

The University of Akron
Staff Employee Advisory Committee (S.E.A.C.)
Thursday, March 19, 2015

MINUTES

Members and Attendance

| | | |
|--|-----------|-----------------|
| Bonnie Bromley (Secretary) | 2014-2017 | Present |
| Matt Bungard | 2012-2015 | Present |
| Emily Fillmore | 2012-2015 | Absent |
| Debbie Gannon | 2014-2015 | Present |
| Marjorie Hartleben | 2014-2017 | Absent w/notice |
| Shelly Keller | 2014-2017 | Absent |
| Kristina Nakonecny | 2014-2017 | Absent w/notice |
| Ruth Nine-Duff | 2014-2017 | Present |
| Margo Ohlson (Chair) | 2012-2015 | Present |
| Doris Robinson | 2014-2017 | Present |
| Kathie Ruther | 2014-2017 | Present |
| Anthony Serpette (Vice Chair) | 2013-2016 | Present |
| Laura Spray (Treasurer) | 2012-2015 | Present |
| Peggy Walchalk | 2013-2016 | Present |

Regular meetings are scheduled on the third Thursday of each month at 12:30 p.m.

Meeting called to order at: 12:35 pm

Motion to approve February 19, 2015 minutes: 1) Kathy 2) Mat/Doris

I. Agenda Topics

1. Treasurer Report Update – No new charges—status quo. Report is attached.
2. Elections – Anthony (6) Need six new committee members.
3. Ronald MacDonald House Project Signups – Margo and Kathy signed up for the March 28th date.
4. **Old Business**
 - a. Sick Bank proposal has now arrived to President's desk.
5. **New Business**
 - Vote on by-law revision for this year
Motion: A motion to suspend the required five nominations for each potential member to allow more new members on SEAC. Motion made by Margo and seconded by Matt.
Discussion: There are 18 seats on SEAC. It was noted that SEAC needs seven new members to replace committee members whose term has expired, a resignation from SEAC by Kathie Ruther and the remaining vacant positions.
Motion passed by a unanimous vote.
 - Committee members to fill empty seats for the term ending 2016.
 - Kathie Ruther announced she is retiring on April 16, 2015.
 - Spring Fest being held on May 1, 2015 on Coleman Commons. Volunteers are appreciated.
 - April 16th is the date President Scarborough will attend SEAC meeting.
 - Outstanding Campus Staff Awards – Notice was taken that only one staff member was nominated this year. It seems the process is cumbersome and quite lengthy. Many staff probably wouldn't submit an application or many staff have superiors that would not take the time to nominate them. SEAC should find a path that is less involved and would recognize a broader scope of employees. Discussion ensued on various methods of recognition by SEAC for outstanding performance. Several ideas were offered, i.e. certificates, monthly appreciation cards or letters. This item has been tabled until new members can participate in this project.

II. UC Committees – **All committee members please submit brief committee report to Bonnie by Monday, April 13 at 5:00 pm. Please advise Margo a week prior to SEAC meetings if any discussion is required so she may put it on the agenda.**

- Budget and Finance – Laura
For the last two (2) months we have been going over in detail every departments FY15 – FY16 Budget summary.
- Communications – Marjorie
- Information Technology – Anthony
- Physical Environment – Shelly
- Public Affairs & Development Peggy
OSCHE Conference is being organized and a speaker for the Welcome is being resourced. Peggy requested a committee to help setup conference. Doris and Bonnie volunteered and this group will be meeting shortly.
- Recreation & Wellness – Doris
Some great programs for staff/faculty at SRWC. Walking with weights on Mondays—everyone should try it. There have been some comments that the walking trails aren't marked on the maps. It is being investigated.
- Student Engagement and Success – Debbie Nothing to report.
- Talent Development and Human Resources – Matt
CPAC working on salary review/survey. Mercer Study is being updated.

III.

IV. Motion to adjourn at: 2:00 pm 1) Kathie 2) Doris

Respectfully submitted by: Bonnie Bromley

Next meeting scheduled for Thursday, May 21, 2015

Attachment March Treasurer Report