

The University of Akron  
 Staff Employee Advisory Committee (S.E.A.C.)  
 Minutes of 3-21-2013  
 Student Union Room 314

**Members and Attendance**

Stephanie Baker	2012-2015	Present
Tracey Brown	2013	Present
Matt Bungard	2012-2015	Present
Cheryl Collins-Slusarczyk	2010-2013	Present
Mary Dingler (Ex-Officio)	2012-2013	Present
Emily Fillmore	2012-2015	Absent with notice
Debbie Gannon	2010-2013	Present
Nancy Homa (Ex-Officio)	2012-2013	Present
Lissia Gerber	2010-2013	Absent
Megan Hampshire	2012-2014	Present
Julie Harhay	2011-2014	Present
Amy Haynes	2011-2014	Present
Shelly Keller	2011-2014	Absent with notice
Kenn Lindeman	2011-2014	Present
Margo Ohlson	2012-2015	Present
Deanne Reynolds	2011-2013	Present
Cynthia Richey	2012-2014	Present
Jeanne Semilia	2011-2014	Present
Michael Spayd	2012-2015	Present
Laura Spray	2012-2015	Present
Peggy Walchalk	2010-2013	Present

**Regular meetings scheduled on third Thursday of each month at 12:30 p.m.**

Meeting called to order at

**I. Agenda Topics**

- 1.) Approve February meeting minutes** – Mary Dingler motioned to approve the minutes as written. Debbie Gannon seconded the motion, all were in favor.
- 2.) Elections** – Deanne announced the final results of the election. She noted that 238 staff voted out of 819 possible votes. Deanne has notified the top (5) election winners (Serpette, Walchalk, McHenry, Collins-Slusarczyk, and Westfall). The remaining candidates are pending at this time.

Cheryl announced that Julie Harhay has accepted a position off campus and will be leaving UA as of April 8, 2013. This will leave a one-year term to fill as well as a presidential appointment. Cheryl suggested Tracy Brown receive the three-year presidential appointment and Sharon Logue fill the one-year vacant position. Laura Spray motioned the appointments as suggested, Matt Bungard seconded the motion and all were in favor.

The members thanked Deanne and Kenn for their efforts and time in making the election process a success.

- 3.) **UC Terms** – Cheryl reviewed the vacant positions on the UC Standing Committees. They are as follows:
  - a. Athletics and Recreation – Megan Hampshire has volunteered to serve on this committee
  - b. Information and Technology – no volunteers for this committee. Cheryl will e-mail the new members to offer the opportunity. An at-large SEAC representative is also needed for this committee. It was mentioned that Rachelle Davis is interested in serving. Cheryl will send an announcement out to staff to promote volunteers.
  
- 4.) **OSCHE** – Julie provided an update on the April 19<sup>th</sup> campus meeting. She noted that the meeting is scheduled to take place in the North Ballroom of the Martin University Center. Breakfast and lunch will be provided and \$1,000 has been allotted for the costs and includes donations from departments. Guests have been directed to the Sheraton Suites in Cuyahoga Falls and dinner will be arranged for the evening prior. The OSCE planning committee will be meeting today after the regular meeting.
  
- 5.) **Akron Aeros Game Day** - Julie noted that May 4, 2013 is The University of Akron Game night at the Aeros stadium. It is Jim Tressel night and a bobble head in his honor will be distributed to the first 1,000 entering the stadium. This date will work for the SEAC night at the Aeros as well. The ticket price is \$6 and the meal vouchers will need to be purchased at \$5 each. Julie noted that we have \$2,802.28 in our account. She is concerned with any outstanding charges and making the deposit to purchase the tickets. After discussion the members agreed that (150) tickets (\$900) and (150) food vouchers (\$750) could be purchased at a total of \$1,650.  
  
A subcommittee for this event was established and includes Peggy, Shelly, Megan and Cindy.
  
- 6.) **Scholarships** – Debbie announced that she has everything in writing as to what is needed for scholarships and how to make United Way donations into our fund.
  
- 7.) **April 2013 Meeting** - Cheryl will be inviting the new SEAC committee members to the April 18, 2013 meeting. This meeting will include all current as well as new members. Office elections will be conducted during the May meeting.
  
- 8.) **Constituent Issues** - No report.
  
- 9.) **Old Business / New Business** –

Newsletter - Jeanne announced the idea of creating another Newsletter soon. She asked the committee for suggestions on the next spotlight. Margo Ohlson recommended Bonnie Bromley from Residence Life and Housing. The members also suggested the idea of spotlighting someone from grounds, mail services or dining services in future editions. Another suggestion was Debbie Pastor from DocuZip.

Announcements of the new members will also be featured in the next edition.

**Miscellaneous** - The members discussed the talk on campus regarding Institutional Effectiveness Committees. It was rumored that there would be thirteen committees involving different areas on campus; however, nothing has been shared campus wide. After discussion it was suggested that an issue brief be sent to University Council requesting a list of all the committee chairs and members.

Margo suggested a SEAC member be present at the UA Board of Trustee meetings. She will inquire to see if a SEAC representative is permitted to attend.

Cheryl noted with Julie's separation from campus that the Treasurer position is open. Laura Spray volunteered to fill the position until the May officer elections. All members agreed to the temporary fill of the office.

With no further business Mary motioned to adjourn the meeting. Megan seconded the motion and all were in favor. The meeting adjourned.

Next scheduled meeting: **Thursday, April 18, 2013 – 12:30 p.m. in Student Union room 314.**