

The University of Akron
Staff Employee Advisory Committee (S.E.A.C.)
Minutes for December 18, 2009 Meeting

Members and Attendance:

Name & Start Date	Position	Attendance
Jean Andrick - 2008	HR Liaison	Present
Kristina Artino - 2009		Present
Gary Beckman		Present
Mary Dingler - 2009	HR Liaison	Absent w/Notice
Lissia Gerber - 2007	Vice Chair	Absent
Nancy Homa - 2009		Present
Mike Kimble - 2009	Chair	Present
Jim Shuster - 2008	WWW	Present
Laura Spray	Ex-Officio	Present
Bob Stachowiak		Present
Mary Tabatcher - 2007	Secretary	Present
Lindsie Webb - 2008	Treasurer	Present
Pam Woodall Caine - 2008		Absent

Meetings always scheduled on third Thursday of month at 12:30 PM.

Meeting called to order at 12:43 PM.

Review minutes for 11/19/09 regular meeting and 11/30/09 meeting with President Proenza.
Minutes approved with changes.

Agenda for Today's Meeting:

- 1. Opening/Introduction**
- 2. Goals**
 - Website review
 - Recommendations for next holiday party
- 3. Agenda Topics**
 - Confirm November minutes
 - Holiday party debriefing
 - Scholarship fundraising
 - Website Review
- 4. New Initiatives**
 - Scholarship establishment
- 5. Closing**

Awards & Recognitions Sub-Committee: Mary Dingler (reporting), Gary Beckman, Jean Andrick, Jim Shuster and Pam Woodall Caine: The committee received the following from Debbie Roper in HR regarding the performance award recognition proposal submitted: "Just wanted to give you a quick update to let you know that Mike Kimble and I met today regarding your proposal pertaining to UA's annual service award event. Your committee makes some very valid points. We will definitely be making changes based on some of your feedback. Mike will provide details to your committee in the near future. I want to personally thank you for your continued efforts in helping to ensure that UA employees are recognized and appreciated for all their hard work and dedication. (This includes you too! ☺)

Have a great afternoon!
Debby”

Board of Trustees Observers (www.uakron.edu/bot/) - Kristina Artino (reporting) and Gary Beckman: The BOT met on 2-16-09 and discussed the following:

Proenza:

- Recognized success of Men’s Soccer Team
- 2nd place at NCAA cup-Kalib the head soccer coach was recognized as the 2009 MAC coach of the year. January 2010 Blue and Gold is dedicated to Men’s Soccer Team
- New Strategic Plan for next decade 2010-2020 in progress
- Highlights-collaboration with China is expanding new Joint PH.D program

Board-

- Talked about the one vacancy on the Board, and if anyone was interested, to contact the BOT

The College of Engineering:

- submitted a presentation on corrosion

Development Report:

- Gifts in hand raised over 21 million (I believe, but not sure)
- Talked about Law School and the possible redesign of a new school asked for 35% of the total cost around \$500,000.00

Awards:

- Showed awards for Keep Akron Beautiful
- DNA: Voted to remove the part about DNA from the New Hire Policy

By-Laws - Laura Spray (ex-officio and Chair reporting), Pam Woodall Caine, Nancy Homa and Lindsie Webb: By-laws committee met 12/18/09 and considered 5 responses from various SEAC committee members. Changes being made but still in discussion – not ready for finalization. Next meeting 1/5/10 at ASB at 11:30. Completed bylaws require a vote by whole committee.

Budget Committee (Lissia Gerber reporting): No report.

Campus and Community Outreach Committee - Lissia Gerber (reporting), Pam Woodall Caine, Kristina Artino, Jean Andrick and Mike Kimble: No report.

Faculty Senate (<http://www.uakron.edu/president/facultySenate/>) - Nancy Homa (reporting) and Mike Kimble: Faculty Senate Meeting: December 3, 2009

Dr. Sterns, opened the meeting, explaining the delay in preparation of minutes from November 9th, 2009 meeting. Assured all that they would be available for approval at the January meeting.

He asked that a moment of silence be given in remembrance to two colleagues: Peggy Shallenberger (Wayne Campus) and Dr. James White (Polymer Engineering).

Dr. Sterns then recognized Gary Conley for all years of service to FS with regards to the recording of the FS meetings. Dr. Sterns explained that Gary was retiring and then introduced his replacement, Ted Lehr.

Executive Committee report that indicated two meetings in November: 1) with regards to Univ. Council, Code of Conduct, Provost Search and the DNA issue; 2) Preparation for Dec. 3rd meeting.

President – in China; Interim Provost Baker reported that there was recognition of the faculty; Math Poster Presentation; Student Success and Retention Committee; reminder of the Campus-wide Holiday Event, the Myers School of Art Sale, etc.

Assoc. Prov. Ramsier presented the discussion from Academic Policies with regards to rounding GPAs to nearest hundredth for determination of Honors. Law School currently practices this policy; eliminates many complaints. This would just be for Honors – transcript would still go to the thousandths. Resolution to adopt this was approved unanimously.

Univ. Council Exploratory Committee: There are 2 groups that did not vote with regards to adoption of the new structure – ASG and VPs. VPs responded with 1 ½ pages of concerns - service and structure to name a two, while ASG was concerned with the number of representatives. Concern that if there is a change in the number of representatives for ASG, then the FS will also have to reopen this issue.

Curriculum Proposal System - to the BOT for approval; the process will be accelerated once the budget has been approved by the BOT. Anticipate that the software will be in place to move forward in January.

Dr. Sterns assured FS that in case issues were to arise over the break in meetings (FS does not meet again until 2/3 2010), the Executive Committee would meet to represent the FS and report any actions at the February 2010 meeting for ratification. This ended up being a resolution and was approved unanimously.

Resolution was brought forth with regards to the soccer team recognizing their success and wishing them continued success. Resolution was unanimously approved.

Meeting adjourned at: 3:55PM. Next Meeting: February 4, 2010

Group Insurance and Benefits Committee: Laura Spray (reporting) and Mary Dingler: Have not met – maybe suspended.

OSCHE (Ohio Staff Council on Higher Education): Mike Kimble (chair) and Lissia Gerber (vice-chair), Mary Tabatcher and Bob Stachowiak (alternates): No activity. Next meeting 1/29/09. Mike and Lissia planning on attending.

Performance Evaluation Committee - Jim Shuster (reporting), Mary Dingler and Gary Beckman: No meeting. Will try to meet early in 2010.

Social Committee: Bob Stachowiak (chair and reporting), Mary Dingler, Gary Beckman, Jean Andrick and Pam Woodall Caine: The 2009 holiday party was a success, although a very cold day. Everybody had a good time and everyone who came in got a door prize of some type. Bob always

emailed the President about the party after the event. Send him the picture of the elf, Santa and Zippy. Gary Beckman was the winner of the bicycle. There were approximately 150-175 participants. Will add the pictures from the party to the website. Individual pictures with Santa will be emailed out to employees. Thanks to the SEAC committee for putting this together and helping out. A large basket and a half of food (maybe 250 cans at least) was taken to Haven of Rest. The 50/50 raffle also yielded \$61 to Haven of Rest. Donations were accepted for Family Helping Families. People liked the pizza and subs but missed the cookies. Next year we will track the tickets given out for canned goods to determine number of cans donated. Maybe in the future we can have a comment/suggestion box to help with future arrangements. Printing Services donated beautiful cards to give employees their Santa pictures in.

Treasurer - Lindsie Webb (reporting): Current budget includes last year's carryover due to Lindsie's efforts! As of 12/15, had \$4,315.82 but expenses of \$1,950 leaves us with an approximate balance of \$2,365.82. Jeanette Carson will get final invoices for holiday party (not including travel expense reports). Lindsie thanked administration for carrying over the funds.

University Council Exploratory Committee – Bob Stachowiak (reporting): There are two current issues which were discussed at the last meeting concerning University Council (UC) Bylaws, they are;

1. Parallel committee structure at the VP level. Once an issue/plan is board certified and a VP has a committee in place, UC oversight members would be added to that committee instead of having a second committee. If the VP does not have a committee in place then one would be enacted with the UC oversight member a participant.
2. Representation – Associated Student Government (ASG) was not happy with just two representatives as this would not allow them to force an agenda item. They requested that they be allowed to take one of the representatives from Graduate Student Government (GSG). Since GSG has not been an active participant for the last three years during the UCEC meetings (even though they were invited), it was felt that this was a workable solution. Peter Aubry from GSG felt that this action would be acceptable although he wondered if Law students would have to be represented by GSG as well. Rex Ramsier stated that Law students were not represented by GSG and were a body that did fall through the cracks as they did not have a representative much as himself (an associate provost). It was also noted that it is important that all seats be filled as vacancies are a concern in this small a representative body.

It is gratifying to note that only minor tweaks are being presented at this time and that this whole project might be completed soon. Discussion on the next meeting looked to be in the spring probably after the next Faculty Senate meeting.

University Safety & Security Committee – Bob Stachowiak (reporting): Next meeting in January.

Web: Jim Shuster (reporting) Laura Spray and Bob Stachowiak: Added link for SERS. Committees being updated and will add pictures of holiday party. Hot topics page should be updated. Make recommendations for web site changes.

New Business: A letter was received from Communication Workers of America some months ago (see October 10/15 meeting minutes). As advisory committee to president, there is no need to take action.

Old Business: None

Meeting adjourned at 1:42 PM.

Next meeting is on January 21st at 12:30 PM. See schedule below:

Date	Start	End	Room	Status
10/15/2009 Thu	12:15 PM	2:00 PM	SU Room 323	Confirmed
11/19/2009 Thu	12:15 PM	2:00 PM	CAS 116	Confirmed (By-laws to meet at 11:00)
12/17/2009 Thu	11:00 PM	2:00 PM	CAS 116	Confirmed (By-laws to meet at 11:00)
1/21/2010 Thu	12:15 PM	2:00 PM	SU Room 323	Confirmed
2/18/2010 Thu	12:15 PM	2:00 PM	SU Room 323	Confirmed
3/18/2010 Thu	12:15 PM	2:00 PM	SU Room 323	Confirmed
4/15/2010 Thu	12:15 PM	2:00 PM	SU Room 323	Confirmed
5/20/2010 Thu	12:15 PM	2:00 PM	SU Room 323	Confirmed
6/17/2010 Thu	12:15 PM	2:00 PM	SU Room 323	Confirmed
7/15/2010 Thu	12:15 PM	2:00 PM	SU Room 323	Confirmed