



**Members in attendance:**

Nicole Cook, Pam Duncan, Matthew Dowd, Lone East, Chelsey Elsey, Kathee Evans, Max Fightmaster, Leslie Kallenborn, Linda Leising, Nancy Lupi, Deirdre McDonald, Richard Newsome, Ruth Nine-Duff, Michele Novachek, Sonya Wagner, Nathan Yost

Meeting held in Student Union 314

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**12:30/Call to Order – Michele Novachek**

**Ziptastic Award Winner – Michele Novachek**

Diane Burrowbridge, Coordinator Academic Advising, College of Engineering

**SEAC Vote for New Officers – Michele Novachek**

After short update, it was unanimously agreed upon that vote for officers would take place online. Nominations were already submitted online. Michele will post the ballot online using Qualtrics.

**New UA President Gary Miller’s Meet & Greet – Michele Novachek**

Short discussion about the new president’s meet and greet, if people were able to attend, thoughts and impressions of the new president were shared.

**Approval of August 2019 Minutes –First) Kathee Evans; Second) Ruth Nine-Duff**

**Welcome and Introduction of New Members – Michele Novachek**

**Wayne College Annual Meeting/Visit – Michele Novachek**

Confirmed October 17<sup>th</sup> as the date for this year’s SEAC at Wayne College.

**Employee Training Program –Michele Novachek**

- Provided background on the issue for the new members
- Our sister universities all have training for employees
- John Corby, CIO, will be attending the UC Executive Committee Meeting. PeopleSoft training will be one topic discussed.
  - UA’s available PS training is out-of-date. Nathan volunteered to find out how old the trainings sessions are.
- What resources are available on campus?
  - Reduced tuition for UA Solutions is great, but we also need training specific to our jobs.
  - Hoonuit available via MyAkron. Is Lynda.com training an option at UA?
  - New employees flounder, left on their own to find out how to do things, perhaps find a good mentor.
  - College workshops that are available to campus but no one knows about.
- Unanimous agreement that UA should provide staff training opportunities.

**Retiring Member Recognition – Nicole Cook – Michele Novachek**

**Meeting adjourned, 1:30pm – First) Ruth Nine-Duff; Second) Pam Duncan**