent forces, and center of gravity. Prerequisite, Mathematics 52-53, and Physics 52-53. MR. GILMOUR

41-42. SELECTED READINGS. Two credits each semester.

Weekly assignments are given in reading from a selected list of books of varied content. The course broadens the point of view of the engineering student. MISS RAW

51-52. ENGINEERING PROBLEMS. Two credits each semester.

Problems which review the work given in C. E. 16 and C. E. 26, and which also illustrate topics not taken up in those courses. Prerequisite, Mathematics 56, Physics 54, and C. E. 16. MR. BULGER

53-54. ELECTRICAL ENGINEERING PROBLEMS. Two credits each semester.

A reading course with suitable problems such as electric wiring, telephone practice, armature winding, etc., intended for students in electrical engineering who have completed E. E. 5. MR. WALTHER

55-56. SPECIAL M. E. PROBLEMS. Two credits each semester.

This course consists of problems in applied mechanics and mechanism. Prerequisites, M. E. 21, and M. E. 31. MR. UPP

57. INDUSTRIAL ENGINEERING PROBLEMS. First semester. Two credits.

The student is given a series of problems as to labor in industry and merchandising for the purpose of determining guiding factors in dealing with such problems. MR. ADENDORFF

58. INDUSTRIAL ENGINEERING PROBLEMS. Second semester. Two credits.

The student is given problems relating directly to the personnel department of an industry so as to familiarize him with some of the internal conditions met with in industry. MR. ADENDORFF

61-64. ADVANCED C. E. PROBLEMS. Two credits each semester.

For civil engineering seniors. Short problems are given in such subjects as concrete design, sewerage, and structural design.

MR. DURST

65-66. ADVANCED M. E. PROBLEMS. Two credits each semester. For mechanical engineering seniors. A series of problems relating to steam power plant engineering and machine design. MR. UPP

67-68. ELECTRICAL ENGINEERING PROBLEMS. Two credits each semester.

Open only to electrical engineering seniors. The student makes a thorough study of some application of electrical engineering according to his selection, and submits a comprehensive report in the nature of a thesis each semester. MR. WALTHER

71-72-73-74. INSPECTION TRIPS. Summer session. Two credits. These trips include visits to prominent industries in Akron and adjacent cities such as Barberton, Massillon, Canton, and Cleveland. The student is required to provide his own transportation and must submit comprehensive written reports.

MR. DURST, MR. GRIFFIN, MR. WALTHER

## ECONOMICS

ASSISTANT PROFESSOR ANTHONY

A.23-24. ECONOMICS FOR ENGINEERS. Five co-operative credits each semester.

The basic principles of economics. Production, consumption, distribution, money and credit, transportation and trade, and some modern economic problems.

## ENGLISH

MISS RAW, MISS STEVENSON

80-81. ENGLISH COMPOSITION. Either semester. Four credits each nine weeks.

Practice is given in writing technical descriptions, explanations, and professional letters, and in informal argumentation. Correctness in sentence structure, punctuation, and spelling is insisted upon. Outside reading.

82. ENGLISH COMPOSITION. Either semester. Four credits. Steady practice is given in report writing and longer technical articles. A brief survey in literature. Outside reading.

83-84. ENGLISH LITERATURE. Summer session. Six credits each term.

Essays on the contemporary thought and modern short stories are studied for their scientific, cultural, and recreational value. Supplementary reading. Courses given alternate summers. Prerequisite, 82.

85-86. ENGLISH LITERATURE. Two credits each semester. The development of the novel since 1890. The lives and works of modern realists are studied. Supplementary reading. Prerequisite, 82.

87. ENGLISH COMPOSITION. Second semester. Three credits. A course in advanced composition, business letters, abstracts, engineering reports, and articles for technical publication. Prerequisite, 82.

### MATHEMATICS

PROFESSOR JONES, ASSISTANT PROFESSOR BENDER, ASSISTANT PROFESSOR SELBY, MISS LIPSCOMBE, MRS. LEIGH

51. TRIGONOMETRY. Five credits each semester. Angles and their measurements; the trigonometric function; fundamental identities; reduction, addition and multiplication theorems; trigonometric equations; inverse trigonometric functions; logarithms; right and oblique triangles.

MR. BENDER, MR. SELBY, MISS LIPSCOMBE, MRS. LEIGH

52. ALGEBRA. Five credits each semester. This course includes a review of elementary algebra, and takes up the study of surds, linear and non-linear equations, proportions, variation, progressions, binomial theorem, permutations and combinations.

MR. BENDER, MR. SELBY, MISS LIPSCOMBE, MRS. LEIGH

53. ANALYTIC GEOMETRY. First semester. Four credits. This course takes up such topics as loci, the straight line, circle, conic sections, polar curves, transformation of co-ordinates, parametric curves, and a few facts concerning space loci. Prerequisite, 51-52.

MR. BENDER, MR. SELBY

54. DIFFERENTIAL CALCULUS. Second semester. Four credits. Average and instantaneous rates, the differentiation of the ordinary algebraic and transcendental functions, implicit functions, differentials, maxima and minima, and applications to geometry and physics. Prerequisite, 53.

MR. BENDER, MR. SELBY

55. INTEGRAL CALCULUS. Summer session. Six credits. In this course the technique of the integration of the functions usually found in the applications of the calculus to geometry, physics, and engineering is developed. Prerequisite, 54.

MR. JONES

56-57. INTEGRAL CALCULUS. Four credits each semester. Development in series, partial differentiation, double and triple integrals, applications to finding length of arcs, areas, volumes, center of gravity, pressure, moment of inertia, radius of gyration, work, motion, also applications to engineering problems, solution of simple differential equations, derivation of formulas. Prerequisite, 55.

MR. JONES

## PHYSICS

PROFESSOR HOUSEHOLDER, ASSISTANT PROFESSOR ROLLEFSON,  
MR. FOUTS.

51. FRESHMAN MECHANICS. Either semester for co-operative students. Four credits. (Eight co-operative hours.)

An elementary course in statics including the study of forces in equilibrium, frictional forces, work, power and energy, and the elements of hydrostatics. No student is permitted to enter this course unless he has had, or is taking, freshman mathematics, and no one failing in the first semester of mathematics will be allowed to continue this course. Two recitations and two two-hour laboratory periods weekly.

MR. HOUSEHOLDER

52. FRESHMAN MECHANICS. Second semester. Five credits.

An intensive review of the principles of equilibrium and their application to problems involving simple trusses and hoisting devices and the study of friction, work, energy, power, and related topics. Prerequisite, Physics 51 and Trigonometry. Three recitations and two two-hour laboratory periods per week.

MR. FOUTS

53-54. SOPHOMORE MECHANICS. Six credits each semester.

A continuation of Physics 51 covering translatory and rotatory motion with the effect of forces and torques in producing them, moment of inertia, elasticity, vibratory motion. Kinematics, kinetics, moment of inertia, elasticity, simple harmonic motion, sound, magnetism and electricity. Students must have completed Physics 52 and have had or be taking the calculus. Four recitations and two two-hour laboratory periods per week.

MR. ROLLEFSON

55. HEAT. First semester. Five credits.

The fundamental concepts of the theory of heat and its measurements, with special emphasis on their applications in engineering. Three recitations and two two-hour laboratory periods per week. Prerequisites, Physics 53.

MR. FOUTS

56. WAVE MOTION, LIGHT, AND SOUND. Second semester. Five credits.

An elementary course in wave motion and its applications to the study of sound and light. Particular emphasis is put upon the engineering phase of the subject. Prerequisite, Physics 54. Three recitations and four hours' laboratory work per week.

MR. HOUSEHOLDER

## SPEECH

91-92. PUBLIC SPEAKING. Two credits each semester.

A course in practical public speaking, including some textbook study, some written work, and considerable impromptu and extempore speaking.

MR. HAYWORTH

## COMMERCE

### BUSINESS ADMINISTRATION

The Department of Commerce offers professional training to young men and women who plan to enter the fields of industry, trade, or transportation. The course in Business Administration aims to develop and apply those general fundamentals of economics and administration which are common to all businesses. The University of Akron, being situated in a great industrial and trade area, is particularly qualified to offer training in the fields of accounting, finance, management, marketing, advertising, and merchandising. By means of inspection trips, field problems, and lectures on business, the student is kept in touch with the actual developments in these various departments of commerce.

Completion of the Business Administration course requires four years of academic work and eighteen weeks, or the equivalent, of supervised employment. During his course of training the student will spend nine weeks in industrial work and a second period of nine weeks, following the junior year, in the field of the student's specialty. For example, those choosing accounting for a major will be employed at accounting work. During each of these work periods the student will be guided and instructed by his instructors and at the conclusion of each period he will submit reports covering his experiences. Students may select their own employment in so far as it meets the approval of the department staff. All earnings from the work will, of course, go to the student.

### GRADUATION AND DEGREE

Candidates for graduation must present 128 credit hours with the required number of quality points. All students are also required to submit two experience reports, covering their business employment, and a senior thesis upon some specially assigned subject or business problem which will be developed in the seminar course which each senior takes in the field of his major interest.

The degree of Bachelor of Science in Business Administration will be granted to those students who satisfactorily complete the prescribed course in Business Administration.

The following requirements are outlined by years for the student's convenience:

#### FRESHMAN YEAR\*

First Semester		Second Semester	
	Cr. Hrs.		Cr. Hrs.
Algebra A. 1	4	Economic History of U. S., C. 12	3
Problems in Citizenship or Modern Foreign Language	3	Political Science, Speech, or Modern Foreign Language	3
Rhetoric A. 1	3	Rhetoric A. 2	3
Accounting C. 21	3	Accounting C. 22	3
Plant Trips 1	1	Typewriting S. 39	2
Military Training	1	Military Training	1
Physical Training	1	Physical Training	1

\*Freshman requirements MUST be met before advanced courses are taken.

#### SOPHOMORE YEAR

First Semester		Second Semester	
	Cr. Hrs.		Cr. Hrs.
Chemistry, Physics, or Biology	4	Chemistry, Physics, or Biology	4
Economics A. 1	3	Economics A. 2	3
Accounting C. 23	3	*Money and Banking A. 10	3
Business Administration C. 61	3	Economic Geography C. 14	3
Military Training	1	Mathematics of Finance A. 58	3
Physical Training	1	Military Training	1
		Physical Training	1

\*Accounting majors should take Accounting 32 instead of Money and Banking at this point.

#### JUNIOR YEAR

First Semester		Second Semester	
	Cr. Hrs.		Cr. Hrs.
Marketing C. 81	3	Principles of Advertising C. 92	3
English Literature	3	Business Correspondence	3
Statistics C. 57	4	Literature	3
Business Law C. 41	2	Business Law C. 42	2
Business Finance C. 73	3	Electives	6

#### SENIOR YEAR

First Semester		Second Semester	
	Cr. Hrs.		Cr. Hrs.
Problems in Business Policy C. 68	3	Government and Business A. 20	3
Electives	13	Seminar in Major Subject	2
		Electives	10

If Modern Language is elected, it must be taken in both semesters. In addition to the eight hours listed, six additional hours of the same language must be taken to secure credit toward graduation.

Electives consist of three classes: Electives in the Major, Commerce Electives, and General Electives. Electives in the Major, amounting to 14 credit hours, including Seminar, are to be elected by the student from one of the various Majors. Commerce electives, amounting to 6 credit hours, may be selected from any of the major fields or any advanced course given within the department. General electives, amounting to 10 credit hours, may be elected by the students in any department within the University, provided such electives would be acceptable in the Liberal Arts College toward a degree.

#### OPTIONAL MAJORS IN COMMERCE

In order to enable students to elect advanced and intensive courses in one of the major fields of Commerce, several Optional Majors in Commerce have been outlined.

These majors are planned to give the students working knowledge in some special branch for which there exists a demand for men with intensive and professionalized training. It is not the aim of the University to finish students in these lines of endeavor, but rather to prepare them with a wide general and thorough knowledge of these fields upon which they can surmount actual experience and further study at first-hand in the school of actual business.

Five fields of specialization are available to the students in Commerce, namely, Accounting, Finance, General Business, Industrial Management, and Marketing and Advertising. At the beginning of the Junior year, after each student has two years' work mainly in the cultural, factual, and elementary business administration courses, he will be requested to elect a field of specialization. The election of a major at the commencement of the Junior year enables the student to direct his energies more effectively during that year and to begin intensive work in his chosen field.

The courses required for or creditable toward each major are outlined. Each student will select 14 hours of credit, including two credit hours for Seminar, from one of the listed majors:

## ACCOUNTING MAJOR

Courses	Credit Hours	Prerequisites
Accounting 31 and 32	6	Accounting 21 and 22
Cost Accounting 33	3	Accounting 21 and 22
Advanced Cost Accounting 34	3	Cost Accounting 33
Auditing 35-36	6	Accounting 31 and 32
Income Tax 40	3	Auditing 35
Accounting Seminar 122	2	

## FINANCE MAJOR

Courses	Credit Hours	Prerequisites
Security Market 74	3	Economics 2
Investments A. 6	3	A. 10 and C. 73
Public Finance 76	3	C. 73
Insurance	3	Economics 2
Banking Practice	3	A. 10
Problems in Finance 78	3	A. 10 and C. 73
Finance Seminar 172	2	

## ADVERTISING AND MARKETING MAJOR

Courses	Credit Hours	Prerequisites
Sales Administration 86	3	C. 81
Salesmanship 83e	2	Sophomore
Retailing 88e	3	C. 81
Marketing 81	3	Economics 2
Advertising Campaigns 94	3	C. 92
Consumers Demand 85	3	C. 81
Commercial Art A. 14-15	4	
Marketing Seminar 182	2	

## MANAGEMENT MAJOR

Courses	Credit Hours	Prerequisites
Cost Accounting 33	3	9 hours Accounting
Purchasing 95e	2	C. 61
Production Methods I. E. 3	3	C. 61
Personnel Management 64	3	C. 61
Industrial Management Problems I. E. 5	3	Production Methods
Management Seminar 162	2	

## GENERAL BUSINESS MAJOR

Courses	Credit Hours	Prerequisites
Cost Accounting 33	3	9 hours Accounting
Purchasing 95e	2	Economics 2
Problems in Finance 78	3	C. 73
Advanced Statistics 58	3	C. 57
Sales Administration 86	3	C. 81
Personnel Management 64	3	C. 61
Transportation 53	3	Economics 2
General Business Seminar 141	2	

## COMMERCE

PROFESSOR LEIGH, ASSISTANT PROFESSORS ANTHONY AND MCKEE,  
MR. VAN METRE, MR. TINKLEPAUGH, MR. PARK

SPECIAL LECTURERS: E. J. Thomas, Assistant Factory Manager, Goodyear Tire & Rubber Co.; R. R. Gross, Works Manager, Firestone Tire & Rubber Co.; H. H. Hollinger, Comptroller, Firestone Tire & Rubber Co.; S. B. Kramer, Production Control Department, Goodyear Tire & Rubber Co.; C. F. Marshall, Purchasing Agent, The Seiberling Tire & Rubber Co.; J. P. Woodlock, Specialized Sales Department, The B. F. Goodrich Company.

## 1. PLANT TRIPS. First semester. One credit.

In order to give entering Commerce students a familiarity with organization and operation of trade and industry, a series of visitations is made to representative industries. Outline studies are made and special reports prepared.

**3. INDUSTRIAL STUDIES.** Summer. No credit.

All students during the summer following the freshman or sophomore years will work nine weeks in industry. In order to be guided and directed during this practice period, they will submit special investigations and an experience report covering the outlines which will be given.

**4. JUNIOR INDUSTRIAL STUDIES.** Summer. No credit.

During the summer following the junior year, all Business Administration students will be required to secure employment for a period of at least nine weeks in the field of their major interest. Special investigations and an experience report will be required.

**12. ECONOMIC HISTORY OF THE UNITED STATES.** Either semester. Three credits.

A short study is made of those features in England which have influenced the industrial life in the United States. Exploration and settlement, land policies, population growth, growth of commerce, crises, industrial combination, development of banking institutions and railroad systems, tariff, labor unions, and government regulation. Required of all Commerce students. MR. ANTHONY

**14. ECONOMIC GEOGRAPHY.** Second semester. Three credits.

This introductory course develops a conception of environmental elements such as climate, land forms, soils, mineral resources, and vegetation, and shows their influence upon economic activity. It analyzes physical factors which constitute the basis of trade, population movements, and international strife. Required of all Commerce students. MR. VAN METRE

**21-22de. ACCOUNTING.** Three credits each semester.

The details of business records. Recording of important transactions such as the acquisition of assets and their depreciation, incurring of expenses, and making purchases and sales, are considered. The balance sheet and statement of profit and loss, their construction, and use. Required of all Commerce sophomores. MR. MCKEE, AND OTHERS

**23de. MANAGERIAL ACCOUNTING.** First semester. Three credits.

This course summarizes, develops and analyzes accounting procedure. Financial statements are studied intensively. The general purpose is to develop a concise working knowledge of more advanced accounting used by production, sales and administrative executives in determining administrative, credit, and expansion policies. Prerequisite, Accounting 31. MR. MCKEE, AND OTHERS

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**28. ACCOUNTING.** First semester. Six co-operative credits.

This course, for advanced engineering students, covers the forms used by a foreman or a superintendent in a factory and enables the engineer to interpret such forms as profit and loss statements, balance sheets, production statements and store records.

MR. MCKEE, AND OTHERS

**31-32de. ACCOUNTING.** Three credits each semester.

This is a continuation of 21-22 which is a prerequisite. In addition to the text, graded problems are used to illustrate the balance sheet and the profit and loss statement, analysis of profits, application of funds, capital expenditures and depreciation policies, determination of cost for inventory valuations, installment accounts, etc.

MR. MCKEE

**33de. COST ACCOUNTING.** First semester. Three credits.

Designed to give an insight into general methods of collecting costs of materials, labor, and burden of incorporating them into the books of account; various methods of distributing burden costs and methods of cost control. Prerequisite, 32.

MR. MCKEE

**34e. ADVANCED COST ACCOUNTING.** Second semester. Two credits.

An intensive course in cost accounting. The student is led into the particular processes of cost technique and detail. Investigations and surveys are made, particular industries and the systems are designed and cost rates and budgets are adapted to these industries. Given in alternate years. Prerequisite, 33.

MR. MCKEE

**35de. AUDITING.** First semester. Three credits.

Elementary problems of auditing, the preparation of accounts, the examination of the books of account, the nature of audits, and the general method of procedure. A complete audit is undertaken step by step and a report is constructed. Prerequisite, 32.

MR. MCKEE

**36e. ADVANCED AUDITING.** Second semester. Three credits.

Investigations are made of special branches of industry such as banks, municipalities and public utilities. The specific details of audits are elaborated with a view of fully equipping the student with the modern methods of audit procedure and analysis. Given alternate years. Prerequisite, 35.

MR. MCKEE

**37-38e. ACCOUNTING PROBLEMS.** Three credits each semester.

Designed for students who intend to enter the accounting profession. Problems cover such topics as partnerships, corporations, executors, trustees, consolidated statements, capital requirements and actuarial science. Open to seniors and to others with the consent of the instructor. Prerequisite, 31-32.

MR. MCKEE

**39. ACCOUNTING SYSTEMS.** First semester. Three credits.

Accounting problems of wholesalers, automobile companies, industries, clubs, etc. Actual accounting systems are devised. The course is designed for accounting majors and presupposes a thorough background in accounting.

MR. MCKEE

**40. INCOME TAX.** Second semester. Three credits.

This course acquaints the student with the history, laws, and administration of the Income Tax regulations and decisions. The law is applied to specific problems and income tax returns are made and filed.

MR. MCKEE

**122. ACCOUNTING SEMINAR.** Second semester. Maximum two credits.

Required of all students qualifying for degrees with a major in accounting. Each student makes a thorough study of some problem approved by the faculty. Credit is dependent upon the quality of work done.

**41-42de. BUSINESS LAW.** Two credits each semester.

The origin of commercial law, the operation and discharge of contracts, the law of sales, agency, and negotiable instruments, partnerships and corporations are studied, giving attention to the statutes which form the working machinery for economic activity. Open to Commerce sophomores and to others with the consent of the instructor.

MR. PARK

**53. TRANSPORTATION.** First semester. Three credits.

The American transportation system from the points of view of the economist, the shipping public, and the transportation administrator. The part played by transportation in the production, exchange and distribution of wealth, service, rate making, valuation, and federal regulation. Prerequisite, Principles of Economics. Given in 1932-33 and alternate years.

MR. VAN METRE

**55. RISK BEARING AND INSURANCE.** Second semester. Three credits.

The risks in our economic order, and the methods, devices, and institutions which deal with them. Special attention to the risk bearing activities of such institutions as speculative exchanges and insurance companies. Insurance is emphasized. Prerequisite, Principles of Economics. Given in 1931-32 and alternate years.

**57. STATISTICS.** First semester. Four credits.

The student is taught to apply the scientific method to business and social problems. Emphasis is on the use of surveys, accounting, analyses, group tests, and statistical data. Prerequisite, Principles of Economics. Given in 1931-32 and alternate years.

MR. VAN METRE

**58. ADVANCED STATISTICS.** Second semester. Three credit hours.

A brief summary of the work covered in 57 is followed by advanced work on index numbers of prices and physical volume, measure-

ment of trend, linear, multiple and partial correlation, analysis of time series, and probabilities and normal error. Each student works on a special statistical problem. Given in 1931-32 and alternate years.

MR. VAN METRE

141. GENERAL BUSINESS SEMINAR. Second semester. Maximum, two credits.

This course is required of all students qualifying for degrees with a major in General Business. Each student is required to make a thorough study of some problem in this field. The topic must meet the approval of the faculty. Credit is dependent upon the quality of the work done.

61de. BUSINESS ADMINISTRATION. First semester. Three credits.

A survey course in which the business establishment is considered as a unified concern composed of various departments such as finance, production, distribution, and accounting. The managerial viewpoint is taken throughout. Class work is supplemented by problems and trips. Required of all Commerce sophomores.

MR. LEIGH

62de. BUSINESS MANAGEMENT. Second semester. Three credits.

The problems of management in delegating authority and coordinating activities, standardization, determination of administrative, sales, production, personnel and financial policies, and administrative control and executive leadership. Problems and case studies. Prerequisite, 61.

MR. LEIGH

64. PERSONNEL MANAGEMENT. Second semester. Three credits.

This course covers job analysis, selection and maintenance of a labor supply, placement and promotion, elimination of risks, co-operation between employers and employees, and employee participations in ownership or management. Prerequisite, 61. Given in 1931-32 and alternate years.

68. PROBLEMS IN BUSINESS POLICY. Second semester. Three credits.

A problem course in management policies, dealing with organization, plant expansion, labor, control and distribution policies. The problems are drawn from real business situations and are aimed to make the student exercise initiative and resourcefulness. Required of all Commerce seniors.

MR. LEIGH

162. MANAGEMENT SEMINAR. Second semester. Maximum two credits.

Required of all students qualifying for degrees with a major in management. Each student makes a thorough study of some problem meeting the approval of the faculty. Credit is dependent upon the quality of the work done.

72. THE FEDERAL RESERVE SYSTEM AND MONEY POLICIES. Second semester. Three credits.

A comprehensive study of the Federal Reserve system, the discount policy, the need and working of a centralized banking system, and methods of stabilizing credit during the fluctuations of the business cycle. Prerequisite, Money and Banking A.10. MR. VAN METRE

73de. BUSINESS FINANCE. First semester. Three credits.

A basic and comprehensive course in finance. The financial structure and operation, the uses and sources of funds, the relation of the business executive to his bank, and the safeguarding of credit are studied. The financial needs and operation of both large and small businesses are equally stressed. Prerequisite, Money and Banking A.10. MR. VAN METRE

74. SECURITY MARKETS. Second semester. Three credits.

Markets and their influence on the price of securities, elements of security appraisal and methods of computing net earnings, amortization, rights and conversions, will be studied. Various forms of securities will be considered. Prerequisite, Business Finance 73. Given in 1931-32 and alternate years. MR. VAN METRE

76. PUBLIC FINANCE. Second semester. Three credits.

Principles that should guide the city, state, or nation in raising and expending revenue. Sources of revenue, principles of taxation, governmental securities, fields of expenditure, and control of expenditures, are examined. Prerequisite, Principles of Economics and one course in Finance. Given in 1930-31 and alternate years. MR. VAN METRE

78. PROBLEMS IN FINANCE. Second semester. Three credits.

Corporate organization in modern business, legal organization, instruments of finance, promotion, underwriting, capitalization, earning, expenses, surplus, manipulation, insolvency, receivership, reorganization and regulation. Working capital problems and control will be emphasized. Prerequisite, 73. Given in 1930-31 and alternate years. MR. VAN METRE

172. FINANCE SEMINAR. Second semester. Maximum, two credits. Required of all students qualifying for degrees with a major in Finance. Each student is required to make a thorough study of some problem in this field. The topic must meet the approval of the faculty. Credit is dependent upon the quality of the work done.

81. MARKETING. First semester. Three credits.

Functions of marketing, middlemen and their place in the market structure, retail types and policies, consumer and producer cooperation, market finance, associative activities, cost of marketing, prices and price factors. Open to juniors and pre-juniors. Prerequisite, Economics A.1-2. MR. LEIGH

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83e. SALESMANSHIP. Two credits each semester.

The economics of selling. The selling price, the preparation of sales talks, and planes. Laboratory practice in the analysis of sales need and the presentation of sales talks.

85. CONSUMER DEMAND. Second semester. Three credits.

Principles underlying consumption as an aid toward marketing and advertising. What demand is, how elastic it is, how it can be modified or guided, the economics of style and fashion, the effect of consumer's income and credit, and the measuring of demand. Prerequisite, Economics A.1-2. Given in 1931-32 and alternate years.

MR. LEIGH

86. SALES ADMINISTRATION. Second semester. Three credits.

Problems of marketing from the administrative standpoint. Problems of product and market analysis, demand creation, distribution, salesmen, sales campaigns, statistics, and summaries for managerial control. Prerequisite, 81.

MR. LEIGH

88e. RETAILING. Second semester. Two credits.

A study of the development, types, and significance of the various retail institutions. The best practices of merchandising, display, and retail selling as well as the co-ordination of consumer needs and retail buying are considered.

89. PROBLEMS IN SALES POLICIES. Second semester. Three credits.

An advanced course covering the selection, training, compensation, management, and control of the sales force, and co-operation of the house, the salesmen, the advertising department, and the dealers. Methods of correlating the sales and production departments and of analyzing the market are given particular attention. Prerequisite, 86.

MR. LEIGH

92. PRINCIPLES OF ADVERTISING. Second semester. Three credits.

The problems and scope of advertising and its place in business, human aspects of the market, appeals, presentation of appeals, media, and special fields of advertising. Class work is supplemented by special problems. Open to pre-juniors and juniors.

MR. LEIGH

94. ADVERTISING CAMPAIGN. Second semester. Three credits.

The principles established in the elementary course are more intensively treated and the student works out an advertising plan, completes layouts and copy, and launches a campaign for a particular product. Proper media are selected, the campaign scheduled, and promotional activities drawn up. Prerequisite, 92.

95e. PURCHASING. First semester. Two credits.

Fundamentals of purchasing. Organization of the purchasing department and the systematization of the purchasing routine; the

determination of material need; providing the adequate sources of supply; the procurement of the right price and the relation of purchasing to stores.

182. ADVERTISING AND MARKETING SEMINAR. Second semester. Maximum, two credits.

Required of all students qualifying for degrees with a major in Advertising and Marketing. Each student makes a thorough study of some problem in this field. The topic must meet the approval of the faculty. Credit is dependent upon the quality of the work done.

### GENERAL COURSES FOR COMMERCE STUDENTS

Commerce students are required to take Economics 1-2, Money and Banking A.10, and the courses in Political Science listed hereafter. Additional courses in Economics may be elected from those described.

The letter A prefixed to a course number indicates that the course is given in the College of Liberal Arts. The letter T refers to the Teachers College.

#### ART

MISS CABLE

T.14-15. COMMERCIAL ART. Two credits each semester.

Principles of advertising in connection with page arrangement, magazine, newspaper, and poster layout. Standard forms of lettering and adaptation of material to reproducing processes.

#### ECONOMICS

PROFESSOR DAVIS

A.1-2. ECONOMICS. Three credits each semester.

This course is the foundation for all other courses in Commerce. It considers production, consumption and distribution of wealth; labor problems; money and banking, international trade and exchange; economic crises; transportation; agricultural problems; social programs; public receipts and expenditures. Required of all Commerce students.

A.3-4. FOREIGN TRADE AND FOREIGN EXCHANGE. Three credits each semester.

Recent tendencies in the foreign trade of the United States, principles of comparative cost, balance of trade, ocean shipping, handling and financing trade, bills of exchange, import and export credits, gold movements and the influence of investment and speculation, international creditor and debtor aspects, and governmental interference. Prerequisite, 6 hours of Economics.

A.10. MONEY AND BANKING. Second semester. Three credits.  
The principles and functions of money, credit and banking, credit instruments, credit and banking institutions, with especial attention to the Federal Reserve System. Prerequisite, 3 hours of Economics.

A.6. INVESTMENT. Second semester. Three credits.  
The nature, principles, classification and technique of investment; real estate loans; national, state and municipal bonds; investment analysis; railroad, public utility, industrial and financial institution securities. Prerequisite, 6 hours of Economics.

## MATHEMATICS

MRS. LEIGH

58. MATHEMATICS OF FINANCE. First semester. Three credits.  
A study of simple and compound interest, annuities, depreciation, amortization, bond valuation, building and loan associations, the elements of the mathematics of life insurance. For Commerce students. Prerequisite, College Algebra A.1.

## POLITICAL SCIENCE

PROFESSOR CRECRAFT

A.3. PROBLEMS OF CITIZENSHIP. Either semester. Three credits.  
This is a survey of a group of selected problems of citizenship with equal emphasis placed respectively upon social, economic, and political problems. It is an introductory course to the social and political sciences, based on text books, readings, and discussions.

A.2. AMERICAN GOVERNMENT. Either semester. Three credits.  
This course gives the student an introductory survey of the basic principles, the practical administration, and the interstate relations of the American Government.

A.20. GOVERNMENT AND BUSINESS. Second semester. Three credits.  
This course is intended to acquaint students with the relation of government to business. Necessity for regulation, methods of control, regulating bodies, government ownership, competition, control of corporations, trusts and labor organizations, government promotion, public activities of business organizations, a national business policy, and activities of governmental agencies and departments. Open to juniors.

## SECRETARIAL SCIENCE

Two courses of study are offered in Secretarial Science, a four-year course (128 semester hours) leading to the degree B.S. in Secretarial Science, and a two-year course (64 semester hours) for the completion of which a certificate is granted.

The four-year curriculum is designed for those who wish to prepare themselves for the higher grade secretarial and office positions without spending more than four years beyond the high school in preparation. In recognition of the fact that a broad background is invaluable in the upper levels of business, one-half the course is required in academic subjects which provide an introduction to the most important fields of human knowledge and furnish the student with the most essential elements of a standard college education. The required technical subjects provide the needed gateway into the business world, so that at graduation the student is prepared to enter his chosen field. The elective subjects which complete the course may be adapted to the needs of each individual, but must be chosen so that, in addition to the required major in Secretarial Science, there will be a minor of at least eighteen hours, including Freshman courses, in one field or in two related fields.

The two-year curriculum is designed for those with a capacity for something higher than mere routine stenographic or clerical work, but who prefer not to spend more than two years on the college level in preparation. Technical subjects naturally constitute a larger proportionate part of this curriculum than of the four-year.

Those who have had shorthand and typewriting before entrance will begin these courses in college at such point as their degree of proficiency permits, and approved electives, preferably academic subjects, will be taken in place of the shorthand and typewriting omitted in the college course.

Credit for college work in either shorthand or typewriting is indicated by the following table:

High School credits	Course entered in college	Credit given
1 year	{ Second semester	{ Full credit
	{ First semester	{ No credit
2 years	{ Second year	{ Full credit
	{ First year	{ No credit

Men enrolled in the four-year course must meet the requirements of the Reserve Officers Training Corps.

Those who enter with advanced standing may be excused from Problems of Citizenship or Human Biology, for which more advanced courses will be substituted.

It is recommended that practical experience be secured during the summer vacations if possible. The Bureau of Student Employment is frequently able to place students in suitable positions. During the college year a limited number of student assistantships are available in the administrative offices of the University. Those who do part-time work should lighten their schedules accordingly.

Men who enter with advanced standing may, with the consent of the dean, be excused from Secretarial Duties and from the advanced course in Shorthand and Typewriting.

The academic subjects listed below are described in the Buchtel College section of the general catalog and in the Buchtel College Bulletin, listed alphabetically by departments. The letter "C" indicates a course in Commerce; the letter "S" Secretarial Science. Sixteen semester hours (recitation hours per week) constitute the normal load.

### OUTLINE OF TWO-YEAR CERTIFICATE COURSE

#### FIRST YEAR

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Rhetoric (English 1) .....	3	Rhetoric (English 2) .....	3
Secretarial Duties S. 1 .....	3	Secretarial Duties S. 2 .....	3
Problems of Citizenship (Political Science 1) .....	4	Human Biology .....	4
Physical Training .....	1	Physical Training .....	1
Shorthand S. 21 .....	3	Shorthand S. 22 .....	3
Typewriting S. 31 .....	2	Typewriting S. 32 .....	2

#### SECOND YEAR

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Business Correspondence S. 13 .....	3	Office Organization S. 6 .....	3
Economics .....	3	Economics .....	3
Accounting C. 21 .....	3	Accounting C. 22 .....	3
Physical Training (Men) .....	1	Physical Training (Men) .....	1
Shorthand S. 23 .....	3	Shorthand S. 24 .....	3
Typewriting S. 33 .....	2	Typewriting S. 34 .....	2
Approved Electives .....	1 to 3	Approved Electives .....	1 to 3

### OUTLINE OF FOUR-YEAR DEGREE COURSE

#### GENERAL REQUIREMENTS

##### ACADEMIC

	Cr. Hrs.
English (Rhetoric 6. Literature 6) .....	12
Laboratory Science .....	8
Human Biology .....	4
Problems of Citizenship .....	4
Mathematics (College Algebra) .....	4
Economics .....	6
History .....	6
Political Science .....	6
Psychology or Sociology .....	6
Academic Electives .....	8
Minimum Academic .....	64

##### NON-ACADEMIC

	Cr. Hrs.
Secretarial Duties S. 1-2 .....	6
Business Correspondence S. 13 .....	3
Office Management S. 10 .....	3
Shorthand .....	15
Typewriting .....	9
Accounting C. 21-22 .....	6
Business Law C. 41-42 .....	4
Physical Training .....	2
Free electives approved for the B. S. degree .....	16
	64

### SUGGESTIVE OUTLINE BY YEARS

#### FIRST YEAR

First Semester	Cr. Hrs.	Second Semester	Cr. Hrs.
Rhetoric (English 1) .....	3	Rhetoric (English 2) .....	3
Secretarial Duties S. 1 .....	3	Secretarial Duties S. 1 .....	3
Problems of Citizenship (Political Science 1) .....	4	American Government (Political Science 2) .....	3
Algebra (Mathematics 1) .....	4	Human Biology 13 or 15 .....	4
Physical Training .....	1	Physical Training .....	1
		Electives .....	2

SECOND YEAR					
First Semester		Cr. Hrs.	Second Semester	Cr. Hrs.	
Shorthand S. 21	.....	3	Shorthand S. 22	.....	3
Typewriting S. 31	.....	2	Typewriting S. 32	.....	2
Economics 1	.....	3	Economics 2	.....	3
Laboratory Science	.....	4	Laboratory Science	.....	4
Electives	.....	4	Electives	.....	4
THIRD YEAR					
First Semester		Cr. Hrs.	Second Semester	Cr. Hrs.	
Shorthand S. 23	.....	3	Shorthand S. 24	.....	3
Typewriting S. 33	.....	2	Typewriting S. 34	.....	2
Accounting C. 21	.....	3	Accounting C. 22	.....	3
History	.....	3	History	.....	3
Sociology or Psychology	.....	3	Sociology or Psychology	.....	3
Electives	.....	3	Electives	.....	3
FOURTH YEAR					
First Semester		Cr. Hrs.	Second Semester	Cr. Hrs.	
Business Correspondence S. 13	.....	3	Shorthand S. 26	.....	3
Business Law C. 41	.....	2	Typewriting S. 36	.....	1
Literature	.....	3	Office Management S. 10	.....	3
Political Science	.....	3	Business Law C. 42	.....	2
Electives	.....	5	Literature	.....	3
			Electives	.....	4

### SECRETARIAL SCIENCE

MR. DOUTT, MISS FLINT, MISS TENNEY

1. SECRETARIAL DUTIES. First semester. Three credits.  
This fundamental course, required of all freshmen in Secretarial Science, acquaints the student with the origin, nature, and scope of secretarial work, and the duties performed in a modern office; the handling and answering of mail; securing of information; preparation of itineraries, budgets, speeches, reports, and documents; proof-reading; and the writing of minutes. MISS TENNEY
2. SECRETARIAL DUTIES. Second semester. Three credits.  
Instruction is given in all of the major filing systems and in the use of the chief types of office machines. MISS TENNEY
- 3e. SECRETARIAL DUTIES. First semester. Three credits.
6. OFFICE ORGANIZATION. Second semester. Three credits.  
An analysis of the modern business office and its historical development, including such matters as the functions of the office; disposition of space; light, heat, and ventilation; furniture, equipment, and mechanical devices in the office; departmental organization; and various types of records. Open to all upper classmen. MR. DOUTT
10. OFFICE MANAGEMENT. Second semester. Three credits.  
Problems of the modern business office from the managerial viewpoint, including office planning, departmental organization, personnel, standardization of tasks. For juniors and seniors only. MR. DOUTT
- 11e. BUSINESS ENGLISH. Either semester. Two credits.
- 13de. BUSINESS CORRESPONDENCE. First semester. Three credits.  
In applying the principles of English composition to business letter writing, both theory and practice are emphasized. Such business correspondence as sales letters, collection letters, applications for positions, adjustment letters, and business reports are written, examined, and criticized. Prerequisite, Rhetoric 1-2. MR. DOUTT

21de. SHORTHAND. First semester. Three credits.

This course is designed to give beginners in the Gregg system a thorough introduction to shorthand theory.

MISS FLINT

22de. SHORTHAND. Second semester. Three credits.

The second semester completes Gregg theory and begins practice in dictation. While no attempt is made to secure speed, emphasis being on accuracy and development of vocabulary, at the end of the year the student should be able to take a wide variety of dictation at a moderate rate and to read notes accurately. Prerequisite, 21.

MISS FLINT

23-24de. SHORTHAND. Three credits each semester.

Dictation practice begins with simple letters and articles, and proceeds gradually through a wide variety of increasingly difficult material, designed to develop speed, to convey a broad understanding of business terminology, and to provide contact with the best forms of English expression. Prerequisite, Shorthand 22 or equivalent.

MISS FLINT

26de. SHORTHAND. Second semester. Three credits.

The vocabulary is further extended by practice in reporting short-cuts, court reporting phrases, and technical words. Shorthand plates are read and practiced. Congressional records, testimony, and jury charges are used for dictation. The development of speed is stressed. Prerequisite, Shorthand 24.

MISS FLINT

31-32de. TYPEWRITING. Two credits each semester.

Thorough instruction in the touch system of typewriting and the care and use of the machine; drawing up various business forms; drills in spelling, capitalization, and punctuation; use of carbon paper; simple tabulations; etc.

MISS TENNEY

33-34. TYPEWRITING. Two credits each semester.

The transcription of letters, articles, speeches, and reports is followed by the taking of dictation directly on the machine. Practice in legal work, difficult tabulations, and preparation of stencils. Methods of arranging letters, reports, manuscripts, and various documents. Prerequisite, 32.

MISS FLINT

36. TYPEWRITING. Second semester. One credit.

The rapid transcription of articles, reports, and testimony is stressed. Various secretarial projects are given, such as writing original letters, sending telegrams, and making appointment schedules. Prerequisite, 34.

MISS FLINT

39. TYPEWRITING. Either semester. Two credits.

While this course is of the same grade as S31, it has been especially planned to present the essentials of touch typewriting to those who can devote only one semester to the subject. The preparation of business reports is emphasized. Open to Engineering and Commerce students with credit and to all other students without credit.

MISS FLINT, MISS TENNEY

## PHYSICAL AND MILITARY TRAINING

### PHYSICAL EDUCATION

PROFESSOR FRED S. SEPTON, *Director*; ASSISTANT PROFESSORS BLAIR AND SMITH,  
MR. LIPPS, MISS DUNCKLEY, DR. ROBERT, MISS WASHBURN.

#### AIMS

Physical education is conducted under the direct supervision of experienced physical directors, who are members of the University faculty. The aims of the department are to develop organic power, the basis of vitality, the prerequisite to physical and mental efficiency, and to secure and maintain good posture, a harmonious muscular development, and a certain degree of bodily skill and grace.

A thorough physical and medical examination is given to all students entering the University. Physical defects, abnormalities, and weaknesses are noted, and healthful exercise is prescribed to fit each student's needs; this may include athletic sports or remedial gymnastics.

During the fall and spring months there are outdoor exercises and games at Buchtel Field. During the winter months the time is devoted to boxing, wrestling, basketball, apparatus work, wand, dumbbell and swinging club drills.

These exercises are designed to bring about the erect carriage of the body, the development and strengthening of the muscular, circulatory and respiratory systems, and the maintenance of general good health and bodily vigor.

#### TRAINING COURSE

A course for training teachers in physical education and for preparation for coaching is given in conjunction with Teachers College. For details see statement under Teachers College section in the General Catalog or Bulletin of Teachers College.

#### EQUIPMENT

The gymnasium is 100 feet long and 50 feet wide. On the ground floor are locker and bath rooms. Above is the practice floor where exercises are conducted. Directly over the practice floor is the running track. The main floor of the gymnasium is 80 feet by 50 feet and is equipped with modern gymnastic apparatus.

A six-acre athletic field is provided for the use of the students, and all intercollegiate and other contests are held there. The field is equipped with a grandstand which accommodates 8,000 spectators, dressing rooms, cinder running track, baseball diamond, football field, and tennis court.

## INTERCOLLEGIATE SPORTS

Intercollegiate sports are under the government of the Ohio Athletic Conference, and the faculty committee appointed by the president.

## INTRAMURAL SPORTS

All students may participate in intramural athletics. The sports are conducted for everyone with the aim of providing good wholesome recreation and physical exercise. To attain this end the department makes an effort to have each student in the University enroll in one or more of the scheduled activities.

## ATHLETIC INJURIES

Students training for, or participating in, athletic competition, do so voluntarily and assume the risks incident thereto. The University assumes no legal responsibility or obligation to meet the expense of caring for injuries sustained by students in athletic training or competition.

The policy of the University is to pay, within reasonable limitations determined by it, the expense of the treatment of injuries received by athletes while training for, or participating in, intercollegiate sports, provided the treatment is first authorized by the University medical officer for athletes.

## PHYSICAL TRAINING FOR MEN

Every student is required to take a physical examination on entering the University. All freshman and sophomore men are required to take two hours of physical training each week as a part of the combined course in military and physical training.

## PHYSICAL TRAINING FOR WOMEN

All freshman women are required to take two hours of physical training each week.

## GYMNASIUM LOCKERS AND UNIFORMS

Gymnasium lockers are obtained by depositing \$1.00 at the office of the Secretary of the University. The receipt therefor is presented to the Assistant in Physical Training (men) and the Director of Physical Education for Women (women) in the gymnasium for locker assignment.

The University Bookstore will carry a stock of uniforms required for gymnasium classes.

## THE UNIVERSITY HEALTH SERVICE

To provide for the student body necessary phases of health promotion not included in the field of physical education, the Student's Health Service has been established.

The activities of the Health Service are along the lines of personal attention, sanitation, and education. The personal attention phase of the Health Service work includes annual physical examinations of all freshman and sophomore students. Complete physical records and a follow-up system are maintained. The medical examinations conducted by the Health Service and the posture and physical efficiency tests, conducted by the Department of Physical Education are combined. The particular findings of each are of value to both.

The University Physician is in his office at the gymnasium one hour and a half each day, from 11:00 to 12:30.

### MILITARY SCIENCE AND TACTICS RESERVE OFFICERS' TRAINING CORPS

MAJOR ORAL E. CLARK, INFANTRY (D. O. L.), *Professor*; CAPTAIN LEWIS S. NORMAN, INFANTRY (D. O. L.), *Assistant Professor*; CAPTAIN ROBERT E. SWAB, INFANTRY (D. O. L.), *Assistant Professor*; MASTER SERGEANT HENRY METZGER, U. S. A. (RETIRED), *Instructor*; SERGEANT STEVE KISH, DETACHED ENLISTED MEN'S LIST, U. S. A., *Instructor*.\*

In 1919 the U. S. Government established at the University of Akron a unit of the Reserve Officers' Training Corps. This unit is of the same sort as those established at practically all of the large universities and colleges throughout the country with the idea of producing trained men for the Officers' Reserve Corps. The instruction is divided into two parts: the basic course of the first two years, compulsory for all freshman and sophomore men who are physically fit, and the advanced course of the last two years (three years for co-operative students), elective for the men who have completed satisfactorily the basic course and the first two years of scholastic work for Engineering and Commerce students.

#### BASIC COURSE

The basic course in R. O. T. C. is required of all men during the freshman and sophomore years with the following exceptions:

- a. Aliens.
- b. Men physically disqualified.
- c. Men who have been in the military or naval service more than one year.
- d. Men who are taking short professional or pre-professional courses not leading to degrees.
- e. Men carrying less than 8 hours of work.
- f. Men who have attended another college 2 years, or who present credit for 48 hours of college work.

\*Retired March 31, 1931.

The work is given three hours per week for the first two years. In addition, all men of the basic course are required to take two hours' physical training each week under the direction of the Physical Director. Two hours of credit are given each semester for this combined course of military drill and physical training.

During this basic course no compensation is paid the student by the government, but uniforms (except shoes) and equipment are issued for his use. Each student is held responsible for loss or damage to government property issued to him. Each student is required to provide one pair of russet shoes, of approved military pattern, for use with the uniform. Uniforms must be turned in at the completion of each year, or at the time of leaving school; they are replaced at the beginning of the next school year.

Students entering this institution from other colleges or universities and claiming credit for previous military instruction, will confer with the military department at the beginning of the term and ascertain the amount of credit which can be given them on account of such previous military instruction. This will enable such new students to arrange their programs promptly and satisfactorily.

## FRESHMAN YEAR

Subject	Theoretical Hours	Practical Hours
Military Courtesy .....	---	3
Drill and Command .....	30	34
Rifle Marksmanship .....	5	10
Scouting and Patrolling .....	---	6
Military Hygiene .....	6	2
Total hours per school year .....	41	55—96

## SOPHOMORE YEAR

Subject	Theoretical Hours	Practical Hours
Scouting and Patrolling .....	4	8
Automatic Rifle .....	4	8
Musketry .....	4	6
Drill and Command .....	20	32
Combat Principles .....	2	8
Total hours per school year .....	34	62—96

## ADVANCED COURSE

This course consists of five hours per week (three hours' credit per semester) during the junior and senior years (and pre-junior year for co-operative students). It is open to all students who have satisfactorily completed the basic course, provided they have been selected by the President of the University and the Professor of Military Science and Tactics. A deposit of \$10 is required, which is returned to the student when he has United States pay credits sufficient to cover cost of his uniform and if he has completed the academic year. During this course the government not only furnishes

uniform and equipment, but also allows commutation of subsistence, which varies from time to time, at present being \$9 per month. Attendance at one summer camp of not more than six weeks' duration is required; for this attendance, pay at the rate of \$0.70 a day is allowed. On the satisfactory completion of the advanced course, if twenty-one years of age, the student is commissioned in the Army of the United States as a second lieutenant, Infantry Reserve. Promotions thereafter are made in accordance with Army Regulations governing the Organized Reserve.

#### JUNIOR YEAR

Subject	Theoretical Hours	Practical Hours
Browning Machine Gun .....	18	24
37-m/m gun and Trench Mortar .....	8	12
Combat Principles .....	12	10
Drill and Command .....	18	34
Military Sketching—Map Reading .....	10	14
<b>Total hours per school year .....</b>	<b>66</b>	<b>94— 160</b>

#### SENIOR YEAR

Subject	Theoretical Hours	Practical Hours
Military History Nat. Defense Act .....	20	—
Administration .....	2	6
Combat Principles .....	18	37
Drill and Command .....	18	34
Field Engineering .....	10	—
Military Law and O. R. Regulations .....	10	5
<b>Total hours per school year .....</b>	<b>78</b>	<b>82— 160</b>

Prerequisites for the advanced course are successful completion of the basic course, and selection by the President of the University and the Professor of Military Science and Tactics.

Either basic or advanced course, once entered upon, must be completed as a prerequisite for graduation.

Instruction consists of theoretical class room work with proper preparation of subjects for recitations, and practical work either in-doors or out, putting into execution the lessons learned in the class room. The facilities of the basic as well as of the advanced course should be utilized to the fullest extent, so that our Reserve Corps of officers may be strengthened by trained college graduates.

#### SUMMER CAMPS

Attendance at one advanced R. O. T. C. camp, of six weeks' duration, is required of all members of the advanced course. This camp should normally be attended between the first and second years of the advanced course. This camp should normally be attended between the first and second years of the advanced course. Mileage at the rate of 5 cents per mile is allowed for the journey to and from the camp. Clothing, equipment, and subsistence are furnished at the camp.

In addition to the drills, target practice, maneuvers, etc., athletics, dances, and other social amusements play a part in the camp life.

## MUSIC

PROFESSOR FRANCESCO B. DELEONE, *Director*; MR. WILLIAM E. STRASSNER,  
MISS GENEVIEVE RIDER, ASSISTANT PROFESSOR ELMER ENDE,  
MR. J. GARFIELD CHAPMAN, MR. FRANCIS J. SADLIER.

The work in music is open to election by members of all college classes. It includes a recitation course in the study of music, meeting twice a week through the year, and participation in Glee Club, Band, or Orchestra, three hours each week.

All students desiring to participate in the class room work in music, or in Orchestra, Band or Glee Club, must arrange for it on registration days as part of their regular assignment of work for the semester. Students who desire to take no studies except music must fulfill the regular requirements for college entrance. In no case shall the total credit for music exceed fifteen semester hours toward graduation in the Liberal Arts College.

## COURSES OFFERED

For courses in music offered in the Teachers College see the Teachers College Bulletin or the Teachers College section of the General Catalog. For students not taking those courses, the following is offered:

## THEORY

THE STUDY OF MUSIC. Two credits each semester.

This course is carried on as class room work and is chosen from the following subjects: rudiments, theory of music and elementary harmony, thorough bass, ear training, first year history of music, biographical history of music, musical appreciation, study of operas, etc. Students are not allowed to enter the course in the middle of the year. (Discontinued after 1930-31.) PROFESSOR DE LEONE

## GLEE CLUB, ORCHESTRA, BAND

MEN'S GLEE CLUB. One credit each semester.

WOMEN'S GLEE CLUB. One credit each semester.

ORCHESTRA. One credit each semester.

MR. CHAPMAN

BAND. One credit each semester.

MR. STRASSNER

## PIXLEY SCHOLARSHIPS IN MUSIC

The University offers eighteen scholarships, each worth \$40 per semester for private lessons in piano, voice, violin and organ for students who are taking one or more courses in the Buchtel College of Liberal Arts. The scholarships are competitive and the selection is made by the music faculty. These scholarships offer a splendid opportunity to a restricted number of students to further their musical education at very low cost.

## PRIVATE LESSONS

Opportunity is also offered for private instruction in piano under Professor DeLeone, in violin under Mr. Chapman, and in voice under Mr. Strassner. Piano practice in a specially equipped building is offered to those who desire it. The fees for such instruction are:

Piano Practice, per semester .....	\$ 5.00
Two private lessons per week, each semester, in Piano, Voice, Violin and Organ .....	60.00

Students who wish to take short courses of ten lessons each may do so by special arrangement with the Director of Music.

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AKRON, OHIO

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General Catalog.

Special Bulletins—

Buchtel College of Liberal Arts.

College of Engineering and Commerce.

Teachers College.

General Information.

Summer Session.

Evening Session.

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For copies address: Miss Ethel E. Smith, Administration Office  
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