



Members: April Blood, Michael DeBord, Matthew Dowd, Kathryn Evans, Max Fightmaster, Marjorie Hartleben, Laurel Lohrey, LeJeune March, Richard Newsome, Michele Novachek, Steve Patton, Martha Reynolds, Joe Shannon, Peggy Walchalk, and Kathryn Yinger.

Absent: Nathan Yost

Meeting held virtually via Microsoft Teams

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March Ziptastic Award – Michele Novachek (presented March 24, 2022)

- Kimberly Kemp, Sr. Grant Accountant, Office of the Controller
- Nominated by Nancy Lupi, LBJFF School of Education

12:30/Call to Order – Matthew Dowd

Approval of February 17, 2022 Minutes – First) Joseph Shannon; Second) Marjorie Hartleben

Approval of March 17, 2022 Agenda – Approved

OLD BUSINESS – Matthew Dowd

- **Invitation to Board Member**
 - A BOT member plans to attend our May meeting which happens to coincide with our Employee Fun Week. It's possible there may be an adjustment to our regular Thursday meeting.
- **Need New SEAC Members and Committee Appointments**
 - Nathan is working to secure two new members to replace Pam Duncan and Linda Leising. Other vacancies include appointments with UC Committees (Talent Development and Human Resources, and University Council Executive Committee)
- **SEAC Treasurer**
 - Appointment is open and needs filled. Kathee Evans volunteered to serve in this role during the interim.
 - Projected expenses for SEAC will include OSCHE membership of \$62.50 (dues are half-off this year (\$125) and will be split with CPAC), and any travel expenses incurred during the Spring OSCHE meeting in April.
- **SEAC Fun Week Update**
 - The proposed event title is "Employee Fun Week."
 - Announcements will be prepared and shared via UA Digest, flyers, and digital signage across campus.
 - CPAC and SEAC will meet to discuss logistics of the event.
 - Week of May 16-20, 2022
 - May 16 – Afternoon on the Plaza, food truck and music. President Miller to attend. Alan Parker has scheduled game night with the Akron Rubber Ducks, Canal Park.
 - May 17 – Tour of Cummings Center for the History of Psychology (11 a.m. – 2 p.m.) a snack will be provided at the conclusion of tour.
 - May 18 – Scavenger Hunt in the daytime then open recreation in the Roo Lounge of the Student Union featuring bowling, billiards, etc. with a potential tour of the Esports area.
 - May 19 – "Heart to Heart" personal development seminar suggested by CPAC. This will cost about \$500. SEAC members voted by majority in favor of splitting the cost with CPAC to host the event. This day would also be set aside for our monthly SEAC meeting and hosting the BOT

- member.
- May 20 – Tour of the Hower House and Museum (12 – 2 p.m.)

Campus Community Outreach – Max Fightmaster

OSCHE Report – Peggy Walchalk

Peggy and Dorothy Gruich of CPAC continue to coordinate the OSCE fall conference on UA's campus October 6-7, 2022. Dr. Miller will provide a welcome at the beginning of the conference. At this point the conference will be held in Student Union room 312. The agenda will include a business meeting, report outs from all schools, elections, and a brief campus tour. Plans for dinner and entertainment for the first evening will also be arranged. We are looking into hotel accommodations in the downtown area or near North Side Market Place for our guests to stay. All SEAC and CPAC members are welcome to join the conference at any time that is convenient to their schedule(s).

The Spring OSCE meeting is scheduled for April 22, 2022. It is believed that the meeting will be offered via a hybrid platform. The OSCE Vice President (from Wright State University) has stepped down. In the interim Kionna McIntosh Pharms from Lorain County Community College will step aside from her role as Parliamentarian and serve as Vice President. Lila Andersen from The Ohio State University will serve in the interim as Parliamentarian until fall elections.

Web Team Report – Richard Newsome noted that the website has been updated to include our current SEAC membership. He will be glad to include any other updates as they become available, including the Employee Fun Week announcements.

Board of Trustee Observers – Kathee Evans

No Board meeting has taken place. The next meeting is scheduled for April 27th.

University Council Executive Committee – Marjorie Hartleben

Marjorie provided a briefing of her report submitted to Nathan. She added that many UC committees are not uploading their meeting minutes to the UC site. This is a concern as the minutes are important for the HLC review. Email reminders will be shared more frequently to promote this need.

UC Committee Reports

Standing committee representatives provided brief updates on their UC committees. This information was shared in Nathan's March SEAC UC Report.

NEW BUSINESS

In-Person Meetings – Discussion was held proposing a hybrid platform for our April meeting.

HR Focus Groups – Please participate and share positive communication in support of the University's effort to prepare an organizational analysis. The email for the group is organizationaldevelopment@uakron.edu.

Workday Program – Kathee is a part of this planning group. She will provide updates as they become available.

Meeting adjourned at 2:02 p.m. – First) Peggy Walchalk; Second) Joseph Shannon

Respectfully submitted by,
Peggy Walchalk
SEAC co-secretary (2022)