

**The University of Akron
Staff Employee Advisory Committee (S.E.A.C.)
Minutes November 15, 2007**

Members:

<u>Name</u>	<u>Attendance</u>
Gary Beckman	Absent with notice
Charlene Calabrese	Present
Mary Dingler	Absent with notice
Jeri Farwell	Present
Lissia Gerber	Absent with notice
Tedd Guedel	Present
Michael Kimble	Absent with notice
Joy LiCause – (ex-officio)	Absent
Jim Shuster	Present
Peggy Speck	Present
Laura Spray	Present
Bob Stachowiak	Present
Mary Tabatcher	Present

Called to order at the PFOC conference room at 12:40 pm

Minutes of the Sept. 21, 2007 & Oct. 18, 2007 meeting are approved. With spelling errors corrected.

Committee Reports:

Board of Trustees:

<http://www.uakron.edu/bot/>

Representatives are: Peggy Speck - Gary Beckman

Faculty Senate:

<http://www.uakron.edu/president/facultySenate/index.php>

Representatives are: Lissia Anderson and Mary Tabatcher

Mary asked about the history of the University Council.

Bob explained the University Council's background.

By-Laws:

Committee members: Joy LiCause – Tedd Guedel – Laura Spray
Laura reported for the Bylaws Committee. Bob wants a rough draft of what we have worked on so far.

University Council:

Representatives are: Joy LiCause and Bob Stachowiak
September 20 was their first meeting. Joy Licause passed out a handout of relevant points of the meeting.

Operations Advisors Committee -

Waiting on them to request another member and start back up in the fall

Benefits Committee –

Representatives are : Tedd Guedel and Laura Spray
Mary suggested that SEAC generate a letter writing campaign to thank the administration for increasing the staff's base pay to cover the added benefit costs.

Bob suggested that we put a banner on our website called "The Right Thing to Do". Laura suggested that we first run this by HR.
The committee is currently focusing on Wellness.

Social Committee -

Representatives Bob Stachowiak and Jim Shuster.
Bob submitted a proposal for a holiday party for Dec. 20th from 5-8 PM.

Performance Appraisal Committee –

Has not met yet. Mary Tabatcher has been added to the committee.
Bob mentioned successfactors.com an online performance evaluation system.
The employee fills out the evaluation online.

Laura suggested we have Debbie Roper come in and talk to us Jan. 17th, 2008. Send questions to Mary she will compile a list for Debbie Roper.

New Business –

Veteran's Day holiday was discussed. Laura will look into it.
Mary showed her flyer from the Communications Workers of America.
Bob wants us to ask our constituents about their feelings.

Old Business:

The President has been unavailable so there have been no meetings.

Next Presidents meeting:

Schedule has not been set.

2007-08 meeting dates:

November 15, 2007- 12:30 – 2:00 in the PFOC conference room

December 20, 2007

January 17, 2008

February 21, 2008

March 20, 2008

April 17, 2008

May 15, 2008

June 19, 2008

Meeting adjourned at 2:01