

The University of Akron
Staff Employee Advisory Committee (S.E.A.C.)
Thursday, November 20, 2014

A G E N D A

Members and Attendance

Stephanie Baker	2012-2015	
Bonnie Bromley (Secretary)	2014-2017	
Matt Bungard	2012-2015	
Emily Fillmore	2012-2015	
Debbie Gannon	2014-2015	
Marjorie Hartleben	2014-2017	
Shelly Keller	2014-2017	
Kristina Nakonecny	2014-2017	
Ruth Nine-Duff	2014-2017	
Margo Ohlson (Chair)	2012-2015	
Doris Robinson	2014-2017	
Kathie Ruther	2014-2017	Absent w/notice
Anthony Serpette (Vice Chair)	2013-2016	
Laura Spray (Treasurer)	2012-2015	
Peggy Walchalk	2013-2016	

Regular meetings are scheduled on the third Thursday of each month at 12:30 p.m.

Agenda Topics

I. Meeting called to order at:

Motion to approve October 16th minutes: 1) 2)

II. **Old Business**

- **Leave Bank** (Anthony Serpette) –
 - a) Update from UC Steering committee –

 - b) Update from Talent Development & Human Resources committee – What models were submitted to UC committee?

- **Operation Evergreen Wrap-up** (Anthony) –

- **SEAC POLO**
 - a) a) Logo sample
 - b) Cost - \$16.00 - up
 - c) Color – Decision needed for color

III. **UC Committees**

- Information Technology - Anthony
- Talent Development and Human Resources – Matt
- Physical Environment - Shelly
- Budget and Finance – Laura
 - a) The current balance is:

SEAC - OSCHE Summer Conference Update:

Thursday-Sept 18, 2014

Scheduled for Thursday/Friday – May 28 and 29, 2015

- President Scarborough has been written/invited to attend a portion of the conference. Perhaps a “welcome” part of the conference and/or hosting or attending a reception the first evening, or late afternoon of the first meeting day.
- The Honors Common Room has been reserved for both dates. This area will allow for the biggest portion of the meeting. It is also accessible to serve breakfast and/or lunches. We can save costs for the meals by using this room as we are not required to just use University Dining Services.
- We will be reimbursed for \$1,000 of the expenses. I suspect that we can stay within or under that budget.
- The Honors Residence Hall (with private bathroom) is available for overnight guests. The cost is \$27.13 per person per night double occupancy / or \$37.98 per night single occupancy. There could be a possible 5% increase by summer 2015. Overnight stays are paid by the individuals/colleges reserving the room(s). Peggy will check with local hotels for a rates and availability as an alternative to staying in a residence hall.
- Currently seeking coupons, giveaways, binders, folders, pens, etc. (UA Bookstore, departments, campus retailers, etc.)
- The conferences typically include the following:
 - o a gathering at a local restaurant/bar the Thursday evening before – for anyone who arrives early (SEAC members, please keep Wednesday, May 27th evening open to meet and socialize with representatives from the other colleges
 - o breakfast prior to the first meeting (Thursday morning)
 - o a welcome from university administration (president/VPs)
 - o Business Meeting – Elections and board reports
 - o representatives from SERS and OPERS
 - o lunch (Thursday)
 - o an interactive/stress free workshop or seminar (ANY IDEAS?)
 - o campus tour
 - o an evening/late afternoon reception/dinner – social time – attend local event?
 - o breakfast (Friday)
 - o Reports by colleges in attendance
 - o Lunch (Friday)

