

Katelyn Frey (90)



Time to complete: 04:27

### 1. Please select your UC Committee

0 / 0 pts

*Auto-graded*

- Awards Special Committee
- Budget and Finance
- Communication
- Information Technology
- Institutional Advancement
- Physical Environment
- Recreation and Wellness
- Student Engagement and Success
- Talent Development and Human Resources
- ad hoc Human Development

### 2. Did the Committee meet this month? If you met, select Yes and complete the rest of the survey. Provide minutes in question 7. You do not need to upload documents unless they are supporting materials for this month's meeting.

0 / 0 pts

*Auto-graded*

If you did not meet, select No and submit the survey. You do not need to complete the rest of the survey or upload any documents. Thank you for logging this month's meeting status.

- Yes
- No

### 3. Date of Meeting

0 / 0 pts

*Auto-graded*

3/16/2022

#### 4. Committee Members in Attendance or Absent With Notice

0 / 0 pts  
*Auto-graded*

Kathryn "Katie" L. Cerrone, Associate Prof. Technical Mathematics, Chair of SES Committee

Gregory S. Dieringer, Coordinator of the CCP Program, Vice Chair of SES Committee

Katelyn Frey, GSG President, SES Committee Secretary

Deniesha Newby, Assistant Director of Outreach and Education, Office of Student Financial Aid

April Blood, Department of Student Services Counselor, Wayne College

Janice S. Troutman, Director, Myers School of Art

Absent with notice:

Kathryn "Katie" Kay Yinger, Coordinator of Administrative Services, CEPS, Backup SES Secretary

Timothy M. McCarragher, Acting Dean, College of Health and Human Sciences

Dr. John Anthony Messina, VP of Student Affairs

#### 5. Committee Members Absent Without Notice

0 / 0 pts  
*Auto-graded*

Joshua Bellis, Graduate Student Representative

Jennifer M. Manista, Microbiology Coordinator

Renee Mudrey, Associate Professor of Educational Psychology

#### 6. Based on your goals for the year, outline what decision were made or action items discussed during this month's meeting that moved goal(s) forward

0 / 0 pts  
*Auto-graded*

We addressed a couple of UC topic submissions as well as our progress with website & handbook updates for students, faculty, and staff.

## 7. Provide Meeting Minutes/Monthly Report here (do not attach minutes as a document in #8 below).

0 / 0 pts  
*Auto-graded*

The topic submissions have been addressed by Dr. Messina with the appropriate parties. Dr. Cerrone shared the documents with the committee and led a brief discussion about how these have been handled.

Gregory asked if the Leadership Restructure submission was handled internally, and Dr. Cerrone said Dr. Messina responded to the individual directly. Gregory added that they no longer participate in certain national surveys (NSSE, for example) that would provide benchmark data to understand where UA stands, and this is a related issue to no longer participating in certain professional organizations. The committee agreed that this is important.

After briefly discussing the state of the guides at this juncture, Dr. Cerrone shared the latest information about the website, namely the pages for "Faculty & Staff" and "Current Students." She identified several dead links on these pages.

Janice Troutman clarified that departmental web pages are supposed to be updated so they can be linked on the "Faculty & Staff" page.

Dr. Cerrone showed the committee the drop-down arrow in the search bar to hone search results to either the website or people. Deniesha Newby asked a couple of questions to see how this works and could be improved, like with a staff directory.

Gregory Dieringer brought up a few ideas for links that would be useful, like HR, that ought to be included on the "Faculty & Staff" page. Dr. Cerrone added that an "Office 365" link and the "UA Teaching Community" site would likely be useful as well, and asked if committee members had ideas for links to pages that faculty & staff use regularly that also ought to be included here.

Dr. Cerrone shared four other universities' faculty handbooks (University of Notre Dame, Kent State, University of Utah, UNC Chapel Hill) in an effort to brainstorm ideas for how UA's could be improved.

Janice discussed how the visuals on these sites can enhance user-friendliness, which are lacking at UA.

One example of a student resource that seems unclear based on the webpage is the Dean of Students. Katelyn clarified her understanding of what the Dean does, and Gregory stated that most often, students tend to be referred to him via Help-A-Zip. April described the duties of the Dean of Students at Wayne College. All of this information was a) useful but b) not readily available on the website.

April shared an additional point: It's difficult to find Wayne Campus-related resources and webpages. Using the "Office of Accessibility" as an example, there are different hours/staff/operations etc. despite many similarities, and this information is not easily found.

Dr. Cerrone asked if students typically go to the Wayne College page or the UA page, and April mentioned that it's relatively evenly split. She finds she often has to help students learn how to navigate one webpage or the other, depending on which resource a student typically uses.

Gregory stated that the "Office of Accessibility" page on UA's website needs to have a link to the Wayne College Office of Accessibility, for ex-

ample. Any Wayne College corollary needs to have a featured link on the relevant main campus webpage. April and other committee members agreed, and April said vice versa.

April asked whether faculty have questions about what the student conduct policies are, and suggested that this might be a useful addition. Wayne College's page has this listed, and the committee noted how much more user-friendly and aesthetically pleasing the Wayne College webpages are.

Gregory added that the Twitter feed on the webpage provides useful information about current events and should continue to be featured.

Dr. Cerrone asked committee members to email her any other ideas for improvement (or use the Teams chat so everyone can see) so she can share all proposals with Krystal & Jermel.

8. If you have a document that provides supporting materials for this month's work, upload here. This attachment should not be the monthly minutes (minutes should be submitted in #7 above).

0 / 0 pts

*Auto-graded*

No answer provided.

9. Are there any new topic submissions or other information/feedback you would like to share from the committee?

0 / 0 pts

*Auto-graded*

No.