

The University of Akron
 Staff Employee Advisory Committee (S.E.A.C.)
 Minutes of 1-17-2013
 Student Union Room 314

Members and Attendance

Stephanie Baker	2012-2015	Present
Tracey Brown	2013	Present
Matt Bungard	2012-2015	Absent with notice
Cheryl Collins-Slusarczyk	2010-2013	Present
Mary Dingler	2009-2012	Present
Emily Fillmore	2012-2015	Present
Debbie Gannon	2010-2013	Present
Nancy Homa	2009-2012	Absent with notice
Lissia Gerber	2010-2013	Absent with notice
Megan Hampshire	2012-2014	Absent with notice
Julie Harhay	2011-2014	Absent with notice
Amy Haynes	2011-2014	Present
Shelly Keller	2011-2014	Present
Kenn Lindeman	2011-2014	Present
Margo Ohlson	2012-2015	Present
Deanne Reynolds	2011-2013	Present
Cynthia Richey	2012-2014	Present
Jeanne Semilia	2011-2014	Present
Michael Spayd	2012-2015	Absent with notice
Laura Spray	2012-2015	Absent with notice
Peggy Walchalk	2010-2013	Present

Regular meetings scheduled on third Thursday of each month at 12:30 p.m.

Meeting called to order at

I. Agenda Topics

- 1.) Approve January special meeting minutes** – Mary Dingler motioned to approve the minutes as written. Margo Ohlson seconded the motion, all were in favor.
- 2.) Recap Staff Meet and Greet** – Nine staff members from the Akron campus attended the meet and greet. Some suggestions for future planning included hosting it on a different date - not the first week of classes, and perhaps changing the location and atmosphere. The idea of planning an activity, perhaps *“Walk with SEAC”* at the JAR track was mentioned.

Members and attendees had provided many compliments on the new SEAC Newsletter. Jeanne Semilia announced that Hower House has invited SEAC members to tour the home at no charge for mentioning their facility in the Newsletter.

- 3.) Staff Welcome** – Kenn Lindeman explained the new welcome procedure during the meet and greet. The idea is to obtain a list of recently hired or transferred FT non-bargaining staff

employees from HRIS of each month. Once the list is acquired an e-mail will be sent to the new hires welcoming them to UA, providing information on SEAC and the website link, and share relevant UA information (i.e., flyers, brochures, newsletters, etc.).

- 4.) **Scholarships** - Debbie Gannon met with Kim Karson, Department of Development, to discuss the details in establishing a SEAC sponsored scholarship. There are two scholarship options available. The first is a \$10,000 endowed scholarship; the second is a \$500 base scholarship. Debbie recommended the latter scholarship and suggested SEAC create the criteria and the Office of Student Financial Aid can make the selection. Members agreed to this suggestion.

A sub-committee consisting of Debbie, Cindy, and Tracey will meet to establish and create the scholarship criteria.

- 5.) **Elections** – Deanne and Kenn will be working on the lists and announcements for SEAC nominations to begin in February.

Shelly mentioned that our SEAC at large members serving on UC should be reminded of their terms and times.

- 6.) **OSCHE** - Cheryl noted that Julie will be meeting with the sub-committee soon in reference to the April OSCE meeting. She expects to have a report available for the next SEAC meeting.

- 7.) **Constituent Issues** - No report.

- 8.) **Old Business / New Business** - Cheryl provided the treasurer's report showing a balance of \$3,023.97.

Debbie Gannon motioned to adjourn the meeting. Shelly Keller seconded the motion and all were in favor. The meeting adjourned at 2:10 p.m.

Next scheduled meeting: **Thursday, February 21, 2013 – 12:30 p.m. in Student Union room 314.**

Submitted by: Peggy Walchalk, SEAC Secretary 2012-2013