

The University of Akron
Staff Employee Advisory Committee (S.E.A.C.)
Minutes for January 28, 2010 Meeting

Members and Attendance:

Name & Start Date	Position	Attendance
Jean Andrick - 2008	HR Liaison	Present
Kristina Artino - 2009		Present
Gary Beckman		Present
Mary Dingler - 2009	HR Liaison	Absent w/Notice
Lissia Gerber - 2007	Vice Chair	Present
Nancy Homa - 2009		Present
Mike Kimble - 2009	Chair	Present
Jim Shuster - 2008	WWW	Present
Laura Spray	Ex-Officio	Present
Bob Stachowiak		Absent w/Notice
Mary Tabatcher - 2007	Secretary	Present
Lindsie Webb - 2008	Treasurer	Present
Pam Woodall Caine - 2008		Present

Meetings always scheduled on third Thursday of month at 12:30 PM. This meeting was rescheduled from 1/21/10 and changed to 12:00 PM.

Meeting called to order at 12:11 PM.

Review minutes for 12/18/09 meeting. Minutes approved via email.

Agenda for Today's Meeting:

- I. Opening/Introduction
- II. Goals
 - Establish a website review team
 - Set of goals to pursue in 2010
- III. Agenda Topics
 - Confirm of December minutes
 - Lindsie Budget
 - Discuss topics and goals for upcoming year
 - Campus issues
- IV. New Initiatives
 - Upcoming goals for new year
 - Campus issues
- V. Closing

Awards & Recognitions Sub-Committee: Mary Dingler (reporting), Gary Beckman, Jean Andrick, Jim Shuster and Pam Woodall Caine: No report. Waiting for Debbie Roper's availability to discuss earlier proposal.

Board of Trustees Observers (www.uakron.edu/bot/) - Kristina Artino (reporting) and Gary Beckman: The Board of Trustees met on January 20th with the following actions:

PROENZA: President Proenza talked about how the University of Akron hosted the New President of Cleveland State University and the new president of NEOUCOM. New decade, new contract with faculty and the AAUP ratification of the contract is in pursuit, and should be finalized shortly.

Strategic Plan is completing the plan which will engage us that work here and this plan extends to 2020. A short video was presented at the meeting of the past decade and how the plan impacted the university.

The president addressed that the budget is the top priority and the bulk of funding is based on enrollment but the state level has impacted us also, and will continue to impact us.

The president also talked about how they have identified candidates for the provost position, and that interviews will be conducted.

Audit committee stated a short report that the university is in compliance and there were no reported instances of non-compliance.

JUDGE BOND: Presented a professor who did a presentation of Archaeology, the professor explained how students and faculty from across the world work in Turkey 8 weeks during the summer to uncover an ancient city.

DR. NEWCOME: Development raised 21 million during the past five months.

JIM SAGE: Talked about the new collaboration with Lorraine Community College and how our shared service has made a positive impact on their services.

Next Board Meeting is scheduled for: March 24, 2010.

By-Laws - Laura Spray (ex-officio and Chair reporting), Pam Woodall Caine, Nancy Homa and Lindsie Webb: Ready for final draft typing and currently have question on number of members. Will determine number of members at a later date.

Budget Hearing Committee (Lissia Gerber reporting): Had wrap-up meeting and Scott Borgemenke and David Baker want to have ongoing budget committee. To be determined.

Campus and Community Outreach Committee - Lissia Gerber (reporting), Pam Woodall Caine, Kristina Artino, Jean Andrick and Mike Kimble: Should look at either purchasing items for resale or a possible penny press to raise funds for a scholarship. Subcommittee should meet to determine possible fund-raising options. Contact Bob regarding the price of a penny press and also determine image availability. Maybe even ask staff to contribute \$5 or \$3 to start fund. Need \$10K to start a scholarship. Maybe we can even coordinate with CPAC; however, if we want a staff scholarship then we would not partner with CPAC. Having an endowed scholarship would mean that scholarship interviews would be handled by others.

Faculty Senate (<http://www.uakron.edu/president/facultySenate/>) - Nancy Homa (reporting) and Mike Kimble: No meeting in January. Next meeting is February 3rd.

Group Insurance and Benefits Committee: Laura Spray (reporting) and Mary Dingler: No report. Not sure if still active.

OSCHE (Ohio Staff Council on Higher Education): Mike Kimble (chair) and Lissia Gerber (vice-chair), Mary Tabatcher and Bob Stachowiak (alternates): Mike will check at the OSCHE meeting to see if staff employees are being advocated for when there are job-related issues; ie., bullying, harassment, etc.

Performance Evaluation Committee - Jim Shuster (reporting), Mary Dingler and Gary Beckman: No report.

Social Committee: Bob Stachowiak (chair and reporting), Mary Dingler, Gary Beckman, Jean Andrick and Pam Woodall Caine: No report.

Treasurer - Lindsie Webb (reporting): Projected budget balance between now and July should be around \$1,800+. \$3,124.67 budget to start fiscal year (including carry-over funds from last year). What should we do to protect it so it doesn't get swept at the end of the fiscal year? We need to decide about fund-raising effort.

University Council Exploratory Committee – Bob Stachowiak (reporting): Currently being held up due to associated student government issues on membership.

University Safety & Security Committee – Bob Stachowiak (reporting): No report.

Web: Jim Shuster (reporting) Laura Spray and Bob Stachowiak: Email suggested website changes to Jim for review at the next meeting. Jim wants to put past actions on the website so people know what's been resolved so we don't keep repeating the same thing.

New Business: Goals for 2010:

- Overhaul website
- SEAC scholarship
- Bylaws completed (first quarter)
- Expansion from 12 members due to possible UC commitment (changed from 8 in the 1980's to possible 15 due to additional committee work.
- Make sure people know SEAC is available to solve problems
- We did surveys to determine staff interests – where are they?
- Set up hotline to report unethical behaviors similar to First Merit. Call in to voicemail and leave anonymous message to be investigated. We need to do more to solicit staff issues. Maybe have event with SEAC committees outlined so people are aware. Let's get in writing from HR about what an employee's options are in working to resolve issues within the system.

Plan a brown bag for staff to meet with SEAC membership maybe in April or May.

Old Business:

Meeting adjourned at 1:30 PM.

Next meeting is on January 21st at 12:30 PM. See schedule below:

Date	Start	End	Room	Status
10/15/2009 Thu	12:15 PM	2:00 PM	SU Room 323	Confirmed
11/19/2009 Thu	12:15 PM	2:00 PM	CAS 116	Confirmed (By-laws to meet at 11:00)
12/17/2009 Thu	11:00 PM	2:00 PM	CAS 116	Confirmed (By-laws to meet at 11:00)

1/28/2010 Thu	12:15 PM	2:00 PM	CAS 116	Confirmed
2/18/2010 Thu	12:15 PM	2:00 PM	SU Room 323	Confirmed
3/18/2010 Thu	12:15 PM	2:00 PM	SU Room 323	Confirmed
*4/15/2010 Thu	12:15 PM	2:00 PM	Wayne College	Farmhouse
5/20/2010 Thu	12:15 PM	2:00 PM	SU Room 323	Confirmed
6/17/2010 Thu	12:15 PM	2:00 PM	SU Room 323	Confirmed
7/15/2010 Thu	12:15 PM	2:00 PM	SU Room 323	Confirmed

*possible lunch beforehand