

The University of Akron
Staff Employee Advisory Committee (S.E.A.C.)
Minutes for 5-19-11 Meeting

Members and Attendance:

Name	Term	Attendance
Kristina Artino	2009 - 2012	Absent
Mary Dingler	2009 - 2010	Present
Debbie Gannon	2010 - 2013	Present
Lissia Gerber	2010 - 2013	Absent w/ Notice
Nancy Homa	2009 - 2012	Present
Jennifer Lint	2010 - 2013	Present
Jim Shuster	2008 - 2011	Present
Cheryl Collins-Slusarczyk	2010 - 2013	Present
Peggy Walchalk	2010 - 2013	Present
Lindsie Webb	2008 - 2011	Absent w/ Notice
Pam Woodall Caine	2008 - 2011	Absent w/ Notice
Laura Spray	Ex-Officio	Present
Bob Stachowiak	Ex-Officio	Present

Meetings always scheduled on third Thursday of month at 12:30 PM.

Meeting called to order at 12:30 pm.

Review minutes for 4-21-11 meeting. Minutes approved.

Agenda for Today's Meeting:

I. Announcements

II. Approve March minutes.

III. Treasurer Update

IV. Committee Reports

V. New Initiatives

- **OSCHE Summer Conference**
- **SEAC Elections- completed**
- **UC**
 - **Four internal and four external staff members as part of UC**
- **Meeting with President- topics**

VI. To Do List

- 1. Executive committee meeting with president- survey results.**
- 2. Performance committee- meet with HR.**
- 3. Awards committee- meet with HR.**
- 4. New web page format: dotCMS.**
- 5. Sharepoint storage site**
 - **Compiling a list of sharepoint folders. Should have someone scan the boxes of SEAC archives currently being kept by Laura.**
- 6. By-Laws**
- 7. OSCHE- Summer conference registration**

Announcements:

The June meeting will be the first meeting with the new members.

New Business:

It was proposed to change the meeting time to 12pm every 3rd Thursday.

Old Business:

Committee Reports:

SEAC Awards & Recognitions Sub-Committee: Mary Dingler and Peggy Walchalk:

SEAC By-Laws - Laura Spray (ex-officio and Chair reporting), Pam Woodall Caine, Nancy Homa and Lindsie Webb:

SEAC Budget Committee (Lissia Gerber reporting): No report.

SEAC Treasurer - Lindsie Webb (reporting):

SEAC Campus & Community Outreach Committee - Lissia Gerber (reporting), Pam Woodall Caine, Kristina Artino, Mary Dingler, Peggy Walchalk

SEAC Human Resources Liaison- Jim Shuster : Jen will contact Human Resources about the staff question concerning the salary schedule.

SEAC OSCE Reps (Ohio Staff Council on Higher Education): Jim Shuster (chair) and Lissia Gerber (vice-chair), Cheryl Collins-Slusarczyk (alternate): The OSCE summer meeting is Friday June 16th, at Columbus State College. Each school reports about what is happening at their school.

SEAC Performance Evaluation Committee - Jim Shuster (reporting), Mary Dingler and Cheryl Collins-Slusarczyk and Jen Lint: No report.

Social Committee: Mary Dingler, Lissia Gerber and Pam Woodall Caine: No report.

Web: Jim Shuster (reporting) Peggy Walchalk: No report.

Board of Trustees Observers (www.uakron.edu/bot/) - Kristina Artino and Lissia Gerber (reporting), Jen Lint (alternate): Lissia's notes new video camera policy; budget report;

Faculty Senate (<http://www.uakron.edu/president/facultySenate/>) - Nancy Homa (reporting) and Cheryl Collins-Slusarczyk :

University Council Exploratory Committee – Bob Stachowiak (reporting): 4 representatives from SEAC on UC. There needs to be 4 reps from SEAC and 4 from outside of SEAC. The working draft for UC does not need to go to the trustees till 2012.

Non-bargaining unit staff can be considered for the 4 additional staff spots.

University Safety & Security Committee – Bob Stachowiak (reporting): No report.

Meeting adjourned at 2:15 pm.

Next meeting is on May 19. See schedule below.

Date	Start	End	Room	Status
4/21/2011 Thu	12:30 PM	2:30 PM	Wayne	Confirmed
5/19/2011 Thu	12:30 PM	2:30 PM	SU Room 314	Confirmed
6/16/2011 Thu	12:30 PM	2:30 PM	SU Room 314	Confirmed
7/21/2011 Thu	12:30 PM	2:30 PM	SU Room 314	Confirmed
8/18/2011 Thu	12:30 PM	2:30 PM	SU Room 314	Confirmed
9/15/2011 Thu	12:30 PM	2:30 PM	SU Room 314	Confirmed
10/20/2011 Thu	12:30 PM	2:30 PM	SU Room 323	Confirmed
11/17/2011 Thu	12:30 PM	2:30 PM	SU Room 314	Confirmed
12/15/2011 Thu	12:30 PM	2:30 PM	SU Room 314	Confirmed