



**Members in attendance:** Matthew Dowd, Pam Duncan, Lone East, Chelsey Elsey, Kathryn Evans, Max Fightmaster, Marjorie Hartleben, Linda Leising, Leslie Kallenborn, Nancy Lupi, Deirdre McDonald, Richard Newsome, Ruth Nine-Duff, Michele Novachek, Peggy Walchalk, Nathan Yost.

Meeting held via Microsoft Teams

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**10:30/Call to Order** – Michele Novachek

**April Blood**

- Wayne College Student Services Representative

**Ziptastic Award Winner** – Wayne Brummert – College of Applied Science & Technology Dean's Office – Director Tech College Applied Science & Technology

**Approval of February 2020 Minutes** –First) Michele Novachek; Second) Ruth Nine-Duff

**Second – Website Update** – Richard Newsome

- Widgets added. Less HTML.
- Promotion of content via cards.
- Will add a button called Ask SEAC for constituents to enter their concerns/questions.
- Instructions to submit blog pieces will be added.
- Committee to share work from home experiences.

**Third** – Lorain Community College Staff Talk Tuesday – **Peggy Walchalk**

- “Talk to Me Tuesday” – Staff meeting
- Monthly meeting.
- Open discussion with breakfast items served.
- Shared current concerns about each staff members’ respective departments.
- Twenty people were in attendance.
- LCCC connected with Amazon Webservices and six other universities – Peggy will clarify program.
- “Leaders of Group” – assigned to a smaller group of at-large constituencies.
- All members approved the idea of connecting with our staff employees through group assignments.
- Peggy and Michele will work together to assign groups and present information at the next meeting.

**Fourth** – University Council SEAC Representatives – Various Members

- Monthly Meeting Schedule:
- Institutional Advancement Meeting – first Friday
- Talent Development and HR – third Monday.
- Communication Committee – second Tuesday
- SES? – Dierdre will report
- Rec and Wellness – first Friday
- IT – second Friday
- Budget and Finance – Meets bi-weekly - every other Wednesday
- Planning committee – Max will report

**Fifth – Replace At-Large Member**

- Email Michele Novachek with suggestions

**General Discussion – All**

- LinkedIn Learning – available through My Akron.
- All members feel comfortable with the information shared through The Digest messages from the President.
- Provost search question – The Search committee shared their recommendations with the President and the Board. Will be decided at the next BOT meeting in April.
- OSCE meeting will be cancelled April 17 or held via telecommunications.

**Meeting adjourned, 1:45pm** – First) Michele; Second) Everyone agreed