

The University of Akron  
Staff Employee Advisory Committee (S.E.A.C.)  
Minutes for 12-15-2011 Meeting

**Members and Attendance:**

<b>Name</b>	<b>Term</b>	<b>Attendance</b>
Kristina Artino	2009 - 2012	Present
Mary Dingler	2009 - 2012	Present
Debbie Gannon	2010 - 2013	Present
Lissia Gerber	2010 - 2013	Absent
Julie Harhay	2011 - 2014	Absent
Amy Haynes	2011 - 2014	Present
Nancy Homa	2009 - 2012	Present
Shelly Keller	2011 - 2014	Present
Ken Lindeman	2011 - 2014	Present
Deanna Reynolds	2011 - 2013	Absent with notice
Jeanne Semilia	2011 - 2014	Present
Cheryl Collins-Slusarczyk	2010 - 2013	Present
Peggy Walchalk	2010 - 2013	Present
Open Position	- 2012	
Jim Shuster	Ex-Officio	Present
Laura Spray	Ex-Officio	Absent with notice
Bob Stachowiak	Ex-Officio	Absent with notice

**Regular meetings scheduled on third Thursday of month at 12:30 PM.**

Meeting called to order at 12:10 p.m. by Kristina Artino, Vice President.

**Announcements:**

Kristina announced that she will send a campus-wide e-mail to staff stating there will not be a Christmas social hosted by SEAC this year. She will provide reasoning and encourage staff to attend the President's holiday reception on December 16<sup>th</sup>.

**I. Agenda Topics:**

- 1.) **Approve November Minutes** - Nancy Homa will provide the prepared minutes at a later date.
- 2.) **Meeting with President Proenza** - Kristina stated that President Proenza is willing to attend an OSCHE meeting if we hold one at UA. The President was happy to hear about the job enrichment program in place at Miami University <http://www.units.muohio.edu/prs/JobEnrichment/JEGuidelines.html>. He feels this information should be shared with Becky Hoover. Kristina and Cheryl would like to meet and present this information to Becky and invited other members to join them.
- 3.) **Treasurer Report** - Absent

#### 4.) **Committee Reports**

##### Web Team

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- Ken has updated the 11-30-2011 SEAC-L list. No work or maintenance has been done to the Web page or SharePoint sites because there were scheduling issues.

##### Board of Trustee Observer

- Ken provided minutes (Attachment A).

##### Faculty Senate

- Nancy provided minutes (Attachment B).

#### 5.) **University Council Reports**

Kristina asked if the UC committees are taking up much time for the SEAC members. Mary Dingler replied that yes, the meetings do require a lot of time. Her committee is also forming sub-committees.

##### Student Engagement Success

- Debbie stated that her committee has met three times. She serves as Secretary for this standing committee.

##### Budget, Finance & Benefits

- Ken provided minutes (Attachment C).

##### Communications

- Jim mentioned that there were no faculty members at his meeting. He noted that Paul Herold and Bob Kropff spoke at their last meeting. They foresee a problem with having two new vice presidents in their area. The group wants UA to be a group in communications; however, each college has their own communications network in place.

##### Athletics & Recreation

- Nancy stated that Kent Marsden is concerned about his three year commitment to the committee. Nancy mentioned there may be others with a similar situation (i.e., Dr. Sheffer plans to retire soon).

##### Research

- Mary announced that her committee has met two times and she serves as secretary to her standing committee.

##### Public Affairs & Development

- Peggy stated that her committee has met only once. She was not able to attend the meeting. They are scheduled to meet again on January 19<sup>th</sup>.

#### 6.) **SharePoint Storage Site**

- Jeanne and Peggy have met once. They will meet again in late December or early January to finish reviewing the boxed documents.

#### 7.) **CWA / Union**

- Kristina asked if anyone has heard anymore about Union talks. One member was told she could not be part of a Union if she is a supervisor. Kristina said she will ask who can unionize.

Another member heard that the faculty union representative sent an e-mail out indicating that the start of a union would not be a bad idea, and now would be a good time to establish one.

A member also heard that UA administration is fearful of a union being formed.

## II. To Do List

- Kristina announced that she has been appointed to a new position on campus and will be leaving SEAC. She will begin her new position as Academic Advisor in the Department of Athletics on January 1, 2012.

She encouraged the SEAC members to start making changes and move forward with constructive goals. She indicated that there is hope and things can get done.

The members agreed and began a ***"To Do List" as follows:***

- 1.) ***Quarterly OSCHE meetings*** to open communication and bring knowledge to UA staff.
- 2.) ***Meet with Human Resources*** and ask more direct questions.
- 3.) ***Host an Open Forum*** for staff during spring semester. Ask staff to submit questions or concerns prior to the event for HR to address at the meeting. Perhaps have an area on our website to list concerns.
- 4.) ***SEAC meet with Union representative*** prior to open forum.

Meeting adjourned at 1:40 pm.

See schedule below for other meeting dates.

<b>Date</b>	<b>Start</b>	<b>End</b>	<b>Room</b>	<b>Status</b>
1/19/2012 Thu	12:30 PM	2:00 PM	Student Union 321	Confirmed
2/16/2012 Thu	12:30 PM	2:00 PM	Student Union 335	Confirmed
3/15/2012 Thu	12:30 PM	2:00 PM	Student Union 314	Confirmed
4/19/2012 Thu	12:30 PM	2:00 PM	Student Union 335	Confirmed
5/17/2012 Thu	12:30 PM	2:00 PM	Student Union 335	Confirmed
6/21/2012 Thu	12:30 PM	2:00 PM	Student Union 314	Confirmed
7/19/2012 Thu	12:30 PM	2:00 PM	Student Union 314	Confirmed
8/16/2012 Thu	12:30 PM	2:00 PM	Student Union 314	Confirmed
9/20/2012 Thu	12:30 PM	2:00 PM	Student Union 314	Confirmed
10/18/2012 Thu	12:30 PM	2:00 PM	Student Union 314	Confirmed
11/15/2012 Thu	12:30 PM	2:00 PM	Student Union 314	Confirmed
12/20/2012 Thu	12:30 PM	2:00 PM	Student Union 314	Confirmed

**Please note, the Student Union rooms are reserved from 12:00 – 2:00 p.m. if you would like to arrive early.**

Submitted by:  
*Peggy Walchalk*  
*SEAC Secretary*