

The University of Akron
Staff Employee Advisory Committee (S.E.A.C.)
Minutes for August 19, 2010 Meeting

Members and Attendance:

Name	Term	Attendance
Jean Andrick	2008 - 2011	Present
Kristina Artino	2009 - 2012	Present
Mary Dingler	2009 - 2010	Present
Lissia Gerber	2010 - 2013	Absent w/ Notice
Nancy Homa	2009 - 2012	Present
Jan Kotila	2010 - 2012	Present
Jennifer Lint	2010 - 2013	Present
Vicki England Patton	2010 - 2013	Absent w/ Notice
Jim Shuster	2008 - 2011	Present
Cheryl Collins-Slusarczyk	2010 - 2013	Absent
Peggy Walchalk	2010 - 2013	Absent w/Notice
Lindsie Webb	2008 - 2011	Present
Pam Woodall Caine	2008 - 2011	Present
Laura Spray	Ex-Officio	Present
Bob Stachowiak	Ex-Officio	Present

Meetings always scheduled on third Thursday of month at 12:30 PM.

Meeting called to order at 1:45pm and introductions made for new members.

Review minutes for 7/15/10 meeting. Minutes approved pending additional changes.

Agenda for Today's Meeting:

I. Opening

II. Goals

- Prepare for August 19th meeting with president (3-4pm McCollister Room BH)

III. Agenda Topics

- Introduce members
- Approve July minutes
- Budget updates
- Committee Reports.
- Employee Appreciation Day
- Questions for Dr. Proenza
- Discuss Survey results feedback

IV. New Initiatives

V. Closing

New business:

- Jim suggested our committees get together to meet in the next couple of weeks.
- In regards to Employee Appreciation Day, Jim will give us updates as the planning progresses.

We discussed our meeting with the president that would take place later that day and what questions we had for him:

- United Way campaign- Can we have an option for donating to the SEAC scholarship on the donation card? Who is the chair for the United Way campaign? Can departmental representatives be involved in the coordination like in previous years?
- Does he have any information on Employee Appreciation Day?
- Bylaws have been submitted to General Counsel, when will they be approved?
- We are still planning a holiday party.
- There is concern over how the pay raises were communicated to staff.
- Give overview of what are plans are for the year: Campus and Community Outreach, Holiday Party, Scholarship program.
- Mention our success in the school supply drive.
- Ask what he sees us being more involved in.
- We conducted a survey and it was successful. We will discuss it with him at a future date.

Old Business:

We discussed the issues facing the performance evaluation and raises.

Committee Reports:

SEAC Awards & Recognitions Sub-Committee: Mary Dingler, Jean Andrick and Peggy Walchalk:

SEAC By-Laws - Laura Spray (ex-officio and Chair reporting), Pam Woodall Caine, Nancy Homa and Lindsie Webb: No report

SEAC Budget Committee: No report

SEAC Treasurer - Lindsie Webb (reporting): Funds from last year were carried over to this fiscal year. Our 2010-2011 budget was slightly decreased from the year before. We will need to discuss what to do with the carry over funds. Some ideas are hosting the OSCHE conference and sponsoring a scholarship.

SEAC Campus & Community Outreach Committee - Lissia Gerber, Pam Woodall Caine, Kristina Artino, Mary Dingler, Peggy Walchalk. The school supply drive was very successful. Thanks to all who participated.

SEAC Human Resources Liaison: No Report

SEAC OSCHE Reps (Ohio Staff Council on Higher Education): Jim Shuster (chair) and Lissia Gerber (vice-chair), Cheryl Collins-Slusarczyk (alternate): No Report

SEAC Performance Evaluation Committee - Jim Shuster (reporting), Mary Dingler and Cheryl Collins-Slusarczyk and Jen Lint: No report.

Social Committee: Bob Stachowiak (chair and reporting), Mary Dingler, Gary Beckman, Jean Andrick and Pam Woodall Caine: No report.

Web: Jim Shuster (reporting) Jean Andrick and Peggy Walchalk and Vicki England Patton: No report.

Board of Trustees Observers (www.uakron.edu/bot/) - Kristina Artino (reporting) and Lissia Gerber, Jen Lint (alternate): No report.

Faculty Senate (<http://www.uakron.edu/president/facultySenate/>) - Nancy Homa (reporting) and Cheryl Collins-Slusarczyk : No report.

University Council Exploratory Committee – Bob Stachowiak (reporting) and Vicki England Patton: No report.

University Safety & Security Committee – Bob Stachowiak (reporting): No report.

Meeting adjourned at 2:45pm.

Next meeting is on 9/16/10 at 12:30pm. See schedule below.

Date	Start	End	Room	Status
7/15/2010 Thu	12:15 PM	2:00 PM	SU Room 323	Confirmed
8/19/2010 Thu	12:00 PM	2:30 PM	SU Room 323	Confirmed
	3:00 PM	4:00 PM	McCollister BH	Confirmed
9/16/2010 Thu	12:30 PM	2:30 PM	SU Room 323	Confirmed
10/21/2010 Thu	12:30 PM	2:30 PM	SU Room 323	Confirmed
11/18/2010 Thu	12:30 PM	2:30 PM	SU Room 323	Confirmed
12/16/2010 Thu	12:30 PM	2:30 PM	SU Room 323	Confirmed
1/15/2010 Thu	12:30 PM	2:30 PM	SU Room 314	Confirmed
2/20/2010 Thu	12:30 PM	2:30 PM	SU Room 314	??
3/17/2010 Thu	12:30 PM	2:30 PM	SU Room 314	Confirmed
4/15/2010 Thu	12:30 PM	2:30 PM	SU Room 314	Confirmed
5/19/2011 Thu	12:30 PM	2:30 PM	SU Room 314	Confirmed
6/16/2011 Thu	12:30 PM	2:30 PM	SU Room 314	Confirmed
7/21/2011 Thu	12:30 PM	2:30 PM	SU Room 314	Confirmed