

The University of Akron  
Staff Employee Advisory Committee (S.E.A.C.)  
Thursday, January 22, 2015

## MEETING MINUTES

### Members and Attendance

|  |           |                  |
|--|-----------|------------------|
| Bonnie Bromley ( <b>Secretary</b> )    | 2014-2017 | Present          |
| Matt Bungard                           | 2012-2015 | Present          |
| Emily Fillmore                         | 2012-2015 | Present          |
| Debbie Gannon                          | 2014-2015 | Present          |
| Marjorie Hartleben                     | 2014-2017 | Absent           |
| Shelly Keller                          | 2014-2017 | Present          |
| Kristina Nakonecny                     | 2014-2017 | Absent w/ notice |
| Ruth Nine-Duff                         | 2014-2017 | Present          |
| Margo Ohlson ( <b>Chair</b> )          | 2012-2015 | Present          |
| Doris Robinson                         | 2014-2017 | Present          |
| Kathie Ruther                          | 2014-2017 | Absent w/notice  |
| Anthony Serpette ( <b>Vice Chair</b> ) | 2013-2016 | Present          |
| Laura Spray ( <b>Treasurer</b> )       | 2012-2015 | Present          |
| Peggy Walchalk                         | 2013-2016 | Present          |

Regular meetings are scheduled on the third Thursday of each month at 12:30 p.m.

### Agenda Topics

I. Meeting called to order at: 12:35 pm

Motion to approve December 18, 2015 minutes: 1) Matt 2) Shelly

II. **Old Business**

Election of SEAC Members (6)

**2015 Brown Bag**—Our speaker for the brown bag will be Willie Kollman. A memo is to be sent to all members, especially on University Council Committees, to come to the meeting and report on the pulse of what is going on across campus. The agenda for this meeting should include introducing each member and what they do, provide a list of meetings or note minutes are up on SEAC website. Some of the community project that SEAC has done and also the fun events we have shared, i.e. Rubber Duck Nite. Most of all we need to show Staff Unity and UA Pride.

Margo will be providing water and cookies for this event.

**Ronald MacDonald House Project**—Laura, Shelly, Peggy, Emily and Bonnie have signed up to do the first duty at the house on Saturday, January 24, 2015 from 9-11 am. This is a project we need to continue and very worthwhile. Pictures should be taken at all community service projects SEAC is involved.

**SEAC Polo**—Everyone is to send in to Anthony the color and size polo they would like.

**Leave Bank**—It is written, Anthony and Matt got together and it has been sent to UC committee and on agenda for February UC meeting. Once it is pushed through it will go to the Board and the President. Matt really working hard to get this pushed through.

III. **UC Committees**

- **Information Technology** – (Anthony) Who is CIO---Trying to find out what we are suppose to do. There will be two (2) candidates in February 6, 2015.

- **Talent Development and Human Resources** –(Matt) A succession plan is being discussed which emphasizes faculty. It concerns people eligible for leaving/retiring. Dialogue was instigated by the four (4) full-time Biology faculty retiring who all teach medical classes! Created big vacancy in that department Starting with a goal to review each year this plan would include academic and non-academic personnel. Considerations for the plan: If they retire—what is the value of employee to the department, what do they do. This plan would provide a better way of allocating positions. This would encompass a policy as to whether that position would be opened for filling again and replace the leaving employee.
- Further discourse on salary survey. Need to determine how scale is set.
- **Physical Environment** – (Shelly) Tunnel expansion will be taking place from rock to North Quad.
- **Budget and Finance** –( Laura) Current budget attached.
- **Public Affairs & Development**—Not met yet.
- **Student Engagement & Success**—Discussions all about Admissions.
- **Discussion (Kathie)** Concern has been noted by members of UC committees of being bullied by prime leaders, no meetings, surprise visits, don't get to vote on motions, etc. Ex. Liz Erickson didn't get to vote on presentation made on committee by upper administration.

IV. Motion to adjourn at: 1:30 pm 1) Shelly 2) Debbie

Respectfully submitted by: Bonnie Bromley

Next meeting scheduled for Thursday, February 19, 2015